

December 5, 2017

SUBJECT: CITY COUNCIL VACANCY

Dear Interested Applicant:

On December 5, 2017 the City Council voted to appoint a member to fill the vacated City Council seat previously held by Steve Hwangbo. The position will serve until the next General Election on November 6, 2018.

The City Council is the legislative body of the City and is composed of five (5) members who serve at large and are elected by the registered voters of the City of La Palma. The City Council meets the first and third Tuesday of each month at 7:00 p.m. Special meetings are called as needed.

Interested parties are encouraged to apply for the vacant City Council seat. To qualify for consideration, you must be a registered voter in the City of La Palma and submit a cover letter, application, resume, and FPPC Form 700 no later than **12:00 p.m. on Wednesday, December 20, 2017**. Postmarks will not be accepted.

Upon successful submittal of your cover letter (maximum 2 pages and must include why applicant wants to be on the City Council, what applicants qualifications are, and what applicant hopes to achieve during their term), application, resume, and FPPC Form 700 the City Clerk's Office will verify you are a registered voter.

Interviews will be held with City Council. Interviews will be held at City Hall at 7822 Walker Street, La Palma, CA 90623. Each interview will be 45 minutes.

If you have any questions or concerns, please contact the Deputy City Clerk's Office at (714) 690-3334 or via email at KimberlyK@Cityoflapalma.org.

Sincerely,



Laurie A. Murray
City Manager

CITY OF LA PALMA



APPLICATION FOR APPOINTMENT TO THE CITY COUNCIL

PERSONAL INFORMATION

Name: _____

Mobile Telephone: _____ Home Telephone: _____

E-Mail Address: _____

Address: _____, La Palma, CA 90623

Years Lived in La Palma: _____

Occupation: _____

COMMUNITY SERVICE

Describe your previous history of Civic involvement. Include city committee/commissions, offices held, and the year(s) served.

EDUCATION/PROFESSION

What educational backgrounds/degrees to you hold?

What professional or vocational licenses or certificates do you hold?

List any organizations to which you belong (professional, technical, community, service):

Do you presently contract any services or are you otherwise employed by the City? YES NO

If so, what is the nature of the contract or employment?

EXPERIENCE/INTEREST

Briefly answer the following questions. Use an additional sheet of paper, if necessary, and attach to the application.

Please describe any educational, vocational, or volunteer experience and/or training you have that qualifies you as an applicant for this position:

What do you see as the objectives and goals of the City Council?

How would you help achieve these objectives and goals?

What special qualities can you bring to the City Council?

Each applicant must submit a financial disclosure statement (Fair Political Practices Commission (FPPC) Form 700). [FPPC Form 700 is located here.](#) Please print the form and return it with your application packet.

AVAILABILITY

The City Council meets on the first and third Tuesday of each month and on an as needed basis. Meetings are currently held at 7:00 p.m. at City Hall, 7822 Walker Street, in the Council Chambers.

Please indicate dates and times that you are available for additional meetings, if needed:

	Monday	Tuesday	Wednesday	Thursday	Friday
Daytime					
Evening					

REQUIREMENTS/ACKNOWLEDGEMENT

Please note that members of the City Council are required under the Political Reform Act to file a statement of economic interests (Fair Political Practices Commission (FPPC) Form 700) upon taking office, annually, and upon leaving office. This report includes information regarding all investments and business positions in business entities, and sources of income, that are located in, do business in, or own real property within the City of La Palma; all interests in real property, which is located in whole or in part within, or not more than two (2) miles outside, the City of La Palma; all investments and business positions in and source of income from, business entities that are engaged in land development, construction or the acquisition or sale of real property within the City of La Palma; all investments and business positions in, and sources of income from, business entities that are banking, savings and loan, or other financial institutions; and all investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the City of La Palma as it relates to the City Council members involvement in the community.

(A copy of the City’s Conflict-of-Interest Code is available for review in the City Clerk’s office)

I certify that the above information is correct to the best of my knowledge and am aware of the FPPC filing requirements.

Signature

Date

Original application packet must be returned by 12:00 p.m. on Wednesday, December 20, 2017 to:

**City of La Palma
7822 Walker Street
La Palma, CA 90623
Attention: City Clerk**

***A full application packet must contain a cover letter, application, resume, and FPPC Form 700.
Incomplete packets will not be forwarded for further evaluation.***