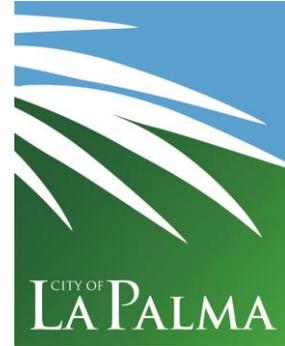


# City of La Palma

## Agenda Item No. 8



MEETING DATE: April 19, 2016

TO: CITY COUNCIL

FROM: CITY MANAGER

SUBMITTED BY: Laurie A. Murray, City Manager  
Sea Shelton, Administrative Services Director

AGENDA TITLE: Presentation of Proposed Fiscal Year 2016-17 Budget

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### **RECOMMENDED ACTION:**

It is recommended that the City Council receive the Staff presentation on the Proposed FY 2016-17 Budget and provide direction for any changes to be made for the May 3 Public Hearing.

### **BACKGROUND:**

#### **FY 2016-17 Budget**

The FY 2016-17 Proposed Budget has been developed with consideration given to balancing the core City services and needs of the community with increasing costs and declining revenues.

**Significant Issues.** The City began the budgeting process with a significant gap in expenditures over revenues, largely due to four drivers threatening the City's sustainability. Those drivers are: a significant drop in sales tax revenue due to the continual decline in oil prices; a drop in property tax revenues due to the move of a major property owner to non-profit status; a rise in California Public Employees Retirement System (CalPERS) costs over the next four years and beyond due to changes in actuarial assumptions and the required payments for the City's prior unfunded liability; and rising insurance costs for both general liability and workers compensation. As we have discussed over the past few years, the deficit is not a one year problem and, in fact, as the updated Long Term Financial Forecast presented with this report shows, the current level of revenues and expenditures are not sustainable into the future.

The City Council provided direction to staff at its March 22 Budget Workshop regarding Council stipends, professional services—especially as they relate to Grant services, revenue projections, and changes they would like to see in the budget document. These changes have been incorporated into the proposed budget where appropriate.

## Two Year Outlook

A budget summary for Fiscal Years 2016-17 and 2017-18 is provided below to provide a broad overview of the City's projected short term fiscal condition.

<b>City of La Palma Budget Summary</b>			
Acct Code	Department Name	FY2016-17 Proposed	FY2017-18 Estimate
001-110	CITY COUNCIL	\$ 57,500	\$ 61,500
001-120	CITY MANAGER	295,100	274,600
001-130	LEGAL SERVICES	155,200	135,000
001-150	CITY CLERK	126,400	97,100
	<b>GENERAL GOVERNMENT TOTAL &gt;</b>	<b>\$ 634,200</b>	<b>\$ 568,200</b>
001-140	ADMINISTRATIVE SERVICES - ADMINISTRATION	150,700	146,600
001-160	FISCAL SERVICES	359,500	363,600
001-170	HUMAN RESOURCES	1,378,300	1,537,500
001-180	TECHNOLOGY & COMMUNICATIONS	308,900	316,300
	<b>ADMINISTRATIVE SERVICES TOTAL &gt;</b>	<b>\$ 2,197,400</b>	<b>\$ 2,364,000</b>
001-210	POLICE ADMINISTRATION	\$ 522,400	\$ 527,500
001-220	OPERATIONS MANAGEMENT	279,100	285,100
001-235	PATROL	2,324,100	2,335,200
001-240	SERVICES DIVISION MANAGEMENT	264,400	263,400
001-250	COMMUNITY EDUCATION	64,900	64,400
001-260	INVESTIGATIONS	585,400	582,900
001-270	RECORDS & COMMUNICATIONS	588,600	589,700
	<b>POLICE TOTAL &gt;</b>	<b>\$ 4,628,900</b>	<b>\$ 4,648,200</b>
001-310	COMMUNITY SERVICES ADMINISTRATION	\$ 349,900	\$ 345,900
001-320	HEALTH & WELLNESS	143,400	143,300
001-330	RECREATION FACILITY OPERATIONS	235,400	231,600
001-340	SPECIAL EVENTS	121,400	120,500
001-350	YOUTH & FAMILY	264,600	259,900
001-370	CITY-WIDE MAINTENANCE	327,500	380,200
001-380	ENGINEERING	87,700	83,700
001-390	PARKS & MEDIANS	221,000	222,300
001-400	STREETS	301,000	270,800
	<b>COMMUNITY SERVICES TOTAL &gt;</b>	<b>\$ 2,051,900</b>	<b>\$ 2,058,200</b>
001-510	COMMUNITY DEVELOPMENT ADMINISTRATION	\$ 103,300	\$ 102,400
001-520	BUILDING AND SAFETY	136,900	136,900
001-530	CODE ENFORCEMENT	101,100	103,100
001-540	PLANNING	116,100	115,200
	<b>COMMUNITY DEVELOPMENT TOTAL &gt;</b>	<b>\$ 457,400</b>	<b>\$ 457,600</b>
	Expenditure Subtotal Before Transfer Out >	\$ 9,969,800	\$ 10,096,200
	Transfer Out >	\$ 587,600	\$ 603,700
	<b>EXPENDITURE GF TOTAL &gt;</b>	<b>\$ 10,557,400</b>	<b>\$ 10,699,900</b>
	Projected GF Revenues >	\$ 9,785,600	\$ 10,045,100
	<b>Surplus(Deficit)</b>	<b>\$ (771,800)</b>	<b>\$ (654,800)</b>

You can see that the City faces deficits for both planning years, with the deficit for FY 2016-17 projected at \$771,800. This deficit condition continues over the entire ten-year forecast, which is provided later in this report. FY 2016-17 expenditures are, for the most part, status quo to FY 2015-16.

The City has done much over the past few budget cycles to address its financial situation, reduce expenditures and to some extent increase revenues where it could. Some of those actions include:

- Significant changes in both the 2011 and 2015 labor agreements with all groups, which reduced costs and unfunded liabilities, including increased employee contributions towards retirement, lower retirement tiers, no cost of living adjustments in three of the first four years, and most recently a reduced workweek for all non-safety employees that equates to a 5% reduction in pay through June 2017. Structural changes were made for safety employees that also equated to an approximate 5% reduction in take-home pay.
- Proactive economic development efforts.
- Completing, despite the financial challenges, the seven year residential and arterial pavement plans, which results in long term cost savings.
- Return to full levy of the Utility Users' Tax at 5%.
- Change in investment policy which has increased interest earnings in a low interest environment.
- Creation of a Trust to fund retiree medical unfunded liabilities and a substantial reduction in those liabilities as a result.
- Reduction in staff strength to below 1986 levels.
- Restructuring throughout the organization to improve efficiencies and work distribution as well as reducing upper management while maintaining as many line positions as possible.
- Significant investment in new technology to support the smaller staff, improve service to the public and management information, and improve efficiencies.
- Significant investment in other major expense line items to improve efficiency including Phase 1 of the energy conversation project and the upcoming purchase and retrofit of street lights.
- Revision of the General Plan, adding new opportunities north of Orangethorpe including a new Freeway Overlay District to allow for digital billboards.

The City's financial situation is therefore not in response to inaction, but in spite of these significant actions already taken and based largely on factors outside of the City's control.

It is recommended that the City use the projected available fund balance (Ending FY 2015-16 General Fund balance less the \$250,000 Cash Flow Reserve) of \$379,500 to offset the proposed FY 2016-17 deficit, not make the projected \$262,600 transfer to One-time Projects (the difference between the 6.4% that is set aside for capital and one time projects and what is transferred into the Capital Outlay Reserve), utilize the another \$129,700 from the Revenue Volatility Reserve Fund to balance the FY 2016-17 Budget.

### Long Term Forecast

Assumptions included in the long term forecast include:

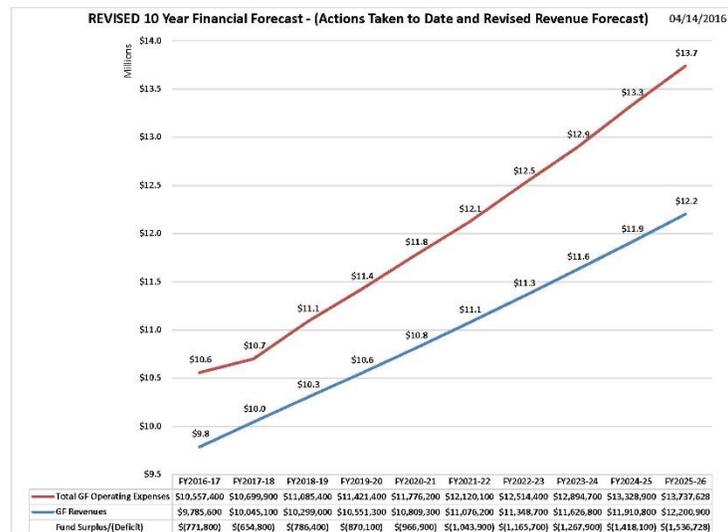
## Revenues

- Property Tax revenues are projected to increase at 2.4% and reflect the transition of La Palma Intercommunity Hospital to a nonprofit status.
- Utility User Taxes are assumed to increase 2% per year at the maximum 5% level.
- All other revenues are projected to grow at 2% based on a 20 year CPI average.
- City property lease revenue is projected per the terms of the lease.
- Billboard revenue is assumed to begin in FY 2016-17 (six months) for two billboards at \$102,000 and \$204,000 thereafter.

## Expenditures

- Expenditures are forecast as known for the next three years and then at a 2% increase, based on a 20 year CPI average.
- Insurance costs are forecast to increase at 9.5% per year.
- CalPERS costs are forecast based on the unfunded liability payments and a 3% growth in costs each year from year 4 on.
- In years 1 – 3 Personnel costs are forecast status quo with no added positions and no cost of living increases; Years 4-10 show a 2% increase annually based on a 20 year CPI average.

The projected ten year forecast shows consistently unbalanced budgets throughout the period, beginning with a deficit of \$771,800 in FY 2016-17 and increasing to a deficit of \$1,536,728 by FY 2025-26. The long term gap is reduced from prior projections of \$2.2 million largely in part due to the new reduced labor assumptions. Any restoration to full work weeks in the future will affect the long term forecast negatively. In the short term, there is little the City can do to address these issues.



## SUMMARY:

A public hearing is scheduled for May 3, when it is anticipated that the City Council will approve a final budget document for FY 2016-17.

Revenues across all funds are proposed to be \$17,716,400, with proposed expenditures at \$22,732,500. The draw on reserves is as follows: \$771,800 – General Fund due to a deficit,

\$1,156,600 – Special Revenues due to revenues being reserved in FY 2014-15 and FY 2015-16 for expenditures in FY 2016-17 (specifically Measure M funds reserved for road projects), \$2,220,100 – Project Funds due to the cost of capital projects in the Capital Outlay Reserve (COR), \$812,700 - Water and Sewer and Facilities funds where funds have been accumulated for capital projects, and \$54,900 – Internal Service Funds due to a draw down on Vehicle Replacement Funds where funds have been accumulated for replacement vehicles. It is important to note that both the Risk Management and Employee Benefits Funds will be below target balances and additional funding will have to be funneled to these funds in the coming years to build back up their balances. The Vehicle Replacement Fund will be slightly below its targeted value, but it is anticipated that as part of the Police Department Operations Assessment that the total number of vehicles will be reduced, thereby reducing the fund replacement value.

The City Manager’s Budget Message, which will be included with the May 3 document will provide an overview of the Proposed Budget, the challenges facing the City, and the many accomplishments achieved and anticipated for the organization. Carryover items where known have been included in the document. Additional carryover items will be brought forward as needed after the start of the new fiscal year.

**FISCAL IMPACT:**

General Fund expenditures, including the 6.4% transfer are proposed at \$10,557,400. Revenues are projected to be \$9,785,600. **The projected General Fund deficit is \$771,800** after the 6.4% transfer. The 6.4% transfer is estimated at \$587,600, with \$325,000 being transferred to COR. It is recommended that the City use the projected available fund balance (Ending FY 2015-16 General Fund balance less the \$250,000 Cash Flow Reserve) of \$379,500 to offset the proposed FY 2016-17 deficit, not make the projected \$262,600 transfer to One-time Projects (the difference between the 6.4% that is set aside for capital and one time projects and what is transferred into the Capital Outlay Reserve), and utilize another \$129,700 from the Revenue Volatility Reserve Fund to balance the FY 2016-17 Budget.

**APPROVED:**

  
\_\_\_\_\_  
Administrative Services Director

  
\_\_\_\_\_  
City Manager

- Attachments:
1. Budget Overview and Department Expenditure Detail
  2. Complete Proposed Fiscal Year 2016-17 Budget to be posted on or before April 28 (with Budget Message and appendices)

## 2016 Budget Process

The annual budget process includes considerable staff participation from all departments and City Council direction concerning key policy areas. The public has the opportunity to participate with comments, concerns or budget requests during multiple public meetings and a public hearing prior to adoption of the budget. The budget process spans a great portion of the year. The following summarizes the 2016 budget schedule:

January	April
City Council Strategic Planning and Goal Setting Meeting	Budget Overview Open Budget Discussion/Input
March	May
Mid-Year Budget Report and Adjusted Budget for FY 2015-16 Study Session on Long Term Financial Plan/Budget Discussion City Council Budget Workshop	Budget Deliberations Public Hearing and Adoption

The City Council and staff adheres to the following legal requirements pursuant to the State of California and policy requirements as designated in the Financial Policies of the City.

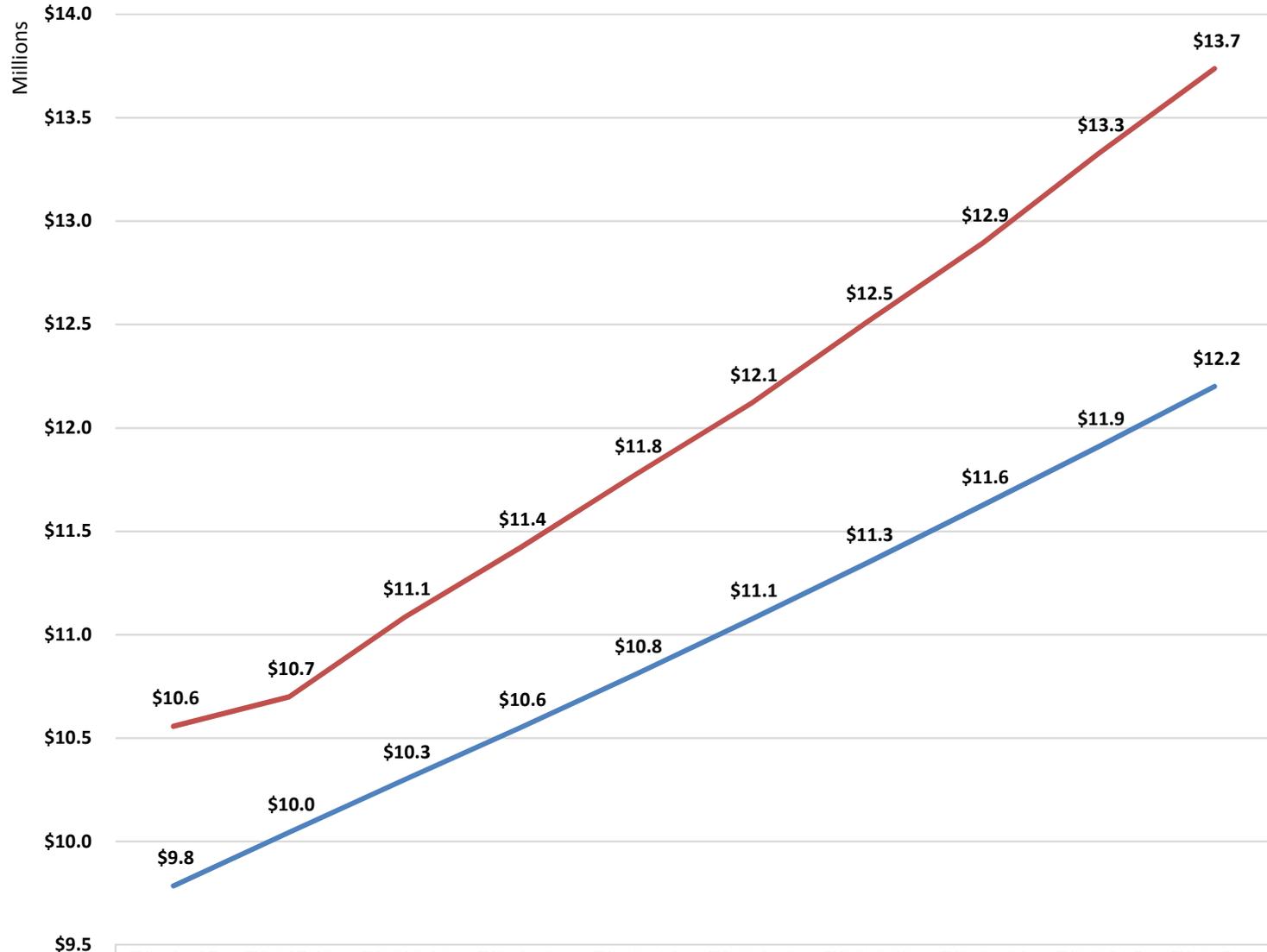
1. It shall be the policy of the City Council to adopt a balanced budget.
2. The City should focus on ongoing revenues being in a favorable balance with ongoing expenditures.
3. As necessary, develop plans to address contingencies associated with the State budget uncertainties. As necessary, develop a budget that makes reductions and increases efficiencies where possible, striving to minimize impact on direct services to the public.
4. The City Council will review revenue estimates quarterly and make program reductions if revenues are not received as forecasted.
5. Continue addressing long-term financial issues as they are identified based upon sound financial management practices and available funding.
6. The City should budget money for maintenance of capital projects for all projects on the CIP list, and not approve any CIP projects unless recurring maintenance funding is available.
7. The City should not apply for any new grant monies for ongoing programs unless the General Fund can absorb the cost and meet the expectations in the future.
8. The City should make annual budget allocations to the Capital Outlay Reserve (COR) based upon short-term and long-term capital needs and identified projects. Allocation should be made from total General Fund revenues.
9. The City has adopted a Sustainable Financial Plan (SFP) and a General Fund Revenue Policy to guide long term fiscal sustainability and decisions should, whenever possible, be consistent with these policies.
10. Financial impacts of projects and programs as described in staff reports shall indicate whether the project or program is consistent with the SFP.

**City of La Palma  
Budget Summary**

Acct Code	Department Name	FY2016-17	FY2017-18
		Proposed	Estimate
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001-130	LEGAL SERVICES	155,200	135,000
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001-270	RECORDS & COMMUNICATIONS	588,600	589,700
	<b>POLICE TOTAL &gt;</b>	<b>\$ 4,628,900</b>	<b>\$ 4,648,200</b>
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001-520	BUILDING AND SAFETY	136,900	136,900
001-530	CODE ENFORCEMENT	101,100	103,100
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	Expenditure Subtotal Before Transfer Out >	\$ 9,969,800	\$ 10,096,200
	Transfer Out >	\$ 587,600	\$ 603,700
	<b>EXPENDITURE GF TOTAL &gt;</b>	<b>\$ 10,557,400</b>	<b>\$ 10,699,900</b>
	Projected GF Revenues >	\$ 9,785,600	\$ 10,045,100
	<b>Surplus(Deficit)</b>	<b>\$ (771,800)</b>	<b>\$ (654,800)</b>
	<b>Special, Enterprise, and Internal Service Funds</b>		
011-410	GAS TAX	\$ 311,100	\$ 313,900
012-420	MEASURE M	-	-
015-360	AIR QUALITY	-	-
016-185	PEG	-	-
020-280	ASSET FORFEITURE	-	-
021-285	PUBLIC SAFETY AUG. (PROP 172)	147,700	156,600
022-290	COPS	94,100	100,000
023-295	SAAV	-	-
038-710	SUCCESSOR AGENCY - HOUSING	238,400	239,100
049-720	SUCCESSOR AGENCY - DEBT SERVICE	869,700	872,400
	<b>SPECIAL FUNDS TOTAL &gt;</b>	<b>\$ 1,661,000</b>	<b>\$ 1,682,000</b>
050-430	WATER ADMINISTRATION	\$ 252,700	\$ 252,800
050-440	WATER BILLING	392,200	393,100
050-450	WATER PRODUCTION	1,796,000	1,786,400
050-460	WATER TRANSMISSION	-	-
052-480	SEWER	247,300	254,600
	<b>UTILITY/ENTERPRISE TOTAL &gt;</b>	<b>\$ 2,688,200</b>	<b>\$ 2,686,900</b>
060-610	RISK MANAGEMENT	\$ 1,106,900	\$ 1,047,100
062-620	TECHNOLOGY REPLACEMENT	80,000	45,400
063-630	VEHICLE REPLACEMENT	222,000	149,000
	<b>INTERNAL SERVICE TOTAL &gt;</b>	<b>\$ 1,408,900</b>	<b>\$ 1,241,500</b>

# REVISED 10 Year Financial Forecast - (Actions Taken to Date and Revised Revenue Forecast)

04/14/2016



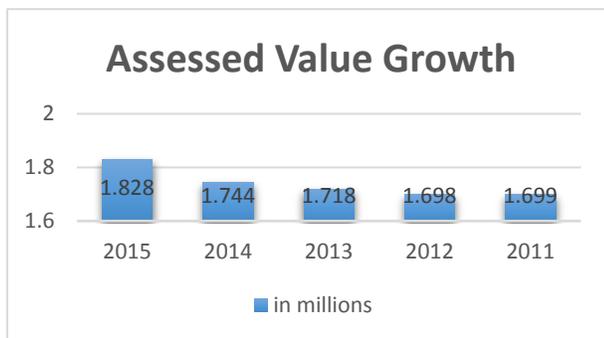
	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22	FY2022-23	FY2023-24	FY2024-25	FY2025-26
Total GF Operating Expenses	\$10,557,400	\$10,699,900	\$11,085,400	\$11,421,400	\$11,776,200	\$12,120,100	\$12,514,400	\$12,894,700	\$13,328,900	\$13,737,628
GF Revenues	\$9,785,600	\$10,045,100	\$10,299,000	\$10,551,300	\$10,809,300	\$11,076,200	\$11,348,700	\$11,626,800	\$11,910,800	\$12,200,900
Fund Surplus/(Deficit)	\$771,800	\$(654,800)	\$(786,400)	\$(870,100)	\$(966,900)	\$(1,043,900)	\$(1,165,700)	\$(1,267,900)	\$(1,418,100)	\$(1,536,728)

## La Palma Community Profile

Vital Statistics	
Date of Incorporation	October 26, 1955
Form of Government	Council/Manager
Total Land Area	1.8 Square Miles
Population	15,890
Employment	7,308
Median Age	39.8
Per Capita Personal Income	\$34,461
Unemployment Rate	4.1%



Housing Statistics	
Households	4,989
Avg. Household Size	3.16
Median Household Income	\$84,026
Home Ownership	70%
Median Home Price	\$608,000



Major Employers	
ADP, Inc.	600
C & D Zodiac Aerospace	415
La Palma Intercommunity Hospital	360
Performance Machine	178
Anaheim Union High School District	157
Kaiser Foundation Healthplan	155
Unisource Worldwide	152
Arcadia Chair Company	150
Keebler Snack Co./Kellogg's	110
Tesoro	90
CJ Foods	50

City Government	
<b>Resources</b>	
Number of Employees	
Full time	52
Part time	35
<b>Police Protection</b>	
Number of Sworn Officers	21
<b>Facilities</b>	
Community Centers	1
Parks	2
Maximum Daily Water Capacity (millions of gallons)	2.65
Fire hydrants	343
Water Wells	2
Water Storage Capacity (millions of gallons)	4.5
Reservoirs	2
Water Mains (miles)	38
Sanitary sewers (miles)	28
Storm Drains (miles)	5
Manholes	631
Streets (miles)	31
Streetlights	972
Traffic Signals	18.5



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# **BUDGET OVERVIEW**

PROPOSED BUDGET FISCAL WORKSHEETS



## Summary of Resources and Requirements by Fund

Fund	Proposed Fiscal Year 2016-17				
	Projected Beginning Unassigned Fund Balance	Revenues and Transfers In	Expenditures and Transfers Out	Contribution to (Draw from) Fund Balance	Estimated Ending Unassigned Fund Balance
<b>General Fund*</b>	\$ 629,500	\$ 9,785,600	\$ 10,557,400	\$ (771,800)	\$ (142,300)
*(Cash Flow Reserve of \$250,000; when CAFR is adopted, funds in excess of \$250,000 will be transferred from General Fund Unassigned Fund Balance to the COR or One Time Projects Funds)					
<b>Special Revenue Funds:</b>					
Gas Tax/Highway Users Tax	45,500	333,700	333,700	-	45,500
Measure M	1,274,800	654,900	1,917,300	(1,262,400)	12,400
Community Development Block Grant (CDBG)	-	200,000	200,000	-	-
Air Quality Improvement/AB 2766	91,900	20,300	-	20,300	112,200
Public, Educational, and Government (PEG)	198,500	18,000	-	18,000	216,500
Public Safety Augmentation (Proposition 172)	58,000	180,800	147,700	33,100	91,100
Asset Seizure (Asset Forfeiture)	-	-	-	-	-
Supplemental Law Enforcement Services	42,000	100,300	94,100	6,200	48,200
Service Authority for Abandoned Vehicles	25,900	100	-	100	26,000
Park Development	43,700	100	-	100	43,800
Successor Agency Housing Authority	350,800	266,400	238,400	28,000	378,800
Successor Agency Debt Service	-	869,700	869,700	-	-
<b>Total Special Revenue Funds</b>	<b>2,131,100</b>	<b>2,644,300</b>	<b>3,800,900</b>	<b>(1,156,600)</b>	<b>974,500</b>
<b>Project Funds:</b>					
Capital Outlay Reserve (Target Balance \$2,000,000 at end of 10 Year Planning Period; Fund owed \$500,000 from former RDA)	4,965,500	350,200	2,658,300	(2,308,100)	2,657,400
One-Time Projects	663,500	260,600	137,200	123,400	786,900
Economic Development	249,200	-	35,400	(35,400)	213,800
<b>Total Project Funds</b>	<b>5,878,200</b>	<b>610,800</b>	<b>2,830,900</b>	<b>(2,220,100)</b>	<b>3,658,100</b>
<b>Enterprise Funds:</b>					
Water (Water and Water Capital Reserve are required to have a combined minimum balance of \$1,885,200; Fund owed additional \$500,000 from former RDA)	767,200	2,656,300	2,945,800	(289,500)	477,700
Sewer (Sewer and Sewer Capital Reserve are required to have a combined minimum balance of \$2,476,700; Fund owed additional \$500,000 from former RDA)	927,400	340,700	255,700	85,000	1,012,400
Water Capital Reserve	2,741,300	241,000	479,000	(238,000)	2,503,300
Sewer Capital Reserve	2,643,000	83,700	453,900	(370,200)	2,272,800
<b>Total Enterprise Funds</b>	<b>7,078,900</b>	<b>3,321,700</b>	<b>4,134,400</b>	<b>(812,700)</b>	<b>6,266,200</b>
<b>Internal Service Funds (Cash Balances):</b>					
Insurance (Target Balance \$1,000,000; Fund owed additional \$600,000 by former RDA)	578,400	1,122,800	1,106,900	15,900	594,300
Employee Benefits (Target Balance \$309,000; Fund owed additional \$1,000,000 by former RDA)	308,000	3,300	-	3,300	311,300
Facility Maintenance (Target Balance \$50,000; Fund owed additional \$500,000 by former RDA)	50,400	300	-	300	50,700
Vehicle Replacement (Target Balance \$717,400; Fund owed additional \$400,000 by former RDA)	780,000	143,700	222,000	(78,300)	701,700
Technology Maintenance and Replacement (Target Balance \$564,800)	600,700	83,900	80,000	3,900	604,600
<b>Total Internal Service Funds</b>	<b>2,317,500</b>	<b>1,354,000</b>	<b>1,408,900</b>	<b>(54,900)</b>	<b>2,262,600</b>
<b>Reserve Funds:</b>					
Revenue Volatility (Target Balance \$1,000,000)	1,000,000	-	-	-	1,000,000
Emergency Reserve (Target Balance \$9,000,000; Fund owed a \$988,900 from former RDA)	8,997,000	-	-	-	8,997,000
<b>Total Reserve Funds</b>	<b>9,997,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,997,000</b>
<b>Citywide Total</b>	<b>\$ 28,032,200</b>	<b>\$ 17,716,400</b>	<b>\$ 22,732,500</b>	<b>\$ (5,016,100)</b>	<b>\$ 23,016,100</b>



## Summary of Resources and Requirements by Fund

Fund	Estimated Fiscal Year 2017-18				
	Estimated Ending Unassigned Fund Balance	Revenues and Transfers In	Expenditures and Transfers Out	Contribution to (Draw from) Fund Balance	Estimated Ending Unassigned Fund Balance
<b>General Fund*</b>	\$ (142,300)	\$ 10,045,100	\$ 10,699,900	\$ (654,800)	\$ (797,100)
*(Cash Flow Reserve of \$250,000; when CAFR is adopted, funds in excess of \$250,000 will be transferred from General Fund Unassigned Fund Balance to the COR or One Time Projects Funds)					
<b>Special Revenue Funds:</b>					
Gas Tax/Highway Users Tax	45,500	340,400	340,400	-	45,500
Measure M	12,400	894,500	819,500	75,000	87,400
Community Development Block Grant (CDBG)	-	-	-	-	-
Air Quality Improvement/AB 2766	112,200	20,300	-	20,300	132,500
Public, Educational, and Government (PEG)	216,500	19,300	-	19,300	235,800
Public Safety Augmentation (Proposition 172)	91,100	185,100	156,600	28,500	119,600
Asset Seizure (Asset Forfeiture)	-	-	-	-	-
Supplemental Law Enforcement Services	48,200	100,500	100,000	500	48,700
Service Authority for Abandoned Vehicles	26,000	100	-	100	26,100
Park Development	43,800	100	-	100	43,900
Successor Agency Housing Authority	378,800	268,100	239,100	29,000	407,800
Successor Agency Debt Service	-	872,400	872,400	-	-
<b>Total Special Revenue Funds</b>	<b>974,500</b>	<b>2,700,800</b>	<b>2,528,000</b>	<b>172,800</b>	<b>1,147,300</b>
<b>Project Funds:</b>					
Capital Outlay Reserve (Target Balance \$2,000,000 at end of 10 Year Planning Period; Fund owed \$500,000 from former RDA)	2,657,400	354,000	497,800	(143,800)	2,513,600
One-Time Projects	786,900	278,400	278,600	(200)	786,700
Economic Development	213,800	-	35,000	(35,000)	178,800
<b>Total Project Funds</b>	<b>3,658,100</b>	<b>632,400</b>	<b>811,400</b>	<b>(179,000)</b>	<b>3,479,100</b>
<b>Enterprise Funds:</b>					
Water (Water and Water Capital Reserve are required to have a combined minimum balance of \$1,885,200; Fund owed additional \$500,000 from former RDA)	477,700	2,856,200	2,922,300	(66,100)	411,600
Sewer (Sewer and Sewer Capital Reserve are required to have a combined minimum balance of \$2,476,700; Fund owed additional \$500,000 from former RDA)	1,012,400	425,100	247,300	177,800	1,190,200
Water Capital Reserve	2,503,300	286,300	400,500	(114,200)	2,389,100
Sewer Capital Reserve	2,272,800	94,000	335,700	(241,700)	2,031,100
<b>Total Enterprise Funds</b>	<b>6,266,200</b>	<b>3,661,600</b>	<b>3,905,800</b>	<b>(244,200)</b>	<b>6,022,000</b>
<b>Internal Service Funds (Cash Balances):</b>					
Insurance (Target Balance \$1,000,000; Fund owed additional \$600,000 by former RDA)	594,300	1,229,800	1,047,100	182,700	777,000
Employee Benefits (Target Balance \$309,000; Fund owed additional \$1,000,000 by former RDA)	311,300	3,800	-	3,800	315,100
Facility Maintenance (Target Balance \$50,000; Fund owed additional \$500,000 by former RDA)	50,700	300	-	300	51,000
Vehicle Replacement (Target Balance \$717,400; Fund owed additional \$400,000 by former RDA)	701,700	147,700	149,000	(1,300)	700,400
Technology Maintenance and Replacement (Target Balance \$564,800)	604,600	84,530	45,400	39,130	643,730
<b>Total Internal Service Funds</b>	<b>2,262,600</b>	<b>1,466,130</b>	<b>1,241,500</b>	<b>224,630</b>	<b>2,487,230</b>
<b>Reserve Funds:</b>					
Revenue Volatility (Target Balance \$1,000,000)	1,000,000	-	-	-	1,000,000
Emergency Reserve (Target Balance \$9,000,000; Fund owed a \$988,900 from former RDA)	8,997,000	-	-	-	8,997,000
<b>Total Reserve Funds</b>	<b>9,997,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,997,000</b>
<b>Citywide Total</b>	<b>\$ 23,016,100</b>	<b>\$ 18,506,030</b>	<b>\$ 19,186,600</b>	<b>\$ (680,570)</b>	<b>\$ 22,335,530</b>



## General Fund

### Revenue and Expenditure Overview

	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change Prior Yr Projected	Fiscal Year 2017-18 Estimated	% Change Prior Yr Proposed
<b>Revenues by Type:</b>						
Property Tax	\$ 3,260,968	\$ 3,390,300	\$ 3,484,000	2.8	\$ 3,580,500	2.8
Sales Tax	2,560,938	2,208,000	1,949,500	(11.7)	2,038,500	4.6
Utility Users Tax	1,126,749	1,149,000	1,125,000	(2.1)	1,110,000	(1.3)
Residual Property Tax	126,355	200,000	131,000	(34.5)	59,900	(54.3)
Franchise Fees	407,115	403,500	426,400	5.7	442,200	3.7
Transient Occupancy Tax	346,077	370,000	370,000	-	377,400	2.0
Licenses and Permits	357,912	338,200	302,700	(10.5)	307,200	1.5
Intergovernmental	51,591	33,000	31,400	(4.8)	31,500	0.3
Charges for Services	570,514	506,100	488,900	(3.4)	495,400	1.3
Fines and Forfeitures	144,972	160,200	160,200	-	160,200	-
Use of Money and Property	236,877	317,600	313,600	(1.3)	328,900	4.9
Other Revenues	321,842	321,100	398,500	24.1	500,500	25.6
Interfund Transfers	283,100	626,600	604,400	(3.5)	612,900	1.4
<b>Total Revenues</b>	<b>9,795,010</b>	<b>10,023,600</b>	<b>9,785,600</b>	<b>(2.4)</b>	<b>10,045,100</b>	<b>2.7</b>
<b>Expenditures by Department:</b>						
General Government	692,759	623,120	634,200	1.8	568,200	(10.4)
Administrative Services	1,951,821	2,259,320	2,197,400	(2.7)	2,364,000	7.6
Police	4,814,202	4,699,400	4,628,900	(1.5)	4,648,200	0.4
Community Services	2,277,760	2,021,300	2,051,900	1.5	2,058,200	0.3
Community Development	512,357	455,100	457,400	0.5	457,600	0.0
<b>Total Expenditures</b>	<b>10,248,898</b>	<b>10,058,240</b>	<b>9,969,800</b>	<b>(0.9)</b>	<b>10,096,200</b>	<b>1.3</b>
<b>Rev vs. Expend Surplus / (Deficit)</b>	<b>(453,888)</b>	<b>(34,640)</b>	<b>(184,200)</b>	<b>431.8</b>	<b>(51,100)</b>	<b>(72.3)</b>
<b>Transfer Out</b>	<b>1,870,613</b>	<b>610,000</b>	<b>587,600</b>	<b>(3.7)</b>	<b>603,700</b>	<b>2.7</b>
<b>Net Change in Fund Balance</b>	<b>\$ (2,324,501)</b>	<b>\$ (644,640)</b>	<b>\$ (771,800)</b>	<b>19.7</b>	<b>\$ (654,800)</b>	<b>(15.2)</b>

In FY 2014-15 \$1,345,187 was transferred to the Capital Outlay - Capital Projects Fund for various Capital Projects and remaining balance to Risk Management and Computer Maintenance Internal Service Funds.



## Revenue Overview by Object Code and Funds

### All Funds

Account No.	Revenue Source	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from Prior Year	Fiscal Year 2017-18 Estimated	% Change from Prior Year
<b>GENERAL FUND - 001</b>									
<b>Taxes and Assessments:</b>									
<b>Property Tax</b>									
4010-00000	Property Tax-Secured Current	\$ 1,889,668	\$ 1,669,184	\$ 1,744,115	\$ 1,813,900	\$ 1,860,300	2.6	\$ 1,908,100	2.6
4011-00000	Property Tax-Secured Homeowner	28,162	13,367	13,030	\$ 13,500	13,900	3.0	14,300	2.9
4012-00000	Property Tax-Sec Public Util	36,460	38,873	36,201	\$ 37,600	38,700	-	39,900	3.1
4013-00000	Property Tax-Sec Suppl Roll	39,918	71,997	51,069	\$ 53,100	54,700	3.0	56,300	2.9
4014-00000	Property Tax-VLF In-Lieu	1,200,996	1,219,801	1,278,834	\$ 1,330,000	1,369,900	3.0	1,411,000	3.0
4015-00000	Property Tax-Supp VLF In-Lieu	-	-	-	\$ -	-	N/A	-	N/A
4020-00000	Property Tax-Unsecured Current	60,787	61,848	67,389	\$ 70,100	72,200	3.0	74,400	3.0
4021-00000	Property Tax-Unsec Homeowner	-	-	-	\$ -	-	N/A	-	N/A
4022-00000	Property Tax-Unsec Prior Year	872	1,214	1,280	\$ 1,300	1,400	7.7	1,400	-
4030-00000	Property Tax-Miscellaneous	124,500	18,731	20,496	\$ 21,300	21,900	2.8	22,600	3.2
4040-00000	Property Transfer Tax	40,611	34,605	48,554	\$ 49,500	51,000	3.0	52,500	2.9
<b>Total Property Tax</b>		<b>3,421,974</b>	<b>3,129,620</b>	<b>3,260,968</b>	<b>3,390,300</b>	<b>3,484,000</b>	<b>2.8</b>	<b>3,580,500</b>	<b>2.8</b>
<b>Sales Tax</b>									
4050-00000	Sales Tax	2,465,179	1,094,981	2,189,643	1,547,000	1,949,500	26.0	2,038,500	4.6
4051-00000	Sales & Use Tax Compensation	1,869,996	894,575	371,295	661,000	-	(100.0)	-	N/A
<b>Total Sales Tax</b>		<b>4,335,175</b>	<b>1,989,556</b>	<b>2,560,938</b>	<b>2,208,000</b>	<b>1,949,500</b>	<b>(11.7)</b>	<b>2,038,500</b>	<b>4.6</b>
<b>Utility Users Tax</b>									
4060-00000	Utility Users Tax	994,444	1,101,159	1,126,749	1,149,000	1,125,000	(2.1)	1,110,000	(1.3)
<b>Total Utility Users Tax</b>		<b>994,444</b>	<b>1,101,159</b>	<b>1,126,749</b>	<b>1,149,000</b>	<b>1,125,000</b>	<b>(2.1)</b>	<b>1,110,000</b>	<b>(1.3)</b>
<b>Residual Property Taxes</b>									
4071-00000	Successor Agency Admin	-	-	-	-	-	N/A	-	N/A
4072-00000	Residual Prop Tax OC-AC	922,527	263,661	126,355	200,000	131,000	(34.5)	59,900	(54.3)
<b>Total Residual Property Taxes</b>		<b>922,527</b>	<b>263,661</b>	<b>126,355</b>	<b>200,000</b>	<b>131,000</b>	<b>(34.5)</b>	<b>59,900</b>	<b>(54.3)</b>
<b>Franchise Fees</b>									
4081-00000	Franchise Fees	\$ 278,387	285,999	309,895	305,000	311,700	2.2	324,200	4.0
4082-00000	Franchise Fees-Refuse	80,285	95,840	97,220	98,500	114,700	16.4	118,000	2.9
<b>Total Franchise Fees</b>		<b>358,672</b>	<b>381,839</b>	<b>407,115</b>	<b>403,500</b>	<b>426,400</b>	<b>5.7</b>	<b>442,200</b>	<b>3.7</b>
<b>Transient Occupancy Tax</b>									
4083-00000	Transient Occupancy Tax	257,975	313,662	346,077	370,000	370,000	-	377,400	2.0
<b>Total Transient Occupancy Tax</b>		<b>257,975</b>	<b>313,662</b>	<b>346,077</b>	<b>370,000</b>	<b>370,000</b>	<b>-</b>	<b>377,400</b>	<b>2.0</b>
<b>Total Taxes and Assessments</b>		<b>10,290,767</b>	<b>7,179,497</b>	<b>7,828,202</b>	<b>7,720,800</b>	<b>7,485,900</b>	<b>(3.0)</b>	<b>7,608,500</b>	<b>1.6</b>
<b>Licenses and Permits:</b>									
4100-00000	Business Licenses	\$ 169,430	164,304	233,122	195,000	195,000	-	198,900	2.0
4101-00000	CASp Fees - City Share SB1186	139	460	618	500	500	-	500	-
4102-00000	Swimming Pool Permits	563	-	114	-	-	N/A	-	N/A
4103-00000	Building Permits	61,711	55,077	66,557	78,000	61,500	(21.2)	63,000	2.4
4104-00000	Plumbing Permits	10,880	9,163	9,619	12,000	3,200	(73.3)	3,300	3.1
4105-00000	Electrical Permits	24,875	27,104	33,068	30,800	28,600	(7.1)	29,300	2.4
4106-00000	Mechanical Permits	11,705	10,227	11,702	18,000	11,200	(37.8)	11,500	2.7
4107-00000	Grading Permits	-	-	2,087	3,000	2,000	(33.3)	-	(100.0)
4108-00000	Temp Banners/Sign Permits	1,840	775	1,025	900	700	(22.2)	700	-
<b>Total Licenses and Permits</b>		<b>281,143</b>	<b>267,110</b>	<b>357,912</b>	<b>338,200</b>	<b>302,700</b>	<b>(10.5)</b>	<b>307,200</b>	<b>1.5</b>
<b>Intergovernmental:</b>									
4200-00000	Motor Vehicle In Lieu	\$ 8,358	6,917	-	-	-	N/A	-	N/A
4202-00000	POST Reimbursement	19,058	12,850	13,026	25,300	21,800	(13.8)	21,800	-
4203-00000	State Mandated Cost Reimb	47	-	35,965	-	-	N/A	-	N/A
4250-00000	Miscellaneous Grants	16,821	9,308	2,600	5,000	7,600	52.0	7,700	1.3
4260-00000	UASI Grant Revenue	-	-	-	-	-	N/A	-	N/A
4270-00000	DOJ BVP Program	-	-	-	2,000	2,000	-	2,000	-
4280-00000	Prop 69 Grant Revenues	-	9,099	-	700	-	(100.0)	-	N/A
4295-00000	Reimb Fr Other Agencies	5,208	-	-	-	-	N/A	-	N/A
<b>Total Intergovernmental</b>		<b>49,492</b>	<b>38,174</b>	<b>51,591</b>	<b>33,000</b>	<b>31,400</b>	<b>(4.8)</b>	<b>31,500</b>	<b>0.3</b>



**Revenue Overview by Object Code and Funds**

**All Funds**

Account No.	Revenue Source	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from Prior Year	Fiscal Year 2017-18 Estimated	% Change from Prior Year
<b>Charges for Services:</b>								-	N/A
4301-00000	Plan Check Fees	\$ 38,263	35,296	44,172	30,000	40,000	33.3	41,000	2.5
4302-00000	Building Issuance Fees	11,671	11,098	14,334	10,200	10,250	0.5	10,500	2.4
4303-00000	Energy Plan Check Fee	5,153	4,827	6,781	5,700	12,250	114.9	12,500	2.0
4304-00000	Precise Plans, CUPs, Variances	2,982	15,434	19,685	4,100	7,000	70.7	7,200	2.9
4305-00000	Environmental Reviews	-	1,920	5,000	6,000	2,500	(58.3)	2,600	4.0
4306-00000	AP Listing, Map Printing, GIS	-	-	-	-	-	N/A	-	N/A
4307-00000	Parcelization, Zone Change, GP	-	-	-	10,000	3,000	(70.0)	3,100	3.3
4308-00000	Miscellaneous Planning	864	1,875	19,978	29,000	1,500	(94.8)	1,000	(33.3)
4309-00000	Development Agreement In Lieu	3,500	3,570	3,641	3,600	3,600	-	3,600	-
4310-00000	WQMP/Grading Permit	2,500	-	110	-	-	N/A	-	N/A
4311-00000	GP and Zoning Update	742	49,011	-	1,800	1,800	-	1,800	-
4312-00000	Plan Check & Inspection Fee	-	-	-	-	-	N/A	-	N/A
4314-00000	Sale of Publications & Matls	115	51	36	100	100	-	100	-
4315-00000	Landscape Maintenance	3,100	3,138	3,922	1,500	3,000	100.0	3,100	3.3
4316-00000	Fats Oils Grease Program	8,335	8,310	9,320	7,500	7,700	2.7	7,900	2.6
4317-00000	Street & Inspection Fees	25,025	18,993	32,896	18,000	18,000	-	18,000	-
4318-00000	Police Fees	9,582	8,820	4,968	7,000	7,000	-	7,000	-
4319-00000	DUI/Collision Response Fees	1,199	172	204	600	600	-	600	-
4320-00000	False Alarm Response Fees	-	150	-	-	-	N/A	-	N/A
4321-00000	Loud Party Response Fees	-	-	-	-	-	N/A	-	N/A
4323-00000	Subpoena fees	1,707	604	725	600	600	-	600	-
4400-00000	Teen Program	-	-	-	-	-	N/A	-	N/A
4401-35030	Tiny Tot Program	33,155	35,344	34,931	34,000	34,000	-	34,000	-
4402-35010	Day Camp Program	96,632	108,920	95,096	85,000	95,000	11.8	95,000	-
4403-34020	July 4th Distance Run	20,335	25,987	18,683	15,800	16,500	4.4	18,000	9.1
4404-00000	Brochure Ads	-	-	-	-	-	N/A	-	N/A
4405-00000	Sports	10,362	14,082	5,037	-	-	N/A	-	N/A
4406-00000	Recreation Fees & Charges	2,780	720	450	200	200	-	200	-
4407-00000	Outdoor Rentals	18,531	24,106	27,656	24,000	24,000	-	24,000	-
4408-00000	Community Center Rental	47,720	38,649	43,184	40,000	40,000	-	40,800	2.0
4409-00000	Recreation Contract Prog Fees	106,445	121,182	117,076	118,300	126,700	7.1	129,200	2.0
4410-34030	La Palma Days	17,222	17,736	16,689	19,500	-	(100.0)	-	N/A
4411-00000	Adult Softball - Contract Fees	-	-	-	-	-	N/A	-	N/A
4412-00000	Donations - Recreation	32,450	23,450	25,550	17,000	17,000	-	17,000	-
4413-00000	Cultural & Beautification	3,653	3,304	5,551	5,000	5,000	-	5,000	-
4414-00000	Meals on Wheels	2,581	3,949	6,667	4,800	4,800	-	4,800	-
4415-00000	Recreation Misc Revenues	7,411	3,877	8,172	6,800	6,800	-	6,800	-
4416-00000	CAB Revenue	-	-	-	-	-	N/A	-	N/A
<b>Total Charges for Services</b>		<b>514,015</b>	<b>584,575</b>	<b>570,514</b>	<b>506,100</b>	<b>488,900</b>	<b>(3.4)</b>	<b>495,400</b>	<b>1.3</b>
<b>Fines and Forfeitures:</b>									
4322-00000	Ordinance & Misc Fines	\$ 136,658	147,950	143,522	160,000	160,000	-	160,000	-
4505-00000	Code Enf Admin Citations	225	225	1,450	200	200	-	200	-
<b>Total Fines and Forfeitures</b>		<b>136,883</b>	<b>148,175</b>	<b>144,972</b>	<b>160,200</b>	<b>160,200</b>	<b>-</b>	<b>160,200</b>	<b>-</b>
<b>Use of Money and Property:</b>									
4500-00000	Interest - Investments	\$ 38,230	160,221	73,815	74,800	86,000	15.0	98,900	15.0
4502-00000	Interest - Others	18,956	488	422	-	-	N/A	-	N/A
4602-00000	Interest - Loan to CDC Debt Sv	-	-	-	-	-	N/A	-	N/A
4606-00000	Interest-Sr Housing Loan	-	-	-	27,300	-	(100.0)	-	N/A
4610-00000	Rental Income	63,977	51,796	52,640	105,500	117,600	11.5	120,000	2.0
4615-00000	Lease Revenue-Sr Housing Proj	110,000	110,000	110,000	110,000	110,000	-	110,000	-
<b>Total Use of Money and Property</b>		<b>231,163</b>	<b>322,505</b>	<b>236,877</b>	<b>317,600</b>	<b>313,600</b>	<b>(1.3)</b>	<b>328,900</b>	<b>4.9</b>



**Revenue Overview by Object Code and Funds**

**All Funds**

Account No.	Revenue Source	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from Prior Year	Fiscal Year 2017-18 Estimated	% Change from Prior Year
<b>Other Revenues:</b>									
4613-00000	Annual Display Sign Fee				-	102,000		204,000	100.0
4700-00000	Expense Reimbursements	\$ 14,644	2,880	9,078	11,000	11,000	-	11,000	-
4702-00000	Miscellaneous Revenues	10,178	15,030	4,213	10,000	10,000	-	10,000	-
4705-00000	AB 939	23,211	25,500	-	50,100	25,500	(49.1)	25,500	-
4707-00000	Reimb fr CDC-City Admin Svcs	40,300	54,934	308,551	250,000	250,000	-	250,000	-
4800-00000	Advances fr Other Funds-Prin	-	-	-	-	-	N/A	-	N/A
<b>Total Other Revenues</b>		<b>88,333</b>	<b>98,344</b>	<b>321,842</b>	<b>321,100</b>	<b>398,500</b>	<b>24.1</b>	<b>500,500</b>	<b>25.6</b>
<b>Interfund Transfers</b>									
4923-00000	Charges to SAAV	\$ -	-	-	-	-	N/A	-	N/A
4950-00000	Charges to Water Fund	270,900	270,900	270,900	475,300	452,800	(4.7)	460,200	1.6
4951-00000	Transfers In	3,000	255,812	-	120,000	120,000	-	120,000	-
4952-00000	Charges to Sewer Fund	12,200	12,200	12,200	31,300	31,600	1.0	32,700	3.5
<b>Total Interfund Transfers</b>		<b>286,100</b>	<b>538,912</b>	<b>283,100</b>	<b>626,600</b>	<b>604,400</b>	<b>(3.5)</b>	<b>612,900</b>	<b>1.4</b>
<b>TOTAL GENERAL FUND - 001</b>		<b>\$ 11,877,896</b>	<b>\$ 9,177,292</b>	<b>\$ 9,795,010</b>	<b>\$ 10,023,600</b>	<b>\$ 9,785,600</b>	<b>(2.4)</b>	<b>\$ 10,045,100</b>	<b>2.7</b>
<b>SPECIAL REVENUE FUNDS:</b>									
<b>Streets - 011</b>									
4208-00000	State Gas Tax Section 2103	\$ 128,089	\$ 225,091	\$ 135,751	\$ 74,500	\$ 37,700	(49.4)	\$ 38,500	2.1
4210-00000	State Gas Tax Section 2105	70,543	109,884	88,313	96,700	99,700	3.1	101,700	2.0
4211-00000	State Gas Tax Section 2106	57,308	58,717	60,993	52,000	53,500	2.9	54,600	2.1
4212-00000	State Gas Tax Section 2107	115,594	117,547	113,024	134,200	138,500	3.2	141,300	2.0
4213-00000	State Gas Tax Section 2107.5	4,000	4,000	19,178	4,000	4,000	-	4,000	-
4214-00000	MVFT R&T 7360	-	-	-	-	-	N/A	-	N/A
4215-00000	HUT Deferral	-	-	-	-	-	N/A	-	N/A
4263-00000	GMA Revenue	-	-	-	-	-	N/A	-	N/A
4500-00000	Interest - Investments	976	249	689	300	300	-	300	-
4700-00000	Expense Reimbursements	1,026	-	-	-	-	N/A	-	N/A
4702-00000	Miscellaneous Revenues	-	95	-	-	-	N/A	-	N/A
<b>Total Streets - 011</b>		<b>377,536</b>	<b>\$ 515,583</b>	<b>\$ 417,948</b>	<b>\$ 361,700</b>	<b>\$ 333,700</b>	<b>(7.7)</b>	<b>\$ 340,400</b>	<b>2.0</b>
<b>Measure M - 012</b>									
4220-00000	Measure M Turnback	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
4221-00000	Measure M2 Fairshare PMT	274,527	281,583	253,206	264,500	279,900	5.8	294,500	5.2
4222-00000	Measure M2 CTFP	-	16,569	121,725	-	-	N/A	-	N/A
4224-00000	Measure M2 Comp Grant	\$ -	\$ -	\$ -	\$ 750,000	\$ 375,000	(50.0)	\$ 600,000	60.0
4500-00000	Interest - Investments	49	53	1,270	-	-	N/A	-	N/A
<b>Total Measure M - 012</b>		<b>274,576</b>	<b>\$ 298,205</b>	<b>\$ 376,201</b>	<b>\$ 1,014,500</b>	<b>\$ 654,900</b>	<b>(35.4)</b>	<b>\$ 894,500</b>	<b>36.6</b>
<b>Community Development Block Grant (CDBG) - 014</b>									
4201-00000	CDBG Grant	-	-	-	180,000	200,000	11.1	-	(100.0)
4500-00000	Interest - Investments	-	-	-	-	-	N/A	-	N/A
<b>Total CDBG Grant - 014</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>180,000</b>	<b>200,000</b>	<b>11.1</b>	<b>-</b>	<b>(100.0)</b>
<b>Air Quality Improvement Fund (AQMD) - 015</b>									
4230-00000	AB 2766 AQMD	\$ 18,939	\$ 19,502	\$ 19,722	\$ 20,000	\$ 20,000	-	\$ 20,000	-
4500-00000	Interest - Investments	135	47	466	300	300	-	300	-
<b>Total AQMD - 015</b>		<b>19,074</b>	<b>\$ 19,549</b>	<b>\$ 20,188</b>	<b>\$ 20,300</b>	<b>\$ 20,300</b>	<b>-</b>	<b>\$ 20,300</b>	<b>-</b>
<b>Public, Educational, and Government (PEG) Purposes - 016</b>									
4500-00000	Interest - Investments	\$ 381	\$ 110	\$ 1,307	\$ 1,300	\$ 1,800	38.5	\$ 2,700	50.0
4706-00000	PEG Fees	16,338	16,458	18,161	15,800	16,200	2.5	16,600	2.5
<b>Total PEG Purposes - 016</b>		<b>16,719</b>	<b>\$ 16,568</b>	<b>\$ 19,468</b>	<b>\$ 17,100</b>	<b>\$ 18,000</b>	<b>5.3</b>	<b>\$ 19,300</b>	<b>7.2</b>



**Revenue Overview by Object Code and Funds**

**All Funds**

Account No.	Revenue Source	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from Prior Year	Fiscal Year 2017-18 Estimated	% Change from Prior Year
<b>Asset Seizure - 020</b>									
4266-00000	Asset Seizures	79,042	\$ 181,769	61,518	13,000	-	(100.0)	-	N/A
4500-00000	Interest - Investments	1	\$ 12	517	-	-	N/A	-	N/A
4700-00000	Expense Reimbursements	-	\$ -	-	-	-	N/A	-	N/A
<b>Total Asset Seizure - 020</b>		<b>79,043</b>	<b>\$ 181,781</b>	<b>\$ 62,035</b>	<b>\$ 13,000</b>	<b>\$ -</b>	<b>(100.0)</b>	<b>\$ -</b>	<b>N/A</b>
<b>Public Safety Augmentation (Proposition 172) - 021</b>									
4240-00000	Prop 172 Revenue	\$ 155,467	\$ 161,954	\$ 171,020	\$ 176,300	\$ 180,500	2.4	\$ 184,800	2.4
4500-00000	Interest - Investments	118	50	440	\$ 300	300	-	300	-
4510-00000	Prop 172 - Public Safety Augme	-	-	-	\$ -	-	N/A	-	N/A
4951-00000	Transfers In	-	-	-	\$ -	-	N/A	-	N/A
<b>Total Proposition 172 - 021</b>		<b>155,585</b>	<b>\$ 162,004</b>	<b>\$ 171,460</b>	<b>\$ 176,600</b>	<b>\$ 180,800</b>	<b>2.4</b>	<b>\$ 185,100</b>	<b>2.4</b>
<b>Supplemental Law Enforcement Services (SLESF) - 022</b>									
4243-00000	SLESF Revenue	\$ 100,000	\$ 103,157	\$ 103,045	\$ 100,000	\$ 100,000	-	\$ 100,000	-
4500-00000	Interest - Investments	-	5	262	200	300	50.0	500	66.7
4502-00000	Interest - Others	-	-	-	-	-	N/A	-	N/A
<b>Total SLESF - 022</b>		<b>100,000</b>	<b>\$ 103,162</b>	<b>\$ 103,307</b>	<b>\$ 100,200</b>	<b>\$ 100,300</b>	<b>0.1</b>	<b>\$ 100,500</b>	<b>0.2</b>
<b>Service Authority for Abandoned Vehicles (SAAV) - 023</b>									
4241-00000	SAAV Revenue	\$ 1,723	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
4500-00000	Interest - Investments	73	22	202	\$ 100	100	-	100	-
<b>Total SAAV - 023</b>		<b>1,796</b>	<b>\$ 22</b>	<b>\$ 202</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>-</b>	<b>\$ 100</b>	<b>-</b>
<b>Park Development - 033</b>									
4324-00000	Park In Lieu Fees	\$ -	\$ -	\$ 21,353	\$ -	\$ -	N/A	\$ -	N/A
4500-00000	Interest - Investments	63	17	188	100	100	-	100	-
<b>Total Park Development - 033</b>		<b>63</b>	<b>\$ 17</b>	<b>\$ 21,541</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>-</b>	<b>\$ 100</b>	<b>-</b>
<b>SA Housing Entity Fund- 038</b>									
4500-00000	Interest Investments	\$ -	\$ 176	3,055	2,400	3,200	33.3	4,900	53.1
4502-00000	Interest Other	-	433	630	-	-	N/A	-	N/A
4504-00000	Interest Senior Housing Loan	-	100,397	93,492	-	-	N/A	-	N/A
4507-00000	Rental Income	134,718	-	-	260,000	260,000	-	260,000	-
4700-00000	Expense Reimbursements	-	-	-	-	-	N/A	-	N/A
4702-00000	Miscellaneous Revenues	-	-	188,112	-	-	N/A	-	N/A
4704-00000	Loan Repayments	-	14,654	11,058	10,000	3,200	(68.0)	3,200	-
4951-00000	Transfers In	210,500	329,556	-	-	-	N/A	\$ -	N/A
4960-00000	Extraordinary Gain	-	109,121	-	-	-	N/A	-	N/A
<b>Total SA Housing Entity Fund - 038</b>		<b>345,218</b>	<b>\$ 554,337</b>	<b>\$ 296,347</b>	<b>\$ 272,400</b>	<b>\$ 266,400</b>	<b>(2.2)</b>	<b>\$ 268,100</b>	<b>0.6</b>
<b>SA Debt Service Fund- 049</b>									
4070-00000	Tax Increment	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
4071-00000	Suc Agency Trust Revenue	-	-	-	863,000	862,700	(0.0)	865,400	0.3
4500-00000	Interest - Investments	8,453	6,120	2,659	-	-	-	-	N/A
4502-00000	Interest - Others	8,854	3,191	4,913	-	-	-	-	N/A
4951-00000	Transfers In	1,648,007	1,022,066	1,463,020	-	7,000	-	7,000	-
4960-00000	Extraordinary Gain	-	96,011	-	-	-	-	-	N/A
<b>Total SA Debt Service Fund - 049</b>		<b>\$ 1,665,314</b>	<b>\$ 1,127,388</b>	<b>\$ 1,470,592</b>	<b>\$ 863,000</b>	<b>\$ 869,700</b>	<b>0.8</b>	<b>\$ 872,400</b>	<b>0.3</b>
<b>TOTAL SPECIAL REVENUE FUNDS</b>		<b>\$ 3,034,924</b>	<b>\$ 2,978,616</b>	<b>\$ 2,959,289</b>	<b>\$ 3,019,000</b>	<b>\$ 2,644,300</b>	<b>(12.4)</b>	<b>\$ 2,700,800</b>	<b>2.1</b>



**Revenue Overview by Object Code and Funds**

**All Funds**

Account No.	Revenue Source	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from Prior Year	Fiscal Year 2017-18 Estimated	% Change from Prior Year
<b>PROJECT FUNDS:</b>									
<b>Capital Outlay Reserve (COR) - 035</b>									
4227-00000	ARRA	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
4244-00000	Micellaneous Grants	49,708	-	-	-	-	N/A	-	N/A
4248-00000	GMA Revenue	-	-	-	-	-	N/A	-	N/A
4255-00000	Safe Routes to School	35,000	127,207	-	-	-	N/A	-	N/A
4256-00000	SLPP Matching Grant	-	318,000	-	-	-	N/A	-	N/A
4257-00000	UASI Grant Revenue	-	-	-	-	-	N/A	-	N/A
4261-00000	RTSP Fed Reimb Grant	-	-	-	-	-	N/A	-	N/A
4265-00000	Reimb Fr Other Agencies	-	80,725	-	-	-	N/A	-	N/A
4267-00000	Reimb fr St-Dept of Transportn	-	-	-	-	-	N/A	-	N/A
4500-00000	Interest - Investments	12,368	3,795	37,664	21,900	25,200	15.1	29,000	15.1
4506-00000	Interest-Sr Housing Loan	-	-	-	-	-	N/A	-	N/A
4702-00000	Miscellaneous Revenues	-	-	-	-	-	N/A	-	N/A
4800-00000	Advances fr Other Funds-Prin	-	-	-	-	-	N/A	-	N/A
4901-00000	Charges to General Fund	-	-	-	-	-	N/A	-	N/A
4951-00000	Transfers In	1,700,000	416,569	1,449,520	250,000	325,000	30.0	325,000	-
<b>Total COR - 035</b>		<b>\$ 1,797,076</b>	<b>\$ 946,296</b>	<b>\$ 1,487,184</b>	<b>\$ 271,900</b>	<b>\$ 350,200</b>	<b>28.8</b>	<b>\$ 354,000</b>	<b>1.1</b>
<b>One-Time Projects -036</b>									
4951-00000	Transfers In	\$ -	\$ 819,500	\$ 154,367	\$ -	\$ 260,600	N/A	\$ 278,400	6.8
<b>Total One-Time - 036</b>		<b>-</b>	<b>\$ 819,500</b>	<b>\$ 154,367</b>	<b>\$ -</b>	<b>\$ 260,600</b>	<b>N/A</b>	<b>\$ 278,400</b>	<b>6.8</b>
<b>Economic Development - 005</b>									
4500-00000	Interest - Investments	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
4951-00000	Transfers In	-	250,000	-	-	-	N/A	-	N/A
<b>Total Econ Dev - 005</b>		<b>-</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>	<b>N/A</b>
<b>TOTAL PROJECT FUNDS</b>		<b>\$ 1,797,076</b>	<b>\$ 2,015,796</b>	<b>\$ 1,641,551</b>	<b>\$ 271,900</b>	<b>\$ 610,800</b>	<b>124.6</b>	<b>\$ 632,400</b>	<b>3.5</b>
<b>ENTERPRISE FUNDS:</b>									
<b>Water - 050</b>									
4313-00000	Plan Check & Inspection Fees	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
4358-00000	Water Front Ft Water Assessmt	-	-	-	-	-	N/A	-	N/A
4359-00000	Water Meter Sales	181	362	181	2,000	2,000	-	2,000	-
4360-00000	Water Sales	2,844,525	2,822,857	2,572,857	2,366,400	2,639,300	11.5	2,837,200	7.5
4364-00000	Water/Sewer Connection Charge	-	-	-	-	-	N/A	-	N/A
4500-00000	Interest - Investments	4,444	673	9,117	11,300	13,000	15.0	15,000	15.4
4501-10000	Interest - Loan to CDC Debt Sv	-	-	-	-	-	N/A	-	N/A
4504-00000	Interest - Sr Housing Loan	-	-	-	-	-	N/A	-	N/A
4700-00000	Expense Reimbursements	-	9,817	-	-	-	N/A	-	N/A
4701-00000	MWDOC Refund	-	-	950	-	-	N/A	-	N/A
4702-00000	Miscellaneous Revenues	2,206	1,368	778	2,000	2,000	-	2,000	-
4951-00000	Transfers In	-	-	-	-	-	N/A	-	N/A
<b>Total Water - 050</b>		<b>2,851,356</b>	<b>\$ 2,835,077</b>	<b>\$ 2,583,883</b>	<b>\$ 2,381,700</b>	<b>\$ 2,656,300</b>	<b>11.5</b>	<b>\$ 2,856,200</b>	<b>7.5</b>
<b>Water Replacement - 051</b>									
4500-00000	Interest - Investments	\$ 7,678	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
4504-00000	Interest-Sr Housing Loan	-	-	-	-	-	N/A	-	N/A
<b>Total Water Replacement - 051</b>		<b>7,678</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>	<b>N/A</b>



**Revenue Overview by Object Code and Funds**

**All Funds**

Account No.	Revenue Source	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from Prior Year	Fiscal Year 2017-18 Estimated	% Change from Prior Year
<b>Sewer - 052</b>									
4313-00000	Plan Check & Inspection Fees	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
4364-00000	Water/Sewer Connection Charge	-	-	-	-	-	N/A	-	N/A
4365-00000	Sewer Service Charge	224,020	236,631	212,518	240,000	332,800	38.7	416,000	25.0
4500-00000	Interest - Investments	3,622	581	7,100	6,900	7,900	14.5	9,100	15.2
4504-00000	Interest-Sr Housing Loan	-	-	-	-	-	N/A	-	N/A
4702-00000	Miscellaneous Revenues	254	-	189	-	-	N/A	-	N/A
4951-00000	Transfers In	-	-	-	-	-	N/A	-	N/A
<b>Total Sewer - 052</b>		<b>227,896</b>	<b>237,212</b>	<b>219,807</b>	<b>246,900</b>	<b>340,700</b>	<b>38.0</b>	<b>425,100</b>	<b>24.8</b>
<b>Sewer Replacement - 053</b>									
4500-00000	Interest - Investments	\$ 7,488	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
4501-00000	Interest - Loan to CDC Debt Sv	-	-	-	-	-	N/A	-	N/A
4504-00000	Interest-Sr Housing Loan	-	-	-	-	-	N/A	-	N/A
<b>Total Sewer Replacement - 053</b>		<b>7,488</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>	<b>-</b>	<b>N/A</b>
<b>Water Capital Reserve - 055</b>									
4500-00000	Interest - Investments	\$ 2,420	\$ 1,246	\$ 28,451	\$ 23,600	\$ 27,100	14.8	\$ 31,200	15.1
4700-00000	Expense Reimbursements	-	-	-	-	-	N/A	-	N/A
4951-00000	One-time Transfers In	-	2,686,926	-	-	-	N/A	-	N/A
4955-00000	Transfer from Water Fund	500,000	750,000	362,795	224,700	213,900	(4.8)	255,100	19.3
4504-00000	Interest-Sr Housing Loan	-	-	-	-	-	N/A	-	N/A
<b>Total Water Capital Reserve - 055</b>		<b>502,420</b>	<b>3,438,172</b>	<b>391,246</b>	<b>248,300</b>	<b>241,000</b>	<b>(2.9)</b>	<b>286,300</b>	<b>18.8</b>
<b>Sewer Capital Reserve - 056</b>									
4500-00000	Interest - Investments	\$ 1,092	\$ 1,212	\$ 23,160	\$ 18,300	\$ 21,000	14.8	\$ 24,200	15.2
4951-00000	One-time Transfers In	-	2,620,273	-	-	-	N/A	-	N/A
4953-00000	Transfer from Sewer Fund	125,000	375,000	79,386	54,200	62,700	15.7	69,800	11.3
4504-00000	Interest-Sr Housing Loan	-	-	-	-	-	N/A	-	N/A
<b>Total Sewer Capital Reserve - 056</b>		<b>126,092</b>	<b>2,996,485</b>	<b>102,546</b>	<b>72,500</b>	<b>83,700</b>	<b>15.4</b>	<b>94,000</b>	<b>12.3</b>
<b>TOTAL ENTERPRISE FUNDS</b>		<b>\$ 3,722,930</b>	<b>\$ 9,506,946</b>	<b>\$ 3,297,482</b>	<b>\$ 2,949,400</b>	<b>\$ 3,321,700</b>	<b>12.6</b>	<b>\$ 3,661,600</b>	<b>10.2</b>
<b>INTERNAL SERVICE FUNDS:</b>									
<b>Risk Management - 060</b>									
4500-00000	Interest - Investments	\$ 2,706	\$ 398	\$ 1,799	\$ 4,600	\$ 5,300	15.2	\$ 6,100	15.1
4504-00000	Interest-Sr Housing Loan	-	-	-	-	-	N/A	-	N/A
4700-00000	Expense Reimbursements	-	-	1,989	-	-	N/A	-	N/A
4702-00000	Miscellaneous Revenues	-	-	-	-	-	N/A	-	N/A
4901-00000	Charges to General Fund	130,620	178,720	376,600	808,600	1,011,700	25.1	1,107,800	9.5
4911-00000	Charges to Streets Fund	6,000	5,900	9,100	16,100	19,900	23.6	21,800	9.5
4912-00000	Charges to Measure M Fund	700	700	-	-	-	N/A	-	N/A
4938-00000	Charges to SA Hsng Auth	8,250	-	-	-	-	N/A	-	N/A
4940-00000	Charges to CDC-Low/Mod	-	-	-	-	-	N/A	-	N/A
4941-00000	Charges to CDC Fund	-	-	-	-	-	N/A	-	N/A
4946-00000	Charges to CDC Debt Service	-	-	-	-	-	N/A	-	N/A
4947-00000	Charges to SA-Hsng Authority	8,250	-	-	-	-	N/A	-	N/A
4949-00000	Charges to SA-Debt Service	1,600	-	-	-	-	N/A	-	N/A
4950-00000	Charges to Water Fund	54,000	62,300	103,200	61,100	75,400	23.4	82,600	9.5
4951-00000	Transfers In	-	-	458,426	359,000	-	(100.0)	-	N/A
4952-00000	Charges to Sewer Fund	1,500	6,600	5,500	8,500	10,500	23.5	11,500	9.5
4963-00000	Charges to Vehicle Maint/Repl	-	-	-	-	-	N/A	-	N/A
<b>Total Insurance - 060</b>		<b>213,626</b>	<b>254,618</b>	<b>956,614</b>	<b>1,257,900</b>	<b>1,122,800</b>	<b>(10.7)</b>	<b>1,229,800</b>	<b>9.5</b>



**Revenue Overview by Object Code and Funds**

**All Funds**

Account No.	Revenue Source	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from Prior Year	Fiscal Year 2017-18 Estimated	% Change from Prior Year
<b>Employee Benefits - 061</b>									N/A
4300-00000	Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
4370-00000	Employee Benefits Charge	-	-	-	-	-	N/A	-	N/A
4500-00000	Interest - Investments	1,210	197	898	2,900	3,300	13.8	3,800	15.2
4504-00000	Interest-Sr Housing Loan	-	-	-	-	-	N/A	-	N/A
4700-00000	Expense Reimbursements	-	-	-	-	-	N/A	-	N/A
4702-00000	Miscellaneous Revenues	-	1,009	88	-	-	N/A	-	N/A
4703-00000	OPEB/CERBT Distribution	-	86,089	122,123	-	-	N/A	-	N/A
4901-00000	Charges to General Fund	2,023,924	1,742,522	1,771,598	-	-	N/A	-	N/A
4911-00000	Charges to Streets Fund	34,622	31,897	35,340	-	-	N/A	-	N/A
4921-00000	Charges to Publ Safety Augm Fd	39,474	46,025	65,795	-	-	N/A	-	N/A
4922-00000	Charges to COPPS	36,432	23,858	25,088	-	-	N/A	-	N/A
4935-00000	Charges to COR	-	-	-	-	-	N/A	-	N/A
4938-00000	Charges to SA Hsng Auth	17,505	48,027	44,153	-	-	N/A	-	N/A
4940-00000	Charges to CDC-Low/Mod	-	-	-	-	-	N/A	-	N/A
4941-00000	Charges to CDC Fund	-	-	-	-	-	N/A	-	N/A
4947-00000	Charges to SA-Hsng Authority	15,103	-	-	-	-	N/A	-	N/A
4948-00000	Charges to SA-Capital Projects	-	-	-	-	-	N/A	-	N/A
4949-00000	Charges to SA-Debt Service	28,766	-	-	-	-	N/A	-	N/A
4950-00000	Charges to Water Fund	195,264	141,389	172,319	-	-	N/A	-	N/A
4951-00000	Transfers In	-	1,500,000	-	-	-	N/A	-	N/A
4952-00000	Charges to Sewer Fund	28,940	28,002	29,922	-	-	N/A	-	N/A
4962-00000	Charges to Building M/R Fund	14,181	15,468	18,564	-	-	N/A	-	N/A
<b>Total Employee Benefits - 061</b>		<b>2,435,421</b>	<b>\$ 3,664,483</b>	<b>\$ 2,285,888</b>	<b>\$ 2,900</b>	<b>\$ 3,300</b>	<b>13.8</b>	<b>\$ 3,800</b>	<b>15.2</b>
<b>Facility Maintenance - 062</b>									
4500-00000	Interest - Investments	\$ 3,021	\$ 413	\$ 6,455	\$ 300	\$ 300	-	\$ 300	-
4504-00000	Interest-Sr Housing Loan	-	-	-	-	-	N/A	-	N/A
4507-00000	Rental Income	-	-	-	-	-	N/A	-	N/A
4702-00000	Miscellaneous Revenues	-	-	-	-	-	N/A	-	N/A
4901-00000	Charges to General Fund	253,700	233,190	304,000	-	-	N/A	-	N/A
4911-00000	Charges to Streets Fund	2,900	2,500	2,800	-	-	N/A	-	N/A
4950-00000	Charges to Water Fund	27,200	26,500	32,000	-	-	N/A	-	N/A
4951-00000	Transfers In	-	-	-	-	-	N/A	-	N/A
4952-00000	Charges to Sewer Fund	800	2,800	1,700	-	-	N/A	-	N/A
<b>Total Facility Maintenance - 062</b>		<b>287,621</b>	<b>\$ 265,403</b>	<b>\$ 346,955</b>	<b>\$ 300</b>	<b>\$ 300</b>	<b>-</b>	<b>\$ 300</b>	<b>-</b>
<b>Vehicle Replacement - 063</b>									
4500-00000	Interest - Investments	\$ 2,473	\$ 319	\$ 6,578	\$ 5,800	\$ 6,700	15.5	\$ 7,700	14.9
4504-00000	Interest-Sr Housing Loan	-	-	-	-	-	N/A	-	N/A
4700-00000	Expense Reimbursements	-	-	-	-	-	N/A	-	N/A
4702-00000	Miscellaneous Revenues	-	-	86	-	-	N/A	-	N/A
4708-00000	Vehicle Sales	38,985	10,050	7,935	4,400	4,400	-	4,400	-
4901-00000	Charges to General Fund	208,700	205,825	100,000	101,500	95,100	(6.3)	95,100	-
4911-00000	Charges to Streets Fund	53,800	52,925	35,000	26,800	24,000	(10.4)	24,000	-
4912-00000	Charges to Measure M Fund	-	-	-	-	-	N/A	-	N/A
4950-00000	Charges to Water Fund	44,100	37,300	21,000	19,000	13,500	(28.9)	13,500	-
4952-00000	Charges to Sewer Fund	13,100	8,125	3,000	3,000	-	(100.0)	3,000	N/A
<b>Total Vehicle Replacement - 063</b>		<b>361,158</b>	<b>\$ 314,544</b>	<b>\$ 173,599</b>	<b>\$ 160,500</b>	<b>\$ 143,700</b>	<b>(10.5)</b>	<b>\$ 147,700</b>	<b>2.8</b>



**Revenue Overview by Object Code and Funds**

**All Funds**

Account No.	Revenue Source	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from Prior Year	Fiscal Year 2017-18 Estimated	% Change from Prior Year	
<b>Technology Replacement - 064</b>										
4500-00000	Interest - Investments	\$ 1,903	\$ 246	\$ 4,794	\$ 3,500	\$ 4,000	14.3	\$ 4,600	15.0	
4700-00000	Expense Reimbursements	-	-	-	-	-	N/A	-	N/A	
4702-00000	Miscellaneous Revenues	326	-	-	-	-	N/A	-	N/A	
4901-00000	Charges to General Fund	176,000	147,400	222,700	72,800	72,800	-	72,800	-	
4911-00000	Charges to Streets Fund	-	-	-	-	-	N/A	-	N/A	
4912-00000	Charges to Measure M Fund	-	-	-	-	-	N/A	-	N/A	
4938-00000	Charges to SA Hsng Auth	-	-	-	-	-	N/A	-	N/A	
4940-00000	Charges to CDC-Low/Mod	-	-	-	-	-	N/A	-	N/A	
4941-00000	Charges to CDC Fund	-	-	-	-	-	N/A	-	N/A	
4946-00000	Charges to CDC Debt Service	-	-	-	-	-	N/A	-	N/A	
4947-00000	Charges to SA-Hsng Authority	6,600	-	-	-	-	N/A	-	N/A	
4948-00000	Charges to SA-Capital Projects	-	-	-	-	-	N/A	-	N/A	
4949-00000	Charges to SA-Debt Service	1,300	-	-	-	-	N/A	-	N/A	
4950-00000	Charges to Water Fund	43,400	41,100	62,200	5,600	5,600	-	5,600	-	
4951-00000	Transfers In	-	216,000	67,000	-	-	N/A	-	N/A	
4952-00000	Charges to Sewer Fund	1,200	4,400	3,300	1,400	1,500	7.1	1,530	2.0	
<b>Total Computer Maintenance - 064</b>		<b>230,729</b>	<b>409,146</b>	<b>359,994</b>	<b>83,300</b>	<b>83,900</b>	<b>0.7</b>	<b>\$ 84,530</b>	<b>0.8</b>	
<b>TOTAL INTERNAL SERVICE FUNDS</b>		<b>\$ 3,528,555</b>	<b>\$ 4,908,194</b>	<b>\$ 4,123,050</b>	<b>\$ 1,504,900</b>	<b>\$ 1,354,000</b>	<b>(10.0)</b>	<b>1,466,130</b>	<b>8.3</b>	
<b>RESERVE FUNDS (General Fund):</b>										
<b>Revenue Volatility Reserve - 005</b>										
4951-00000	Transfers In	-	-	\$ 1,000,000	-	-	N/A	-	N/A	
<b>Total Revenue Volatility - 005</b>		<b>-</b>	<b>-</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>	<b>N/A</b>	
<b>Emergency Reserve - 007</b>										
4951-00000	Transfers In	-	-	\$ 9,000,000	-	-	N/A	-	N/A	
<b>Total Emergency Reserve - 007</b>		<b>-</b>	<b>-</b>	<b>\$ 9,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>	<b>N/A</b>	
<b>TOTAL RESERVE FUNDS</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>	<b>N/A</b>	
<b>TOTAL REVENUE ALL FUNDS</b>		<b>\$ 23,961,381</b>	<b>\$ 28,586,844</b>	<b>\$ 31,816,382</b>	<b>\$ 17,768,800</b>	<b>\$ 17,716,400</b>	<b>(0.3)</b>	<b>\$ 18,506,030</b>	<b>4.5</b>	

\*The Water and Sewer Replacement Funds were merged with the Water and Sewer Capital Reserve Funds in FY 2013-14



**All Funds**  
**Expenditure Overview, by Department**  
**Fiscal Year 2016-17**

	Departments						Total Expenditures
	General Government	Administrative Services	Community Development	Police	Community Services	Non-Operating Transfer	
<b>Operating Funds</b>							
General Fund	634,200	2,197,400	457,400	4,628,900	2,051,900	587,600	10,557,400
Gas Tax Fund	-	-	-	-	333,700	-	333,700
Measure M Fund	-	-	-	-	1,917,300	-	1,917,300
Project Funds	-	-	35,400	137,200	2,658,300	-	2,830,900
Water Funds	-	66,225	-	-	3,358,575	-	3,424,800
Sewer Funds	-	7,609	-	-	701,991	-	709,600
Prop 172 Fund	-	-	-	147,700	-	-	147,700
COPS/SLESF Fund	-	-	-	94,100	-	-	94,100
Other Special Funds	-	-	1,308,100	-	-	-	1,308,100
<b>Operating Subtotal</b>	<b>634,200</b>	<b>2,271,234</b>	<b>1,800,900</b>	<b>5,007,900</b>	<b>11,021,766</b>	<b>587,600</b>	<b>21,323,600</b>
<b>Internal Service Funds</b>							
Risk Management Fund	1,106,900	-	-	-	-	-	1,106,900
Vehicle Replacement Fund	-	-	-	-	222,000	-	222,000
Technology Replacement Fund	80,000	-	-	-	-	-	80,000
<b>Internal Services Subtotal</b>	<b>1,186,900</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>222,000</b>	<b>-</b>	<b>1,408,900</b>
<b>Total Expenditures</b>	<b>1,821,100</b>	<b>2,271,234</b>	<b>1,800,900</b>	<b>5,007,900</b>	<b>11,243,766</b>	<b>587,600</b>	<b>22,732,500</b>

**Fiscal Year 2017-18**

	Departments						Total Expenditures
	General Government	Administrative Services	Community Development	Police	Community Services	Non-Operating Transfer	
<b>Operating Funds</b>							
General Fund	568,200	2,364,000	457,600	4,648,200	2,058,200	603,700	10,699,900
Gas Tax Fund	-	-	-	-	340,400	-	340,400
Measure M Fund	-	-	-	-	819,500	-	819,500
Project Funds	-	-	35,000	278,600	497,800	-	811,400
Water Funds	-	67,218	-	-	3,255,582	-	3,322,800
Sewer Funds	-	7,749	-	-	575,251	-	583,000
Prop 172 Fund	-	-	-	156,600	-	-	156,600
COPS/SLESF Fund	-	-	-	100,000	-	-	100,000
Other Special Funds	-	-	1,111,500	-	-	-	1,111,500
<b>Operating Subtotal</b>	<b>568,200</b>	<b>2,438,967</b>	<b>1,604,100</b>	<b>5,183,400</b>	<b>7,546,733</b>	<b>603,700</b>	<b>17,945,100</b>
<b>Internal Service Funds</b>							
Risk Management Fund	1,047,100	-	-	-	-	-	1,047,100
Vehicle Replacement Fund	-	-	-	-	149,000	-	149,000
Technology Replacement Fund	45,400	-	-	-	-	-	45,400
<b>Internal Services Subtotal</b>	<b>1,092,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>149,000</b>	<b>-</b>	<b>1,241,500</b>
<b>Total Expenditures</b>	<b>1,660,700</b>	<b>2,438,967</b>	<b>1,604,100</b>	<b>5,183,400</b>	<b>7,695,733</b>	<b>603,700</b>	<b>19,186,600</b>



**Interfund Transfer / Charges Summary**  
**Fiscal Year 2016-17**

Transfers Out	Transfers In										Total
	General Fund	COR Capital Projects	One Time Projects Fund	Successor Agency Debt Service	Water Capital Reserve	Sewer Capital Reserve	Risk Management	Vehicle Replacement	Technology Maintenance		
General Fund	\$ -	\$ 325,000	\$ 260,600	\$ -	\$ -	\$ -	\$ 1,370,700	\$ 95,100	\$ 72,800		\$ 2,124,200
Gas Tax (HUTA)	-	-	-	-	-	-	19,900	24,000	-		43,900
SA Hsng Auth				7,000							7,000
Water	452,800	-			213,900	-	75,400	13,500	5,600		761,200
Sewer	31,600	-			-	62,700	10,500	-	1,500		106,300
OPEB Trust**	120,000										358,800
Projects Fund											149,000
<b>Total</b>	<b>\$ 604,400</b>	<b>\$ 325,000</b>	<b>\$ 260,600</b>	<b>\$ 7,000</b>	<b>\$ 100,700</b>	<b>\$ 62,700</b>	<b>\$ 1,476,500</b>	<b>\$ 132,600</b>	<b>\$ 79,900</b>		<b>\$ 3,550,400</b>

\*The SLESF fund is the Supplemental Law Enforcement Services Fund, also referred to as Citizens Option for Public Safety (COPS), a subvention from the State of California.

\*\*Other Post Employment Benefits Trust (OPEB) funds retiree health insurance

**Interfund Transfer / Charges Summary**  
**Fiscal Year 2017-18**

Transfers Out	Transfers In										Total
	General Fund	COR Capital Projects	One Time Projects Fund	Successor Agency Debt Service	Water Capital Reserve	Sewer Capital Reserve	Risk Management	Vehicle Replacement	Technology Maintenance		
General Fund	\$ -	\$ 325,000	\$ 278,400	\$ -	\$ -	\$ -	\$ 1,107,800	\$ 95,100	\$ 72,800		\$ 1,879,100
Gas Tax (HUTA)	-	-	-	-	-	-	21,800	24,000	-		45,800
SA Hsng Auth**				7,000							7,000
Water	460,200	-			255,100	-	82,600	13,500	5,600		817,000
Sewer	32,700	-			-	69,800	11,500	3,000	1,530		118,530
OPEB Trust***	120,000										120,000
Projects Fund											-
<b>Total</b>	<b>\$ 612,900</b>	<b>\$ 325,000</b>	<b>\$ 278,400</b>	<b>\$ 7,000</b>	<b>\$ 255,100</b>	<b>\$ 69,800</b>	<b>\$ 1,223,700</b>	<b>\$ 135,600</b>	<b>\$ 79,930</b>		<b>\$ 2,987,430</b>

\*The SLESF fund is the Supplemental Law Enforcement Services Fund, also referred to as Citizens Option for Public Safety (COPS), a subvention from the State of California.

\*\*Other Post Employment Benefits Trust (OPEB) funds retiree health insurance

## General Government

### About General Government

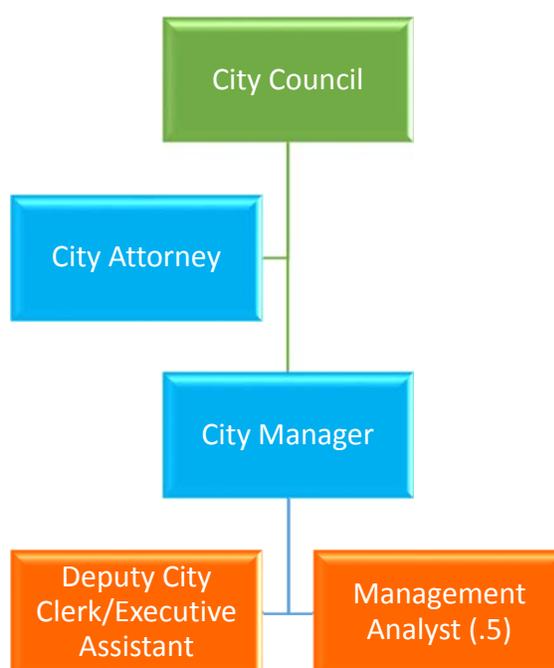
General Government includes City Council, Legal Services, City Manager, and City Clerk.

The City of La Palma operates under a Council-City Manager form of government. In this form of government, the Council is the governing body of the City elected by the public, and the City Manager is hired by Council to carry out the policies it establishes. The City Council consists of five members, one of whom is selected each year to act as the Mayor. The Council is responsible for setting policy and approving the budget.

All City employees report to the City Manager who is responsible for carrying out the City Council's legislative and policy directives and for day to day operations, with an emphasis on effective, efficient, and equitable service delivery. The City Manager is therefore responsible for budget, personnel management, advising the City Council, and providing complete and objective information on operations, pros and cons of alternatives, and long term consequences of decisions.

The City Clerk function connects the City and citizens with public information; provides administration of state campaign finance and conflict of interest regulations per the 1974 Political Reform Act; administers general and special municipal elections; provides oversight for public meetings per the Ralph M. Brown Act; manages agendas and official records; processes and retains agreements, resolutions, ordinances, and claims;

The City contracts with the law firm of Rutan & Tucker, LLP, for the provision of City Attorney services. The City Attorney's Office acts as legal advisor to the City Council, City Manager, the various City Departments, and committees. The City Attorney prepares or approves as to legal form all proposed City ordinances, resolutions, contracts and other legal documents. The City Attorney generally represents the City in litigation. In some cases, the City Attorney may recommend the engagement of other law firms to assist the City on certain cases. The City Attorney also monitors the performance of other agencies and special counsel (i.e., California Joint Powers Insurance Authority) in the handling of liability and other claims and lawsuits against the City.





## General Government

### FY 2015-16 Strategic Accomplishments

- Enhanced City's revenue base through rental of property and approval of billboard project
- Improved transparency, ease of understanding, and accuracy of the FY 2015-16 budget document
- Examined current and long term financial sustainability issues
- Provided support for the Citizen Committee on Sustainability
- Completed Development Agreement for digital billboards
- Completed labor negotiations with all employee groups
- Continued to work towards long term goal to allow La Palma children to attend La Palma schools
- Assisted City Council in achieving its policy goals for the City
- Conducted Council training on key legal issues affecting Council actions, including conflicts of interest
- Minimized City exposure to liability claims
- Conducted annual Fair Political Practices Commission filings

### FY 2016-17 Strategic Priorities

- Attain fiscal sustainability while maintaining frontline services
- Enhance the City's revenue base
- Complete 2017 labor negotiations with all employee groups
- Enhance Public Communication
- Complete Police Department assessment of operations and outside services
- Work to allow La Palma Children to attend La Palma schools
- Assist City Council in achieving its policy goals for the City
- Conduct Council training on key legal issues affecting Council actions, including conflicts of interest
- Minimize City exposure to liability claims
- Conduct annual Fair Political Practices Commission filings
- Conduct 2016 General Municipal Election

## General Government

### Summary of Departmental Expenditures by Program:

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from prior Fiscal Year	Fiscal Year 2017-18 Estimated	% Change from prior Fiscal Year
<b>General Government</b>							
City Council	\$ 53,174	\$ 60,545	\$ 62,000	\$ 57,500	(7.3)	\$ 61,500	7.0
City Manager	514,482	312,251	278,800	295,100	5.8	274,600	1.6
Legal Services	142,482	154,441	149,400	155,200	3.9	135,000	(13.0)
City Clerk	159,927	165,522	132,920	126,400	(4.9)	97,100	(23.2)
<b>Department Totals</b>	<b>\$ 870,065</b>	<b>\$ 692,759</b>	<b>\$ 623,120</b>	<b>\$ 634,200</b>	<b>1.8</b>	<b>\$ 568,200</b>	<b>(10.4)</b>

### Summary of Departmental Expenditures by Category:

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from prior Fiscal Year	Fiscal Year 2017-18 Estimated	% Change from prior Fiscal Year
Personnel Services	\$ 626,353	\$ 420,425	\$ 335,720	\$ 337,100	0.4	\$ 343,700	2.0
Maintenance and Operations	243,711	272,334	287,400	297,100	3.4	224,500	(24.4)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total Departmental Expenditures</b>	<b>870,064</b>	<b>692,759</b>	<b>623,120</b>	<b>634,200</b>	<b>1.8</b>	<b>568,200</b>	<b>(10.4)</b>

\*Due to the Finance System Conversion, Expenditures for years prior to FY 2015-16 are shown for comparison purposes only, where applicable



## General Government - City Council

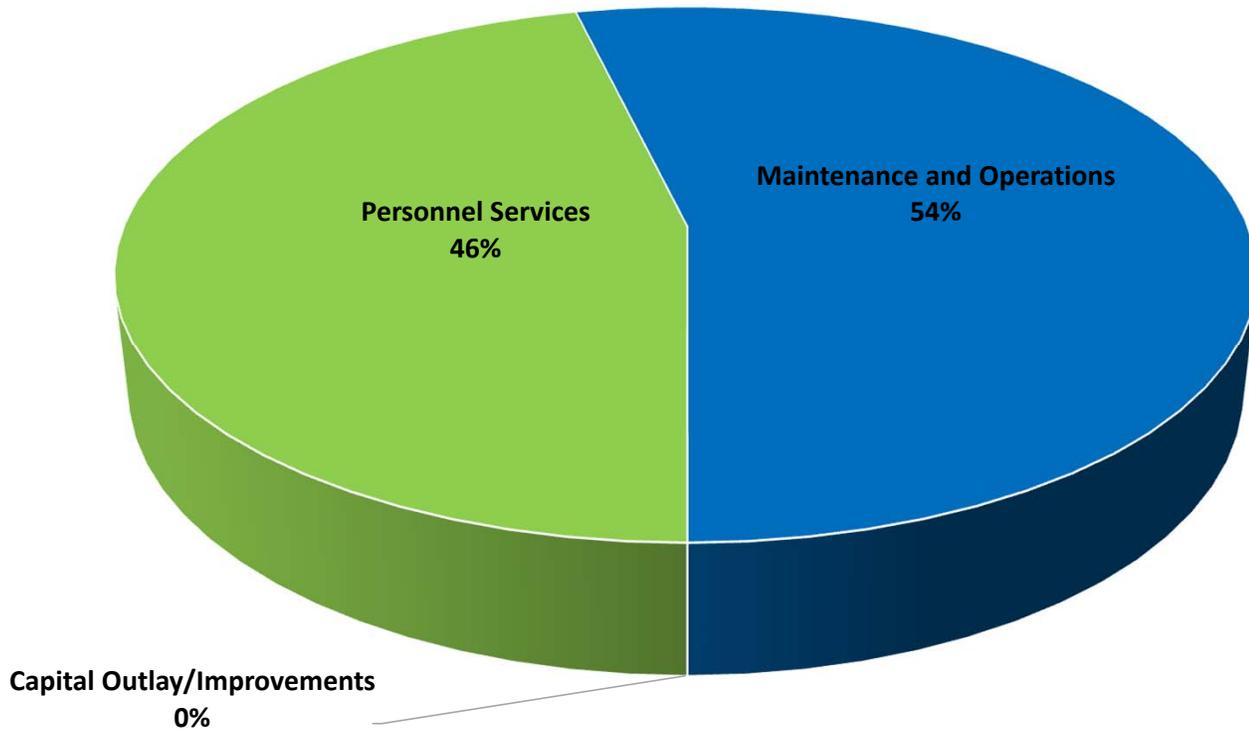
### Staffing and Financial Summary

001-110

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Council Members (5)	Elected	Elected	Elected	Elected	N/A	Elected	N/A
Executive Asst / Deputy City Clerk	0.00	0.00	0.00	0.15	N/A	0.15	-
Executive Assistant	0.25	0.25	0.25	0.00	(100.0)	0.00	N/A
<b>Total</b>	<b>0.25</b>	<b>0.25</b>	<b>0.25</b>	<b>0.15</b>	<b>(40.0)</b>	<b>0.15</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 41,175	\$ 43,498	\$ 34,400	\$ 26,600	(22.7)	\$ 31,000	16.5
Maintenance and Operations	11,998	17,047	27,600	30,900	12.0	30,500	(1.3)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 53,173</b>	<b>\$ 60,545</b>	<b>\$ 62,000</b>	<b>\$ 57,500</b>	<b>(7.3)</b>	<b>\$ 61,500</b>	<b>7.0</b>

### Budget by Object





**DEPARTMENT:** General Government  
**PROGRAM:** City Council

**Account Code:** 001-110

Code	Description	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 16,254	\$ 16,292	\$ 16,200	\$ 8,900	(45.1)	\$ 9,200	3.4
5100.00000	Salaries - Part-time	17,100	18,551	13,900	13,900	-	18,000	29.5
5500.00000	Employee Benefits	7,821	8,655	-	-	N/A	-	N/A
5620.00000	Medical - Dental - Vision			1,100	1,600	45.5	1,600	-
5630.00000	Medicare			400	300	(25.0)	300	-
5640.00000	Retirement			1,800	1,000	(44.4)	1,100	10.0
5642.00000	Part Time Retirement			800	800	-	700	(12.5)
5650.00000	Life/Disability Insurance			200	100	(50.0)	100	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>41,175</b>	<b>43,498</b>	<b>34,400</b>	<b>26,600</b>	<b>(22.7)</b>	<b>31,000</b>	<b>16.5</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ -	\$ -	\$ 1,100	\$ 1,100	-	\$ 1,100	-
6200.00000	Meetings & Training	6,181	6,603	4,500	5,500	22.2	5,500	-
6220.00000	Publications & Dues	-	-	16,000	15,500	(3.1)	16,200	4.5
6500.00000	Office Supplies	319	1,012	900	2,400	166.7	900	(62.5)
6540.00000	Printing & Reproduction	464	415	600	600	-	600	-
7330.00000	Special Departmental Supplies	54	117	500	500	-	500	-
9770.00000	Risk Management	1,360	3,400	2,500	3,000	20.0	3,400	13.3
9780.00000	Building Maintenance/Replacement	2,520	3,400	-	-	N/A	-	N/A
9810.00000	Technology Replacement	1,100	2,100	1,500	2,300	53.3	2,300	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>11,998</b>	<b>17,047</b>	<b>27,600</b>	<b>30,900</b>	<b>12.0</b>	<b>30,500</b>	<b>(1.3)</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 53,173</b>	<b>\$ 60,545</b>	<b>\$ 62,000</b>	<b>\$ 57,500</b>	<b>(7.3)</b>	<b>\$ 61,500</b>	<b>7.0</b>



## General Government - City Manager

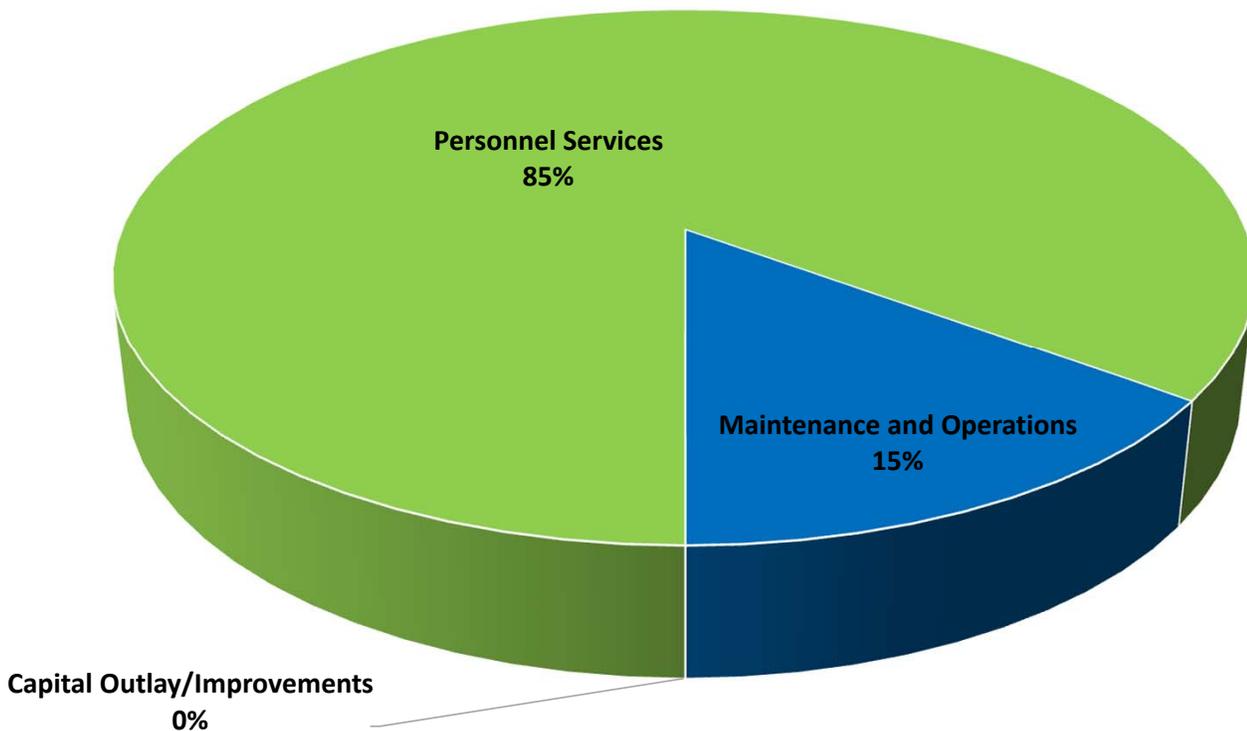
### Staffing and Financial Summary

001-120

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
City Manager	1.00	1.00	1.00	1.00	-	1.00	-
Executive Asst / Deputy City Clerk	0.00	0.00	0.00	0.15	N/A	0.15	-
Management Analyst	0.50	0.00	0.00	0.50	N/A	0.50	-
Executive Assistant	0.75	0.25	0.25	0.00	(100.0)	0.00	N/A
Administrative Services Manager	0.75	0.00	0.00	0.00	N/A	0.00	N/A
<b>Total</b>	<b>3.00</b>	<b>1.25</b>	<b>1.25</b>	<b>1.65</b>	<b>32.0</b>	<b>1.65</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 457,263	\$ 254,936	\$ 204,800	\$ 251,200	22.7	\$ 251,700	0.2
Maintenance and Operations	57,219	57,315	74,000	43,900	(40.7)	22,900	(47.8)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 514,482</b>	<b>\$ 312,251</b>	<b>\$ 278,800</b>	<b>\$ 295,100</b>	<b>5.8</b>	<b>\$ 274,600</b>	<b>(6.9)</b>

### Budget by Object





**DEPARTMENT:** General Government  
**PROGRAM:** City Manager

**Account Code:** 001-120

Code	Description	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 342,214	\$ 177,103	\$ 168,600	\$ 198,900	18.0	\$ 199,300	0.2
5100.00000	Salaries - Part-time	-	-	-	-	N/A	-	N/A
5300.00000	Overtime	1,183	312	400	400	-	400	-
5500.00000	Employee Benefits	113,866	77,521	-	-	N/A	-	N/A
5620.00000	Medical Dental Vision	-	-	8,700	16,200	86.2	16,200	-
5630.00000	Medicare	-	-	2,500	2,900	16.0	2,900	-
5640.00000	Retirement	-	-	16,300	23,100	41.7	23,200	0.4
5643.00000	Deferred Compensation	-	-	2,600	3,000	15.4	3,000	-
5650.00000	Life/Disability Insurance	-	-	800	1,800	125.0	1,800	-
5910.00000	Cell Allowance	-	-	1,000	1,000	-	1,000	-
5210.00000	Auto Allowance	-	-	3,900	3,900	-	3,900	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>457,263</b>	<b>254,936</b>	<b>204,800</b>	<b>251,200</b>	<b>22.7</b>	<b>251,700</b>	<b>0.2</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ -	\$ 9,574	\$ 55,300	\$ 20,000	(63.8)	\$ -	(100.0)
6200.00000	Meetings & Training	6,915	2,299	1,600	3,500	118.8	3,500	-
6210.00000	Mileage Reimbursement/Auto Allow	3,952	3,900	-	-	N/A	-	N/A
6220.00000	Publications & Dues	2,283	1,481	1,500	1,500	-	1,500	-
6500.00000	Office Supplies	3,247	151	500	500	-	500	-
6540.00000	Printing & Reproduction	1,417	150	1,000	1,000	-	1,000	-
6910.00000	Communications	1,920	960	-	-	N/A	-	N/A
7330.00000	Special Departmental Supplies	915	-	-	-	N/A	-	N/A
9770.00000	Risk Management	9,840	15,000	12,600	15,100	19.8	14,100	(6.6)
9780.00000	Building Maintenance/Replacement	18,630	14,700	-	-	N/A	-	N/A
9810.00000	Technology Replacement	8,100	9,100	1,500	2,300	53.3	2,300	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>57,219</b>	<b>57,315</b>	<b>74,000</b>	<b>43,900</b>	<b>(40.7)</b>	<b>22,900</b>	<b>(47.8)</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 514,482</b>	<b>\$ 312,251</b>	<b>\$ 278,800</b>	<b>\$ 295,100</b>	<b>5.8</b>	<b>\$ 274,600</b>	<b>(6.9)</b>



## General Government - Legal Services

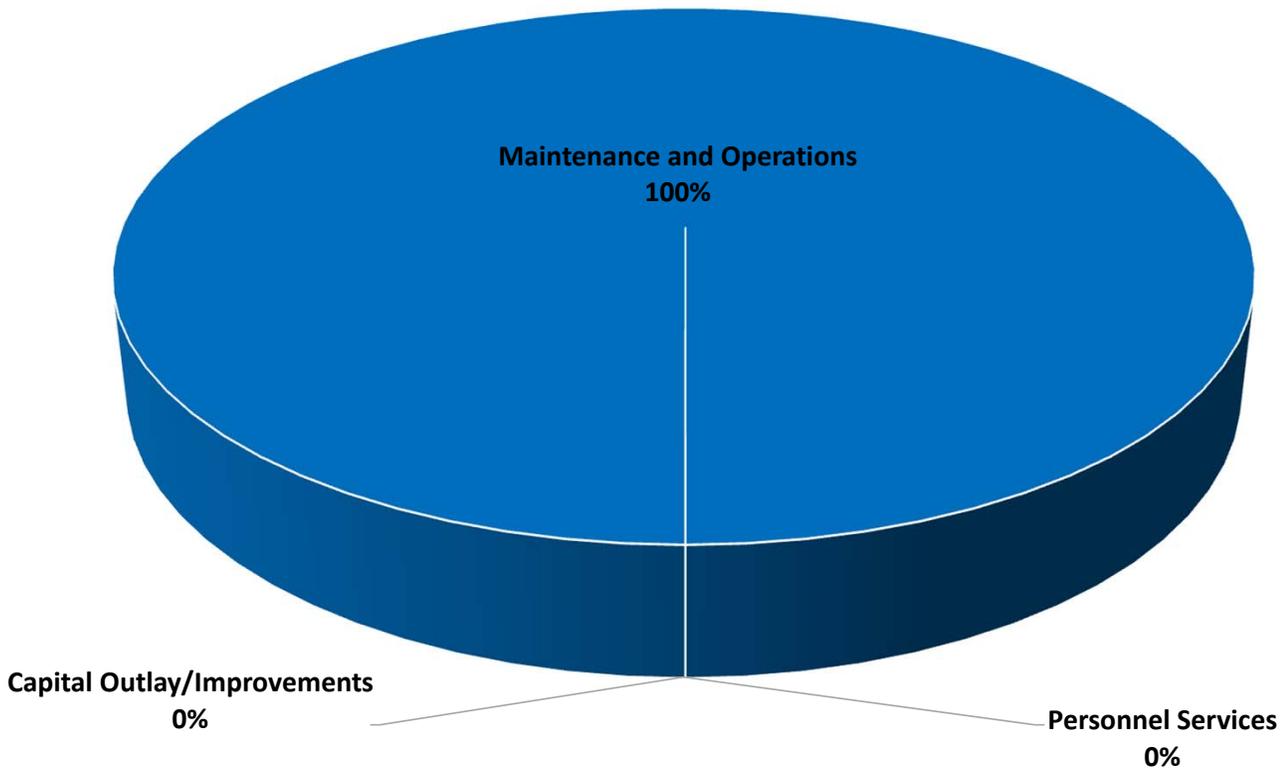
### Staffing and Financial Summary

001-130

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
City Attorney	Contract	Contract	Contract	Contract	N/A	Contract	N/A
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>N/A</b>	<b>0.00</b>	<b>N/A</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
Maintenance and Operations	142,482	154,441	149,400	155,200	3.9	135,000	(13.0)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 142,482</b>	<b>\$ 154,441</b>	<b>\$ 149,400</b>	<b>\$ 155,200</b>	<b>3.9</b>	<b>\$ 135,000</b>	<b>(13.0)</b>

### Budget by Object





**DEPARTMENT:** General Government  
**PROGRAM:** Legal Services

**Account Code:** 001-130

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 92,000	\$ 96,000	\$ 91,200	\$ 96,000	5.3	\$ 100,800	5.0
6010.00000	Legal Services	34,449	46,377	58,200	14,200	1.7	14,200	-
6016.00000	Personnel Attorney Services	-	-	-	20,000	N/A	15,000	(25.0)
6017.00000	Labor Negotiation Services	-	-	-	25,000	N/A	5,000	(80.0)
6011.00000	Legal/Litigation	-	-	-	-	N/A	-	N/A
6014.00000	Legal Services - SA Admin	9,353	564	-	-	N/A	-	N/A
9770.00000	Risk Management	3,680	7,200	-	-	N/A	-	N/A
9810.00000	Technology Replacement	3,000	4,300	-	-	N/A	-	N/A
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	142,482	154,441	149,400	155,200	3.9	135,000	(13.0)
	<b>TOTAL EXPENDITURES</b>	\$ 142,482	\$ 154,441	\$ 149,400	\$ 155,200	3.9	\$ 135,000	(13.0)



## General Government - City Clerk

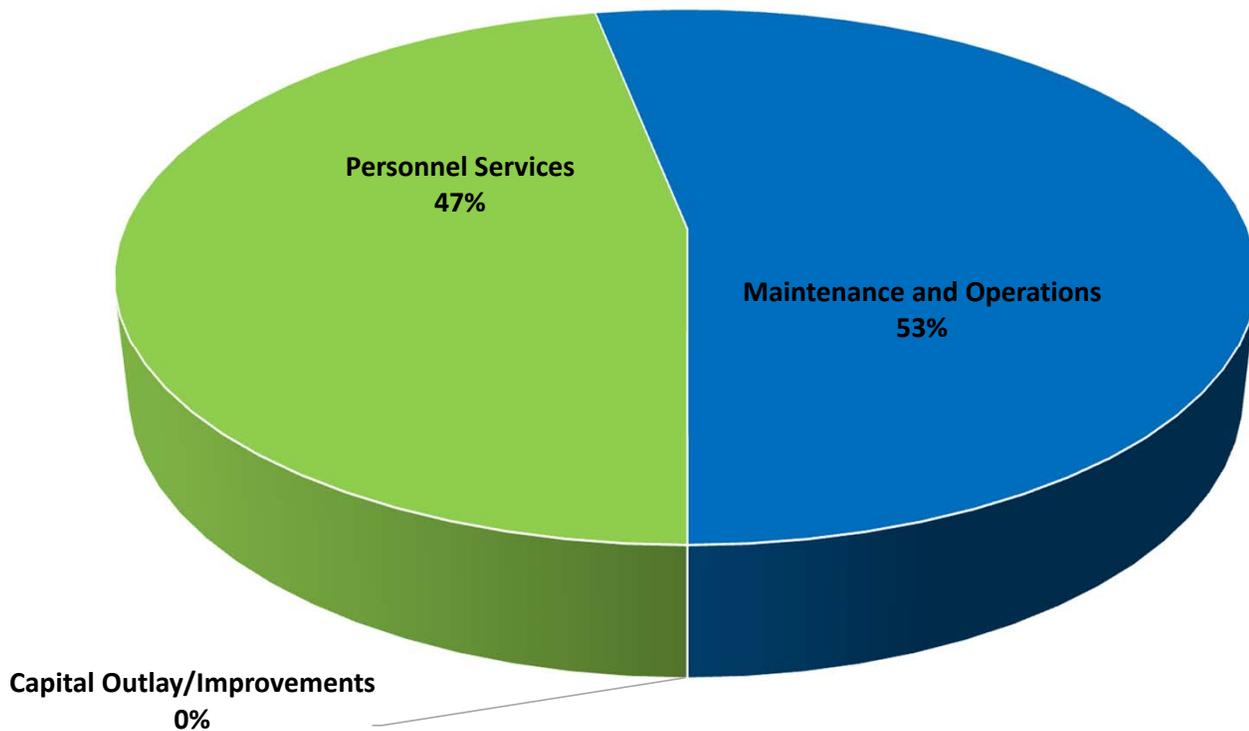
### Staffing and Financial Summary

001-150

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Executive Asst / Deputy City Clerk	0.00	0.00	0.00	0.70	N/A	0.70	-
Administrative Services Director	0.00	0.20	0.20	0.00	(100.0)	0.00	N/A
Administrative Secretary	1.00	0.95	0.95	0.00	(100.0)	0.00	N/A
Administrative Services Manager	0.25	0.00	0.00	0.00	N/A	0.00	N/A
<b>Total</b>	<b>1.25</b>	<b>1.15</b>	<b>1.15</b>	<b>0.70</b>	<b>(39.1)</b>	<b>0.70</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 127,915	\$ 121,991	\$ 96,520	\$ 59,300	(38.6)	\$ 61,000	2.9
Maintenance and Operations	32,012	43,531	36,400	67,100	84.3	36,100	(46.2)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 159,927</b>	<b>\$ 165,522</b>	<b>\$ 132,920</b>	<b>\$ 126,400</b>	<b>(4.9)</b>	<b>\$ 97,100</b>	<b>(23.2)</b>

### Budget by Object





**DEPARTMENT:** General Government  
**PROGRAM:** City Clerk

**Account Code:** 001-150

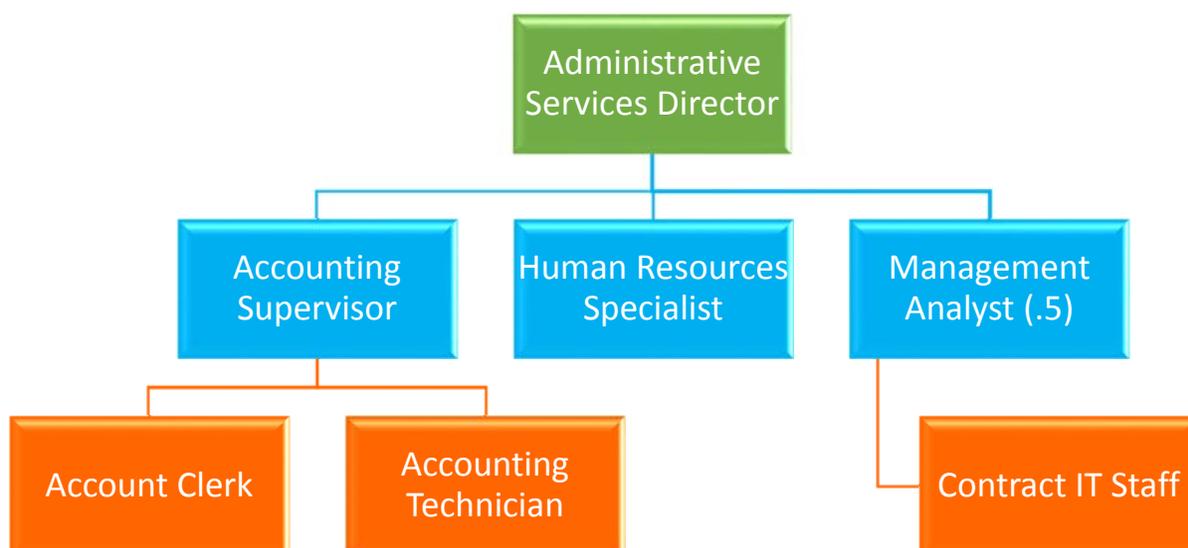
Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 88,877	\$ 82,466	\$ 71,720	\$ 41,600	(42.0)	\$ 43,100	3.6
5300.00000	Overtime	2,699	3,428	4,300	4,300	-	4,300	-
5500.00000	Employee Benefits	36,339	36,097	-	-	N/A	-	N/A
5620.00000	Medical Dental Vision	-	-	10,100	7,500	(25.7)	7,500	-
5630.00000	Medicare	-	-	1,200	700	(41.7)	700	-
5640.00000	Retirement	-	-	8,500	4,800	(43.5)	5,000	4.2
5650.00000	Life/Disability Insurance	-	-	700	400	(42.9)	400	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>127,915</b>	<b>121,991</b>	<b>96,520</b>	<b>59,300</b>	<b>(38.6)</b>	<b>61,000</b>	<b>2.9</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 17,848	\$ 7,330	\$ 5,500	\$ 6,000	9.1	\$ 6,000	-
6040.00000	Computer Software Support	-	2,992	-	-	N/A	-	N/A
6190.00000	Other Contract Services	189	7,689	-	30,000	N/A	-	(100.0)
6194.00000	Bank Service Charges	935	279	-	-	N/A	-	N/A
6200.00000	Meetings & Training	1,915	1,915	2,200	2,200	-	2,200	-
6210.00000	Mileage Reimbursement/Auto Allow	-	-	100	100	-	100	-
6220.00000	Publications & Dues	469	435	9,400	6,500	(30.9)	6,500	-
6500.00000	Office Supplies	499	93	300	300	-	300	-
6530.00000	Advertising	4,979	8,644	5,000	5,000	-	5,000	-
6540.00000	Printing & Reproduction	78	54	100	100	-	100	-
7400.00000	Other Awards	-	-	700	700	-	700	-
9770.00000	Risk Management	2,800	8,800	11,600	13,900	19.8	12,900	(7.2)
9810.00000	Technology Replacement	2,300	5,300	1,500	2,300	53.3	2,300	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>32,012</b>	<b>43,531</b>	<b>36,400</b>	<b>67,100</b>	<b>84.3</b>	<b>36,100</b>	<b>(46.2)</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 159,927</b>	<b>\$ 165,522</b>	<b>\$ 132,920</b>	<b>\$ 126,400</b>	<b>(4.9)</b>	<b>\$ 97,100</b>	<b>(23.2)</b>

## Administrative Services

### About Administrative Services

Administrative Services oversees the business functions of the City - Accounting and Financial Services, Human Resources, Risk Management, and Information Technologies; and is responsible for employee relations including benefits administration, management of worker's compensation, and citywide organizational training and performance management.

Administrative services provided include: (1) preparation, presentation, and oversight of City operating and capital budgets; (2) administration of human resources services including employee labor relations, medical services/insurance, worker's compensation, citywide training, and tuition reimbursement programs; (3) administration of citywide claims and risk management; and (4) coordination of Financial services, including assisting other departments in meeting their service objectives by allocating and monitoring the City's financial resources through coordination of the budget development process and quarterly reporting of revenues, expenditures, investments, and performance measures; overseeing treasury activity, and administration of the City's debt.



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## Administrative Services

### FY 2015-16 Strategic Accomplishments

- Finalized Finance System conversion
- Completed 2015 Labor Negotiations
- Prepared Balanced Budget with some use of reserves
- Managed consolidation of Administrative Services and Finance into one department
- Support Citizen Committee and Financial Sustainability
- Developed new Chart of Accounts and Accounting structure
- Finalized transition from an outsourced Payroll system to an in-house system
- Finalized transition to the human resources component of the Finance System Conversion
- Managed Coplink/Spillman connection to increase productivity of frontline police services
- Upgraded firewall to increase security level for information technology

### FY 2016-17 Strategic Priorities

- Address long term fiscal sustainability
- Complete 2017 Labor Negotiations
- Prepare balanced Budget with use of reserves
- Apply for Achievement in Excellence in Financial Reporting for the FY 2015-16 CAFR
- Look for ways to address City's unfunded pension obligations
- Upgrade Granicus system to maintain transparency of Council meetings
- Upgrade backup system to increase data capacity

## Administrative Services

### Summary of Departmental Expenditures by Program:

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from prior Fiscal Year	Fiscal Year 2017-18 Estimated	% Change from prior Fiscal Year
<b>Administrative Services</b>							
Administration	-	341,485	139,300	150,700	8.2	146,600	(2.7)
Community Promotions/Intergovernmental	170,410	41,350	-	-	N/A	-	N/A
Fiscal Services	384,484	360,724	394,520	359,500	(8.9)	363,600	1.1
Human Resources*	2,494,689	982,667	1,403,300	1,378,300	(1.8)	1,537,500	11.6
Technology & Communications*	194,068	225,595	322,200	308,900	(4.1)	316,300	2.4
<b>Department Totals</b>	<b>\$ 3,243,651</b>	<b>\$ 1,951,821</b>	<b>\$ 2,259,320</b>	<b>\$ 2,197,400</b>	<b>(2.7)</b>	<b>\$ 2,364,000</b>	<b>7.6</b>

### Summary of Departmental Expenditures by Category:

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from prior Fiscal Year	Fiscal Year 2017-18 Estimated	% Change from prior Fiscal Year
Personnel Services	\$ 2,766,424	\$ 1,415,326	\$ 1,681,820	\$ 1,659,600	(1.3)	\$ 1,827,000	10.1
Maintenance and Operations	477,228	536,495	577,500	537,800	(6.9)	537,000	(0.1)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total Departmental Expenditures</b>	<b>3,243,652</b>	<b>1,951,821</b>	<b>2,259,320</b>	<b>2,197,400</b>	<b>(2.7)</b>	<b>2,364,000</b>	<b>7.6</b>

\*Due to the Finance System Conversion, Expenditures for years prior to FY 2015-16 are shown for comparison purposes only, where applicable



## Administration Services - Administration

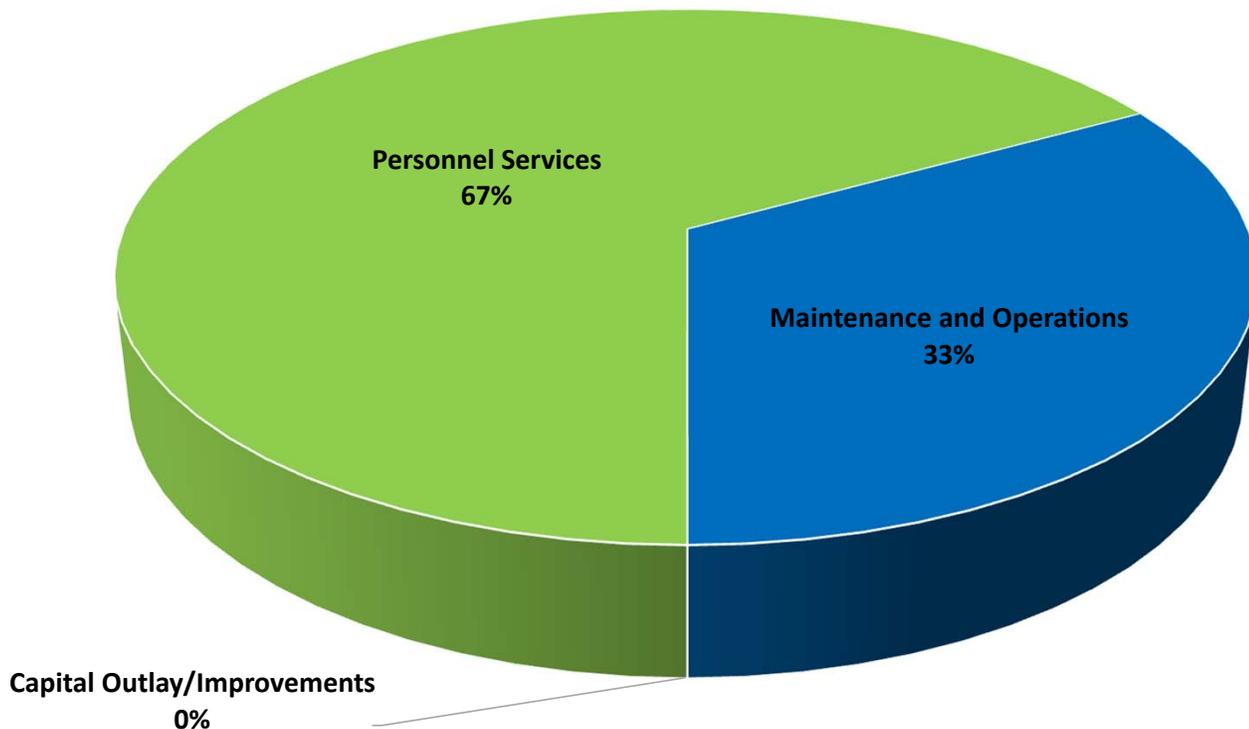
### Staffing and Financial Summary

001-140

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Administrative Services Director	0.00	0.50	0.50	0.50	-	0.50	-
Human Resources Specialist	0.00	0.00	0.00	0.40	N/A	0.40	-
Executive Assistant	0.00	0.50	0.00	0.00	N/A	0.00	N/A
Management Analyst	0.00	0.40	0.40	0.00	(100.0)	0.00	N/A
<b>Total</b>	<b>0.00</b>	<b>1.40</b>	<b>0.90</b>	<b>0.90</b>	<b>-</b>	<b>0.90</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ -	\$ 289,450	\$ 93,900	\$ 100,900	7.5	\$ 104,000	3.1
Maintenance and Operations	-	52,035	45,400	49,800	9.7	42,600	(14.5)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ -</b>	<b>\$ 341,485</b>	<b>\$ 139,300</b>	<b>\$ 150,700</b>	<b>8.2</b>	<b>\$ 146,600</b>	<b>(2.7)</b>

### Budget by Object





**DEPARTMENT:** Administrative Services  
**PROGRAM:** Administrative Services-Administration

**Account Code:** 001-140

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ -	\$ 200,000	\$ 73,600	\$ 81,900	11.3	\$ 84,800	3.5
5300.00000	Overtime	-	1,850	600	-	(100.0)	-	N/A
5500.00000	Employee Benefits	-	87,600	-	-	N/A	-	N/A
5620.00000	Medical Dental Vision	-	-	7,100	9,000	26.8	9,000	-
5630.00000	Medicare	-	-	1,400	1,200	(14.3)	1,200	-
5640.00000	Retirement	-	-	9,600	7,000	(27.1)	7,200	2.9
5643.00000	Deferred Compensation	-	-	300	-	(100.0)	-	N/A
5650.00000	Life/Disability Insurance	-	-	600	800	33.3	800	-
5910.00000	Cell Allowance	-	-	700	1,000	42.9	1,000	-
	<b>TOTAL PERSONNEL</b>	-	289,450	93,900	100,900	7.5	104,000	3.1
<b>MAINTENANCE AND OPERATIONS</b>								
6200.00000	Meetings & Training	\$ -	\$ 350	\$ 100	\$ 1,400	1,300.0	\$ 800	(42.9)
6210.00000	Mileage Reimbursement/Auto Allow	-	125	100	100	-	100	-
6220.00000	Publications & Dues	-	500	1,900	1,900	-	1,900	-
6500.00000	Office Supplies	-	2,250	2,500	2,500	-	2,500	-
6520.00000	Postage	-	-	27,100	27,400	1.1	21,600	-
6540.00000	Printing & Reproduction	-	1,000	1,000	1,000	-	1,000	-
6910.00000	Communications	-	1,560	-	-	N/A	-	N/A
7330.00000	Special Departmental Supplies	-	1,650	1,700	1,700	-	1,700	-
9770.00000	Risk Management	-	17,300	9,500	11,500	21.1	10,700	(7.0)
9780.00000	Building Maintenance/Replacement	-	16,900	-	-	N/A	-	N/A
9810.00000	Technology Replacement	-	10,400	1,500	2,300	53.3	2,300	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	-	52,035	45,400	49,800	9.7	42,600	(14.5)
	<b>TOTAL EXPENDITURES</b>	\$ -	\$ 341,485	\$ 139,300	\$ 150,700	8.2	\$ 146,600	(2.7)



## Administration Services - Fiscal Service

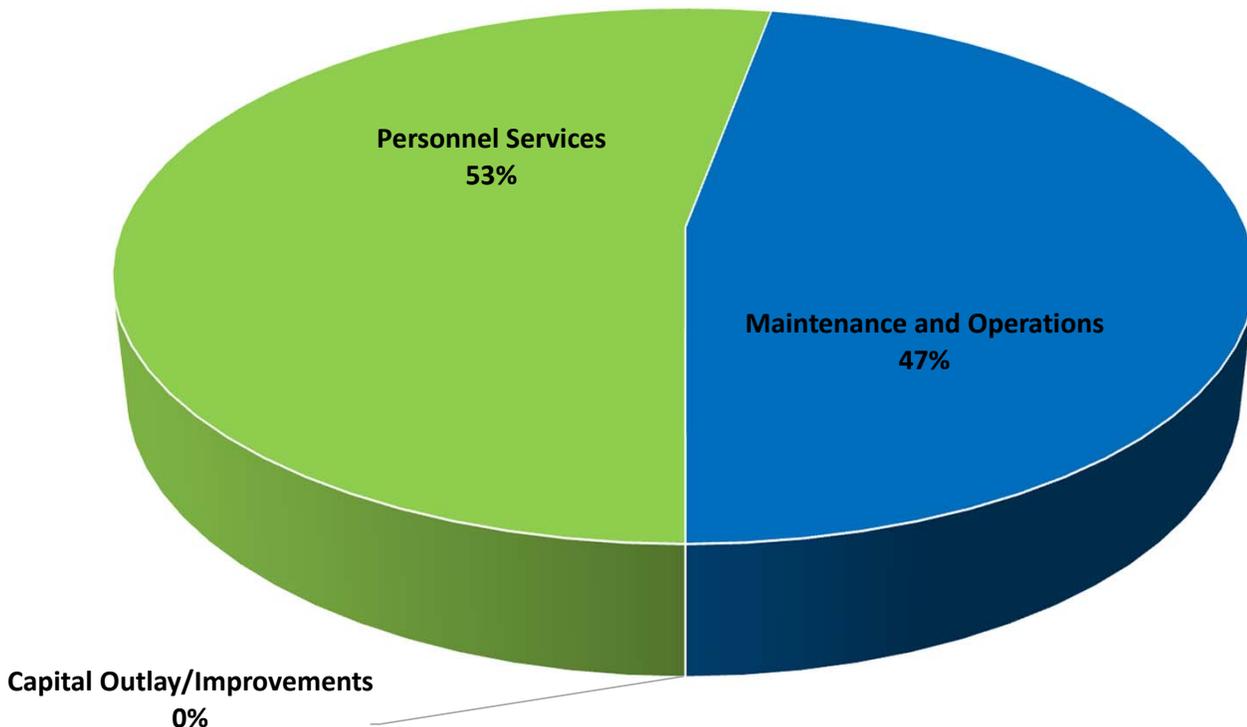
### Staffing and Financial Summary

001-160

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Administrative Services Director	0.00	0.00	0.00	0.35	N/A	0.35	-
Accounting Supervisor	0.00	0.65	0.65	0.65	-	0.65	-
Accounting Technician	0.80	0.80	0.80	0.80	-	0.80	-
Account Clerk	0.25	0.25	0.25	0.25	-	0.25	-
Finance Director	0.60	0.00	0.00	0.00	N/A	0.00	N/A
Accountant	1.00	0.00	0.00	0.00	N/A	0.00	N/A
<b>Total</b>	<b>2.65</b>	<b>1.70</b>	<b>1.70</b>	<b>2.05</b>	<b>20.6</b>	<b>2.05</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 253,031	\$ 184,187	\$ 180,920	\$ 190,100	5.1	\$ 194,800	2.5
Maintenance and Operations	131,453	176,537	213,600	169,400	(20.7)	168,800	(0.4)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 384,484</b>	<b>\$ 360,724</b>	<b>\$ 394,520</b>	<b>\$ 359,500</b>	<b>(8.9)</b>	<b>\$ 363,600</b>	<b>1.1</b>

### Budget by Object





**DEPARTMENT: Administrative Services**  
**PROGRAM: Fiscal Services**

**Account Code: 01-160**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14	2014-15	2015-16	2016-17	from	2017-18	from
		Actual	Actual	Projected	Proposed	Prior Yr	Estimated	Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 177,343	\$ 123,905	\$ 141,820	\$ 151,500	6.8	\$ 155,700	2.8
5300.00000	Overtime	3,180	6,043	5,500	2,200	(60.0)	2,200	-
5500.00000	Employee Benefits	72,508	54,239	-	-	N/A	-	N/A
5200.00000	Special Pays	-	-	-	-	N/A	-	N/A
5620.00000	Medical Dental Vision	-	-	13,300	18,400	38.3	18,400	-
5630.00000	Medicare	-	-	2,300	2,200	(4.3)	2,300	4.5
5640.00000	Retirement	-	-	16,200	13,800	(14.8)	14,200	2.9
5643.00000	Deferred Compensation	-	-	600	500	(16.7)	500	-
5650.00000	Life/Disability Insurance	-	-	1,200	1,500	25.0	1,500	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>253,031</b>	<b>184,187</b>	<b>180,920</b>	<b>190,100</b>	<b>5.1</b>	<b>194,800</b>	<b>2.5</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 81,984	\$ 90,975	\$ 148,600	\$ 1,000	(34.4)	\$ 1,000	-
6000.16010	Contract Accounting Services	-	-	-	37,500	N/A	37,500	-
6000.16020	Annual Audit Services	-	-	-	44,000	N/A	45,100	2.5
6000.16030	Grants Service	-	-	-	15,000	N/A	15,000	-
6020.00000	Sales Tax Audit Services	5,468	4,962	6,300	6,300	-	6,300	-
6040.00000	Computer Software Support	4,611	16,405	17,100	17,500	2.3	17,500	-
6194.00000	Bank Service Charges	2,675	3,985	13,000	13,000	-	13,000	-
6200.00000	Meetings & Training	1,928	1,643	1,900	3,400	78.9	3,400	-
6210.00000	Mileage Reimbursement/Auto Allow	50	128	100	100	-	100	-
6220.00000	Publications & Dues	761	683	1,000	1,000	-	1,000	-
6500.00000	Office Supplies	811	504	700	700	-	700	-
6540.00000	Printing and Reproduction	1,740	2,540	2,100	2,100	-	2,100	-
6910.00000	Communication	320	-	-	-	N/A	-	N/A
7040.00000	Office Equipment Maintenance	405	812	500	500	-	500	-
9770.00000	Risk Management	8,240	20,900	20,800	25,000	20.2	23,300	(6.8)
9780.00000	Building Maintenance/Replacement	15,660	20,400	-	-	N/A	-	N/A
9810.00000	Technology Replacement	6,800	12,600	1,500	2,300	53.3	2,300	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>131,453</b>	<b>176,537</b>	<b>213,600</b>	<b>169,400</b>	<b>(20.7)</b>	<b>168,800</b>	<b>(0.4)</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 384,484</b>	<b>\$ 360,724</b>	<b>\$ 394,520</b>	<b>\$ 359,500</b>	<b>(8.9)</b>	<b>\$ 363,600</b>	<b>1.1</b>



## Administration Services - Human Resources

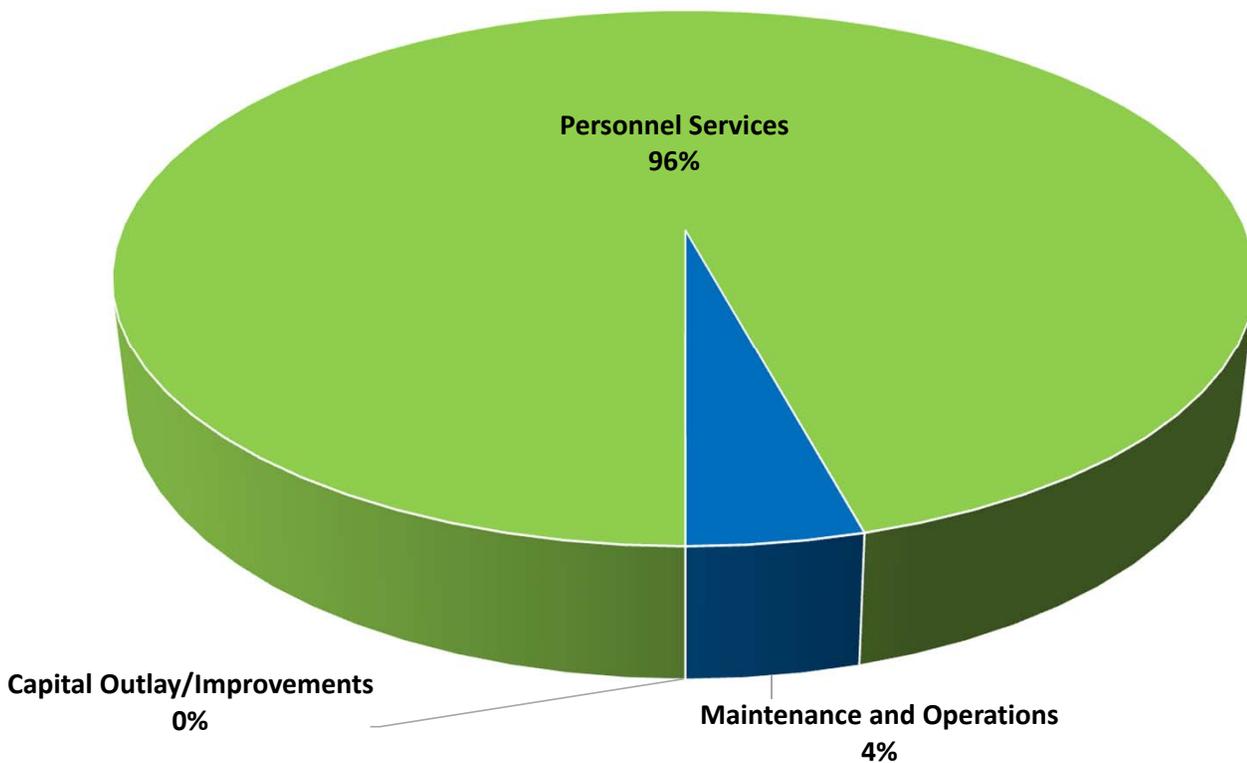
### Staffing and Financial Summary

001-170

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Human Resources Specialist	0.00	0.00	0.00	0.60	N/A	0.60	-
Executive Assistant	0.00	0.00	0.50	0.00	(100.0)	0.00	N/A
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.50</b>	<b>0.60</b>	<b>20.0</b>	<b>0.60</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 2,457,311	\$ 941,689	\$ 1,348,300	\$ 1,320,100	(2.1)	\$ 1,479,700	12.1
Maintenance and Operations	37,378	40,978	55,000	58,200	5.8	57,800	(0.7)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 2,494,689</b>	<b>\$ 982,667</b>	<b>\$ 1,403,300</b>	<b>\$ 1,378,300</b>	<b>(1.8)</b>	<b>\$ 1,537,500</b>	<b>11.6</b>

### Budget by Object





**DEPARTMENT:** Administrative Services  
**PROGRAM:** Human Resources

**Account Code:** 001-170

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full Time	\$ -	\$ -	\$ 32,400	\$ 37,000	14.2	\$ 37,000	-
5300.00000	Overtime	-	-	200	-	(100.0)	-	N/A
5620.00000	Medical Dental Vision	-	-	2,300	3,500	52.2	3,500	-
5630.00000	Medicare	-	-	500	500	-	500	-
5640.00000	Retirement	-	-	3,600	4,300	19.4	4,300	-
5642.00000	Part time Retirement	-	-	-	-	N/A	-	N/A
5643.00000	Deferred Compensation	-	-	-	-	N/A	-	N/A
5650.00000	Life/Disability Insurance	-	-	300	400	33.3	400	-
5910.00000	Cell Allowance	-	-	-	-	N/A	-	N/A
5150.00000	Conversion & Termination Pay	354,471	248,479	457,000	300,000	(34.4)	300,000	-
5501.00000	CERBT Trust Funding	1,500,000	-	-	-	N/A	-	N/A
5600.00000	Unemployment Insurance/Claims	1,112	3,499	3,800	3,800	-	3,800	-
5650.00000	Life/Disability Insurance	487,774	498,588	5,600	5,600	-	5,600	-
5622.00000	Retiree Health Insurance Costs*	113,954	191,123	189,000	199,300	5.4	199,300	-
5644.00000	Retirement - Safety Unfunded Liability Payment	-	-	362,300	432,400	19.3	531,000	22.8
5645.00000	Retirement - Miscellaneous Unfunded Liability Payment	-	-	291,300	333,300	14.4	394,300	18.3
5660.00000	Physical Exams	7,161	10,764	6,500	6,500	-	6,500	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>2,464,472</b>	<b>952,453</b>	<b>1,354,800</b>	<b>1,326,600</b>	<b>(2.1)</b>	<b>1,486,200</b>	<b>12.0</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 11,202	\$ 16,667	\$ 11,700	\$ 11,700	-	\$ 11,700	-
6040.00000	Computer Software Support	3,000	3,000	3,000	3,000	-	3,000	-
6194.00000	Bank Service Charges	53	-	100	100	-	100	-
6200.00000	Meetings & Training	8,107	6,019	8,900	9,800	10.1	9,800	-
6210.00000	Mileage Reimbursement	-	48	-	-	N/A	-	N/A
6220.00000	Publications & Dues	989	977	1,500	2,000	33.3	2,000	-
6240.00000	Tuition Reimbursement	5,025	1,814	10,000	10,000	-	10,000	-
6250.00000	Employee Recognition Award	991	1,035	1,300	1,300	-	1,300	-
6530.00000	Advertising	200	84	800	800	-	800	-
7330.00000	Special Departmental Supplies	650	570	4,700	4,700	-	4,700	-
9770.00000	Risk Management	-	-	5,000	6,000	20.0	5,600	(6.7)
9810.00000	Technology Replacement	-	-	1,500	2,300	53.3	2,300	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>30,217</b>	<b>30,214</b>	<b>48,500</b>	<b>51,700</b>	<b>6.6</b>	<b>51,300</b>	<b>(0.8)</b>
<b>CAPITAL OUTLAY/IMPROVEMENTS</b>						N/A		
8020.000	Furniture & Fixtures	-	-	-	-	N/A	-	N/A
8030.000	Office Equipment	-	-	-	-	N/A	-	N/A
	<b>TOTAL CAPITAL OUTLAY/</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>	<b>-</b>	<b>N/A</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 2,494,689</b>	<b>\$ 982,667</b>	<b>\$ 1,403,300</b>	<b>\$ 1,378,300</b>	<b>(1.8)</b>	<b>\$ 1,537,500</b>	<b>11.6</b>

\*Due to the Finance System Conversion, Expenditures for years prior to FY 2015-16 are shown for comparison purposes only, where applicable



## Administration Services - Technology & Communications

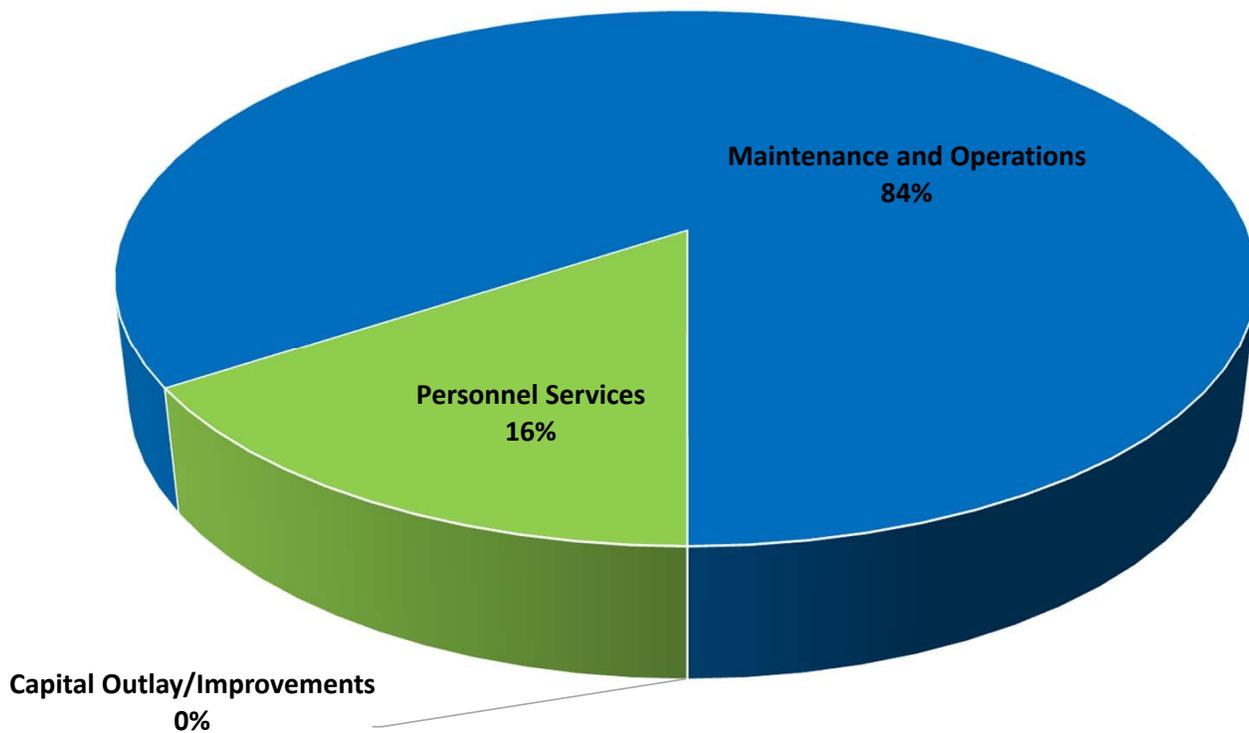
### Staffing and Financial Summary

001-180

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Management Analyst	0.00	0.00	0.60	0.50	(16.7)	0.50	-
IT Technician	Contract	Contract	Contract	Contract	N/A	Contract	N/A
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.60</b>	<b>0.50</b>	<b>(16.7)</b>	<b>0.50</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ -	\$ -	\$ 58,700	\$ 48,500	(17.4)	\$ 48,500	-
Maintenance and Operations	194,068	225,595	263,500	260,400	(1.2)	267,800	2.8
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 194,068</b>	<b>\$ 225,595</b>	<b>\$ 322,200</b>	<b>\$ 308,900</b>	<b>(4.1)</b>	<b>\$ 316,300</b>	<b>2.4</b>

### Budget by Object





**DEPARTMENT:** Administrative Services  
**PROGRAM:** Technology & Communications

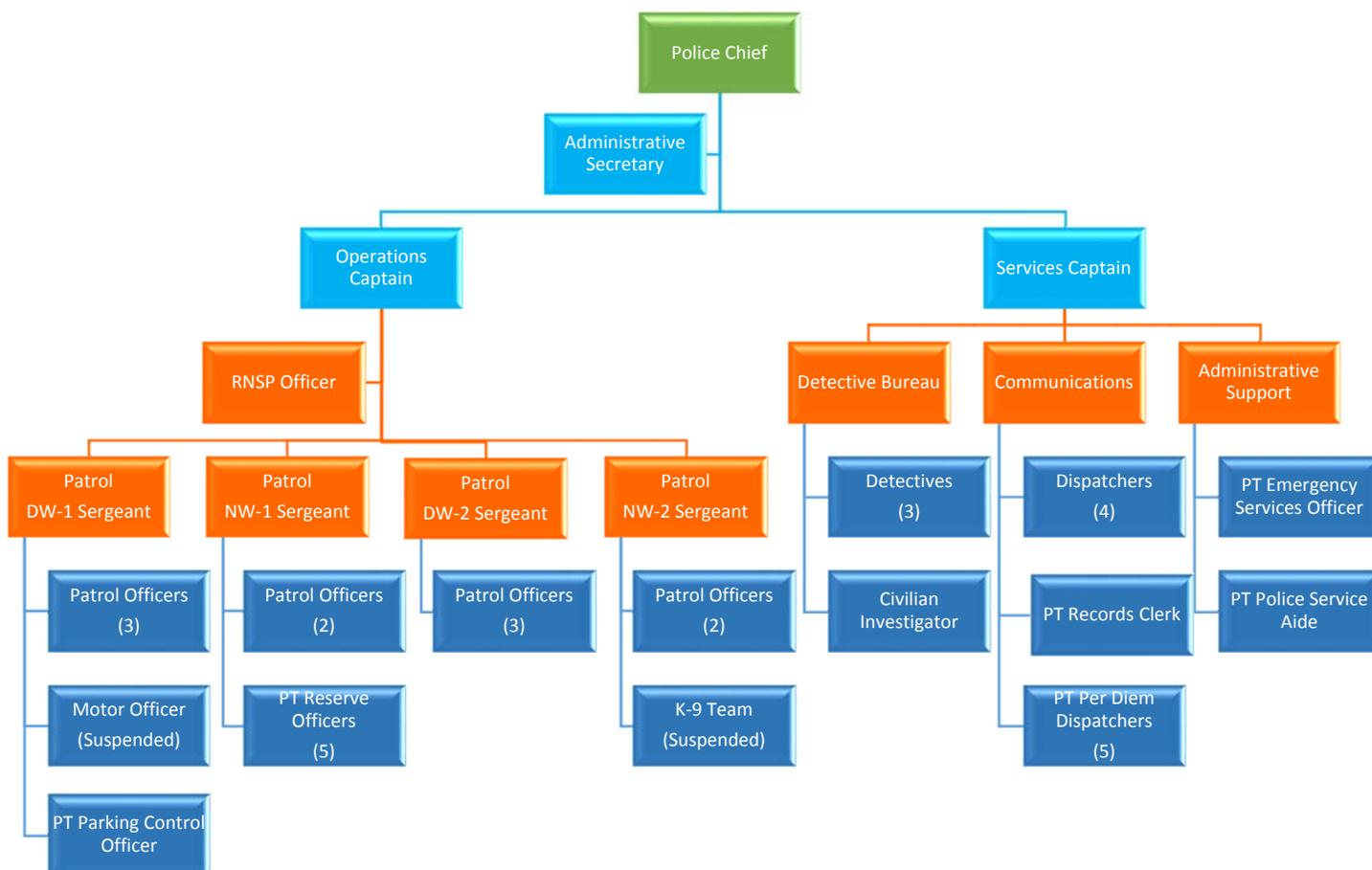
**Account Code:** 001-180

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ -	\$ -	\$ 47,200	\$ 38,000	(19.5)	\$ 38,000	-
5300.00000	Overtime	-	-	-	-	N/A	-	N/A
5620.00000	Medical Dental Vision	-	-	4,100	4,100	-	4,100	-
5630.00000	Medicare	-	-	700	600	(14.3)	600	-
5640.00000	Retirement	-	-	5,200	4,400	(15.4)	4,400	-
5643.00000	Deferred Compensation	-	-	500	400	(20.0)	400	-
5650.00000	Life/Disability Insurance	-	-	400	400	-	400	-
5910.00000	Cell Allowance	-	-	600	600	-	600	-
	<b>TOTAL PERSONNEL</b>	-	-	58,700	48,500	(17.4)	48,500	-
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 124,473	\$ 131,467	\$ 156,900	\$ 18,000	1.8	\$ 18,000	-
6000.18010	Contract IT Services	-	-	-	115,000	N/A	115,000	-
6000.18020	Granicus	-	-	-	13,800	N/A	13,800	-
6000.18030	Web Licensing/Support (CivicPlus)	-	-	-	13,000	N/A	13,000	-
6040.00000	Computer Software Support	14,409	50,285	41,200	34,300	(16.7)	42,300	23.3
6510.00000	Computer Supplies & Expense	1,872	2,037	3,000	3,000	-	3,000	-
6910.00000	Communications	35,098	22,046	32,500	31,300	(3.7)	31,300	-
7010.00000	Copier Rental & Supplies	15,878	18,114	21,400	21,400	-	21,400	-
7040.00000	Office Equipment Maintenance	2,338	1,646	1,000	1,000	-	1,000	-
9770.00000	Risk Management	-	-	6,000	7,300	21.7	6,700	(8.2)
9810.00000	Technology Replacement	-	-	1,500	2,300	53.3	2,300	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	194,068	225,595	263,500	260,400	(1.2)	267,800	2.8
<b>TOTAL EXPENDITURES</b>		<b>\$ 194,068</b>	<b>\$ 225,595</b>	<b>\$ 322,200</b>	<b>\$ 308,900</b>	<b>(4.1)</b>	<b>\$ 316,300</b>	<b>2.4</b>

# Police Department – Mission First, People Always

## About the Police Department

The La Palma Police Department is a full service police department organized under two major divisions: Patrol Operations and Support Services. The key public safety services provided to citizens and visitors to the community include emergency and non-emergency response, criminal investigations, traffic safety, specific municipal code enforcement, community education, crime prevention, disaster preparedness, animal control services, and establishment of community partnerships to enhance problem-solving efforts and maintain a relationship of mutual trust and support.





## Police Department

### FY 2015-16 Strategic Accomplishments

- Implemented the E-Citation software interface with Spillman CAD/RMS to create efficiency to reduce the workload of Police Records Clerk
- Reduced fulltime police Records Clerk to a part-time position
- Enhanced hiring process to include new recruitment standards
- Implemented a FEMA compliant Emergency Response Program
- Provided additional training for officers on how to deal with the mentally ill and homeless population
- Initiated a revised master training program
- Revised the parking citation appeal and hearing process
- Utilized regional and resource sharing efforts with North County SWAT and West County STAR (Serious Traffic Accident Response) Team
- Utilized Reserve Police Officers and other part time staff to reduce overtime costs and increase manpower on critical incidents
- Continuing grant funding for 2 Police Officers and 1 Police Service Aide
- Began process to update the Citywide Disaster Preparedness Plan
- Upgraded the Emergency Operations Center infrastructure and equipment
- Conducted Emergency Management tabletop exercises, drills and fully functional exercises
- Expand the role of our volunteers with community based projects
- Reinstated the Police Interaction with Youth (PIY) program
- Increased formal participation of CERT (Community Emergency Response Team) program
- Cleared 41 year old cold-case homicide which resulted in an arrest and formal charges

### FY 2016-17 Strategic Priorities

- Formalize Recruitment Team and implement program
- Implement proactive recruitment approach designed to attract candidates that meet our community values
- Update Emergency Operations Plan to include safety exercises
- Interim Chief to complete Organization Study Review
- Develop and formalize an in-house training plan to ensure department exceeds POST training standards
- Provide Crisis Intervention training for all patrol personnel
- Provide Radar training for 5 Patrol Officers and implement the use of radar at targeted areas throughout the community
- Develop schedule for the deployment of the Radar Trailer
- Increased visibility of patrol in residential tracts through implementation of the Patrol Zone Management Program
- Explore possibility of conducting P.O.S.T. Evidence Room and Handling audit
- Expand the role of the volunteer program in the community
- Seek funding sources to support the Police Interaction with Youth Program
- Fully staff the Detective Bureau with 3 sworn and 1 civilian investigator and increase the case closure rate to 23% after fully staffed
- Continue to provide training to dispatchers on Tactical Communications and interacting with the Mentally Ill
- Maintain a less than 1 minute from received to dispatch call to ensure patrol less than 3 minute response time for Priority 1 Calls for Service

# Police

## Summary of Departmental Expenditures by Program:

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from prior Fiscal Year	Fiscal Year 2017-18 Estimated	% Change from prior Fiscal Year
Administration	\$ 396,757	\$ 521,404	\$ 520,300	\$ 522,400	0.4	\$ 527,500	1.0
Operations Management	283,568	285,191	282,400	279,100	(1.2)	285,100	2.1
Patrol	2,578,106	2,627,682	2,423,100	2,324,100	(4.1)	2,335,200	0.5
Services Division Management	142,241	206,162	243,700	264,400	8.5	263,400	(0.4)
Community Education	200,794	37,522	58,500	64,900	10.9	64,400	(0.8)
Investigations	587,874	486,495	564,500	585,400	3.7	582,900	(0.4)
Records and Communication	843,645	649,746	606,900	588,600	(3.0)	589,700	0.2
<b>Total Departmental Expenditures</b>	<b>\$ 5,032,985</b>	<b>\$ 4,814,202</b>	<b>\$ 4,699,400</b>	<b>\$ 4,628,900</b>	<b>(1.5)</b>	<b>\$ 4,648,200</b>	<b>0.4</b>

## Summary of Departmental Expenditures by Category:

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from prior Fiscal Year	Fiscal Year 2017-18 Estimated	% Change from prior Fiscal Year
Personnel Services	\$ 4,169,603	\$ 3,925,667	\$ 3,573,500	\$ 3,305,400	(7.5)	\$ 3,380,400	2.3
Maintenance and Operations	863,383	887,222	1,125,600	1,323,200	17.6	1,267,500	(4.2)
Capital Outlay/Improvements	-	1,313	300	300	-	300	-
<b>Total Departmental Expenditures</b>	<b>\$ 5,032,985</b>	<b>\$ 4,814,202</b>	<b>\$ 4,699,400</b>	<b>\$ 4,628,900</b>	<b>(1.5)</b>	<b>\$ 4,648,200</b>	<b>0.4</b>



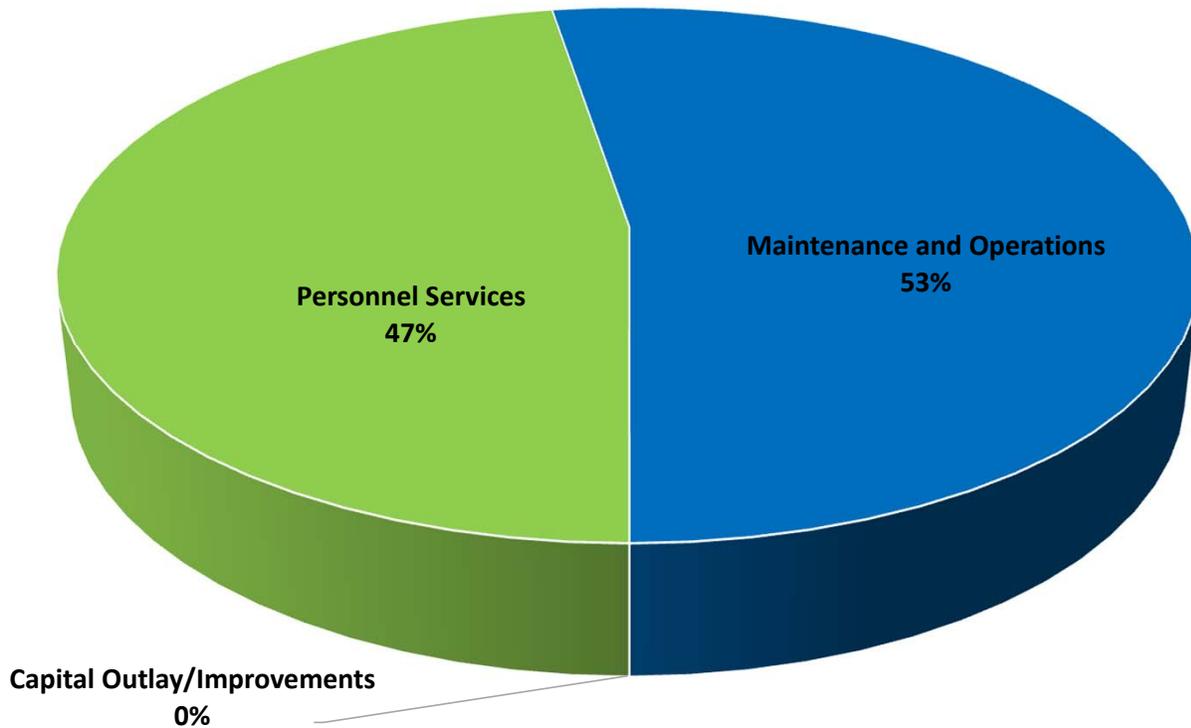
**Police - Administration**  
**Staffing and Financial Summary**

001-210

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Police Chief	1.00	1.00	1.00	1.00	-	1.00	-
Administrative Secretary	1.00	1.00	1.00	1.00	-	1.00	-
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>2.00</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 352,554	\$ 311,032	\$ 269,600	\$ 247,700	(8.1)	\$ 261,000	5.4
Maintenance and Operations	44,204	210,372	250,700	274,700	9.6	266,500	(3.0)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 396,757</b>	<b>\$ 521,404</b>	<b>\$ 520,300</b>	<b>\$ 522,400</b>	<b>0.4</b>	<b>\$ 527,500</b>	<b>1.0</b>

**Budget by Object**





**DEPARTMENT:** Police  
**PROGRAM:** Administration

**Account Code:** 001-210

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Year	2017-18 Estimated	from Prior Year
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 234,975	\$ 198,862	\$ 218,400	\$ 118,900	(45.6)	\$ 196,900	65.6
5100.00000	Salaries - Part-time	-	-	-	83,900	N/A	-	(100.0)
5300.00000	Overtime	438	250	-	500	N/A	500	-
5500.00000	Employee Benefits	117,141	111,920	-	-	N/A	-	N/A
5620.00000	Medical Dental Vision	-	-	20,900	16,900	(19.1)	21,400	26.6
5630.00000	Medicare	-	-	3,200	3,000	(6.3)	4,100	36.7
5640.00000	Retirement	-	-	24,700	18,400	(25.5)	34,600	88.0
5642.00000	Part Time Retirement	-	-	-	3,100	N/A	-	(100.0)
5650.00000	Life/Disability Insurance	-	-	1,300	1,600	23.1	1,600	-
5910.00000	Cell Allowance	-	-	500	500	-	1,000	100.0
5230.00000	Uniform Allowance	-	-	600	900	50.0	900	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>352,554</b>	<b>311,032</b>	<b>269,600</b>	<b>247,700</b>	<b>(8.1)</b>	<b>261,000</b>	<b>5.4</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Services	\$ -	\$ 72,742	\$ 79,100	\$ 3,000	(96.2)	\$ 3,000	-
6000.21010	Animal Control Services	-	-	-	\$ 81,800	N/A	\$ 84,300	3.1
6010.00000	Legal Services	-	-	-	-	N/A	-	N/A
6200.00000	Meetings & Training	10,859	6,888	3,100	9,900	219.4	3,900	(60.6)
6220.00000	Publications & Dues	715	1,049	800	500	(37.5)	500	-
6230.00000	Uniforms	900	900	-	-	N/A	-	N/A
6500.00000	Office Supplies	5,315	7,931	6,500	7,700	18.5	7,700	-
6540.00000	Printing & Reproduction	418	338	300	300	-	300	-
7320.00000	Vehicle Operating Expense	-	87,830	116,000	116,000	-	116,000	-
7330.00000	Special Departmental Supplies	945	50	-	-	-	-	-
7390.00000	Community Relations	246	298	-	1,000	N/A	1,000	-
7400.00000	Other Awards	487	546	-	1,000	N/A	1,000	-
9770.00000	Risk Management	6,400	13,600	35,800	45,000	25.7	43,100	(4.2)
9780.00000	Building Maintenance/Replacement	5,220	7,000	-	-	N/A	-	N/A
9790.00000	Vehicle Maintenance	4,400	-	-	-	N/A	-	N/A
9800.00000	Vehicle Replacement	3,000	3,000	2,800	2,800	-	-	(100.0)
9810.00000	Technology Replacement	5,300	8,200	6,300	5,700	(9.5)	5,700	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>44,204</b>	<b>210,372</b>	<b>250,700</b>	<b>274,700</b>	<b>9.6</b>	<b>266,500</b>	<b>(3.0)</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 396,757</b>	<b>\$ 521,404</b>	<b>\$ 520,300</b>	<b>\$ 522,400</b>	<b>0.4</b>	<b>\$ 527,500</b>	<b>1.0</b>



## Police - Operations Management

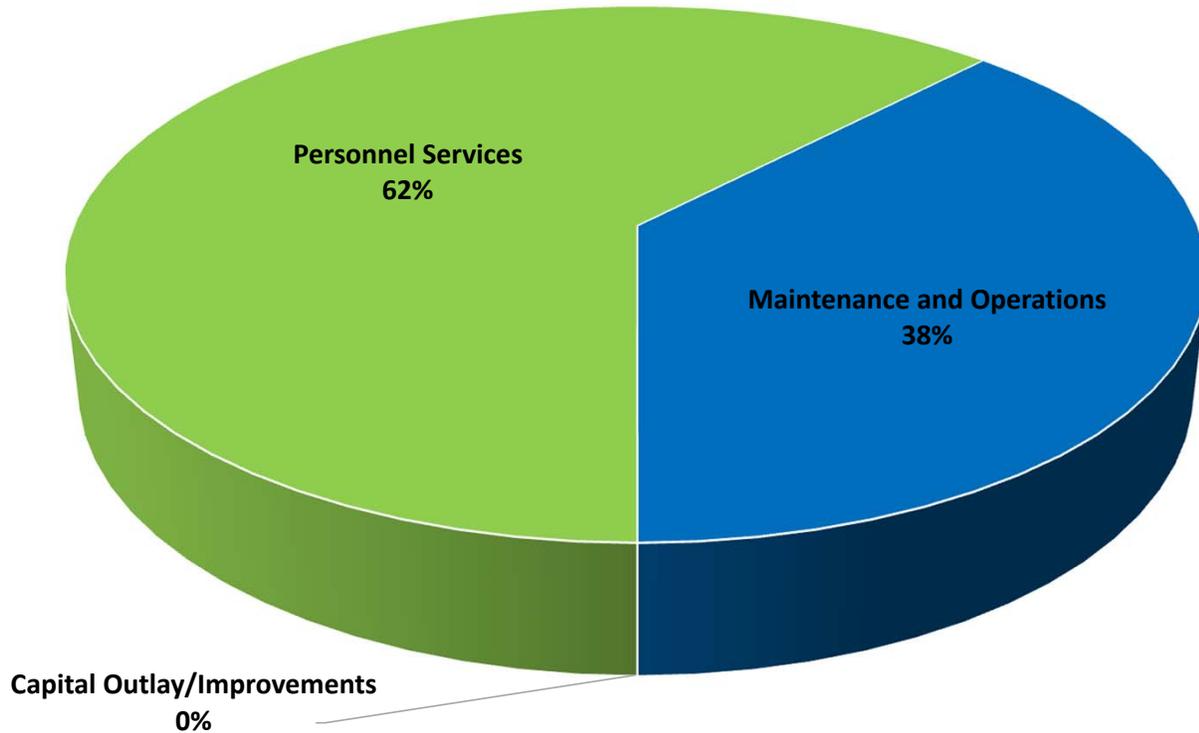
### Staffing and Financial Summary

001-220

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Police Captain	1.00	1.00	1.00	1.00	-	1.00	-
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>-</b>	<b>1.00</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 195,868	\$ 190,798	\$ 180,600	\$ 173,600	(3.9)	\$ 181,400	4.5
Maintenance and Operations	87,700	94,393	101,800	105,500	3.6	103,700	(1.7)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 283,568</b>	<b>\$ 285,191</b>	<b>\$ 282,400</b>	<b>\$ 279,100</b>	<b>(1.2)</b>	<b>\$ 285,100</b>	<b>2.1</b>

### Budget by Object





**DEPARTMENT:** Police  
**PROGRAM:** Police Operations/Management

**Account Code:** 001-220

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Year	2017-18 Estimated	from Prior Year
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 130,704	\$ 122,089	\$ 135,100	\$ 127,700	(5.5)	\$ 134,000	4.9
5500.00000	Employee Benefits	65,164	68,709	-	-	N/A	-	N/A
5620.00000	Medical Dental Vision	-	-	11,800	13,300	12.7	13,300	-
5630.00000	Medicare	-	-	2,100	1,900	(9.5)	2,000	5.3
5640.00000	Retirement	-	-	29,100	27,700	(4.8)	29,100	5.1
5650.00000	Life/Disability Insurance	-	-	600	1,100	83.3	1,100	-
5910.00000	Cell Allowance	-	-	1,000	1,000	-	1,000	-
5230.00000	Uniform Allowance	-	-	900	900	-	900	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>195,868</b>	<b>190,798</b>	<b>180,600</b>	<b>173,600</b>	<b>(3.9)</b>	<b>181,400</b>	<b>4.5</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 58,854	\$ 66,584	\$ 71,800	\$ 6,800	-	\$ 6,800	-
6000.22010	Crossing Guard Services	-	-	-	65,000	N/A	67,000	3.1
6200.00000	Meetings & Training	1,607	988	800	1,400	75.0	1,400	-
6220.00000	Publications & Dues	2,914	1,802	600	1,300	116.7	1,300	-
6230.00000	Uniforms	900	952	-	-	N/A	-	N/A
6540.00000	Printing & Reproduction	2,565	563	1,600	-	(100.0)	-	N/A
6910.00000	Communications	-	80	-	-	N/A	-	N/A
7130.00000	Equipment Rental & Supplies	-	324	-	-	N/A	-	N/A
9770.00000	Risk Management	5,120	9,500	17,900	22,500	25.7	21,500	(4.4)
9780.00000	Building Maintenance/Replacement	4,140	4,900	-	-	N/A	-	N/A
9790.00000	Vehicle Maintenance	4,400	-	-	-	N/A	-	N/A
9800.00000	Vehicle Replacement	3,000	3,000	2,800	2,800	-	-	(100.0)
9810.00000	Technology Replacement	4,200	5,700	6,300	5,700	(9.5)	5,700	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>87,700</b>	<b>94,393</b>	<b>101,800</b>	<b>105,500</b>	<b>3.6</b>	<b>103,700</b>	<b>(1.7)</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 283,568</b>	<b>\$ 285,191</b>	<b>\$ 282,400</b>	<b>\$ 279,100</b>	<b>(1.2)</b>	<b>\$ 285,100</b>	<b>2.1</b>



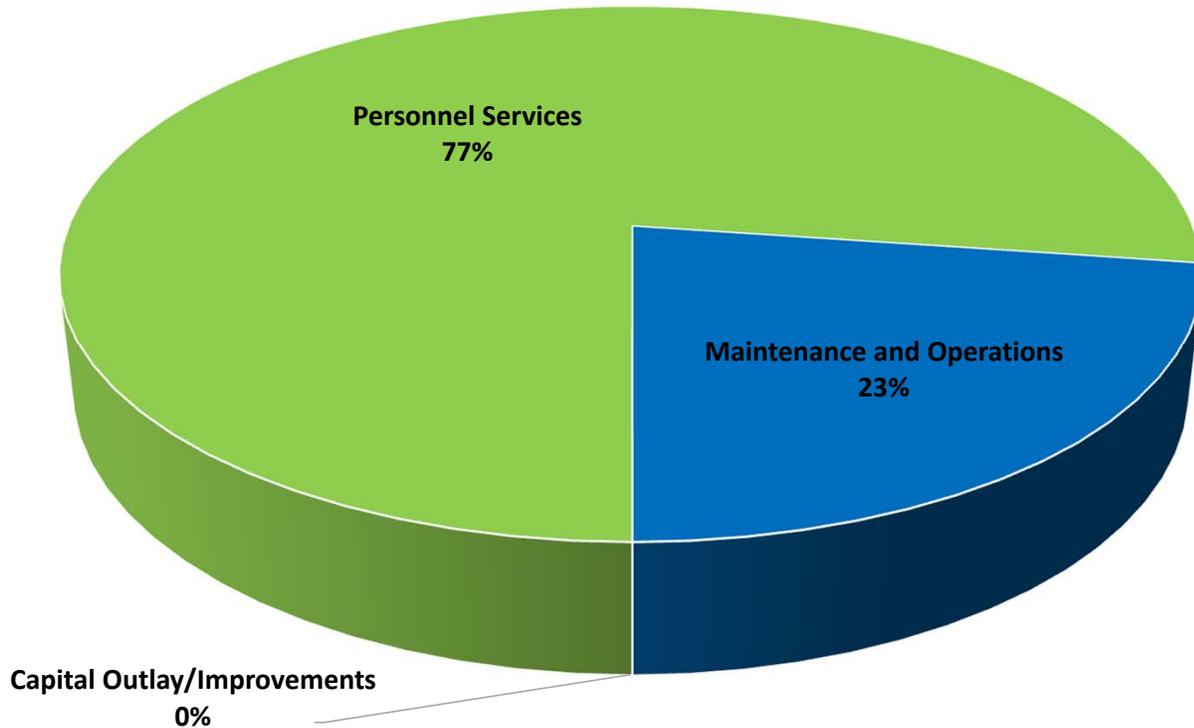
**Police - Patrol**  
**Staffing and Financial Summary**

001-235

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Police Sergeant	4.00	4.00	4.00	4.00	-	4.00	-
Police Officer	9.00	9.00	8.27	8.50	2.8	8.50	-
PT Reserve Police Officer	0.58	0.58	0.58	0.58	-	0.58	-
PT Parking Control Officer	0.00	0.50	0.50	0.50	-	0.50	-
<b>Total</b>	<b>13.58</b>	<b>14.08</b>	<b>13.35</b>	<b>13.58</b>	<b>1.7</b>	<b>13.58</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 2,315,685	\$ 2,317,654	\$ 1,995,500	\$ 1,794,700	(10.1)	\$ 1,838,700	2.5
Maintenance and Operations	262,421	310,028	427,600	529,400	23.8	496,500	(6.2)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 2,578,106</b>	<b>\$ 2,627,682</b>	<b>\$ 2,423,100</b>	<b>\$ 2,324,100</b>	<b>(4.1)</b>	<b>\$ 2,335,200</b>	<b>0.5</b>

**Budget by Object**





**DEPARTMENT:** Police  
**PROGRAM:** Patrol

**Account Code:** 001-235

Code	Description	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from Prior Year	Fiscal Year 2017-18 Estimated	% Change from Prior Year
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 1,308,398	\$ 1,191,594	\$ 1,128,400	\$ 1,053,100	(6.7)	\$ 1,089,200	3.4
5100.00000	Salaries - Part-time	39,740	34,657	52,600	66,200	25.9	66,200	-
5300.00000	Overtime	244,125	364,637	319,000	240,000	(24.8)	240,000	-
5302.00000	PD Holiday Pay	48,149	45,111	40,900	37,700	(7.8)	39,000	3.4
5500.00000	Employee Benefits	675,273	681,655	-	-	N/A	-	N/A
5200.00000	Special Pays	-	-	51,700	36,100	(30.2)	37,100	2.8
5620.00000	Medical Dental Vision	-	-	124,600	147,100	18.1	147,100	-
5630.00000	Medicare	-	-	24,300	20,900	(14.0)	21,500	2.9
5640.00000	Retirement	-	-	233,200	171,500	(26.5)	176,500	2.9
5642.00000	Part Time Retirement	-	-	2,000	2,500	25.0	2,500	-
5650.00000	Life/Disability Insurance	-	-	5,400	5,900	9.3	5,900	-
5230.00000	Uniform Allowance	-	-	11,000	11,300	2.7	11,300	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>2,315,685</b>	<b>2,317,654</b>	<b>1,995,500</b>	<b>1,794,700</b>	<b>(10.1)</b>	<b>1,838,700</b>	<b>2.5</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 26,864	\$ 39,370	\$ 37,300	\$ 8,600	4.0	\$ 8,600	-
6000.23540	Parking Citation Fees/Management	-	-	-	25,000	N/A	25,000	-
6000.23550	Automated Fingerprint ID System	-	-	-	5,200	N/A	5,200	-
6040.00000	Computer Software Support	142	-	-	-	N/A	-	N/A
6200.00000	Meetings & Training	10,249	8,646	15,000	17,000	13.3	15,000	(11.8)
6210.00000	Mileage Reimbursement/Auto Allow	-	91	100	100	-	100	-
6230.00000	Uniforms	16,457	14,215	-	-	N/A	-	N/A
6540.00000	Printing & Reproduction	-	135	-	-	-	-	-
7250.00000	Small Tools/Other Equipment	-	-	200	200	-	200	-
7330.00000	Special Departmental Supplies	7,829	6,102	8,400	13,200	57.1	13,200	-
7410.00000	Police Range	9,850	1,369	2,300	10,300	347.8	10,300	-
9770.00000	Risk Management	40,800	94,300	306,300	385,400	25.8	368,500	(4.4)
9780.00000	Building Maintenance/Replacement	32,130	46,900	-	-	N/A	-	N/A
9790.00000	Vehicle Maintenance	38,400	-	-	-	N/A	-	N/A
9800.00000	Vehicle Replacement	46,000	42,000	51,700	58,700	13.5	44,700	(23.9)
9810.00000	Technology Replacement	33,700	56,900	6,300	5,700	(9.5)	5,700	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>262,421</b>	<b>310,028</b>	<b>427,600</b>	<b>529,400</b>	<b>23.8</b>	<b>496,500</b>	<b>(6.2)</b>
<b>CAPITAL OUTLAY/IMPROVEMENTS</b>								
8040.00000	Machinery & Equipment	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
<b>TOTAL CAPITAL OUTLAY/IMPROVEMENTS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>	<b>-</b>	<b>N/A</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 2,578,106</b>	<b>\$ 2,627,682</b>	<b>\$ 2,423,100</b>	<b>\$ 2,324,100</b>	<b>(4.1)</b>	<b>\$ 2,335,200</b>	<b>0.5</b>



## Police - Services Management

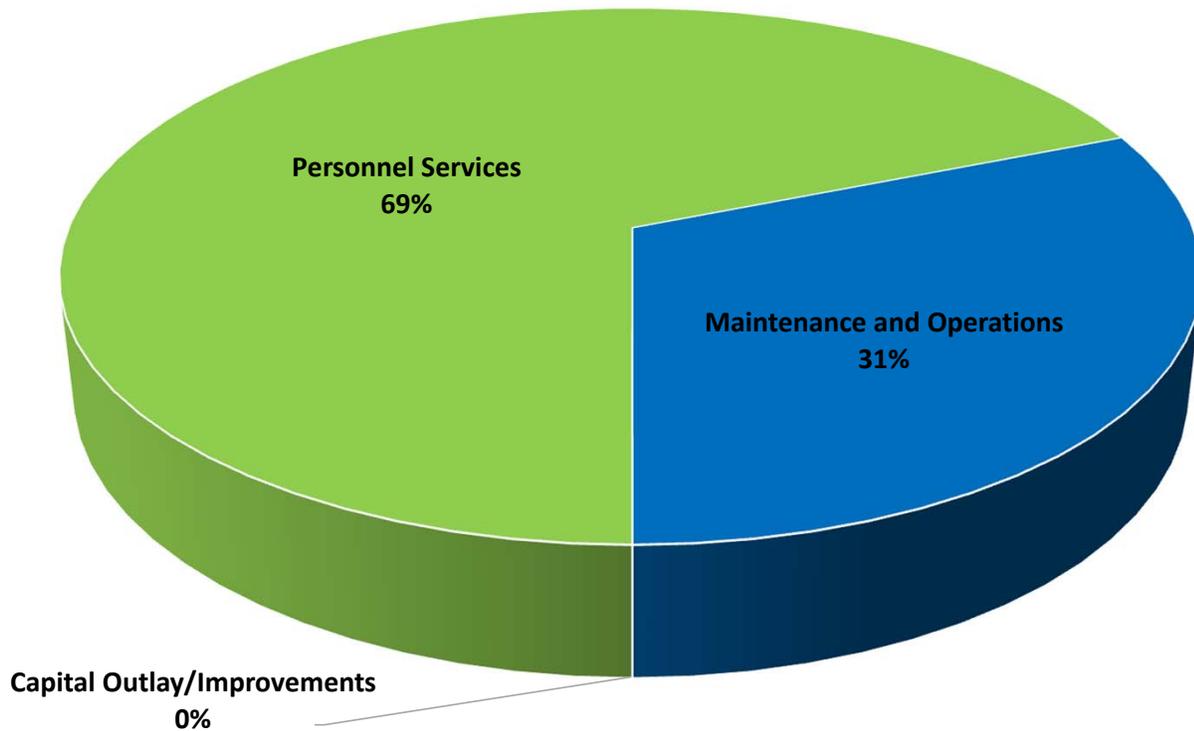
### Staffing and Financial Summary

001-240

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Police Captain	1.00	1.00	1.00	1.00	-	1.00	-
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>-</b>	<b>1.00</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 86,587	\$ 142,487	\$ 169,000	\$ 182,300	7.9	\$ 182,300	-
Maintenance and Operations	55,654	63,675	74,700	82,100	9.9	81,100	(1.2)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 142,241</b>	<b>\$ 206,162</b>	<b>\$ 243,700</b>	<b>\$ 264,400</b>	<b>8.5</b>	<b>\$ 263,400</b>	<b>(0.4)</b>

### Budget by Object





**DEPARTMENT:** Police  
**PROGRAM:** Services Division Management

**Account Code:** 001-240

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Year	2017-18 Estimated	from Prior Year
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 49,774	\$ 91,154	\$ 125,100	\$ 135,100	8.0	\$ 135,100	-
5500.00000	Employee Benefits	36,813	51,333	-	-	N/A	-	N/A
5200.00000	Special Pay	-	-	1,800	-	(100.0)	-	N/A
5620.00000	Medical Dental Vision	-	-	11,800	13,300	12.7	13,300	-
5630.00000	Medicare	-	-	1,900	2,000	5.3	2,000	-
5640.00000	Retirement	-	-	25,900	28,900	11.6	28,900	-
5650.00000	Life/Disability Insurance	-	-	600	1,100	83.3	1,100	-
5910.00000	Cell Allowance	-	-	1,000	1,000	-	1,000	-
5230.00000	Uniform Allowance	-	-	900	900	-	900	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>86,587</b>	<b>142,487</b>	<b>169,000</b>	<b>182,300</b>	<b>7.9</b>	<b>182,300</b>	<b>-</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 9,481	\$ 15,723	\$ 26,600	\$ 7,600	(71.4)	\$ 7,600	-
6000.24010	AlertOC Mass Notification System	-	-	-	8,000	N/A	\$ 8,000	-
5680.00000	Background Investigations (HR)	-	-	-	14,000	N/A	\$ 14,000	-
6200.00000	Meetings & Training	40	366	500	500	-	500	-
6220.00000	Publications & Dues	125	125	300	300	-	300	-
6230.00000	Uniforms	978	225	-	-	N/A	-	N/A
6540.00000	Printing & Reproduction	1,136	591	800	800	-	800	-
6910.00000	Communications	22,494	22,345	19,500	19,900	2.1	19,900	-
9770.00000	Risk Management	5,280	10,000	17,900	22,500	25.7	21,500	(4.4)
9780.00000	Building Maintenance/Replacement	4,320	5,200	-	-	N/A	-	N/A
9790.00000	Vehicle Maintenance	4,400	-	-	-	N/A	-	N/A
9800.00000	Vehicle Replacement	3,000	3,000	2,800	2,800	-	2,800	-
9810.00000	Technology Replacement	4,400	6,100	6,300	5,700	(9.5)	5,700	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>55,654</b>	<b>63,675</b>	<b>74,700</b>	<b>82,100</b>	<b>9.9</b>	<b>81,100</b>	<b>(1.2)</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 142,241</b>	<b>\$ 206,162</b>	<b>\$ 243,700</b>	<b>\$ 264,400</b>	<b>8.5</b>	<b>\$ 263,400</b>	<b>(0.4)</b>



## Police - Investigations

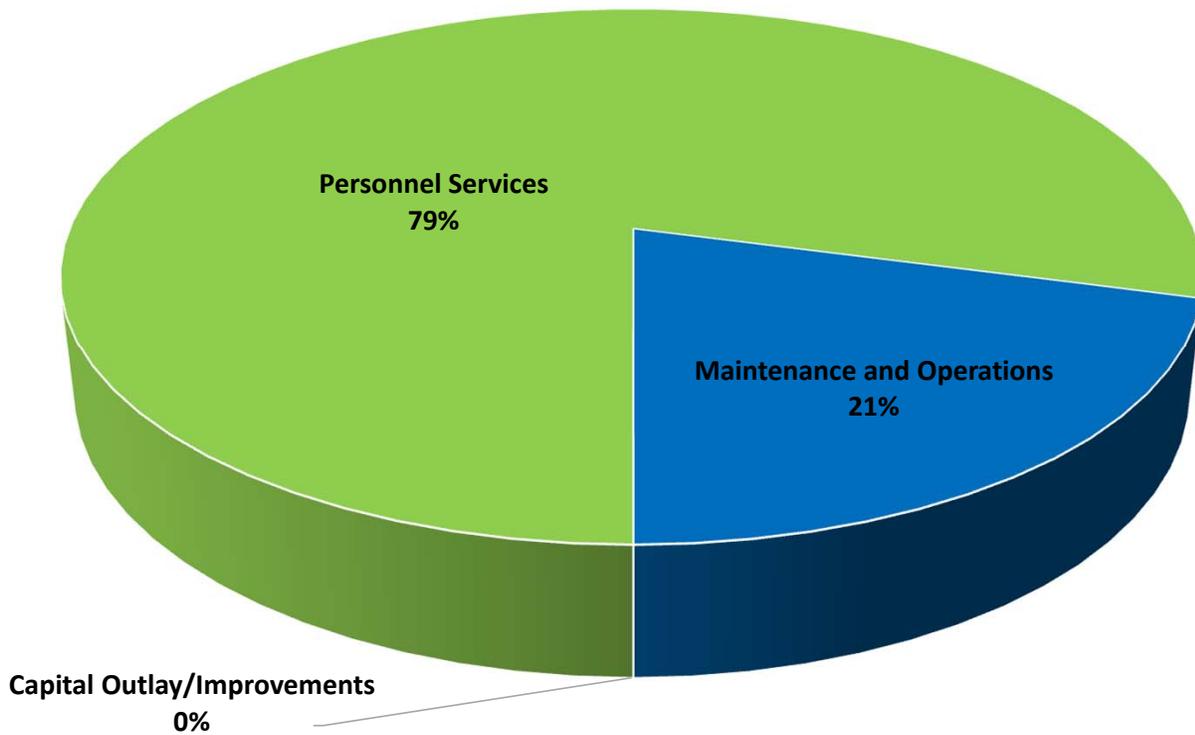
### Staffing and Financial Summary

001-260

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Police Officer (Detective)	2.00	3.00	3.00	3.00	-	3.00	-
Civilian Investigator	1.00	1.00	1.00	1.00	-	1.00	-
Police Sergeant	1.00	0.00	0.00	0.00	N/A	0.00	N/A
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>-</b>	<b>4.00</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 518,642	\$ 417,269	\$ 469,000	\$ 463,200	(1.2)	\$ 469,000	1.3
Maintenance and Operations	69,232	69,226	95,500	122,200	28.0	113,900	(6.8)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 587,874</b>	<b>\$ 486,495</b>	<b>\$ 564,500</b>	<b>\$ 585,400</b>	<b>3.7</b>	<b>\$ 582,900</b>	<b>(0.4)</b>

### Budget by Object





**DEPARTMENT:** Police  
**PROGRAM:** Investigations

**Account Code:** 001-260

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Year	2017-18 Estimated	from Prior Year
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 327,301	\$ 258,156	\$ 311,100	\$ 308,100	(1.0)	\$ 313,300	1.7
5300.00000	Overtime	28,173	32,342	20,000	20,000	-	20,000	-
5500.00000	Employee Benefits	163,168	126,771	-	-	N/A	-	N/A
5200.00000	Special Pay	-	-	25,200	14,000	(44.4)	14,000	-
5620.00000	Medical Dental Vision	-	-	37,100	53,000	42.9	53,000	-
5630.00000	Medicare	-	-	5,200	5,100	(1.9)	5,100	-
5640.00000	Retirement	-	-	63,500	56,000	(11.8)	56,600	1.1
5650.00000	Life/Disability Insurance	-	-	1,800	1,900	5.6	1,900	-
5910.00000	Cell Allowance	-	-	2,400	2,400	-	2,400	-
5230.00000	Uniform Allowance	-	-	2,700	2,700	-	2,700	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>518,642</b>	<b>417,269</b>	<b>469,000</b>	<b>463,200</b>	<b>(1.2)</b>	<b>469,000</b>	<b>1.3</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 12,331	\$ 7,585	\$ 1,500	\$ 5,000	233.3	\$ 5,000	-
6200.00000	Meetings & Training	2,308	4,319	4,300	9,600	123.3	5,300	(44.8)
6210.00000	Mileage Reimbursement/Auto Allow	-	-	100	100	-	100	-
6220.00000	Publications & Dues	360	110	200	500	150.0	500	-
6230.00000	Uniforms	2,288	1,472	-	-	N/A	-	N/A
6540.00000	Printing & Reproduction	-	357	-	-	N/A	-	N/A
7330.00000	Special Departmental Supplies	219	1,275	500	500	-	500	-
7500.00000	Evidence & Property Control	386	908	1,800	1,800	-	1,800	-
9770.00000	Risk Management	11,040	20,900	71,600	90,100	25.8	86,100	(4.4)
9780.00000	Building Maintenance/Replacement	9,000	10,700	-	-	N/A	-	N/A
9790.00000	Vehicle Maintenance	13,200	-	-	-	N/A	-	N/A
9800.00000	Vehicle Replacement	9,000	9,000	9,200	8,900	(3.3)	8,900	-
9810.00000	Technology Replacement	9,100	12,600	6,300	5,700	(9.5)	5,700	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>69,232</b>	<b>69,226</b>	<b>95,500</b>	<b>122,200</b>	<b>28.0</b>	<b>113,900</b>	<b>(6.8)</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 587,874</b>	<b>\$ 486,495</b>	<b>\$ 564,500</b>	<b>\$ 585,400</b>	<b>3.7</b>	<b>\$ 582,900</b>	<b>(0.4)</b>



## Police - Records and Communications

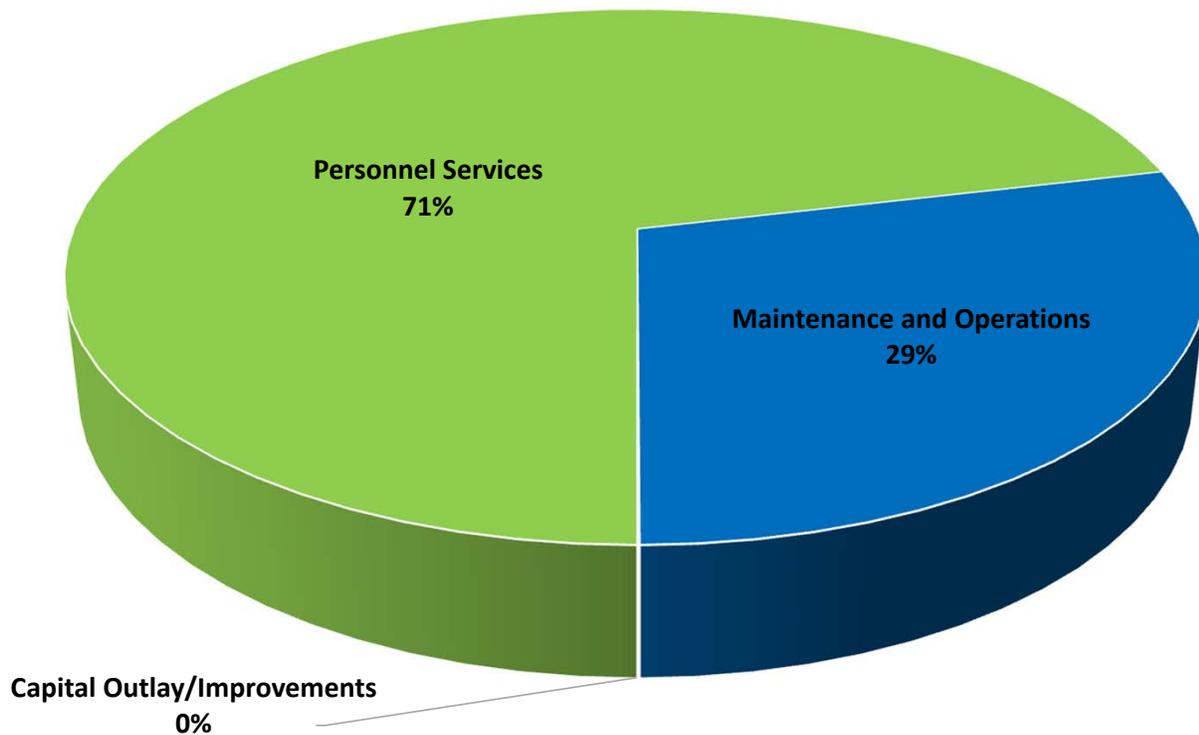
### Staffing and Financial Summary

001-270

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Police Dispatcher	4.00	4.00	4.00	4.00	-	4.00	-
Records Clerk	1.00	1.00	0.00	0.00	N/A	0.00	N/A
PT Records Clerk	0.00	0.00	0.50	0.50	-	0.50	-
PT Per Diem Dispatcher	0.54	0.54	0.54	0.54	-	0.54	-
<b>Total</b>	<b>5.54</b>	<b>5.54</b>	<b>5.04</b>	<b>5.04</b>	<b>-</b>	<b>5.04</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 551,971	\$ 546,427	\$ 466,000	\$ 419,700	(9.9)	\$ 423,800	1.0
Maintenance and Operations	291,674	102,006	140,600	168,600	19.9	165,600	(1.8)
Capital Outlay/Improvements	-	1,313	300	300	-	300	-
<b>Total</b>	<b>\$ 843,645</b>	<b>\$ 649,746</b>	<b>\$ 606,900</b>	<b>\$ 588,600</b>	<b>(3.0)</b>	<b>\$ 589,700</b>	<b>0.2</b>

### Budget by Object





**DEPARTMENT:** Police  
**PROGRAM:** Records and Communications

**Account Code:** 001-270

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 298,454	\$ 291,032	\$ 253,500	\$ 244,900	(3.4)	\$ 247,600	1.1
5100.00000	Salaries - Part-time	18,503	9,387	52,600	34,000	(35.4)	35,000	2.9
5300.00000	Overtime	78,619	84,715	66,000	40,400	(38.8)	40,400	-
5302.00000	PD Holiday Pay	6,339	13,205	8,800	8,500	(3.4)	8,600	1.2
5500.00000	Employee Benefits	150,056	148,088	-	-	N/A	-	N/A
5200.00000	Special Pays	-	-	1,600	1,600	-	1,600	-
5620.00000	Medical Dental Vision	-	-	42,100	52,100	23.8	52,100	-
5630.00000	Medicare	-	-	5,700	4,800	(15.8)	4,900	2.1
5640.00000	Retirement	-	-	28,300	26,600	(6.0)	26,800	0.8
5642.00000	Part Time Retirement	-	-	2,000	1,300	(35.0)	1,300	-
5650.00000	Life/Disability Insurance	-	-	1,800	1,900	5.6	1,900	-
5230.00000	Uniform	-	-	3,600	3,600	-	3,600	-
	<b>TOTAL PERSONNEL SERVICES</b>	551,971	546,427	466,000	419,700	(9.9)	423,800	1.0
<b>MAINTENANCE AND OPERATIONS</b>								
6040.00000	Computer Software Support	\$ 233,800	\$ 19,014	\$ 25,700	\$ 26,700	3.9	\$ 26,700	-
6200.00000	Meetings & Training	377	957	-	1,400	N/A	1,400	-
6210.00000	Mileage Reimbursement/Auto Allow	83	116	200	200	-	200	-
6220.00000	Publications & Dues	70	35	200	200	-	200	-
6230.00000	Uniforms	4,275	4,931	-	-	N/A	-	N/A
6910.00000	Communications	17,241	15,725	17,800	20,700	16.3	22,700	9.7
7040.00000	Office Equipment Maintenance	128	128	200	200	-	200	-
9770.00000	Risk Management	13,520	28,900	90,200	113,500	25.8	108,500	(4.4)
9780.00000	Building Maintenance/Replacement	10,980	14,800	-	-	N/A	-	N/A
9810.00000	Technology Replacement	11,200	17,400	6,300	5,700	(9.5)	5,700	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	291,674	102,006	140,600	168,600	19.9	165,600	(1.8)
<b>CAPITAL OUTLAY/IMPROVEMENTS</b>								
8020.00000	Furniture & Fixtures	\$ -	\$ 1,313	\$ 300	\$ 300	-	\$ 300	-
	<b>TOTAL CAPITAL OUTLAY/IMPROVEMENTS</b>	-	1,313	300	300	-	300	-
<b>TOTAL EXPENDITURES</b>		\$ 843,645	\$ 649,746	\$ 606,900	\$ 588,600	(3.0)	\$ 589,700	0.2

# Community Services

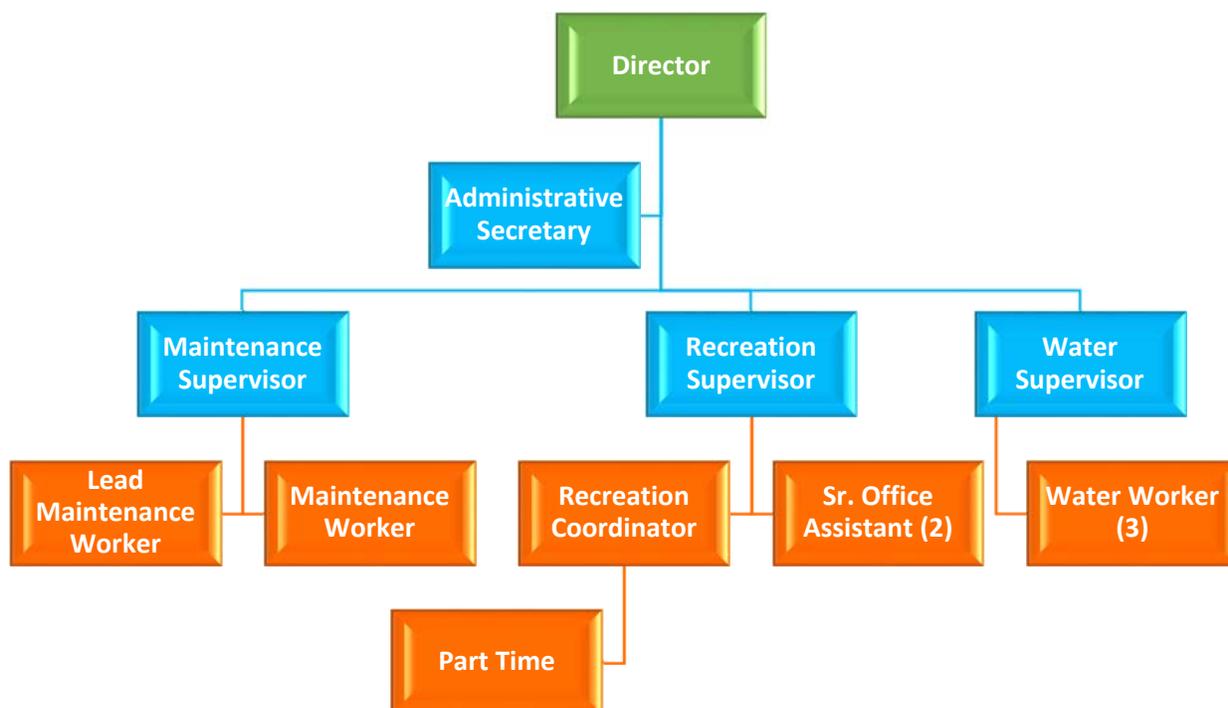
## About Community Services

Community Services includes three Divisions:

Recreation Division is responsible for fostering human development, well-being, healthy lifestyles, development of safe and resilient youth through a wide selection of programs, activities and special interest classes for all ages; providing special events that strengthen community image and sense of place; and providing multi-generational civic gathering places that offers active, passive, organized, and drop-in activities and events that benefit the community.

Maintenance Division is responsible for maintaining and improving the City's infrastructure, administering and monitoring all construction activities within the City's right-of-way; managing and delivering the Capital Improvements Projects including Arterial and Residential street rehabilitation; maintaining and repairing of the City's sewer system; managing the City's vehicles and equipment; and providing engineering review of all City, commercial, and residential development projects.

Utilities Division is responsible for maintaining, repairing, monitoring, and operating the water transmission system, which carries water throughout the City's water service area; the producing and storing of an average of 2.2 million gallons of water each day; bi-monthly water billing and customer service; and conservation education and enforcement.



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## Community Services Recreation

### FY 2015-16 Strategic Accomplishments

- Provided over 450 classes for 4,000 youth, teens and adults which ranged from health and wellness to art and educational classes.
- Provided over 2,400 meals to homebound residents through volunteers
- Administered over 500 indoor and outdoor permits and hosted 12 special events (including the Run, Concerts in the Park, Halloween, La Palma Days, Tree Lighting Ceremony, Arbor Day and Memorial Day) which accounted for over 25,000 people having a place to gather
- Hosted the 31<sup>st</sup> Annual La Palma Days which included a celebration of the La Palma's 60<sup>th</sup> Anniversary
- Increased attendance at annual Halloween Carnival and Arbor Day events
- Offer safe alternatives for teens by offering one teen event per month, such as teen dances, Dodgeball Night, Skate Night, and Battle of the Bands

### FY 2016-17 Strategic Priorities

- Administer the year-round Aquatics programs and continue to grow the program to improve both safety and fitness within the community
- Increase marketing and publicity through e-marketing and social media
- Work with local organizations and the community to encourage new volunteers for special events and programs
- Explore partnership opportunities with other agencies and non-profits to increase recreation offerings
- Evaluate and identify opportunities to improve financial efficiency of the 36<sup>th</sup> Annual Fitness Run for Fun
- Address anti-social behaviors such as bullying in all youth programs

## Community Services

### Summary of Departmental Expenditures by Program:

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from prior Fiscal Year	Fiscal Year 2017-18 Estimated	% Change from prior Fiscal Year
Administration - Community Services *	\$ 441,613	\$ 449,420	\$ 343,000	\$ 349,900	2.0	\$ 345,900	(1.1)
Health and Wellness	173,899	171,462	145,100	143,400	(1.2)	143,300	(0.1)
Recreation Facility Operations	180,253	208,062	216,800	235,400	8.6	231,600	(1.6)
Special Events	179,766	201,934	184,900	121,400	(34.3)	120,500	(0.7)
Youth and Family Services	278,901	307,138	251,800	264,600	5.1	259,900	(1.8)
City Wide Maintenance**	447,413	316,828	268,900	327,500	21.8	380,200	16.1
Engineering	66,581	40,058	94,400	87,700	(7.1)	83,700	(4.6)
Parks and Medians ***	408,940	261,344	218,000	221,000	1.4	222,300	0.6
Streets ****	120,535	321,514	298,400	301,000	0.9	270,800	(10.0)
<b>Total Departmental Expenditures</b>	<b>\$ 2,297,901</b>	<b>\$ 2,277,760</b>	<b>\$ 2,021,300</b>	<b>\$ 2,051,900</b>	<b>1.5</b>	<b>\$ 2,058,200</b>	<b>0.3</b>

### Summary of Departmental Expenditures by Category:

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from prior Fiscal Year	Fiscal Year 2017-18 Estimated	% Change from prior Fiscal Year
Personnel Services	895,800	927,832	762,800	763,200	0.1	766,000	0.4
Maintenance and Operations	1,270,835	1,285,718	1,222,700	1,205,700	(1.4)	1,142,700	(5.2)
Capital Outlay/Improvements	131,266	64,210	35,800	83,000	131.8	149,500	80.1
<b>Total Departmental Expenditures</b>	<b>\$ 2,297,901</b>	<b>\$ 2,277,760</b>	<b>\$ 2,021,300</b>	<b>\$ 2,051,900</b>	<b>1.5</b>	<b>\$ 2,058,200</b>	<b>0.3</b>

\* FY 2012-13 Community Services Administration is combined total of old Recreation and Community Services and Public Works Departments

\*\* Prior to FY 2015-16 Facility Maintenance was an Internal Service Fund with charges allocated to other Funds and Departments

\*\*\* Prior to FY 2015-16 Parks and Medians was Parks Maintenance, City Trees and Medians, and Street Lighting

\*\*\*\* Prior to FY 2015-16 Streets consisted of Street Maintenance - Storm Drains, Block Walls, and Concrete



## Community Services - Administration

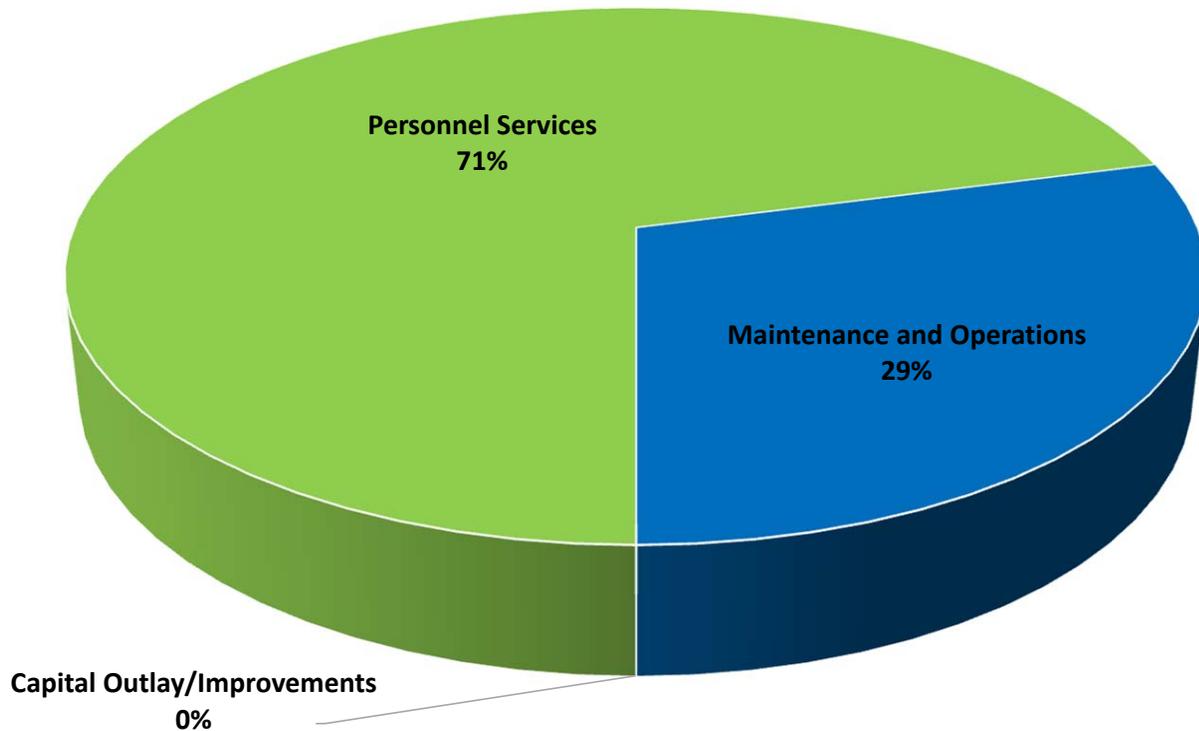
### Staffing and Financial Summary

001-310

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Community Services Director	0.60	0.50	0.50	0.50	-	0.50	-
Administrative Secretary	0.50	0.50	0.50	0.50	-	0.50	-
Senior Office Assistant	2.00	2.00	2.00	2.00	-	2.00	-
<b>Total</b>	<b>3.10</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>-</b>	<b>3.00</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 289,245	\$ 280,700	\$ 244,500	\$ 248,100	1.5	\$ 250,000	0.8
Maintenance and Operations	152,368	168,720	98,500	101,800	3.4	95,900	(5.8)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 441,613</b>	<b>\$ 449,420</b>	<b>\$ 343,000</b>	<b>\$ 349,900</b>	<b>2.0</b>	<b>\$ 345,900</b>	<b>(1.1)</b>

### Budget by Object





**DEPARTMENT:** Community Services  
**PROGRAM:** Administration

**Account Code:** 001-310

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14	2014-15	2015-16	2016-17	from	2017-18	from
		Actual	Actual	Projected	Proposed	Prior Yr	Estimated	Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 204,685	\$ 195,500	\$ 194,600	\$ 194,400	(0.1)	\$ 196,000	0.8
5050.00000	Salary Savings/Furlough	-	(1,400)	-	-	N/A	-	N/A
5300.00000	Overtime	870	1,000	1,000	1,000	-	1,000	-
5500.00000	Employee Benefits	83,690	85,600	-	-	N/A	-	N/A
5620.00000	Medical Dental Vision	-	-	21,900	24,400	11.4	24,400	-
5630.00000	Medicare	-	-	2,800	2,800	-	2,900	3.6
5640.00000	Retirement	-	-	21,300	22,600	6.1	22,800	0.9
5650.00000	Life/Disability Insurance	-	-	1,900	1,900	-	1,900	-
5910.00000	Cell Allowance	-	-	1,000	1,000	-	1,000	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>289,245</b>	<b>280,700</b>	<b>244,500</b>	<b>248,100</b>	<b>1.5</b>	<b>250,000</b>	<b>0.8</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 61,937	\$ 34,420	\$ 1,800	\$ 1,800	-	\$ 1,800	-
6040.00000	Computer Software Support	3,578	6,500	6,500	6,500	-	6,500	-
6194.00000	Bank Service Charges	715	1,000	1,000	1,000	-	1,000	-
6196.00000	Rec Online Charges	8,044	7,500	7,500	4,500	(40.0)	4,500	-
6200.00000	Meetings & Training	505	-	1,500	1,500	-	1,500	-
6220.00000	Publications & Dues	1,224	1,200	1,200	1,200	-	1,200	-
6500.00000	Office Supplies	3,239	3,500	3,500	3,500	-	3,500	-
6540.00000	Printing & Reproduction	1,329	1,300	1,300	1,300	-	1,300	-
6910.00000	Communications	3,492	3,300	-	-	N/A	-	N/A
7320.00000	Vehicle Operating Expense	-	35,000	35,000	35,000	-	35,000	-
7330.00000	Special Departmental Supplies	102	100	100	100	-	100	-
7400.00000	Other Awards	353	400	400	400	-	400	-
9770.00000	Risk Management	11,280	18,400	30,100	36,300	20.6	33,700	(7.2)
9780.00000	Building Maintenance/Replacement	25,470	32,000	-	-	N/A	-	N/A
9790.00000	Vehicle Maintenance	11,800	-	-	-	N/A	-	N/A
9800.00000	Vehicle Replacement	10,000	13,000	7,200	7,200	-	3,900	(45.8)
9810.00000	Technology Replacement	9,300	11,100	1,400	1,500	7.1	1,500	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>152,368</b>	<b>168,720</b>	<b>98,500</b>	<b>101,800</b>	<b>3.4</b>	<b>95,900</b>	<b>(5.8)</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 441,613</b>	<b>\$ 449,420</b>	<b>\$ 343,000</b>	<b>\$ 349,900</b>	<b>2.0</b>	<b>\$ 345,900</b>	<b>(1.1)</b>



## Community Services - Health and Wellness

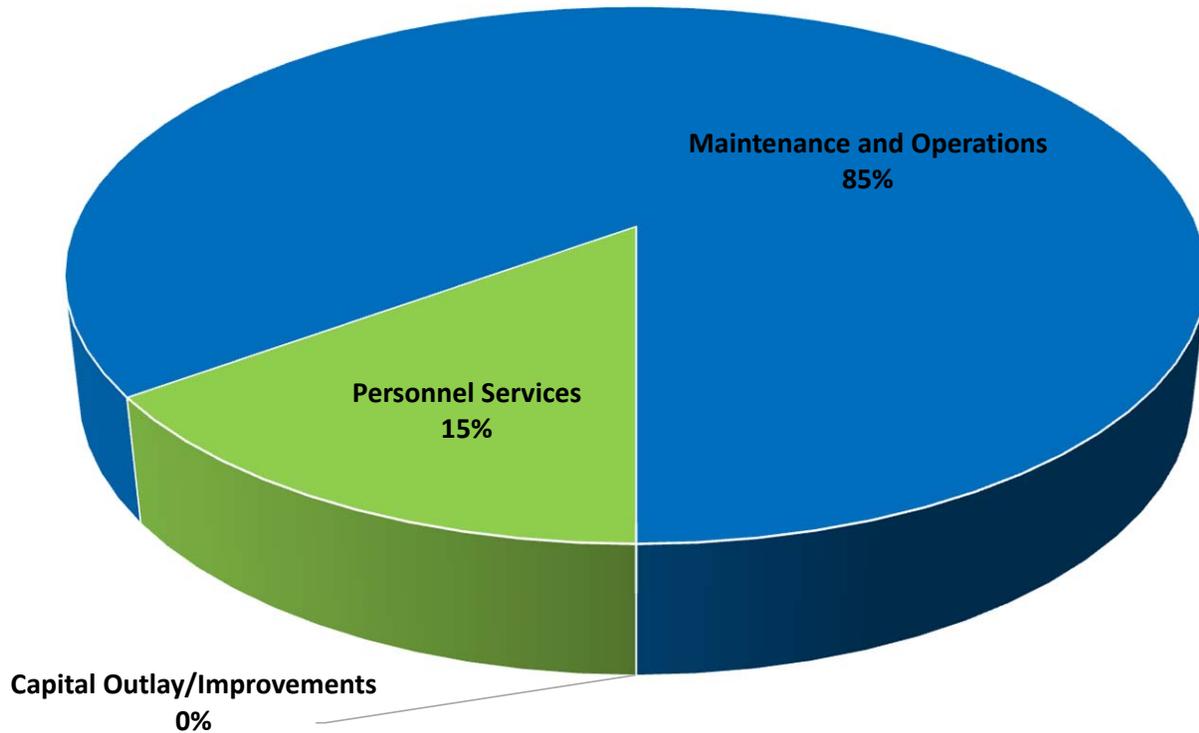
### Staffing and Financial Summary

001-320

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Recreation Supervisor	0.21	0.21	0.21	0.21	-	0.21	-
<b>Total</b>	<b>0.21</b>	<b>0.21</b>	<b>0.21</b>	<b>0.21</b>	<b>-</b>	<b>0.21</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 31,597	\$ 22,237	\$ 20,700	\$ 21,500	3.9	\$ 21,500	-
Maintenance and Operations	142,302	149,225	124,400	121,900	(2.0)	121,800	(0.1)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 173,899</b>	<b>\$ 171,462</b>	<b>\$ 145,100</b>	<b>\$ 143,400</b>	<b>(1.2)</b>	<b>\$ 143,300</b>	<b>(0.1)</b>

### Budget by Object





**DEPARTMENT:** Community Services  
**PROGRAM:** Health and Wellness

**Account Code:** 001-320

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 19,281	\$ 15,533	\$ 15,100	\$ 15,400	2.0	\$ 15,400	-
5100.00000	Salaries - Part-time	4,150	407	2,000	2,000	-	2,000	-
5300.00000	Overtime	-	-	-	-	N/A	-	N/A
5500.00000	Employee Benefits	8,166	6,297	-	-	N/A	-	N/A
5620.00000	Medical Dental Vision	-	-	1,200	1,600	33.3	1,600	-
5630.00000	Medicare	-	-	300	300	-	300	-
5640.00000	Retirement	-	-	1,700	1,800	5.9	1,800	-
5642.00000	Part time Retirement	-	-	100	100	-	100	-
5643.00000	Deferred Compensation	-	-	200	200	-	200	-
5650.00000	Life/Disability Insurance	-	-	100	100	-	100	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>31,597</b>	<b>22,237</b>	<b>20,700</b>	<b>21,500</b>	<b>3.9</b>	<b>21,500</b>	<b>-</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 110,018	\$ 113,634	\$ 115,600	\$ 100	(2.2)	\$ 100	-
6000.32010	Contract Classes	-	-	-	112,900	N/A	112,900	-
7330.00000	Special Departmental Supplies	19	7	500	100	(80.0)	100	-
7345.00000	The Hub	4,750	-	-	-	N/A	-	N/A
7380.00000	Community Events	4,215	6,284	4,800	4,800	-	4,800	-
9770.00000	Risk Management	4,320	7,400	2,100	2,500	19.0	2,400	(4.0)
9780.00000	Building Maintenance/Replacement	15,480	17,500	-	-	N/A	-	N/A
9810.00000	Technology Replacement	3,500	4,400	1,400	1,500	7.1	1,500	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>142,302</b>	<b>149,225</b>	<b>124,400</b>	<b>121,900</b>	<b>(2.0)</b>	<b>121,800</b>	<b>(0.1)</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 173,899</b>	<b>\$ 171,462</b>	<b>\$ 145,100</b>	<b>\$ 143,400</b>	<b>(1.2)</b>	<b>\$ 143,300</b>	<b>(0.1)</b>



## Community Services - Recreation Facility Operations

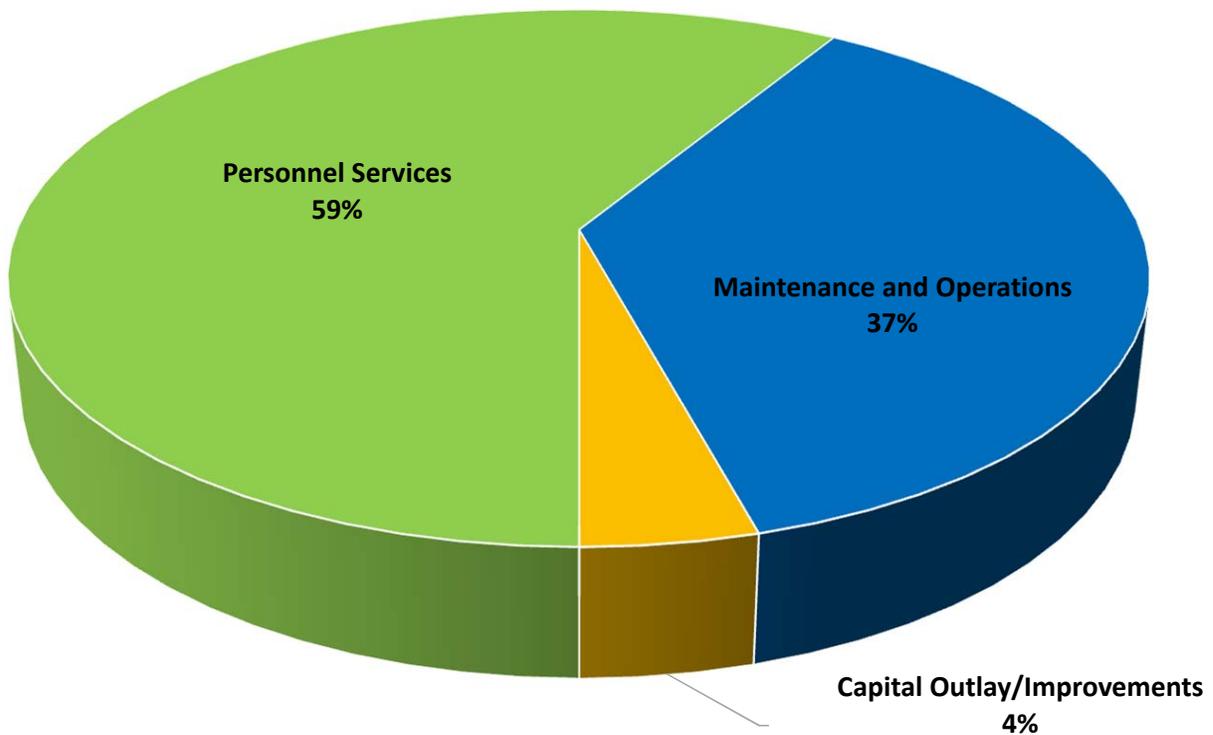
### Staffing and Financial Summary

001-330

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Recreation Coordinator	0.50	0.50	0.50	0.50	-	0.50	-
Recreation Specialist	0.95	0.00	0.00	0.00	N/A	0.00	N/A
<b>Total</b>	<b>1.45</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>-</b>	<b>0.50</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 111,389	\$ 125,977	\$ 129,500	\$ 138,300	6.8	\$ 138,300	-
Maintenance and Operations	57,922	74,264	77,300	87,100	12.7	83,300	(4.4)
Capital Outlay/Improvements	10,942	7,821	10,000	10,000	-	10,000	-
<b>Total</b>	<b>\$ 180,253</b>	<b>\$ 208,062</b>	<b>\$ 216,800</b>	<b>\$ 235,400</b>	<b>8.6</b>	<b>\$ 231,600</b>	<b>(1.6)</b>

Budget by Object





**DEPARTMENT:** Community Services  
**PROGRAM:** Recreation Facility Operations

**Account Code:** 001-330

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change	
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr	
<b>PERSONNEL SERVICES</b>									
5010.00000	Salaries - Full-time	\$ 22,717	\$ 26,801	\$ 27,700	\$ 26,700	(3.6)	\$ 26,700	-	
5100.00000	Salaries - Part-time	74,299	80,783	89,500	97,900	9.4	97,900	-	
5300.00000	Overtime	-	16	1,000	1,000	-	1,000	-	
5500.00000	Employee Benefits	14,373	18,377	-	-	N/A	-	N/A	
5620.00000	Medical Dental Vision	-	-	2,900	3,800	31.0	3,800	-	
5630.00000	Medicare	-	-	1,700	1,800	5.9	1,800	-	
5640.00000	Retirement	-	-	3,000	3,100	3.3	3,100	-	
5642.00000	Part time Retirement	-	-	3,400	3,700	8.8	3,700	-	
5650.00000	Life/Disability Insurance	-	-	300	300	-	300	-	
	<b>TOTAL PERSONNEL SERVICES</b>	<b>111,389</b>	<b>125,977</b>	<b>129,500</b>	<b>138,300</b>	<b>6.8</b>	<b>138,300</b>	<b>-</b>	
<b>MAINTENANCE AND OPERATIONS</b>									
6000.00000	Professional Contract Services	\$ 4,271	\$ 4,712	\$ 4,400	\$ 3,900	(11.4)	\$ 3,900	-	
6200.00000	Meetings & Training	329	1,922	2,000	3,100	55.0	3,100	-	
6220.00000	Publications & Dues	745	760	1,000	1,000	-	1,000	-	
6230.00000	Uniforms	-	1,652	2,200	2,100	(4.5)	2,100	-	
6540.00000	Printing & Reproduction	15,700	16,660	13,500	13,500	-	13,500	-	
7050.00000	Maintenance & Repair Materials	2,159	1,906	1,800	1,800	-	1,800	-	
7060.00000	Maintenance & Repair Services	-	-	-	-	N/A	-	N/A	
7070.00000	Maintenance & Repair of Eqpt	220	-	700	700	-	700	-	
7250.00000	Small Tools/Other Equipment	-	55	100	100	-	100	-	
7290.00000	Janitorial Supplies	-	-	100	100	-	100	-	
7330.00000	Special Departmental Supplies	3,508	2,097	4,900	4,900	-	4,900	-	
9770.00000	Risk Management	5,680	9,700	45,200	54,400	20.4	50,600	(7.0)	
9780.00000	Building Maintenance/Replacement	20,610	29,000	-	-	N/A	-	N/A	
9810.00000	Technology Replacement	4,700	5,800	1,400	1,500	7.1	1,500	-	
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>57,922</b>	<b>74,264</b>	<b>77,300</b>	<b>87,100</b>	<b>12.7</b>	<b>83,300</b>	<b>(4.4)</b>	
<b>CAPITAL OUTLAY/IMPROVEMENTS</b>									
8020.00000	Furniture & Fixtures	\$ 5,676	\$ 7,821	\$ 10,000	\$ 10,000	-	\$ 10,000	-	
8040.00000	Machinery & Equipment	5,266	-	-	-	N/A	-	N/A	
	<b>TOTAL CAPITAL OUTLAY/IMPROVEMENTS</b>	<b>10,942</b>	<b>7,821</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	
	<b>TOTAL EXPENDITURES</b>	<b>\$ 180,253</b>	<b>\$ 208,062</b>	<b>\$ 216,800</b>	<b>\$ 235,400</b>	<b>8.6</b>	<b>231,600</b>	<b>(1.6)</b>	



## Community Services - Special Events

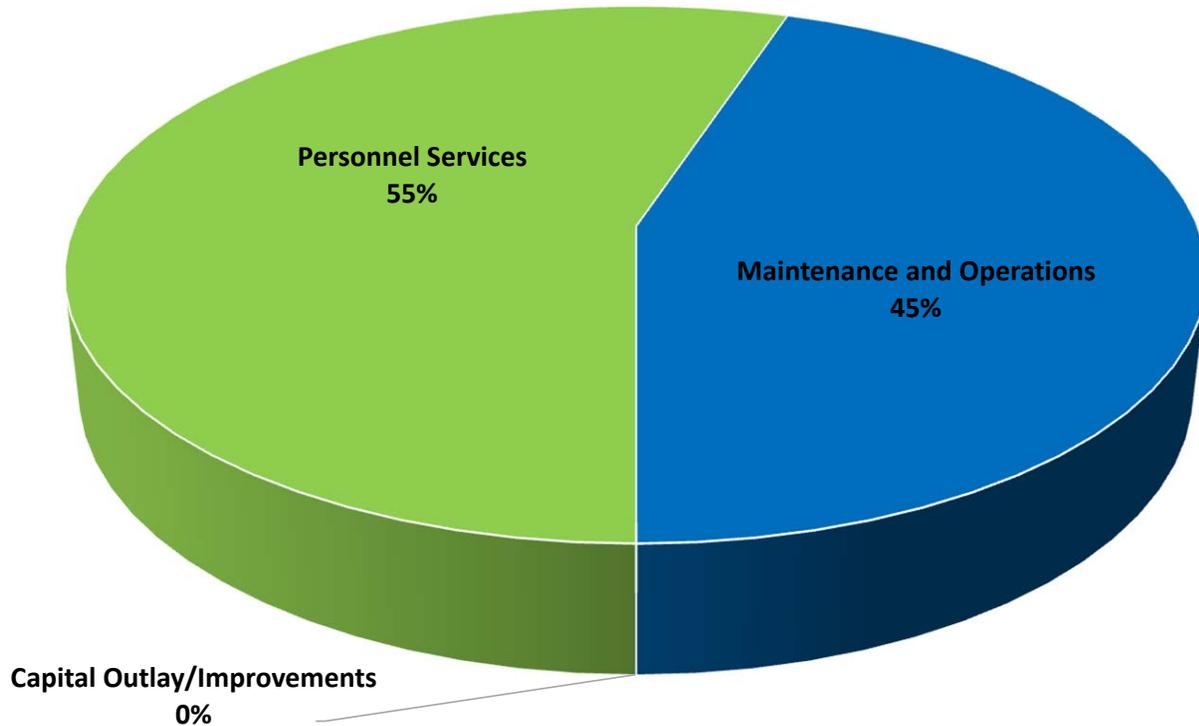
### Staffing and Financial Summary

001-340

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Recreation Supervisor	0.35	0.35	0.35	0.35	-	0.35	-
Recreation Coordinator	0.30	0.30	0.30	0.30	-	0.30	-
Recreation Specialist	0.05	0.00	0.00	0.00	N/A	0.00	N/A
<b>Total</b>	<b>0.70</b>	<b>0.65</b>	<b>0.65</b>	<b>0.65</b>	<b>-</b>	<b>0.65</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 72,868	\$ 81,606	\$ 80,400	\$ 66,900	(16.8)	\$ 66,900	-
Maintenance and Operations	106,898	120,328	104,500	54,500	(47.8)	53,600	(1.7)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 179,766</b>	<b>\$ 201,934</b>	<b>\$ 184,900</b>	<b>\$ 121,400</b>	<b>(34.3)</b>	<b>\$ 120,500</b>	<b>(0.7)</b>

### Budget by Object





**DEPARTMENT:** Community Services  
**PROGRAM:** Special Events

**Account Code:** 001-340

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 41,472	\$ 42,502	\$ 41,800	\$ 41,700	(0.2)	\$ 41,700	-
5100.00000	Salaries - Part-time	9,801	10,692	8,200	8,300	1.2	8,300	-
5300.00000	Overtime	3,964	8,929	20,000	5,300	(73.5)	5,300	-
5500.00000	Employee Benefits	17,631	19,483	-	-	N/A	-	N/A
5620.00000	Medical Dental Vision	-	-	3,800	5,000	31.6	5,000	-
5630.00000	Medicare	-	-	1,000	800	(20.0)	800	-
5640.00000	Retirement	-	-	4,600	4,800	4.3	4,800	-
5642.00000	Part time Retirement	-	-	300	300	-	300	-
5643.00000	Deferred Compensation	-	-	300	300	-	300	-
5650.00000	Life/Disability Insurance	-	-	400	400	-	400	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>72,868</b>	<b>81,606</b>	<b>80,400</b>	<b>66,900</b>	<b>(16.8)</b>	<b>66,900</b>	<b>-</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 23,877	\$ 20,781	\$ 26,500	\$ 1,800	(44.2)	\$ 1,800	-
6000.34020	Fitness Run	-	-	-	\$ 4,600	N/A	\$ 4,600	-
6000.34040	Community Activities & Beautification	-	-	-	\$ 8,400	N/A	\$ 8,400	-
6200.00000	Meetings & Training	30	60	100	100	-	100	-
6210.00000	Mileage Reimbursement	-	21	-	-	N/A	-	N/A
6220.00000	Publications & Dues	2,072	2,090	2,000	2,000	-	2,000	-
6230.00000	Uniforms	5,765	5,637	6,000	5,500	(8.3)	5,500	-
6530.00000	Advertising	2,024	2,322	3,000	1,200	(60.0)	1,200	-
6540.00000	Printing & Reproduction	3,534	4,276	4,400	2,400	(45.5)	2,400	-
7130.00000	Equipment Rental & Supplies	31,340	31,229	30,400	800	(97.4)	800	-
7330.34020	Special Dept Supplies-July 4th	1,728	2,846	2,900	2,500	(13.8)	2,500	-
7330.34050	Special Dept Supplies-Vol Rec	626	1,062	400	400	-	400	-
7330.34030	Special Dept Supplies-LP Ambassador	2,809	5,517	3,700	500	(86.5)	500	-
7330.34010	Special Dept Supplies-Halloween	1,752	1,741	1,700	1,700	-	1,700	-
7330.34040	Special Dept Supplies-CAB	2,470	1,411	2,300	2,300	-	2,300	-
7330.34060	Special Dept Supplies-Civic Expo	-	-	-	500	N/A	500	-
7330.34065	Special Dept Supplies-State of the City	-	-	-	1,000	N/A	1,000	-
7400.00000	Other Awards	6,991	7,135	8,800	4,100	(53.4)	4,100	-
9770.00000	Risk Management	4,000	8,600	10,900	13,200	21.1	12,300	(6.8)
9780.00000	Building Maintenance/Replacement	14,580	20,400	-	-	N/A	-	N/A
9810.00000	Technology Replacement	3,300	5,200	1,400	1,500	7.1	1,500	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>106,898</b>	<b>120,328</b>	<b>104,500</b>	<b>54,500</b>	<b>(47.8)</b>	<b>53,600</b>	<b>(1.7)</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 179,766</b>	<b>\$ 201,934</b>	<b>\$ 184,900</b>	<b>\$ 121,400</b>	<b>(34.3)</b>	<b>\$ 120,500</b>	<b>(0.7)</b>



## Community Services - Youth and Family Services

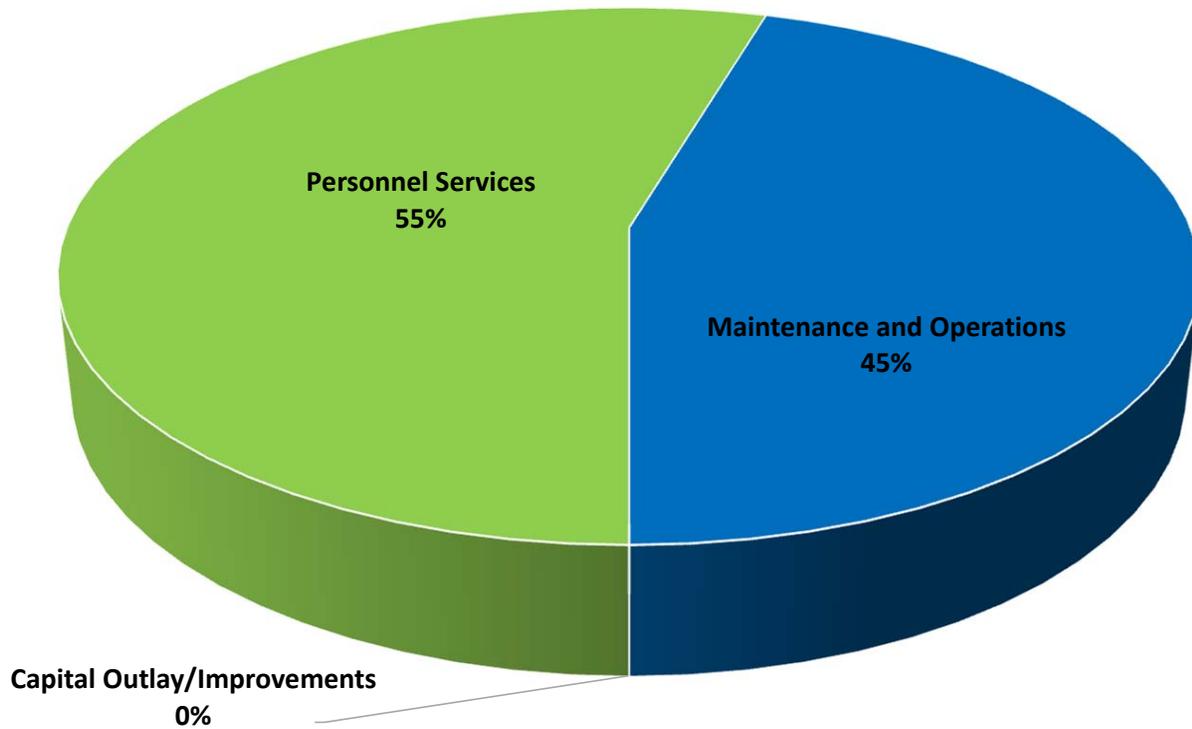
### Staffing and Financial Summary

001-350

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Recreation Supervisor	0.44	0.44	0.44	0.44	-	0.44	-
Recreation Coordinator	0.20	0.20	0.20	0.20	-	0.20	-
<b>Total</b>	<b>0.64</b>	<b>0.64</b>	<b>0.64</b>	<b>0.64</b>	<b>-</b>	<b>0.64</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 178,359	\$ 195,161	\$ 142,900	\$ 144,500	1.1	\$ 144,500	-
Maintenance and Operations	100,542	111,977	108,900	120,100	10.3	115,400	(3.9)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 278,901</b>	<b>\$ 307,138</b>	<b>\$ 251,800</b>	<b>\$ 264,600</b>	<b>5.1</b>	<b>\$ 259,900</b>	<b>(1.8)</b>

### Budget by Object





**DEPARTMENT:** Community Services  
**PROGRAM:** Youth and Family Services

**Account Code:** 001-350

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 42,201	\$ 44,028	\$ 42,800	\$ 42,900	0.2	\$ 42,900	-
5100.00000	Salaries - Part-time	107,915	118,693	80,600	80,600	-	80,600	-
5300.00000	Overtime	-	-	1,000	1,000	-	1,000	-
5400.00000	Supplemental Compensation-Rec	3,600	3,400	4,000	4,000	-	4,000	-
5500.00000	Employee Benefits	24,643	29,040	-	-	N/A	-	N/A
5620.00000	Medical Dental Vision	-	-	3,700	4,900	32.4	4,900	-
5630.00000	Medicare	-	-	1,800	1,800	-	1,800	-
5640.00000	Retirement	-	-	4,700	5,000	6.4	5,000	-
5642.00000	Part time Retirement	-	-	3,000	3,000	-	3,000	-
5643.00000	Deferred Compensation	-	-	300	300	-	300	-
5650.00000	Life/Disability Insurance	-	-	400	400	-	400	-
	Cell Allowance	-	-	600	600	-	600	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>178,359</b>	<b>195,161</b>	<b>142,900</b>	<b>144,500</b>	<b>1.1</b>	<b>144,500</b>	<b>-</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 14,862	\$ 12,588	\$ 4,300	\$ 4,300	-	\$ 4,300	-
6200.00000	Meetings & Training	639	-	1,200	1,100	(8.3)	1,200	9.1
6220.00000	Publications & Dues	175	200	400	400	-	400	-
6230.00000	Uniforms	4,820	2,994	3,000	2,800	(6.7)	2,800	-
7060.00000	Maintenance & Repair Services	-	-	-	-	N/A	-	N/A
7250.00000	Small Tools/Other Equipment	-	-	-	-	N/A	-	N/A
7330.35040	Special Dept Supplies-Teens	1,471	851	1,300	1,200	(7.7)	1,200	-
7330.35030	Special Dept Supplies-Tiny Tot	1,703	1,861	1,900	1,900	-	1,900	-
7330.35010	Special Dept Supplies-Day Camp	2,745	3,788	3,500	3,500	-	3,500	-
7330.35050	Special Dept Suppl-Volunteers	375	105	400	400	-	400	-
7330.35060	Special Dept Supplies-Sports	18	-	-	-	N/A	-	N/A
7330.35020	Special Dept Supplies-FitNFun	1,406	1,285	-	-	N/A	-	N/A
7400.00000	Other Awards	117	40	800	800	-	800	-
7460.00000	Entry Fees	32,651	33,842	34,000	34,000	-	34,000	-
9770.00000	Risk Management	7,280	13,700	56,700	68,200	20.3	63,400	(7.0)
9780.00000	Building Maintenance/Replacement	26,280	32,400	-	-	N/A	-	N/A
9810.00000	Technology Replacement	6,000	8,300	1,400	1,500	7.1	1,500	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>100,542</b>	<b>111,954</b>	<b>108,900</b>	<b>120,100</b>	<b>10.3</b>	<b>115,400</b>	<b>(3.9)</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 278,901</b>	<b>\$ 307,115</b>	<b>\$ 251,800</b>	<b>\$ 264,600</b>	<b>5.1</b>	<b>\$ 259,900</b>	<b>(1.8)</b>

## Community Services Public Works

### FY 2015-16 Strategic Accomplishments

- Install 63 ADA Pedestrian Ramps through CDBG Grant
- Computerized lighting and HVAC system upgrades at the Community Center
- Completed meter separation project at Community Center, providing energy efficiency by placing area, tennis/basketball courts, and parking lot lighting on secondary meter
- Completed LED lighting upgrades to tennis courts, basketball courts and parking lot of Community Center
- Completed LED traffic signal safety lighting upgrades to all 21 city-owned intersections
- Completed installation of 14 weather-based “smart” irrigation controllers
- Completed seven-year residential street paving program
- Completed commercial and industrial street paving of Fresca Drive and Marlin Circle
- Completed Installation of Catch Basin Inserts and Screens Phase II Project
- Implemented energy conservation program (Ongoing)
- Completion of spring and fall season catch basin inspections, cleaning and documentation
- Applied wetting agents and drought tolerant grass seed to Central Park turf areas

### FY 2016-17 Strategic Priorities

- Ensure timely completion of monthly and annual inspections and reporting programs
- Ensure timely completion of scheduled maintenance programs
- Respond to various unscheduled building and equipment repair requests in a timely manner
- Provide timely review, reports, agendas and staff services for the City’s Traffic Committee
- Complete annual infrastructure maintenance and improvement projects on time and under budget
- Perform as liaison and provide inspection services for various utility projects for AT&T, Southern California Edison and Southern California Gas Company, etc.
- Redesign street medians to address statewide drought and pursue grant funding for construction
- Update tree policy to address the drought
- Revise the landscape maintenance contract reflecting reduced needs in the street medians
- Provide timely servicing of citywide bus stops and the Edison right-of-way
- Monitor and provide immediate repairs of parks and median irrigation leaks
- Continue to provide timely removal of graffiti
- Inspect, evaluate and repair identified hazards within the City’s curb, gutter and sidewalk inventory
- Assist the City Engineer on construction contract management for capital projects and permit inspection services
- Seek improvements and operational efficiencies for facilities, streets and irrigation systems as new and improved technologies become available; as well as potential grant opportunities to fund such improvements



## Community Services - Citywide Maintenance

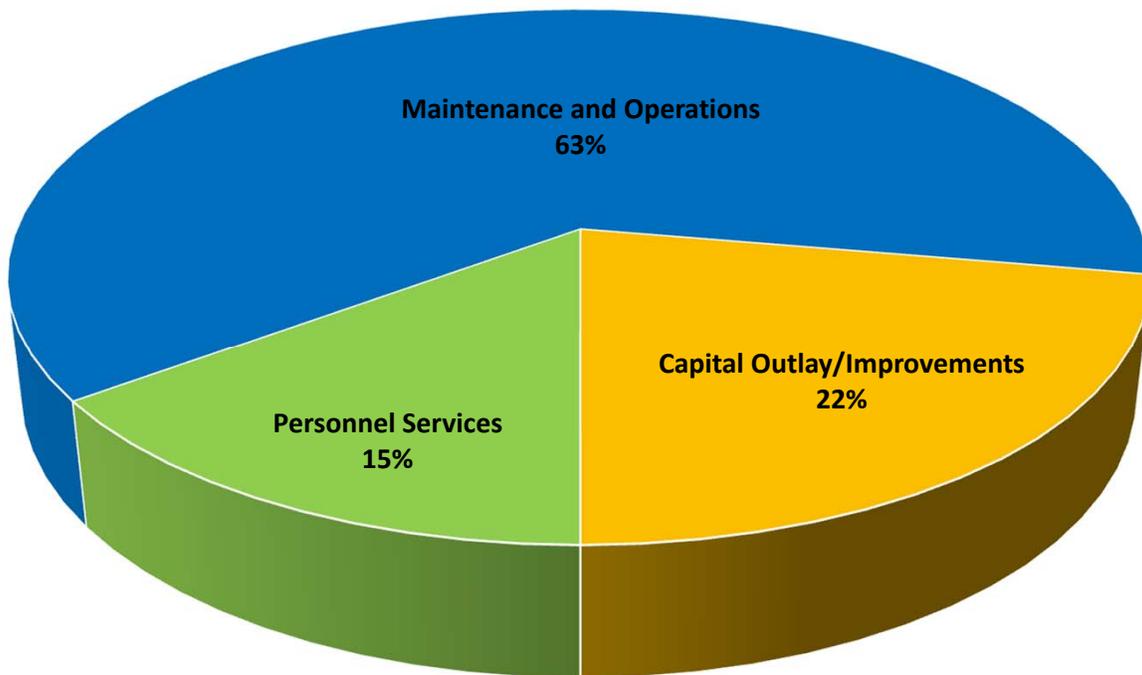
### Staffing and Financial Summary

001-370

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Community Services Director	0.10	0.10	0.10	0.10	-	0.10	-
Maintenance Supervisor	0.10	0.10	0.10	0.10	-	0.10	-
Lead Maintenance Worker	0.25	0.12	0.15	0.15	-	0.15	-
Maintenance Worker	0.20	0.20	0.10	0.10	-	0.10	-
<b>Total</b>	<b>0.65</b>	<b>0.52</b>	<b>0.45</b>	<b>0.45</b>	<b>-</b>	<b>0.45</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 59,255	\$ 64,971	\$ 47,600	\$ 48,600	2.1	\$ 49,000	0.8
Maintenance and Operations	267,834	195,468	195,500	205,900	5.3	191,700	(6.9)
Capital Outlay/Improvements	120,324	56,389	25,800	73,000	182.9	139,500	91.1
<b>Total</b>	<b>\$ 447,413</b>	<b>\$ 316,828</b>	<b>\$ 268,900</b>	<b>\$ 327,500</b>	<b>21.8</b>	<b>\$ 380,200</b>	<b>16.1</b>

### Budget by Object





**DEPARTMENT:** Community Services  
**PROGRAM:** Citywide Maintenance\*

**Account Code:** 001-370

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 40,241	\$ 42,407	\$ 35,500	\$ 35,600	0.3	\$ 36,000	1.1
5300.00000	Overtime	3,546	4,000	4,000	4,000	-	4,000	-
5500.00000	Employee Benefits	15,468	18,564	-	-	N/A	-	N/A
5200.00000	Special Pays	-	-	300	300	-	300	-
5620.00000	Medical Dental Vision	-	-	2,900	3,500	20.7	3,500	-
5630.00000	Medicare	-	-	600	600	-	600	-
5640.00000	Retirement	-	-	3,900	4,200	7.7	4,200	-
5643.00000	Deferred Compensation	-	-	100	100	-	100	-
5650.00000	Life/Disability Insurance	-	-	300	300	-	300	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>59,255</b>	<b>64,971</b>	<b>47,600</b>	<b>48,600</b>	<b>2.1</b>	<b>49,000</b>	<b>0.8</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 9,931	\$ 9,893	\$ 10,000	\$ 12,500	25.0	\$ 12,500	-
6050.00000	Custodial Services	30,974	31,717	32,000	32,000	-	32,000	-
6200.00000	Meetings and Trainings	1,040	-	-	-	N/A	-	N/A
6520.00000	Postage	19,833	15,420	-	-	N/A	-	N/A
6920.00000	Gas	9,687	6,980	12,000	12,000	-	12,000	-
6930.00000	Electric	56,982	59,129	58,200	55,900	(4.0)	57,000	2.0
7050.00000	Maintenance & Repair Materials	8,954	5,919	6,000	6,000	-	6,000	-
7060.00000	Maintenance & Repair Services	12,000	6,833	6,000	6,000	-	6,000	-
7070.00000	Maintenance & Repair of Equip	2,780	291	2,000	15,000	650.0	2,000	(86.7)
7080.00000	Maintenance & Repair-Buildings	56,330	17,645	20,000	22,000	10.0	20,000	(9.1)
7250.00000	Small Tools	105	-	-	-	N/A	-	N/A
7290.00000	Janitorial Supplies	17,924	21,764	16,000	16,000	-	16,000	-
7330.00000	Special Departmental Supplies	5,135	4,138	-	-	N/A	-	N/A
7345.54104	Property Lease (The Hub)	13,389	5,629	3,600	3,600	-	3,600	-
7430.00000	Special Assessments/Taxes	22,770	10,110	23,800	18,000	(24.4)	18,000	-
9770.00000	Risk Management	-	-	4,500	5,400	-	5,100	-
9810.00000	Technology Replacement	-	-	1,400	1,500	-	1,500	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>267,834</b>	<b>195,468</b>	<b>195,500</b>	<b>205,900</b>	<b>5.3</b>	<b>191,700</b>	<b>(6.9)</b>
<b>CAPITAL OUTLAY/IMPROVEMENTS</b>								
8010.00000	Building Improvements	\$ 90,168	\$ 33,481	\$ 25,000	\$ 26,000	4.0	\$ 63,000	142.3
8020.00000	Furniture & Fixtures	-	912	-	1,000	N/A	54,000	5,300.0
8040.00000	Machinery & Equipment	10,060	485	-	-	N/A	-	N/A
8870.00000	Park Improvements	20,096	21,511	800	46,000	5,650.0	22,500	(51.1)
<b>TOTAL CAPITAL OUTLAY/IMPROVEMENTS</b>		<b>120,324</b>	<b>56,389</b>	<b>25,800</b>	<b>73,000</b>	<b>182.9</b>	<b>139,500</b>	<b>91.1</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 447,413</b>	<b>\$ 316,828</b>	<b>\$ 268,900</b>	<b>\$ 327,500</b>	<b>21.8</b>	<b>\$ 380,200</b>	<b>16.1</b>

\*Prior to FY 2015-16 Citywide Maintenance was an Internal Service Fund with expenses charged out to other Funds and Departments

The Prior Year Actuals are provided for comparison purposes only



## Community Services - Engineering

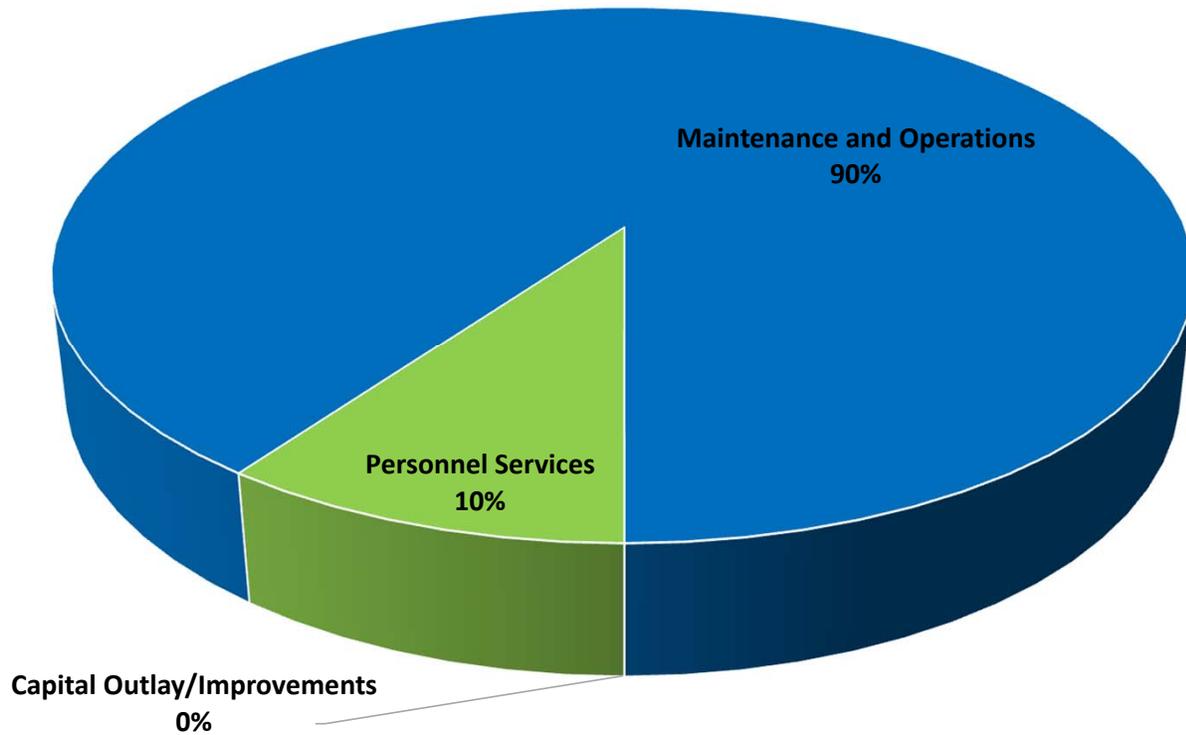
### Staffing and Financial Summary

001-380

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Engineering Technician	0.10	0.10	0.10	0.10	-	0.10	-
City Engineer	Contract	Contract	Contract	Contract	N/A	Contract	N/A
<b>Total</b>	<b>0.10</b>	<b>0.10</b>	<b>0.10</b>	<b>0.10</b>	<b>-</b>	<b>0.10</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 9,072	\$ 9,370	\$ 8,800	\$ 8,700	(1.1)	\$ 8,700	-
Maintenance and Operations	57,509	30,688	85,600	79,000	(7.7)	75,000	(5.1)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 66,581</b>	<b>\$ 40,058</b>	<b>\$ 94,400</b>	<b>\$ 87,700</b>	<b>(7.1)</b>	<b>\$ 83,700</b>	<b>(4.6)</b>

### Budget by Object





**DEPARTMENT:** Community Services  
**PROGRAM:** Engineering

**Account Code:** 001-380

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 6,439	\$ 6,449	\$ 6,400	\$ 6,100	(4.7)	\$ 6,100	-
5300.00000	Overtime	-	100	-	-	N/A	-	N/A
5500.00000	Employee Benefits	2,633	2,821	-	-	N/A	-	N/A
5200.00000	Special Pays	-	-	-	-	N/A	-	N/A
5620.00000	Medical Dental Vision	-	-	900	1,100	22.2	1,100	-
5630.00000	Medicare	-	-	100	100	-	100	-
5640.00000	Retirement	-	-	700	700	-	700	-
5650.00000	Life/Disability Insurance	-	-	100	100	-	100	-
5910.00000	Cell Allowance	-	-	600	600	-	600	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>9,072</b>	<b>9,370</b>	<b>8,800</b>	<b>8,700</b>	<b>(1.1)</b>	<b>8,700</b>	<b>-</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 48,870	\$ 23,320	\$ 77,500	\$ 1,000	(98.7)	\$ 1,000	-
6000.38010	Contract City Engineer	-	-	-	25,000	N/A	25,000	-
6000.38020	Environmental Services Contract	-	-	-	45,100	N/A	45,100	-
6200.00000	Meetings & Training	4	-	500	500	-	500	-
6220.00000	Publications & Dues	79	-	500	300	(40.0)	300	-
6500.00000	Office Supplies	63	85	500	300	(40.0)	300	-
6540.00000	Printing & Reproduction	83	83	200	200	-	200	-
9770.00000	Risk Management	1,280	1,700	1,000	1,200	20.0	1,100	(8.3)
9780.00000	Building Maintenance/Replacement	630	500	-	-	N/A	-	N/A
9790.00000	Vehicle Maintenance	1,500	-	-	-	N/A	-	N/A
9800.00000	Vehicle Replacement	4,000	4,000	4,000	3,900	(2.5)	-	(100.0)
9810.00000	Technology Replacement	1,000	1,000	1,400	1,500	7.1	1,500	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>57,509</b>	<b>30,688</b>	<b>85,600</b>	<b>79,000</b>	<b>(7.7)</b>	<b>75,000</b>	<b>(5.1)</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 66,581</b>	<b>\$ 40,058</b>	<b>\$ 94,400</b>	<b>\$ 87,700</b>	<b>(7.1)</b>	<b>\$ 83,700</b>	<b>(4.6)</b>



## Community Services - Parks and Medians

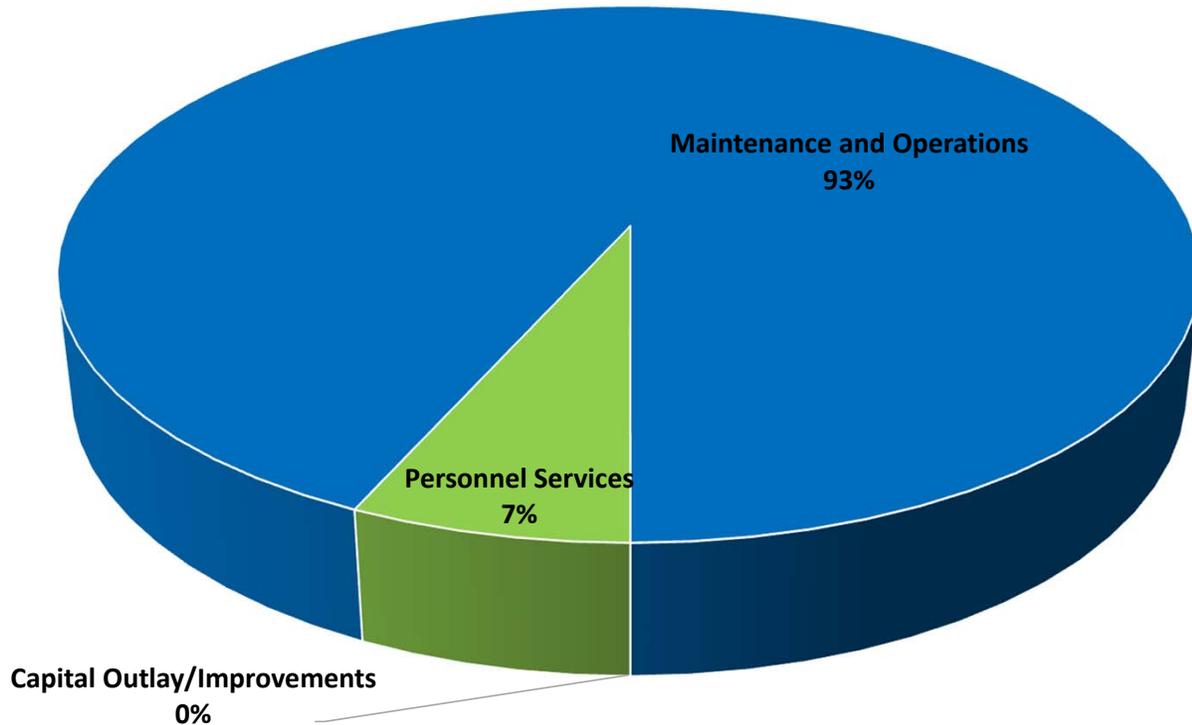
### Staffing and Financial Summary

001-390

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Lead Maintenance Worker	0.40	0.40	0.20	0.20	-	0.20	-
<b>Total</b>	<b>0.40</b>	<b>0.40</b>	<b>0.20</b>	<b>0.20</b>	<b>-</b>	<b>0.20</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 33,868	\$ 31,814	\$ 16,100	\$ 14,800	(8.1)	\$ 14,800	-
Maintenance and Operations	375,072	229,530	201,900	206,200	2.1	207,500	0.6
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 408,940</b>	<b>\$ 261,344</b>	<b>\$ 218,000</b>	<b>\$ 221,000</b>	<b>1.4</b>	<b>\$ 222,300</b>	<b>0.6</b>

### Budget by Object





**DEPARTMENT:** Community Services  
**PROGRAM:** Parks and Medians

**Account Code:** 001-390

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change	
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr	
<b>PERSONNEL SERVICES</b>									
5010.00000	Salaries - Full-time	\$ 18,613	\$ 21,893	\$ 11,600	\$ 10,300	(11.2)	\$ 10,300	-	
5200.00000	Special Pays	-	-	400	400	-	400	-	
5300.00000	Overtime	7,643	390	1,300	1,300	-	1,300	-	
5500.00000	Employee Benefits	7,612	9,531	-	-	N/A	-	N/A	
5620.00000	Medical Dental Vision	-	-	1,200	1,300	8.3	1,300	-	
5630.00000	Medicare	-	-	200	200	-	200	-	
5640.00000	Retirement	-	-	1,300	1,200	(7.7)	1,200	-	
5650.00000	Life/Disability Insurance	-	-	100	100	-	100	-	
<b>TOTAL PERSONNEL SERVICES</b>		<b>33,868</b>	<b>31,814</b>	<b>16,100</b>	<b>14,800</b>	<b>(8.1)</b>	<b>14,800</b>	<b>-</b>	
<b>MAINTENANCE AND OPERATIONS</b>									
6000.00000	Professional Contract Services	\$ 85,645	\$ 91,470	\$ 86,300	\$ -	-	\$ -	N/A	
6000.39010	Parks Landscaping/Maintenance	-	-	-	58,300	N/A	58,300	-	
6000.39040	Median Landscaping/Maintenance	-	-	-	28,000	N/A	28,000	-	
6200.00000	Meetings & Training	1,423	1,062	1,500	1,500	-	1,500	-	
6220.00000	Publications & Dues	75	255	900	900	-	900	-	
6230.00000	Uniforms	2,183	1,153	2,500	2,500	-	2,500	-	
6910.00000	Communications	-	-	-	400	N/A	400	-	
6930.00000	Electric	191,286	45,611	46,700	44,800	(4.1)	45,700	2.0	
7030.00000	Property Leases	17,657	18,050	17,300	19,000	9.8	19,600	3.2	
7050.00000	Maintenance & Repair Materials	13,820	11,397	9,800	9,800	-	9,800	-	
7070.00000	Maintenance & Repair of Eqpt	1,231	4,529	1,500	1,500	-	1,500	-	
7250.00000	Small Tools/Other Equipment	921	2,938	1,500	1,500	-	1,500	-	
7330.00000	Special Department Supplies	-	2,945	3,500	3,000	(14.3)	3,000	-	
7420.00000	Street Tree Replacement	16,941	18,020	17,000	23,000	35.3	23,000	-	
9770.00000	Risk Management	10,400	11,500	2,000	2,400	20.0	2,200	(8.3)	
9780.00000	Building Maintenance/Replacement	5,040	3,600	-	-	N/A	-	N/A	
9790.00000	Vehicle Maintenance	9,850	-	-	-	N/A	-	N/A	
9800.00000	Vehicle Replacement	10,000	10,000	10,000	8,100	(19.0)	8,100	-	
9810.00000	Technology Replacement	8,600	7,000	1,400	1,500	7.1	1,500	-	
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>375,072</b>	<b>229,530</b>	<b>201,900</b>	<b>206,200</b>	<b>2.1</b>	<b>207,500</b>	<b>0.6</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 408,940</b>	<b>\$ 261,344</b>	<b>\$ 218,000</b>	<b>\$ 221,000</b>	<b>1.4</b>	<b>\$ 222,300</b>	<b>0.6</b>	



## Community Services - Streets

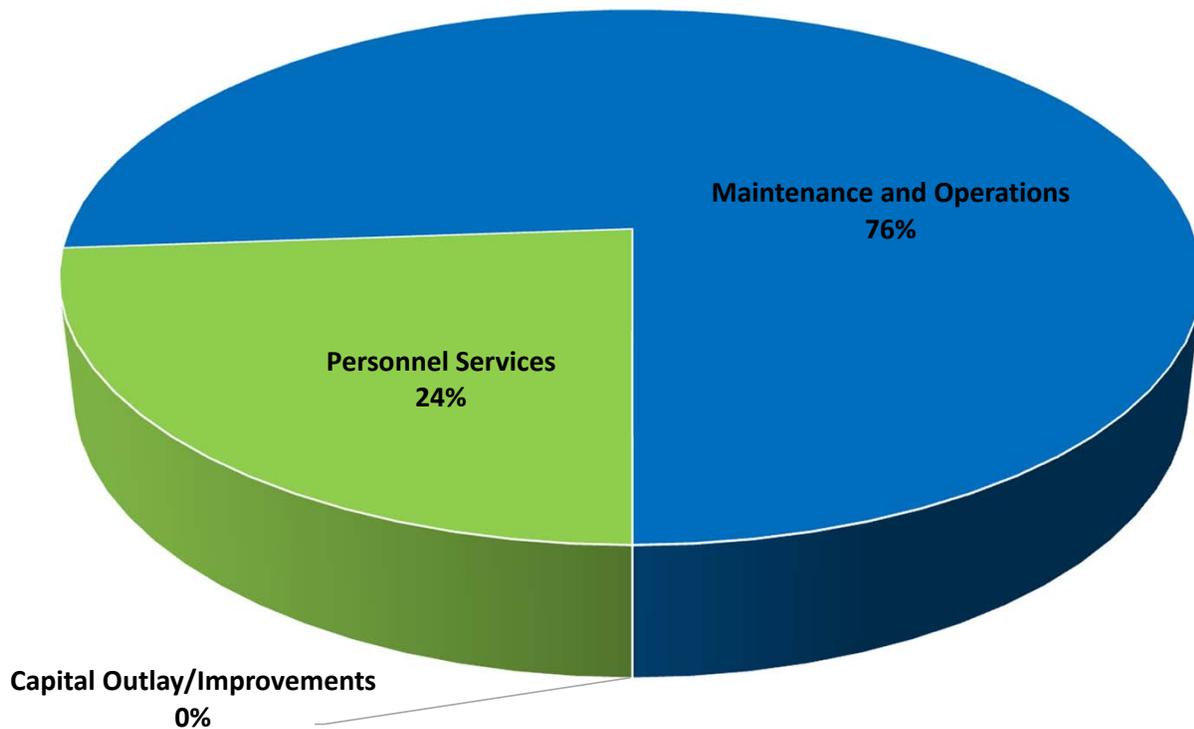
### Staffing and Financial Summary

001-405

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Maintenance Supervisor	0.30	0.30	0.25	0.25	-	0.25	-
Lead Maintenance Worker	0.00	0.00	0.25	0.25	-	0.25	-
Maintenance Worker	1.40	1.40	0.45	0.45	-	0.45	-
<b>Total</b>	<b>1.70</b>	<b>1.70</b>	<b>0.95</b>	<b>0.95</b>	<b>-</b>	<b>0.95</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 110,147	\$ 115,996	\$ 72,300	\$ 71,800	(0.7)	\$ 72,300	0.7
Maintenance and Operations	10,388	205,518	226,100	229,200	1.4	198,500	(13.4)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 120,535</b>	<b>\$ 321,514</b>	<b>\$ 298,400</b>	<b>\$ 301,000</b>	<b>0.9</b>	<b>\$ 270,800</b>	<b>(10.0)</b>

### Budget by Object





**DEPARTMENT:** Community Services  
**PROGRAM:** Streets

**Account Code:** 001-405

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 80,080	\$ 84,234	\$ 56,500	\$ 54,100	(4.2)	\$ 54,500	0.7
5200.00000	Special Pays	-	-	-	500	N/A	500	-
5300.00000	Overtime	270	1,156	2,400	2,400	-	2,400	-
5500.00000	Employee Benefits	29,797	30,606	-	-	N/A	-	N/A
5625.00000	Medical Dental Vision	-	-	5,500	6,900	25.5	6,900	-
5630.00000	Medicare	-	-	900	800	(11.1)	800	-
5640.00000	Retirement	-	-	6,200	6,300	1.6	6,400	1.6
5643.00000	Deferred Compensation	-	-	200	200	-	200	-
5650.00000	Life/Disability Insurance	-	-	600	600	-	600	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>110,147</b>	<b>115,996</b>	<b>72,300</b>	<b>71,800</b>	<b>(0.7)</b>	<b>72,800</b>	<b>1.4</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 2,240	\$ 28,623	\$ 59,700	\$ 6,800	1.7	\$ 6,800	-
6000.40030	Storm Drain Fees/Maintenance	\$ -	\$ -	\$ -	\$ 53,900	N/A	\$ 53,900	-
6200.00000	Meetings & Training	-	-	500	500	-	500	-
6930.00000	Electricity - Streetlights	-	150,020	150,700	150,700	-	120,800	-
7050.00000	Maintenance & Repair Materials	1,619	1,275	3,000	3,000	-	3,000	-
7070.00000	Maintenance & Repair Equipment	74	-	800	800	-	800	-
7250.00000	Small Tools/Other Equipment	445	-	500	500	-	500	-
9770.00000	Risk Management	2,640	13,400	9,500	11,500	21.1	10,700	(7.0)
9780.00000	Building Maintenance/Replacement	1,170	4,200	-	-	N/A	-	N/A
9790.00000	Vehicle Maintenance	200	-	-	-	N/A	-	N/A
9810.00000	Technology Replacement	2,000	8,000	1,400	1,500	7.1	1,500	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>10,388</b>	<b>205,518</b>	<b>226,100</b>	<b>229,200</b>	<b>1.4</b>	<b>198,500</b>	<b>(13.4)</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 120,535</b>	<b>\$ 321,514</b>	<b>\$ 298,400</b>	<b>\$ 301,000</b>	<b>0.9</b>	<b>\$ 271,300</b>	<b>(9.9)</b>



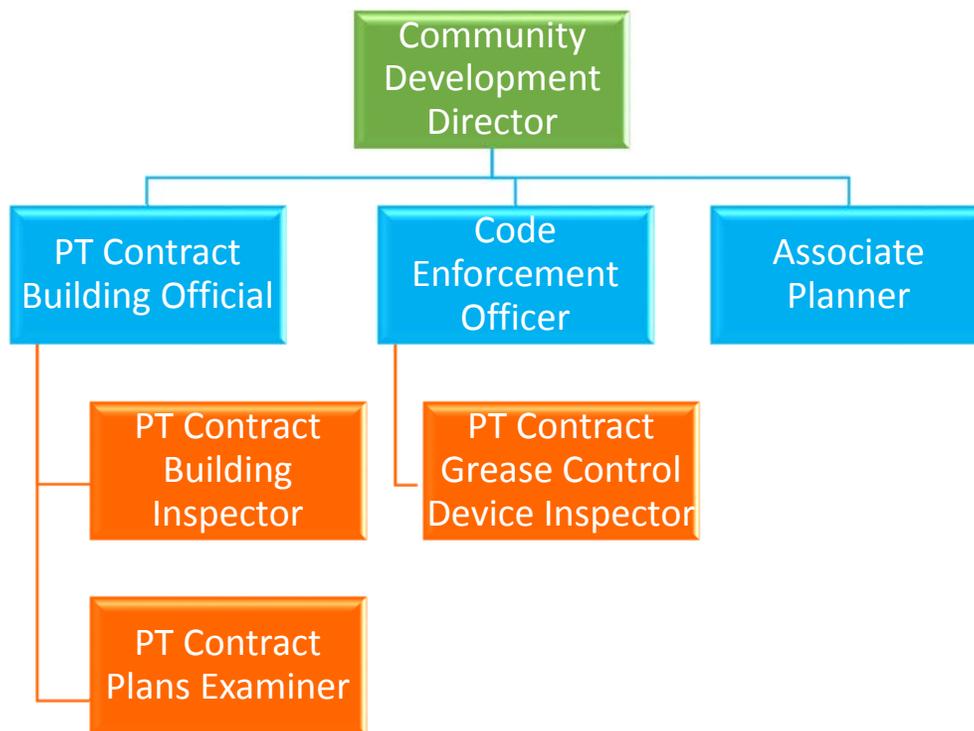
# Community Development

## About Community Development

The Community Development Department carries out the Building and Safety, Code Enforcement and Business Licensing, Economic Development, Housing, Planning and Successor Agency, functions for the City. The Department is also tasked with guiding the physical development of the City with the goal of creating safe attractive neighborhoods and strong commercial districts. The departments work is done in partnership with citizens and the business community and includes the long range planning and zoning services, building plan check, permitting, and inspection for sound construction and public safety, and code enforcement program efforts to ensure stable well maintained properties and appreciating values.

The Community Development Department is also responsible for the City's Economic Development Plan such as overseeing business retention and attraction activities, including being the city's "point of contact" for business and investment interests, developers, and commercial property owners. The Department is tasked with developing and maintaining relationships with merchants, businesses, owners, tenants, and the brokerage community. By managing the combined functions of Planning, Building and Safety, and Business Licensing, the Department is able to "streamline" and "fast track" the City's economic development interests that are compatible with the City's core values and contributes to the community's fiscal sustainability.

The Community Development Department is also the enforcement arm for conformance with Federal, State, and City regulations, such as land use and zoning ordinances, Health and Safety Codes, California Vehicle Codes, and California Building and Fire Codes. Implementation of these regulations is coordinated through a system of permitting, licensing, and inspections to ensure the highest level of public welfare and safety.



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## Community Development

### FY 2015-16 Strategic Accomplishments

- Placed commercial tenant in 5414 La Palma Avenue creating a new revenue source for the City.
- Further streamlined the planning entitlement process through the elimination of Planning Commission meetings.
- Implemented the mandates of AB 2188 to establish streamlined plan check and permitting procedures for small residential solar systems
- Developed and distributed public education materials on common residential code enforcement concerns for early detection and proactive notification of potential problem areas
- Processed Planning approvals for two residential in-fill subdivisions and \_\_\_\_
- Ensure successful business license renewal campaign and encourage renewals through web-based portal
- Processed Cost of Living Adjustment (COLA) for City's fee schedule to more closely align fees with operating expenses
- Improved transparency by publishing on the City's web-site the adopted planning entitlement fees and building permit fee schedules
- Initiated acceptance of credit card payments for building permit and planning fees
- Develop handout guide for Commercial Tenant Improvement requirements to help expedite the approval process for new businesses

### FY 2016-17 Strategic Priorities

- Implement the Goals and Policies of the General Plan
- Maintain single "Point of Contact" for the business community at City Hall
- Continue initiatives that diversifies the business, jobs, and revenue base of the City
- Maintain responsive inspections requests within 24 hours and first round plan checks within 10 working days
- Encourage operational efficiencies through continued promotion of business license renewals through the City's web-based portal

## Community Development

**Summary of Departmental Expenditures by Program:**

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from prior Fiscal Year	Fiscal Year 2017-18 Estimated	% Change from prior Fiscal Year
Administration	\$ 75,318	\$ 128,352	\$ 100,000	\$ 103,300	3.3	\$ 102,400	(0.9)
Building and Safety	117,546	146,157	139,600	136,900	(1.9)	136,900	-
Code Enforcement/Business Licenses	67,635	85,740	97,900	101,100	3.3	103,100	2.0
Planning	220,669	152,108	117,600	116,100	(1.3)	115,200	(0.8)
<b>Total Departmental Expenditures</b>	<b>\$ 481,168</b>	<b>\$ 512,357</b>	<b>\$ 455,100</b>	<b>\$ 457,400</b>	<b>0.5</b>	<b>\$ 457,600</b>	<b>0.0</b>

**Summary of Departmental Expenditures by Category:**

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from prior Fiscal Year	Fiscal Year 2017-18 Estimated	% Change from prior Fiscal Year
Personnel Services	\$ 183,005	\$ 269,636	\$ 252,100	\$ 252,400	0.1	\$ 255,300	1.1
Maintenance and Operations	298,162	242,721	203,000	205,000	1.0	202,300	(1.3)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total Departmental Expenditures</b>	<b>\$ 481,167</b>	<b>\$ 512,357</b>	<b>\$ 455,100</b>	<b>\$ 457,400</b>	<b>0.5</b>	<b>\$ 457,600</b>	<b>0.0</b>



## Community Development - Administration

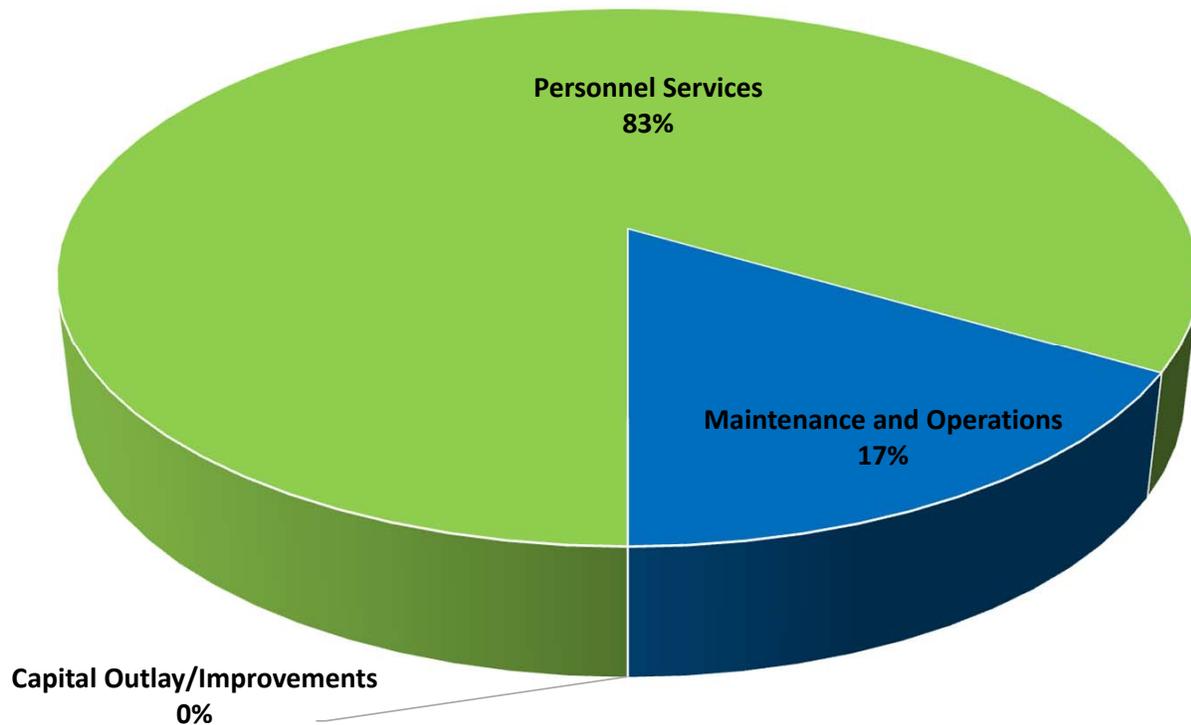
### Staffing and Financial Summary

001-510

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Community Development Director	0.30	0.47	0.48	0.48	-	0.48	-
<b>Total</b>	<b>0.30</b>	<b>0.47</b>	<b>0.48</b>	<b>0.48</b>	<b>-</b>	<b>0.48</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 63,156	\$ 100,256	\$ 84,800	\$ 86,200	1.7	\$ 86,200	-
Maintenance and Operations	12,162	28,096	15,200	17,100	12.5	16,200	(5.3)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 75,318</b>	<b>\$ 128,352</b>	<b>\$ 100,000</b>	<b>\$ 103,300</b>	<b>3.3</b>	<b>\$ 102,400</b>	<b>(0.9)</b>

### Budget by Object





**DEPARTMENT:** Community Development  
**PROGRAM:** Administration

**Account Code:** 001-510

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 44,255	\$ 72,112	\$ 69,500	\$ 69,300	(0.3)	\$ 69,300	-
5050.00000	Salary Savings/Furlough					N/A		N/A
5300.00000	Overtime	-	-	-	-	N/A	-	N/A
5500.00000	Employee Benefits	18,901	28,144	-	-	N/A	-	N/A
5620.00000	Medical Dental Vision			5,400	6,300	16.7	6,300	-
5630.00000	Medicare			1,000	1,000	-	1,000	-
5640.00000	Retirement			7,600	8,100	6.6	8,100	-
5650.00000	Life/Disability Insurance			300	500	66.7	500	-
5910.00000	Cell Allowance			1,000	1,000	-	1,000	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>63,156</b>	<b>100,256</b>	<b>84,800</b>	<b>86,200</b>	<b>1.7</b>	<b>86,200</b>	<b>-</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 450	\$ 450	\$ 600	\$ 600	-	\$ 600	-
6004.00000	Prof Svcs - SA Admin	-	-	-	-	N/A	-	N/A
6040.00000	Computer Software		3,740	-	-	N/A	-	N/A
6200.00000	Meetings & Training	282	637	400	400	-	400	-
6210.00000	Mileage Reimbursement/Auto Allow	-	49	500	500	-	500	-
6220.00000	Publications & Dues	600	485	500	500	-	500	-
6500.00000	Office Supplies	1,035	1,842	800	800	-	800	-
6520.00000	Postage	-	-	-	-	N/A	-	N/A
6530.00000	Advertising	-	-	-	-	N/A	-	N/A
6540.00000	Printing & Reproduction	642	483	400	400	-	400	-
6910.00000	Communications	960	960	-	-	N/A	-	N/A
7320.00000	Vehicle Operating Expense	-	780	-	-	N/A	-	N/A
7380.00000	Community Events	-	1,027	-	-	N/A	-	N/A
7390.00000	Community Relations	1,463	143	600	600	-	600	-
9770.00000	Risk Management	2,720	11,300	10,000	12,100	21.0	11,200	(7.4)
9780.00000	Building Maintenance/Replacement	1,710	3,800	-	-	N/A	-	N/A
9810.00000	Technology Replacement	2,300	2,400	1,400	1,200	(14.3)	1,200	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>12,162</b>	<b>28,096</b>	<b>15,200</b>	<b>17,100</b>	<b>12.5</b>	<b>16,200</b>	<b>(5.3)</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 75,318</b>	<b>\$ 128,352</b>	<b>\$ 100,000</b>	<b>\$ 103,300</b>	<b>3.3</b>	<b>\$ 102,400</b>	<b>(0.9)</b>



## Community Development - Building & Safety

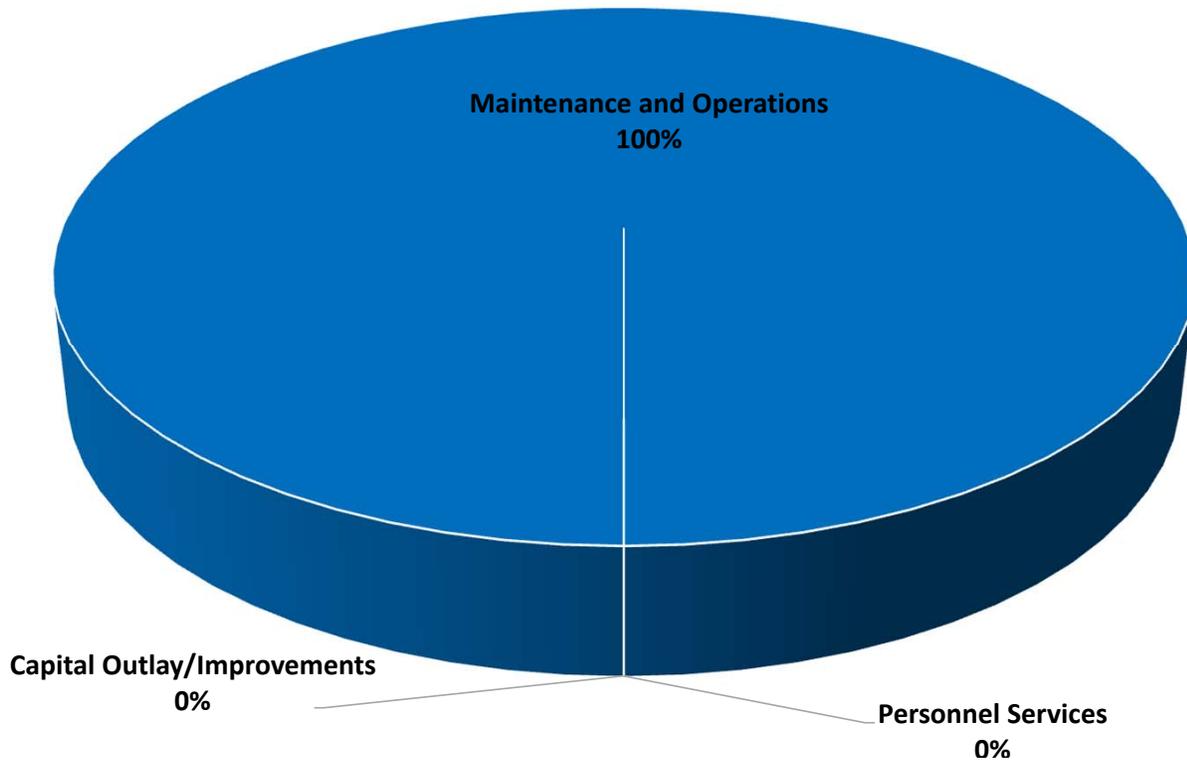
### Staffing and Financial Summary

001-520

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Contract Staff	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>	<b>N/A</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
Maintenance and Operations	117,546	146,157	139,600	136,900	(1.9)	136,900	-
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 117,546</b>	<b>\$ 146,157</b>	<b>\$ 139,600</b>	<b>\$ 136,900</b>	<b>(1.9)</b>	<b>\$ 136,900</b>	<b>-</b>

**Budget by Object**





**DEPARTMENT:** Community Development  
**PROGRAM:** Building & Safety

**Account Code: 001-520**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
5500.00000	Employee Benefits	-	-	-	-	N/A	-	N/A
	<b>TOTAL PERSONNEL SERVICES</b>	-	-	-	-	N/A	-	N/A
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services - CAA	\$ 109,761	\$ 124,806	\$ 133,000	\$ 129,000	(3.0)	\$ 129,000	-
6194.00000	Bank Fees	284	4,726	3,000	3,000	-	3,000	-
6200.00000	Meetings & Training	-	-	600	600	-	600	-
6220.00000	Publications & Dues	-	-	-	1,500	N/A	1,500	-
6500.00000	Office Supplies	32	204	200	200	-	200	-
6540.00000	Printing & Reproduction	219	1,921	1,400	1,400	-	1,400	-
9770.00000	Risk Management	2,960	7,500	-	-	N/A	-	N/A
9780.00000	Building Maintenance/Replacement	1,890	2,500	-	-	N/A	-	N/A
9790.00000	Vehicle Maintenance	-	-	-	-	N/A	-	N/A
9800.00000	Vehicle Replacement	-	-	-	-	N/A	-	N/A
9810.00000	Technology Replacement	2,400	4,500	1,400	1,200	(14.3)	1,200	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	117,546	146,157	139,600	136,900	(1.9)	136,900	-
<b>TOTAL EXPENDITURES</b>		\$ 117,546	\$ 146,157	\$ 139,600	\$ 136,900	(1.9)	\$ 136,900	-



## Community Development - Code Enforcement & Business Licenses

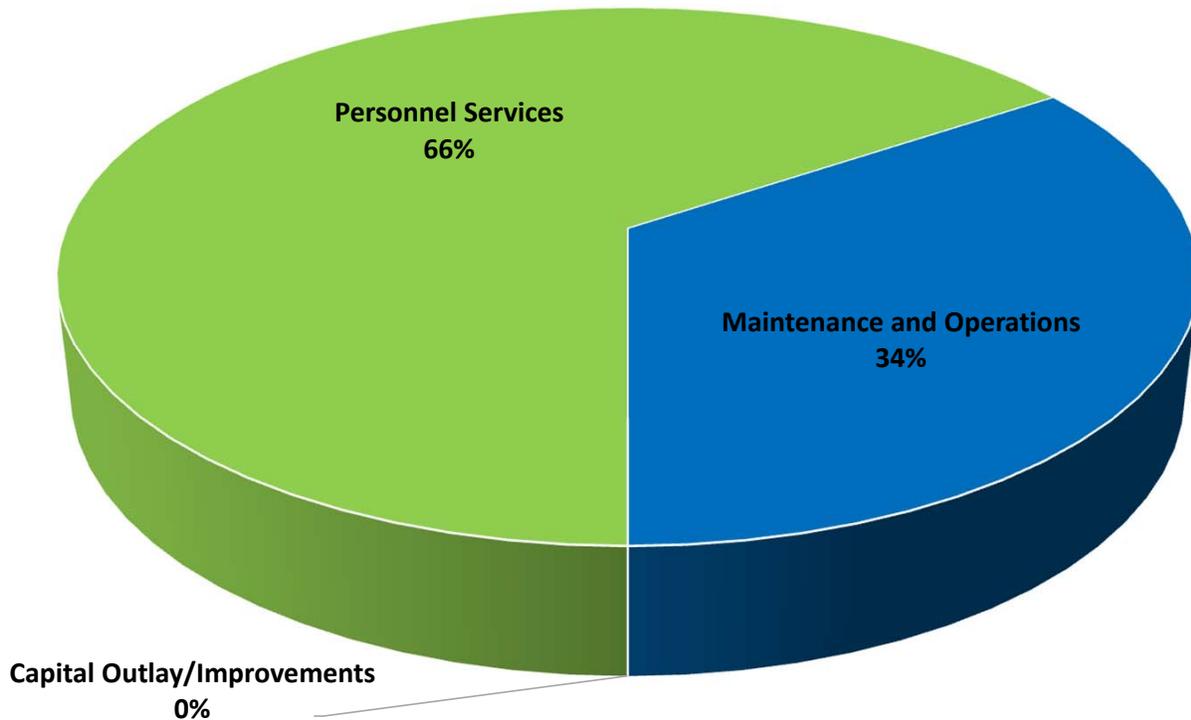
### Staffing and Financial Summary

001-530

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Code Enforcement Officer	1.00	0.00	0.00	0.00	N/A	0.00	N/A
Code Enforcement/Business Lic Ofcr	0.00	1.00	1.00	1.00	-	1.00	-
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>-</b>	<b>1.00</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ -	\$ 47,743	\$ 65,100	\$ 66,400	2.0	\$ 69,300	4.4
Maintenance and Operations	67,635	37,997	32,800	34,700	5.8	33,800	(2.6)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 67,635</b>	<b>\$ 85,740</b>	<b>\$ 97,900</b>	<b>\$ 101,100</b>	<b>5.8</b>	<b>\$ 103,100</b>	<b>2.0</b>

### Budget by Object





**DEPARTMENT:** Community Development  
**PROGRAM:** Code Enforcement/Business Licenses

**Account Code:** 001-530

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ -	\$ 34,888	\$ 53,600	\$ 53,400	(0.4)	\$ 56,100	5.1
5300.00000	Overtime	-	-	-	-	N/A	-	N/A
5500.00000	Employee Benefits	-	12,855	-	-	N/A	-	N/A
5620.00000	Medical Dental Vision	-	-	6,800	8,100	19.1	8,100	-
5630.00000	Medicare	-	-	800	800	-	800	-
5640.00000	Retirement	-	-	3,300	3,500	6.1	3,700	5.7
5650.00000	Life/Disability Insurance	-	-	600	600	-	600	-
	<b>TOTAL PERSONNEL SERVICES</b>	-	47,743	65,100	66,400	2.0	69,300	4.4
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 57,928	\$ 25,766	\$ 8,000	\$ 8,000	-	\$ 8,000	-
6040.00000	Computer Services	-	-	7,000	7,000	-	7,000	-
6194.00000	Bank Charges	-	685	-	-	N/A	-	N/A
6200.00000	Meetings & Training	-	-	500	500	-	500	-
6210.00000	Mileage Reimbursement/Auto Allow	-	-	-	-	N/A	-	N/A
6220.00000	Publications & Dues	-	75	400	400	-	400	-
6230.00000	Uniforms	-	167	-	-	N/A	-	N/A
6500.00000	Office Supplies	85	118	200	200	-	200	-
6540.00000	Printing & Reproduction	512	348	200	200	-	200	-
7250.00000	Small Tools/Other Equipment	270	38	100	100	-	100	-
7320.00000	Vehicle Operating Expense	-	-	2,000	2,000	-	2,000	-
9770.00000	Risk Management	1,760	4,000	10,000	12,100	21.0	11,200	(7.4)
9780.00000	Building Maintenance/Replacement	1,080	1,400	-	-	N/A	-	N/A
9790.00000	Vehicle Maintenance	1,500	-	-	-	N/A	-	N/A
9800.00000	Vehicle Replacement	3,000	3,000	3,000	3,000	-	3,000	-
9810.00000	Technology Replacement	1,500	2,400	1,400	1,200	(14.3)	1,200	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	67,635	37,997	32,800	34,700	5.8	33,800	(2.6)
<b>TOTAL EXPENDITURES</b>		\$ 67,635	\$ 85,740	\$ 97,900	\$ 101,100	3.3	\$ 103,100	2.0



## Community Development - Planning

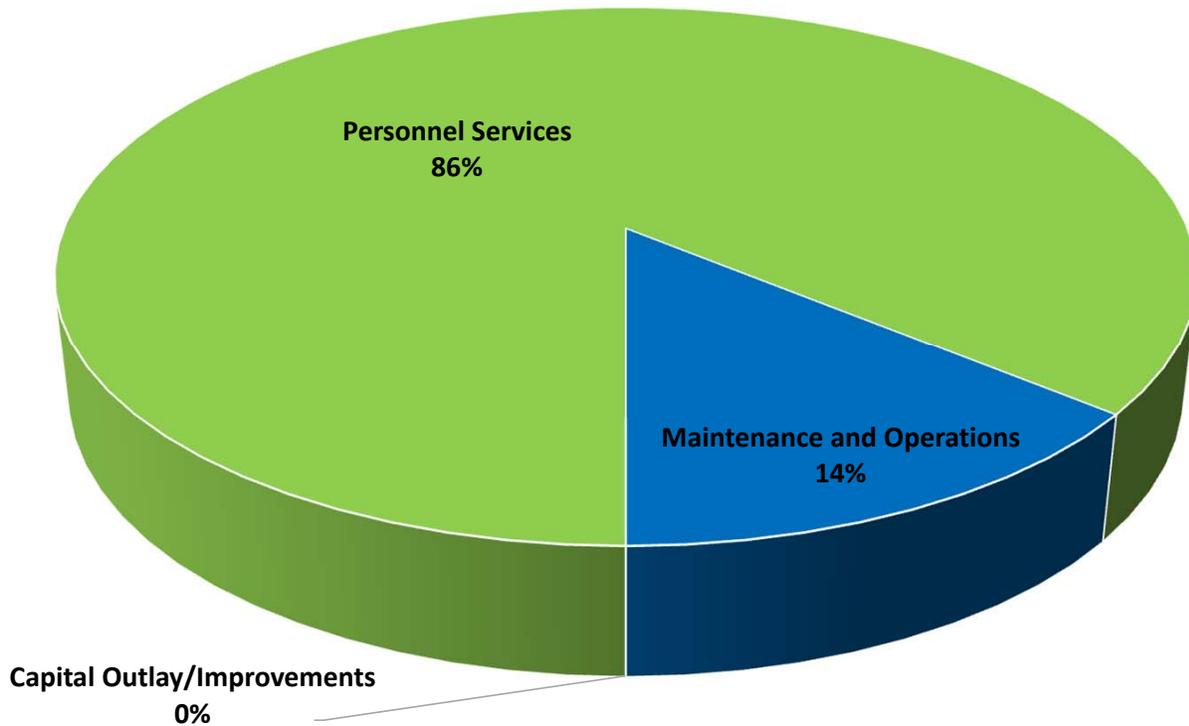
### Staffing and Financial Summary

001-540

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Associate Planner	1.00	1.00	1.00	1.00	-	1.00	-
<b>Total</b>					N/A		N/A

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 119,849	\$ 121,637	\$ 102,200	\$ 99,800	(2.3)	\$ 99,800	-
Maintenance and Operations	100,819	30,471	15,400	16,300	5.8	15,400	(5.5)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	\$ 220,668	\$ 152,108	\$ 117,600	\$ 116,100	(1.3)	\$ 115,200	(0.8)

### Budget by Object





**DEPARTMENT:** Community Development  
**PROGRAM:** Planning

**Account Code:** 001-540

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 84,209	\$ 87,607	\$ 83,800	\$ 81,000	(3.3)	\$ 81,000	-
5100.00000	Salaries - Part-time	-	-	-	-	N/A	-	N/A
5300.00000	Overtime	1,209	1,088	1,200	-	(100.0)	-	N/A
5500.00000	Employee Benefits	34,431	32,942	-	-	N/A	-	N/A
5620.00000	Medical Dental Vision	-	-	5,400	6,700	24.1	6,700	-
5630.00000	Medicare	-	-	1,200	1,200	-	1,200	-
5640.00000	Retirement	-	-	9,200	9,400	2.2	9,400	-
5643.00000	Deferred Compensation	-	-	800	800	-	800	-
5650.00000	Life/Disability Insurance	-	-	600	700	16.7	700	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>119,849</b>	<b>121,637</b>	<b>102,200</b>	<b>99,800</b>	<b>(2.3)</b>	<b>99,800</b>	<b>-</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 86,080	\$ 14,936	\$ -	\$ -	N/A	\$ -	N/A
6200.00000	Meetings & Training	27	502	500	500	-	500	-
6210.00000	Mileage Reimbursement/Auto Allow	-	31	200	200	-	200	-
6220.00000	Publications & Dues	438	525	500	500	-	500	-
6500.00000	Office Supplies	53	98	300	300	-	300	-
6530.00000	Advertising	100	500	2,500	1,500	(40.0)	1,500	-
6540.00000	Printing & Reproduction	941	779	-	-	N/A	-	N/A
9770.00000	Risk Management	5,360	6,700	10,000	12,100	21.0	11,200	(7.4)
9780.00000	Building Maintenance/Replacement	3,420	2,300	-	-	N/A	-	N/A
9810.00000	Technology Replacement	4,400	4,100	1,400	1,200	(14.3)	1,200	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>100,819</b>	<b>30,471</b>	<b>15,400</b>	<b>16,300</b>	<b>5.8</b>	<b>15,400</b>	<b>(5.5)</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 220,668</b>	<b>\$ 152,108</b>	<b>\$ 117,600</b>	<b>\$ 116,100</b>	<b>(1.3)</b>	<b>\$ 115,200</b>	<b>(0.8)</b>



## Special Revenues

### About Special Revenues

**Streets Fund - Gas Tax / Highway Users Tax:** Revenues to the Streets Fund come from the State of California's Gas Tax (Highway Users Tax). Projects eligible to be funded by Gas Tax monies must be related to the construction, maintenance, or improvement of streets or highways, other than state highways, subject to the provisions of the Streets and Highways Code.

**Measure M - Local Turnback Funds:** Measure M was originally approved by the voters in November 1990 and reauthorized for an additional thirty years in November 2006. Measure M authorized a 0.5% retail sales tax and provides a variety of funding for transportation needs in Orange County. Included in the Measure M Program is a "turnback" provision in which 18% of Measure M funds are returned to cities and the County based on a master plan of arterial highway (MPAH) miles in the city, population and the current sales tax forecast. Measure M funds may only be used for maintaining and improving public transportation projects. A large portion of the Measure M Funds is used for streets projects in the CIP budget.

**Air Quality Improvement (AQMD):** AQMD AB 2766 is used to account for revenue and expenses derived from a motor vehicle registration fee imposed by Assembly Bill 2766 for trip reduction to improve air quality from mobile sources. The South Coast Air Quality Management District regulates the use of this fund. **There are no monies budgeted in FY 2016-17 from this fund.**

**Public, Educational, and Government (PEG):** The City receives PEG funding through its franchise agreement with Time-Warner Cable and through statewide video franchises. The City has been accumulating funds in order to purchase new equipment for a Community Channel that would broadcast public service announcements, information about City programs, and important issues facing the area in general. **There are no monies budgeted in FY 2016-17 from this fund.**

**Service Authority for Abandoned Vehicles (SAAV):** The SAAV program is administered by the Orange County Transportation Authority and is funded through vehicle registration fees. This program reimburses the City for time spent investigating abandoned vehicles. Money used in this account must be used for equipment or supplies for traffic investigation and vehicle abatement. **There are no monies budgeted in FY 2016-17 from this fund.**

**Asset Seizure:** Proceeds or other property derived from any asset forfeiture under federal or state law initiated in connection with or as a result of the police departments drug enforcement actions and/or the Police Department's involvement with Orange County Regional Narcotic Task Force shall be restricted to the funding of only law enforcement related personnel, services and/or equipment costs.

**Public Safety Augmentation Fund (Proposition 172):** Special tax augmentation funds are generated by a statewide continuance of the ½-cent sales tax. Under Proposition 172, such generated funds must be allocated to core public safety programs.



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## Special Revenues (continued)

**Supplemental Law Enforcement Fund (COPS/SLESF):** California Assembly Bill 3229, Citizen's Option for Public Safety (COPS) Program, was chaptered on July 10, 1996, and provides monies statewide for local public safety needs. In compliance with the requirements of AB/3229, the Finance Department established a Supplemental Law Enforcement Service Fund (SLESF). The Police Department is required to spend these funds on front-line Police Services, including personnel and/or equipment. SLESF monies cannot be allocated to supplant any existing funding of Police Services.

**Successor Agency Housing Authority:** The dissolution of redevelopment Statewide required the City to assume housing functions from the former Community Development Commission (CDC). This new fund -- Successor Agency Housing Authority, Fund 38 -- was created as part of the assumption of responsibilities by the City of the former CDC. This fund is responsible for all housing related matters.

**Successor Agency – Debt Service:** The dissolution of redevelopment Statewide required the City to assume the debt service functions of the former Community Development Commission (CDC). This new fund - - Successor Agency Debt Service, Fund 49 -- was created for repayment of the former CDC bonded indebtedness and other obligations. These expenditures are approved via approval of the ROPS by the Successor Agency and is included in the budget document for transparency purposes.

## Special Revenue Funds

### Summary of Expenditures by Fund:

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from prior Fiscal Year	Fiscal Year 2017-18 Estimated	% Change from prior Fiscal Year
Gas Tax / Highway Users Tax	\$ 288,596	\$ 258,237	\$ 317,500	311,100	(2.0)	\$ 313,900	0.9
Measure M - Local Turnback Funds	318,600	-	-	-	N/A	-	N/A
Air Quality Improvement/AB 2766	25,000	4,065	-	-	N/A	-	N/A
Public, Educational, and Government (PEG)	-	-	-	-	N/A	-	N/A
Asset Seizure (Asset Forfeiture)	69,753	145,572	160,000	-	(100.0)	-	N/A
Public Safety Augmentation (Prop 172)	153,997	192,851	172,200	147,700	(14.2)	156,600	6.0
Supplemental Law Enforcement Services (SLESF/COPS)	75,966	72,024	100,700	94,100	(6.6)	100,000	6.3
Service Authority for Abandoned Vehicles	-	-	-	-	N/A	-	N/A
Successor Agency Housing Authority	278,673	255,064	238,100	238,400	0.1	239,100	0.3
Successor Agency Debt Service	938,894	1,183,706	870,000	869,700	(0.0)	872,400	0.3
<b>Total Special Revenue Expenditures</b>	<b>\$ 2,149,479</b>	<b>\$ 2,111,519</b>	<b>\$ 1,858,500</b>	<b>\$ 1,661,000</b>	<b>(10.6)</b>	<b>\$ 1,682,000</b>	<b>1.3</b>

### Summary of Expenditures by Category (All Special Revenue Funds):

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from prior Fiscal Year	Fiscal Year 2017-18 Estimated	% Change from prior Fiscal Year
Personnel Services	\$ 575,640	\$ 584,893	\$ 600,200	\$ 494,600	(17.6)	\$ 510,800	3.3
Maintenance and Operations	1,255,239	1,493,662	1,258,300	1,166,400	(7.3)	1,171,200	0.4
Capital Outlay/Improvements	318,600	32,964	-	-	N/A	-	N/A
<b>Total Special Revenue Expenditures</b>	<b>\$ 2,149,479</b>	<b>\$ 2,111,519</b>	<b>\$ 1,858,500</b>	<b>\$ 1,661,000</b>	<b>(10.6)</b>	<b>\$ 1,682,000</b>	<b>1.3</b>



## Special Revenue - Air Quality Improvement/AB2766

### Staffing and Financial Summary

015-360

<b>Financial Summary by Object</b>	<b>Fiscal Year 2013-14 Actual</b>	<b>Fiscal Year 2014-15 Actual</b>	<b>Fiscal Year 2015-16 Amended</b>	<b>Fiscal Year 2016-17 Proposed</b>	<b>% Change from Prior Yr</b>	<b>Fiscal Year 2017-18 Estimated</b>	<b>% Change from Prior Yr</b>
Personnel Services	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
Maintenance and Operations	25,000	4,065	-	-	N/A	-	N/A
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 25,000</b>	<b>\$ 4,065</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>	<b>N/A</b>



**DEPARTMENT:** Special Revenue  
**PROGRAM:** Air Quality Improvement/AB2766

**Account Code:** 015-360

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14	2014-15	2015-16	2016-17	from	2017-18	from
		Actual	Actual	Projected	Proposed	Prior Year	Estimated	Prior Year
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	25,000	-	-	-	N/A	-	N/A
6510.00000	Computer Supplies & Expense	-	4,065	-	-			
9810.00000	Technology Replacement	-	-	-	-	N/A	-	N/A
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	25,000	4,065	-	-	N/A	-	N/A
<b>TOTAL EXPENDITURES</b>		\$ 25,000	\$ 4,065	\$ -	\$ -	N/A	\$ -	N/A



## Special Revenue - Asset Seizure (Asset Forfeiture)

### Staffing and Financial Summary

020-280

Financial Summary by Object	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
Personnel Services	\$ 59,349	\$ 49,994	\$ 72,000	\$ -	(100.0)	\$ -	N/A
Maintenance and Operations	10,404	62,614	88,000	-	(100.0)	-	N/A
Capital Outlay/Improvements	-	32,964	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 69,753</b>	<b>\$ 145,572</b>	<b>\$ 160,000</b>	<b>\$ -</b>	<b>(100.0)</b>	<b>\$ -</b>	<b>N/A</b>



**DEPARTMENT:** Special Revenue  
**PROGRAM:** Asset Seizure (Asset Forfeiture)

**Account Code:** 020-280

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Year	2017-18 Estimated	from Prior Year
<b>PERSONNEL SERVICES</b>								
5300.00000	Overtime	59,349	49,994	72,000	-	(100.0)	-	N/A
	<b>TOTAL PERSONNEL SERVICES</b>	59,349	49,994	72,000	-	(100.0)	-	N/A
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Services	-	-	19,500.0	-	(100.0)	-	N/A
6200.00000	Meetings and Trainings	1,453.0	5,170	10,800.0	-	(100.0)	-	N/A
6220.00000	Publications and Dues	-	-	1,000.0	-	(100.0)	-	N/A
6910.00000	Communications	-	-	2,900.0	-	(100.0)	-	N/A
7330.00000	Special Department Supplies	8,951.0	57,444	49,100	-	(100.0)	-	N/A
7390.00000	Community Relations	-	-	1,400	-	(100.0)	-	N/A
7400.00000	Other Awards	-	-	1,500	-	(100.0)	-	N/A
7500.00000	Evidence & Property Control	-	-	1,800	-	(100.0)	-	N/A
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	10,404	62,614	88,000	-	(100.0)	-	N/A
<b>CAPITAL OUTLAY/IMPROVEMENTS</b>								
8040.00000	Machinery & Equipment	-	32,964	-	-	N/A	-	N/A
	<b>TOTAL CAPITAL</b>	-	32,964	-	-	N/A	-	N/A
<b>TOTAL EXPENDITURES</b>		\$ 69,753	\$ 145,572	\$ 160,000	\$ -	(100.0)	\$ -	N/A



## Special Revenue - Public Safety Augmentation Fund (Proposition 172)

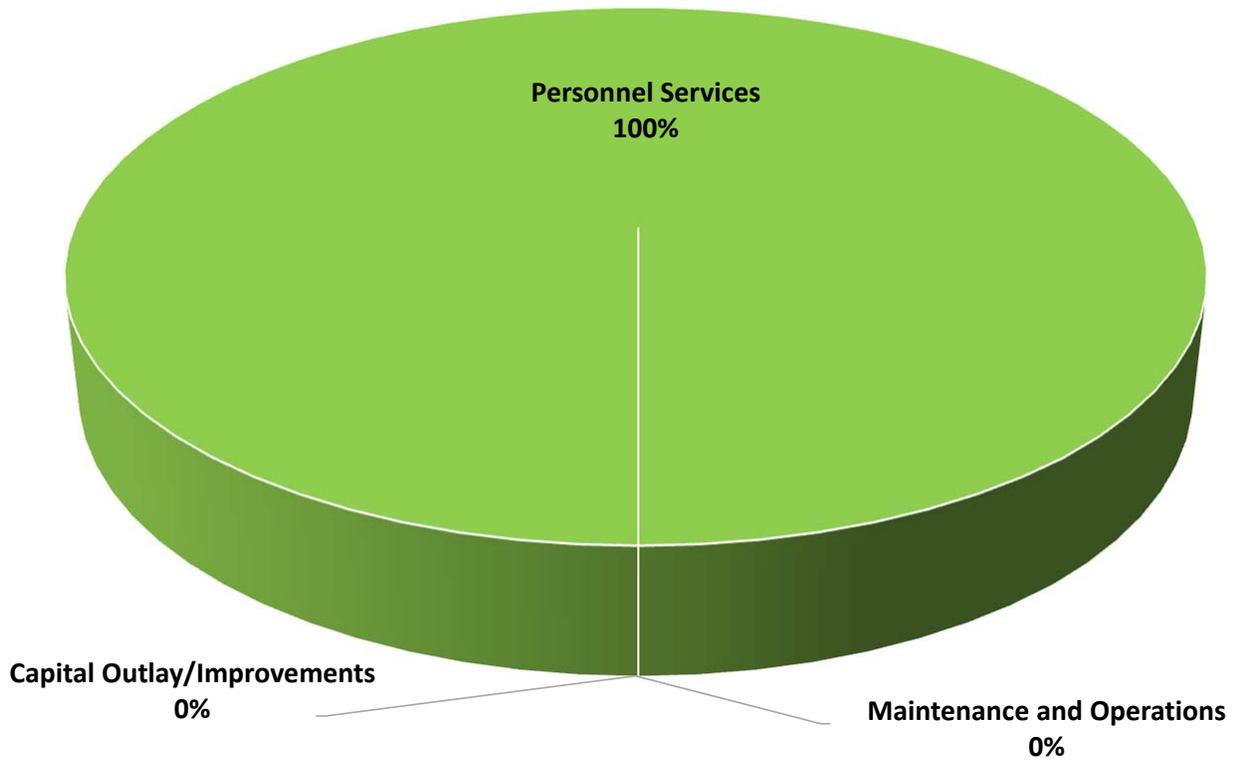
### Staffing and Financial Summary

021-285

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Police Officer	1.50	1.50	1.66	1.50	(9.6)	1.50	-
Police Service Aide	1.00	0.50	0.50	0.50	-	0.50	-
<b>Total</b>	<b>2.50</b>	<b>2.00</b>	<b>2.16</b>	<b>2.00</b>	<b>(7.4)</b>	<b>2.00</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 153,997	\$ 192,851	\$ 172,200	\$ 147,700	(14.2)	\$ 156,600	6.0
Maintenance and Operations	-	-	-	-	N/A	-	N/A
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 153,997</b>	<b>\$ 192,851</b>	<b>\$ 172,200</b>	<b>\$ 147,700</b>	<b>(14.2)</b>	<b>\$ 156,600</b>	<b>6.0</b>

### Budget by Object





**DEPARTMENT:** Special Revenue  
**PROGRAM:** Public Safety Augmentation Fund (Proposition 172)

**Account Code:** 021-285

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14	2014-15	2015-16	2016-17	from	2017-18	from
		Actual	Actual	Projected	Proposed	Prior Year	Estimated	Prior Year
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 97,360	\$ 115,385	\$ 121,900	\$ 103,000	(15.5)	\$ 110,800	7.6
5100.00000	Salaries - Part-time	9,712	10,434	10,500	10,500	-	10,500	-
5500.00000	Employee Benefits	46,025	65,795	-	-	N/A	-	N/A
5302.00000	Holiday Pay	-	-	4,300	3,600	(16.3)	3,800	5.6
5200.00000	Special Pays	-	-	1,300	-	(100.0)	-	N/A
5625.00000	Medical Dental Vision	-	-	15,900	16,000	0.6	16,000	-
5630.00000	Medicare	-	-	2,000	1,700	(15.0)	1,800	5.9
5640.00000	Retirement	-	-	13,700	10,300	(24.8)	11,100	7.8
5642.00000	Part time Retirement	-	-	400	400	-	400	-
5650.00000	Life/Disability Insurance	-	-	700	700	-	700	-
5230.00000	Uniform Allowance	-	-	1,500	1,500	-	1,500	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>153,097</b>	<b>191,614</b>	<b>172,200</b>	<b>147,700</b>	<b>(14.2)</b>	<b>156,600</b>	<b>6.0</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6230.00000	Uniforms	900	1,237	-	-	N/A	-	N/A
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>900</b>	<b>1,237</b>	<b>-</b>	<b>-</b>	<b>N/A</b>	<b>-</b>	<b>N/A</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 153,997</b>	<b>\$ 192,851</b>	<b>\$ 172,200</b>	<b>\$ 147,700</b>	<b>(14.2)</b>	<b>\$ 156,600</b>	<b>6.0</b>



## Special Revenue - Successor Agency Housing Authority

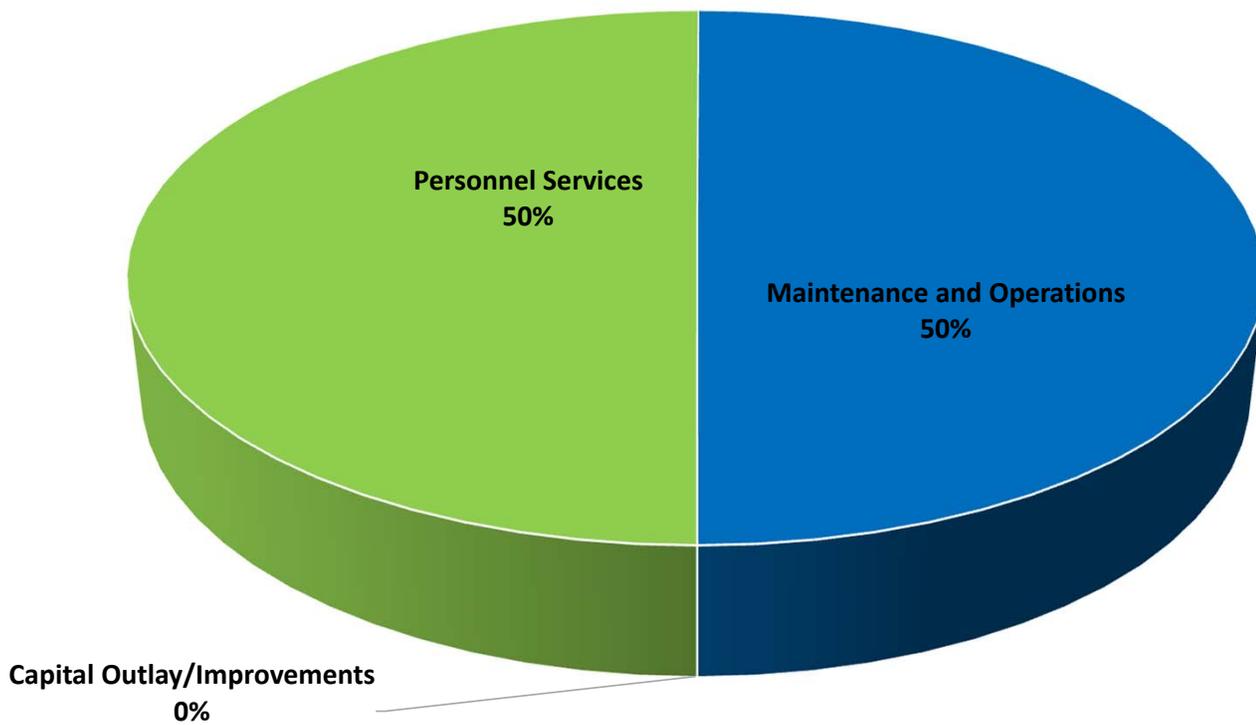
### Staffing and Financial Summary

038-710

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Community Development Director	0.70	0.53	0.53	0.53	-	0.53	-
Administrative Services Director	0.00	0.05	0.05	0.05	-	0.05	-
Accounting Supervisor	0.00	0.17	0.17	0.17	-	0.17	-
Finance Director	0.20	0.00	0.00	0.00	N/A	0.00	N/A
<b>Total</b>	<b>0.90</b>	<b>0.75</b>	<b>0.75</b>	<b>0.75</b>	<b>-</b>	<b>0.75</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 160,892	\$ 145,027	119,000	\$ 119,300	0.3	\$ 120,000	0.6
Maintenance and Operations	117,781	110,037	119,100	119,100	-	119,100	-
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 278,673</b>	<b>\$ 255,064</b>	<b>\$ 238,100</b>	<b>\$ 238,400</b>	<b>0.1</b>	<b>\$ 239,100</b>	<b>0.3</b>

Budget by Object





**DEPARTMENT:** Special Revenue  
**PROGRAM:** Successor Agency Housing Authority

**Account Code:** 038-710

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14	2014-15	2015-16	2016-17	from	2017-18	from
		Actual	Actual	Projected	Proposed	Prior Year	Estimated	Prior Year
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 112,865	\$ 100,874	\$ 98,300	\$ 96,600	(1.7)	\$ 96,900	0.3
5500.00000	Employee Benefits	48,027	44,153	-	-	N/A	-	N/A
5625.00000	Medical Dental Vision	-	-	7,900	9,400	19.0	9,400	-
5630.00000	Medicare	-	-	1,400	1,400	-	1,400	-
5640.00000	Retirement	-	-	10,800	11,000	1.9	11,400	3.6
5643.00000	Deferred Compensation	-	-	100	100	-	100	-
5650.00000	Life/Disability Insurance	-	-	500	800	60.0	800	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>160,892</b>	<b>145,027</b>	<b>119,000</b>	<b>119,300</b>	<b>0.3</b>	<b>120,000</b>	<b>0.6</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Services	\$ 7,631	\$ -	\$ -	\$ -	N/A	\$ -	N/A
6010.00000	Legal Services	-	-	2,000	2,000	-	2,000	-
6520.00000	Postage	150	21	-	-	N/A	-	N/A
6530.00000	Advertising	-	16	100	100	-	100	-
7950.00000	Senior Housing	110,000	110,000	110,000	110,000	-	110,000	-
9900.00000	Transfer to Debt Service	-	-	7,000	7,000	-	7,000	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>117,781</b>	<b>110,037</b>	<b>119,100</b>	<b>119,100</b>	<b>-</b>	<b>119,100</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 278,673</b>	<b>\$ 255,064</b>	<b>\$ 238,100</b>	<b>\$ 238,400</b>	<b>0.1</b>	<b>\$ 239,100</b>	<b>0.3</b>



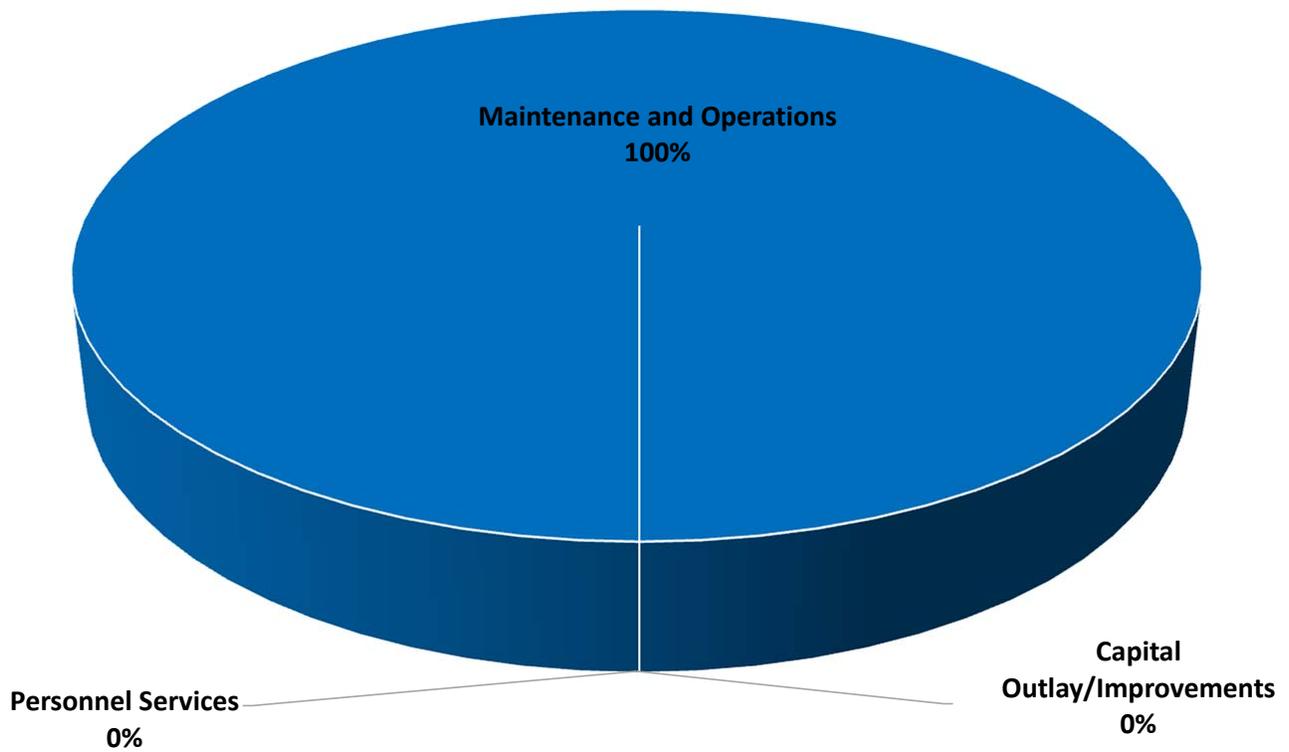
## Special Revenue - Successor Agency - Debt Service

### Staffing and Financial Summary

049-720

Financial Summary by Object	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
Personnel Services	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
Maintenance and Operations	938,894	1,183,706	870,000	869,700	(0.0)	872,400	0.3
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 938,894</b>	<b>\$ 1,183,706</b>	<b>\$ 870,000</b>	<b>\$ 869,700</b>	<b>(0.0)</b>	<b>\$ 872,400</b>	<b>0.3</b>

Budget by Object





**DEPARTMENT:** Special Revenue  
**PROGRAM:** Successor Agency - Debt Service

**Account Code:** 049-720

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Year	2017-18 Estimated	form Prior Yr
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Services	\$ 23,288	\$ 11,900	\$ 7,000	\$ 7,000	-	\$ 7,000	-
6010.00000	Legal Services	517	-	-	-	N/A	-	N/A
6200.00000	Meetings & Trainings	120	-	-	-	N/A	-	N/A
2702.00000	Bonds Payable 1993 TAB	255,000	265,000	290,000	295,000	1.7	325,000	10.2
2703.00000	Bonds Payable 2001 TAB	290,000	310,000	325,000	350,000	7.7	360,000	2.9
7700.00000	Administration Costs	54,934	310,651	-	-	N/A	-	N/A
7910.00000	Bond Interest	315,035	286,155	248,000	217,700	(12.2)	180,400	(17.1)
	<b>TOTAL</b>	<b>938,894</b>	<b>1,183,706</b>	<b>870,000</b>	<b>869,700</b>	<b>(0.0)</b>	<b>872,400</b>	<b>0.3</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 938,894</b>	<b>\$ 1,183,706</b>	<b>\$ 870,000</b>	<b>\$ 869,700</b>	<b>(0.0)</b>	<b>\$ 872,400</b>	<b>0.3</b>

\*\* No budget was included in 2013-14, expenditures were authorized by the Successor Agency with approval of the ROPS  
 These expenditures are approved via approval of the ROPS by the Successor Agency and is included in the budget document for  
 transparency purposes.

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## Utilities – Water and Sewer

### About Utilities

The City is responsible for the production and storage of an average of 2.2 million gallons of water each day. Approximately 25 to 30% of the City's water is imported and purchased from Municipal Water District of Orange County (MWDOC) while the remaining 70 to 75% is produced from the City's two groundwater wells with corresponding operation and maintenance of two above ground reservoirs.

The City is responsible for the maintenance, repair, monitoring and operation of the water transmission system, which carries water throughout the City's water service area. This includes operation and maintenance of 38.4 miles of water mains, 343 fire hydrants, 650 gate valves, 2 booster pump stations and various pressure relief valves, air vacuum relief valves, blow off valves and water quality sampling stations.

Water Billing is responsible for bi-monthly reading of 4,370 meters, both residential and commercial; repairing and testing of meters, registers and radios; repairing and replacing meter boxes, vaults and lids; delivering approximately 280 delinquent tags and performing an average of 24 service shut offs bi-monthly; responding to customer service calls, special meter readings, high bill inquiries, property leaks, conservation education and enforcement.

This maintenance and repair of the 28.3 mile City's sewer collection system includes 631 manhole structures and the entire system is cleaned annually. Twenty-four line segments within the system have been identified as needing enhanced maintenance and are cleaned quarterly. Additional 24 hour emergency sanitary sewer spill (SSO) response is provided for protection of the City's storm water structures.

## Utilities - Water and Sewer Funds

### Summary of Expenditures by Fund:

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from prior Fiscal Year	Fiscal Year 2017-18 Estimated	% Change from prior Fiscal Year
<b>Water Funds:</b>							
Water Administration	\$ 151,819	\$ 190,649	\$ 249,500	\$ 252,700	1.3	\$ 252,800	0.0
Water Billing	311,823	379,915	390,700	392,200	0.4	393,100	0.2
Water Production	2,342,893	1,725,663	1,817,500	1,796,000	(1.2)	1,786,400	(0.5)
Water Transmission	485,037	483,332	488,100	481,400	(1.4)	484,700	0.7
<b>Total Water Funds</b>	<b>\$ 3,291,572</b>	<b>\$ 2,779,559</b>	<b>\$ 2,945,800</b>	<b>\$ 2,922,300</b>	<b>(0.8)</b>	<b>\$ 2,917,000</b>	<b>(0.2)</b>
<b>Sewer Funds:</b>							
Sewer	551,842	219,215	255,700	247,300	(3.3)	254,600	3.0
<b>Total Utilities Expenditures</b>	<b>\$ 3,843,414</b>	<b>\$ 2,998,774</b>	<b>\$ 3,201,500</b>	<b>\$ 3,169,600</b>	<b>(1.0)</b>	<b>\$ 3,171,600</b>	<b>0.1</b>

### Summary of Expenditures by Category (All Utilities Funds):

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from prior Fiscal Year	Fiscal Year 2017-18 Estimated	% Change from prior Fiscal Year
Personnel Services	\$ 636,294	\$ 698,328	\$ 611,800	\$ 614,300	0.4	\$ 622,200	1.3
Maintenance and Operations	3,206,658	2,297,294	2,589,700	2,555,300	(1.3)	2,549,400	(0.2)
Capital Outlay/Improvements	462	3,152	-	-	N/A	-	N/A
<b>Total Utilities Expenditures</b>	<b>\$ 3,843,414</b>	<b>\$ 2,998,774</b>	<b>\$ 3,201,500</b>	<b>\$ 3,169,600</b>	<b>(1.0)</b>	<b>\$ 3,171,600</b>	<b>0.1</b>



## Utilities - Water Administration

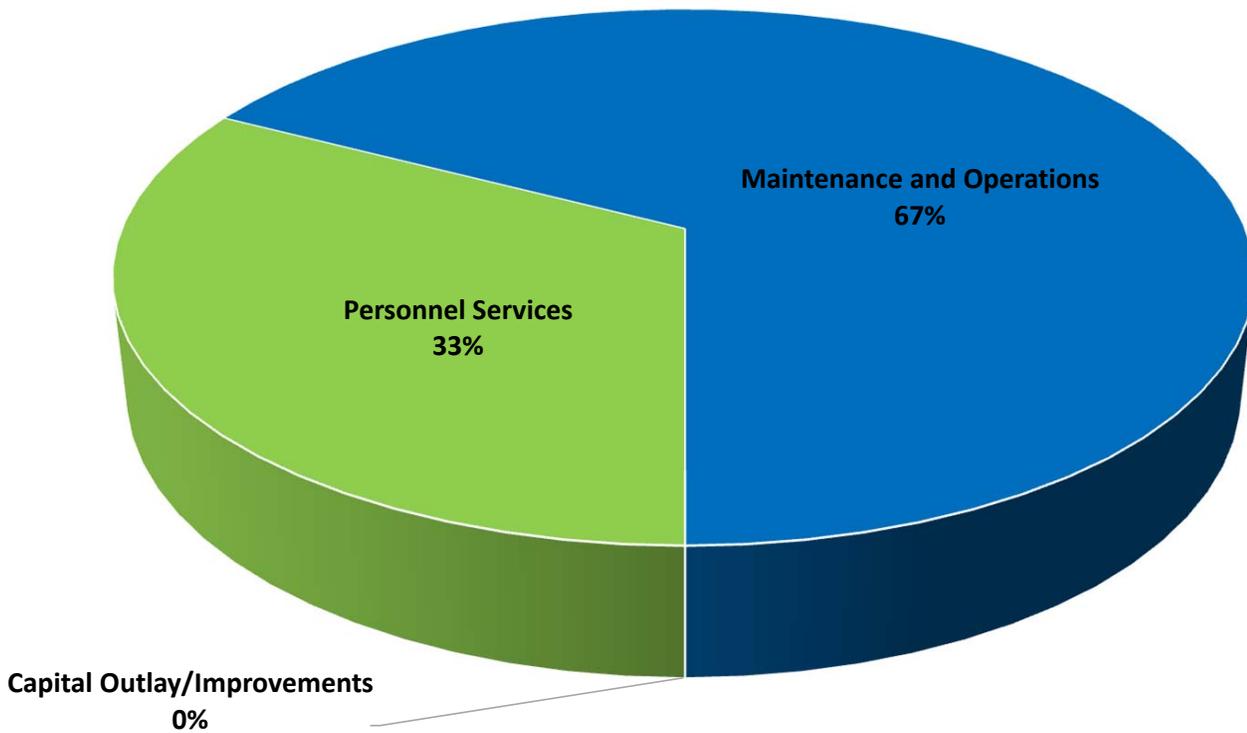
### Staffing and Financial Summary

050-430

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Community Services Director	0.20	0.20	0.20	0.20	-	0.20	-
Engineering Technician	0.30	0.30	0.30	0.30	-	0.30	-
Administrative Secretary	0.30	0.30	0.30	0.30	-	0.30	-
<b>Total</b>	<b>0.80</b>	<b>0.80</b>	<b>0.80</b>	<b>0.80</b>	<b>-</b>	<b>0.80</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 88,576	\$ 92,049	\$ 79,500	\$ 82,500	3.8	\$ 83,300	1.0
Maintenance and Operations	62,781	98,600	170,000	170,200	0.1	169,500	(0.4)
Capital Outlay/Improvements	462	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 151,819</b>	<b>\$ 190,649</b>	<b>\$ 249,500</b>	<b>\$ 252,700</b>	<b>1.3</b>	<b>\$ 252,800</b>	<b>0.0</b>

### Budget by Object





**DEPARTMENT:** Utilities  
**PROGRAM:** Water Administration

**Account Code:** 050-430

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 62,872	\$ 63,817	\$ 63,900	\$ 64,800	1.4	\$ 65,400	0.9
5300.00000	Overtime	-	299	500	500	-	500	-
5500.00000	Employee Benefits	25,704	27,933	-	-	N/A	-	N/A
5620.00000	Medical Dental Vision	-	-	6,100	7,600	24.6	7,600	-
5630.00000	Medicare	-	-	900	900	-	1,000	11.1
5640.00000	Retirement	-	-	7,000	7,500	7.1	7,600	1.3
5650.00000	Life/Disability Insurance	-	-	500	600	20.0	600	-
5910.00000	Cell Allowance	-	-	600	600	-	600	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>88,576</b>	<b>92,049</b>	<b>79,500</b>	<b>82,500</b>	<b>3.8</b>	<b>83,300</b>	<b>1.0</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 4,786	\$ 9,478	\$ 35,000	\$ 35,000	-	\$ 35,000	-
6040.00000	Computer Software Support	-	10,885	13,700	13,700	-	13,700	-
6200.00000	Meetings & Training	2,239	2,746	6,000	4,000	(33.3)	4,000	-
6220.00000	Publications & Dues	550	503	1,100	1,100	-	1,100	-
6500.00000	Office Supplies	826	550	1,000	1,000	-	1,000	-
6540.00000	Printing & Reproduction	3,167	1,830	4,500	4,500	-	4,500	-
6910.00000	Communications	404	1,816	10,400	10,800	3.8	10,800	-
7320.00000	Vehicle Operating Expense	-	11,720	21,600	21,600	-	21,600	-
7380.00000	Community Events	3,709	7,572	4,000	4,000	-	4,000	-
9750.00000	Departmental Overhead	19,000	19,000	19,000	19,000	-	19,000	-
9760.00000	General Overhead	22,000	22,000	44,300	44,300	-	44,300	-
9770.00000	Risk Management	2,900	5,500	8,000	9,700	21.3	9,000	(7.2)
9780.00000	Building Maintenance/Replacement	1,300	1,700	-	-	N/A	-	N/A
9810.00000	Technology Replacement	1,900	3,300	1,400	1,500	7.1	1,500	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>62,781</b>	<b>98,600</b>	<b>170,000</b>	<b>170,200</b>	<b>0.1</b>	<b>169,500</b>	<b>(0.4)</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 151,357</b>	<b>\$ 190,649</b>	<b>\$ 249,500</b>	<b>\$ 252,700</b>	<b>1.3</b>	<b>\$ 252,800</b>	<b>0.0</b>

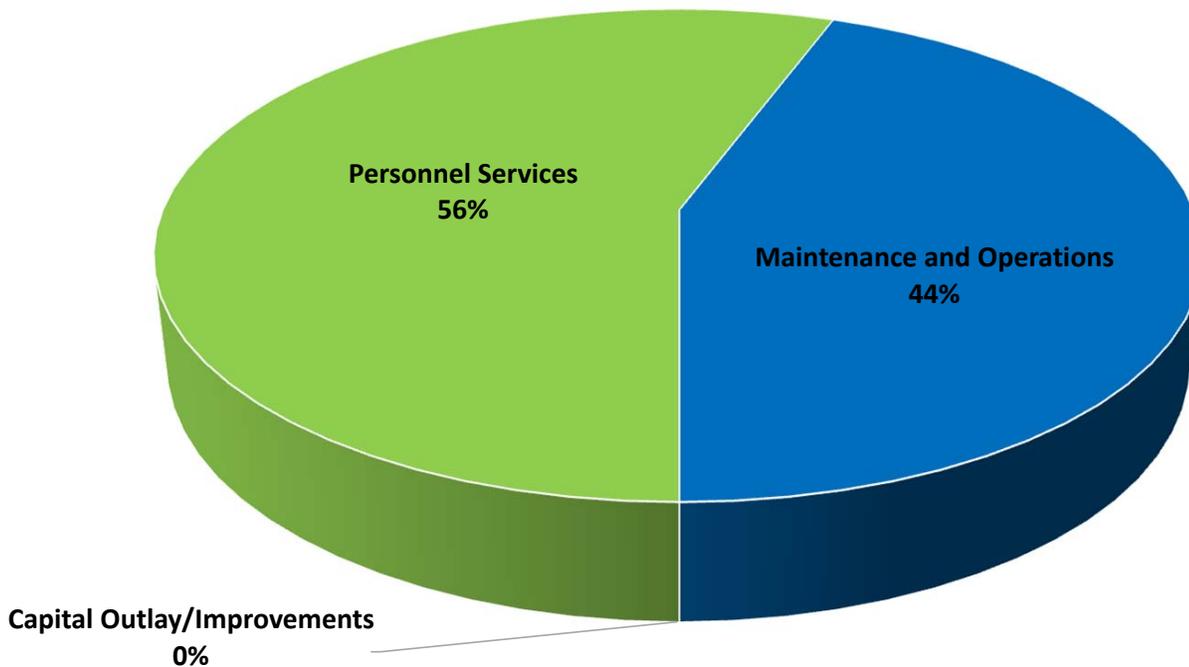


**Utilities - Water Billing**  
**Staffing and Financial Summary**  
**050-440**

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Community Services Director	0.00	0.05	0.05	0.05	-	0.05	-
Water Services Supervisor	0.40	0.40	0.40	0.40	-	0.40	-
Water Service Workers	1.20	1.20	1.20	1.20	0.0	1.20	-
Administrative Secretary	0.10	0.15	0.05	0.10	100.0	0.10	-
Administrative Services Director	0.00	0.05	0.05	0.10	100.0	0.10	-
Accounting Supervisor	0.00	0.18	0.18	0.18	-	0.18	-
Accounting Technician	0.15	0.15	0.15	0.15	-	0.15	-
Account Clerk	0.65	0.65	0.65	0.65	-	0.65	-
Management Analyst	0.00	0.05	0.00	0.00	N/A	0.00	N/A
Finance Director	0.15	0.00	0.00	0.00	N/A	0.00	N/A
<b>Total</b>	<b>2.65</b>	<b>2.88</b>	<b>2.73</b>	<b>2.83</b>	<b>3.7</b>	<b>2.83</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 211,565	\$ 259,920	\$ 219,300	\$ 218,400	(0.4)	\$ 221,600	1.5
Maintenance and Operations	100,258	119,995	171,400	173,800	1.4	171,500	(1.3)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 311,823</b>	<b>\$ 379,915</b>	<b>\$ 390,700</b>	<b>\$ 392,200</b>	<b>0.4</b>	<b>\$ 393,100</b>	<b>0.2</b>

**Budget by Object**





**DEPARTMENT: Utilities**  
**PROGRAM: Water Billing**

**Account Code: 050-440**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 150,324	\$ 179,965	\$ 176,900	\$ 171,300	(3.2)	\$ 174,200	1.7
5100.00000	Salaries - Part-time	-	-	-	-	N/A	-	N/A
5300.00000	Overtime	1,047	1,179	900	900	-	900	-
5500.00000	Employee Benefits	60,194	78,776	-	-	N/A	-	N/A
5200.00000	Special Pays	-	-	1,500	700	(53.3)	700	-
5620.00000	Medical Dental Vision	-	-	17,300	23,400	35.3	23,400	-
5630.00000	Medicare	-	-	2,600	2,500	(3.8)	2,600	4.0
5640.00000	Retirement	-	-	17,800	17,400	(2.2)	17,600	1.1
5643.00000	Deferred Compensation	-	-	500	500	-	500	-
5650.00000	Life/Disability Insurance	-	-	1,800	1,700	(5.6)	1,700	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>211,565</b>	<b>259,920</b>	<b>219,300</b>	<b>218,400</b>	<b>(0.4)</b>	<b>221,600</b>	<b>1.5</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 5,723	\$ 1,490	\$ 10,000	\$ 7,000	(30.0)	\$ 7,000	-
6040.00000	Computer Software Support	707	60	-	-	N/A	-	N/A
6200.00000	Meetings and Trainings	-	-	-	-	-	-	-
6230.00000	Uniforms	5,494	3,484	5,000	5,000	-	5,000	-
6500.00000	Office Supplies	1,213	577	2,000	1,500	(25.0)	1,500	-
6520.00000	Postage	-	2,214	1,000	1,000	-	1,000	-
6540.00000	Printing & Reproduction	146	378	500	500	-	500	-
6910.00000	Communications	-	-	-	-	N/A	-	N/A
7040.00000	Office Equipment Maintenance	7	-	-	-	-	-	-
7050.00000	Maintenance & Repair of Materials	-	2,500	-	2,500	N/A	2,500	-
7070.00000	Maintenance & Repair of Eqpt	-	-	1,500	1,500	-	1,500	-
7120.00000	Meter Maintenance	14,031	29,633	23,000	23,000	-	23,000	-
9750.00000	Departmental Overhead	32,000	32,000	32,000	32,000	-	32,000	-
9760.00000	General Overhead	27,000	27,000	64,100	64,100	-	64,200	0.2
9770.00000	Risk Management	6,700	11,700	28,400	34,200	20.4	31,800	(7.0)
9780.00000	Building Maintenance/Replacement	2,800	3,600	-	-	N/A	-	N/A
9810.00000	Technology Replacement	4,400	7,100	1,400	1,500	7.1	1,500	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>100,221</b>	<b>122,167</b>	<b>168,900</b>	<b>173,800</b>	<b>2.9</b>	<b>171,500</b>	<b>(1.3)</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 311,786</b>	<b>\$ 382,087</b>	<b>\$ 388,200</b>	<b>\$ 392,200</b>	<b>1.0</b>	<b>\$ 393,100</b>	<b>0.2</b>



## Utilities - Water Production

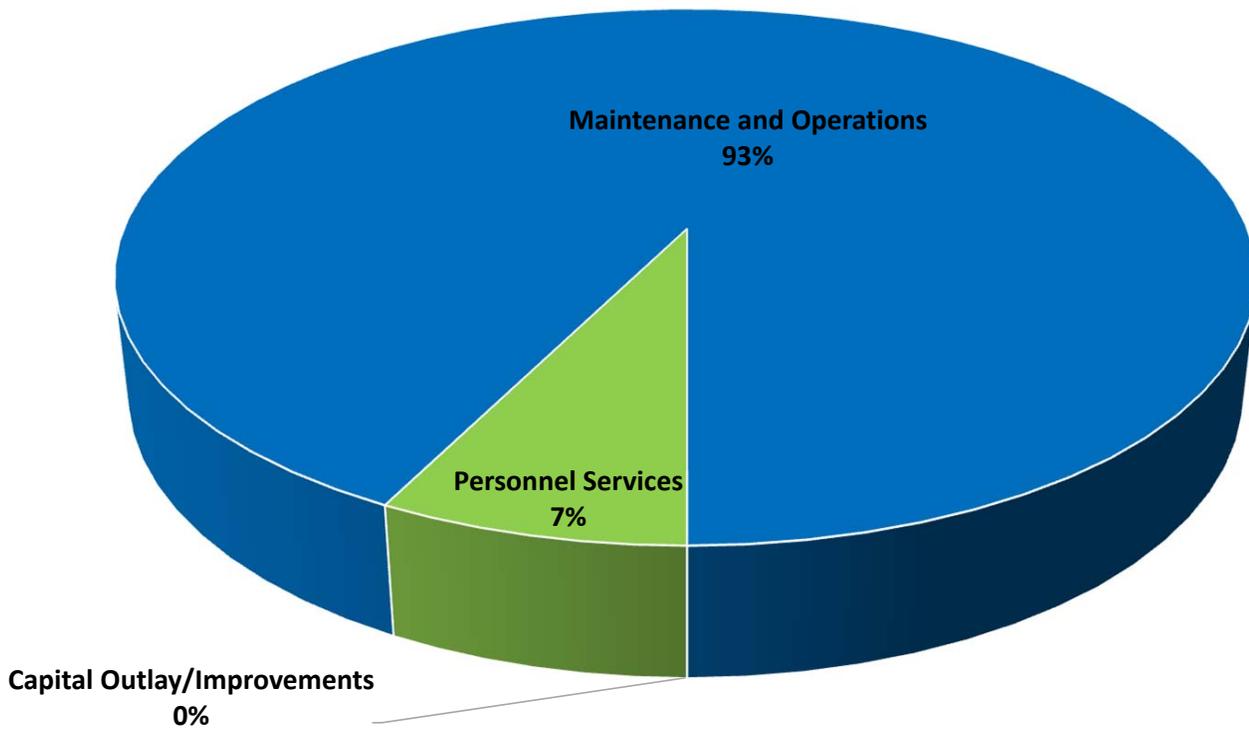
### Staffing and Financial Summary

050-450

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Community Services Supervisor	0.00	0.00	0.00	0.05	N/A	0.05	-
Water Services Supervisor	0.30	0.30	0.30	0.30	-	0.30	-
Water Service Workers	0.90	0.90	0.90	0.90	(0.0)	0.90	-
<b>Total</b>	<b>1.20</b>	<b>1.20</b>	<b>1.20</b>	<b>1.25</b>	<b>4.2</b>	<b>1.25</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 129,251	\$ 134,566	\$ 132,800	\$ 133,300	0.4	\$ 135,100	1.4
Maintenance and Operations	2,213,642	1,591,097	1,684,700	1,662,700	(1.3)	1,651,300	(0.7)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 2,342,893</b>	<b>\$ 1,725,663</b>	<b>\$ 1,817,500</b>	<b>\$ 1,796,000</b>	<b>(1.2)</b>	<b>\$ 1,786,400</b>	<b>(0.5)</b>

### Budget by Object





**DEPARTMENT: Utilities**  
**PROGRAM: Water Production**

**Account Code: 050-450**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 70,207	\$ 78,281	\$ 78,700	\$ 76,500	(2.8)	\$ 78,100	2.1
5200.00000	Special Pay (Standby)	30,046	21,067	32,000	32,000	-	32,000	-
5300.00000	Overtime	1,242	952	3,100	3,100	-	3,100	-
5500.00000	Employee Benefits	27,756	34,266	-	-	N/A	-	N/A
5200.00000	Special Pays	-	-	1,100	500	(54.5)	500	-
5620.00000	Medical Dental Vision	-	-	7,700	10,900	41.6	10,900	-
5630.00000	Medicare	-	-	1,700	1,600	(5.9)	1,700	6.3
5640.00000	Retirement	-	-	7,400	7,700	4.1	7,800	1.3
5643.00000	Deferred Compensation	-	-	300	200	(33.3)	200	-
5650.00000	Life/Disability Insurance	-	-	800	800	-	800	-
	<b>TOTAL PERSONNEL SERVICES</b>	129,251	134,566	132,800	133,300	0.4	135,100	1.4
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 51,147	\$ 41,659	\$ 33,500	\$ 33,500	-	\$ 33,500	-
6910.00000	Communications	971	1,803	10,000	1,400	(86.0)	1,400	-
6920.00000	Gas	679	1,307	3,700	3,700	-	3,700	-
7050.00000	Maintenance & Repair Materials	7,024	1,501	6,000	6,000	-	6,000	-
7070.00000	Maintenance & Repair of Eqpt	19,440	8,562	28,300	28,300	-	28,300	-
7100.00000	Pump & Well Repair	92,577	11,455	20,000	20,000	-	20,000	-
7250.00000	Small Tools & Equipment	437	292	-	-	N/A	-	N/A
7470.00000	Water Pumping Charge	495,321	798,406	536,300	536,300	-	536,300	-
7480.00000	Chlorination	28,753	24,205	47,500	33,800	(28.8)	33,800	-
7490.00000	Water Purchase - MWD	581,493	116,812	489,500	489,500	-	489,500	-
9750.00000	Departmental Overhead	24,900	24,900	24,900	24,900	-	24,900	-
9760.00000	General Overhead	63,000	63,000	244,000	244,000	-	244,400	0.2
9770.00000	Risk Management	43,300	69,200	12,600	15,100	19.8	14,100	(6.6)
9780.00000	Building Maintenance/Replacement	18,400	21,500	-	-	N/A	-	N/A
9790.00000	Vehicle Maintenance	5,600	-	-	-	N/A	-	N/A
9800.00000	Vehicle Replacement	2,000	2,000	2,300	-	(100.0)	-	N/A
9810.00000	Technology Replacement	28,600	41,700	1,400	1,500	7.1	1,500	-
9840.00000	Transfer out	750,000	362,795	224,700	224,700	-	213,900	(4.8)
985.00000	Water Capital Reserve	-	-	-	-	N/A	-	N/A
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	2,213,642	1,591,097	1,684,700	1,662,700	(1.3)	1,651,300	(0.7)
<b>CAPITAL OUTLAY/IMPROVEMENTS</b>								
8040.00000	Machinery & Equipment	-	-	-	-	N/A	-	N/A
	<b>TOTAL CAPITAL OUTLAY/IMPROVEMENTS</b>	-	-	-	-	N/A	-	N/A
<b>TOTAL EXPENDITURES</b>		<b>\$ 2,342,893</b>	<b>\$ 1,725,663</b>	<b>\$ 1,817,500</b>	<b>\$ 1,796,000</b>	<b>(1.2)</b>	<b>\$ 1,786,400</b>	<b>(0.5)</b>



## Utilities - Water Transmission

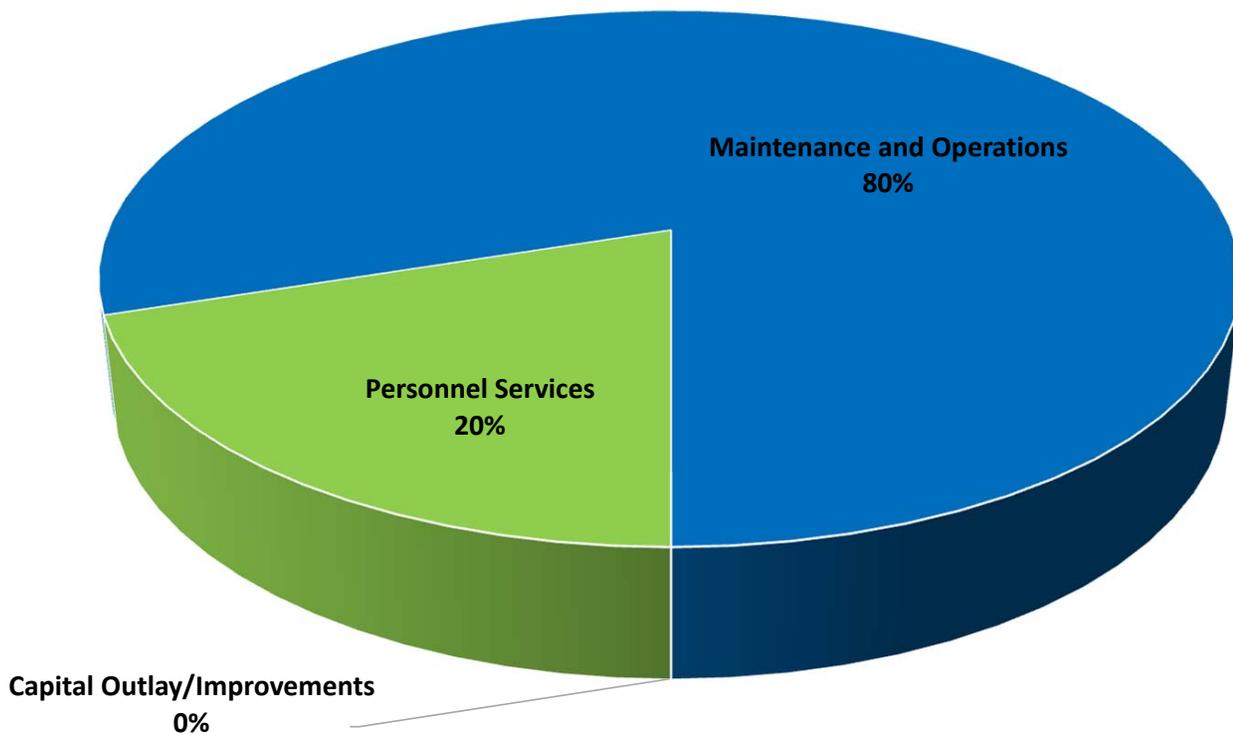
### Staffing and Financial Summary

050-460

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Water Services Supervisor	0.30	0.30	0.30	0.30	-	0.30	-
Water Service Workers	0.90	0.90	0.90	0.90	(0.0)	0.90	-
<b>Total</b>	<b>1.20</b>	<b>1.20</b>	<b>1.20</b>	<b>1.20</b>	<b>-</b>	<b>1.20</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 108,604	\$ 112,079	\$ 96,700	\$ 96,200	(0.5)	\$ 97,700	1.6
Maintenance and Operations	376,433	368,101	391,400	385,200	(1.6)	387,000	0.5
Capital Outlay/Improvements	-	3,152	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 485,037</b>	<b>\$ 483,332</b>	<b>\$ 488,100</b>	<b>\$ 481,400</b>	<b>(1.4)</b>	<b>\$ 484,700</b>	<b>0.7</b>

### Budget by Object





**DEPARTMENT: Utilities**  
**PROGRAM: Water Transmission**

**Account Code: 050-460**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 70,207	\$ 71,602	\$ 71,800	\$ 69,000	(3.9)	\$ 70,400	2.0
505.00000	Salary Savings Credit	-	-	-	-	N/A	-	N/A
5300.00000	Overtime	10,662	9,033	7,500	7,500	-	7,500	-
5500.00000	Employee Benefits	27,735	31,344	-	-	N/A	-	N/A
5200.00000	Special Pays	-	100	1,100	500	(54.5)	500	-
5620.00000	Medical Dental Vision	-	-	7,300	10,400	42.5	10,400	-
5630.00000	Medicare	-	-	1,200	1,100	(8.3)	1,100	-
5640.00000	Retirement	-	-	6,700	6,800	1.5	6,900	1.5
	Part time Retirement	-	-	-	-	N/A	-	N/A
5643.00000	Deferred Compensation	-	-	300	200	(33.3)	200	-
5650.00000	Life/Disability Insurance	-	-	800	700	(12.5)	700	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>108,604</b>	<b>112,079</b>	<b>96,700</b>	<b>96,200</b>	<b>(0.5)</b>	<b>97,700</b>	<b>1.6</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 71,879	\$ 22,237	\$ 28,200	\$ 28,200	-	\$ 28,200	-
6040.00000	Computer Software Support	-	-	-	-	N/A	-	N/A
6220.00000	Publications & Dues	413	-	-	-	N/A	-	N/A
6910.00000	Communications	2,292	2,248	2,400	2,400	-	2,400	-
6920.00000	Gas	210	208	300	300	-	300	-
6930.00000	Electric	137,489	165,377	138,700	133,200	(4.0)	135,900	2.0
7050.00000	Maintenance & Repair Materials	18,988	14,610	22,000	22,000	-	22,000	-
7070.00000	Maintenance & Repair of Eqpt	125	17,388	27,000	27,000	-	27,000	-
7110.00000	Hydrant Repair	11,084	9,619	12,000	12,000	-	12,000	-
7250.00000	Small Tools/Other Equipment	1,653	2,314	2,500	2,500	-	2,500	-
9750.00000	Departmental Overhead	24,000	24,000	24,000	24,000	-	24,000	-
9760.00000	General Overhead	59,000	59,000	104,100	104,100	-	104,200	0.1
9770.00000	Risk Management	9,400	16,800	12,100	14,500	19.8	13,500	(6.9)
9780.00000	Building Maintenance/Replacement	4,000	5,200	-	-	N/A	-	N/A
9790.00000	Vehicle Maintenance	10,700	-	-	-	N/A	-	N/A
9800.00000	Vehicle Replacement	19,000	19,000	16,700	13,500	(19.2)	13,500	-
9810.00000	Technology Replacement	6,200	10,100	1,400	1,500	7.1	1,500	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>376,433</b>	<b>368,101</b>	<b>391,400</b>	<b>385,200</b>	<b>(1.6)</b>	<b>387,000</b>	<b>0.5</b>
<b>CAPITAL OUTLAY/IMPROVEMENTS</b>								
8030.00000	Office Equipment	-	-	-	-	N/A	-	N/A
8040.00000	Machinery & Equipment	-	3,152	-	-	N/A	-	N/A
	<b>TOTAL CAPITAL OUTLAY/IMPROVEMENTS</b>	<b>-</b>	<b>3,152</b>	<b>-</b>	<b>-</b>	<b>N/A</b>	<b>-</b>	<b>N/A</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 485,037</b>	<b>\$ 483,332</b>	<b>\$ 488,100</b>	<b>\$ 481,400</b>	<b>(1.4)</b>	<b>\$ 484,700</b>	<b>0.7</b>



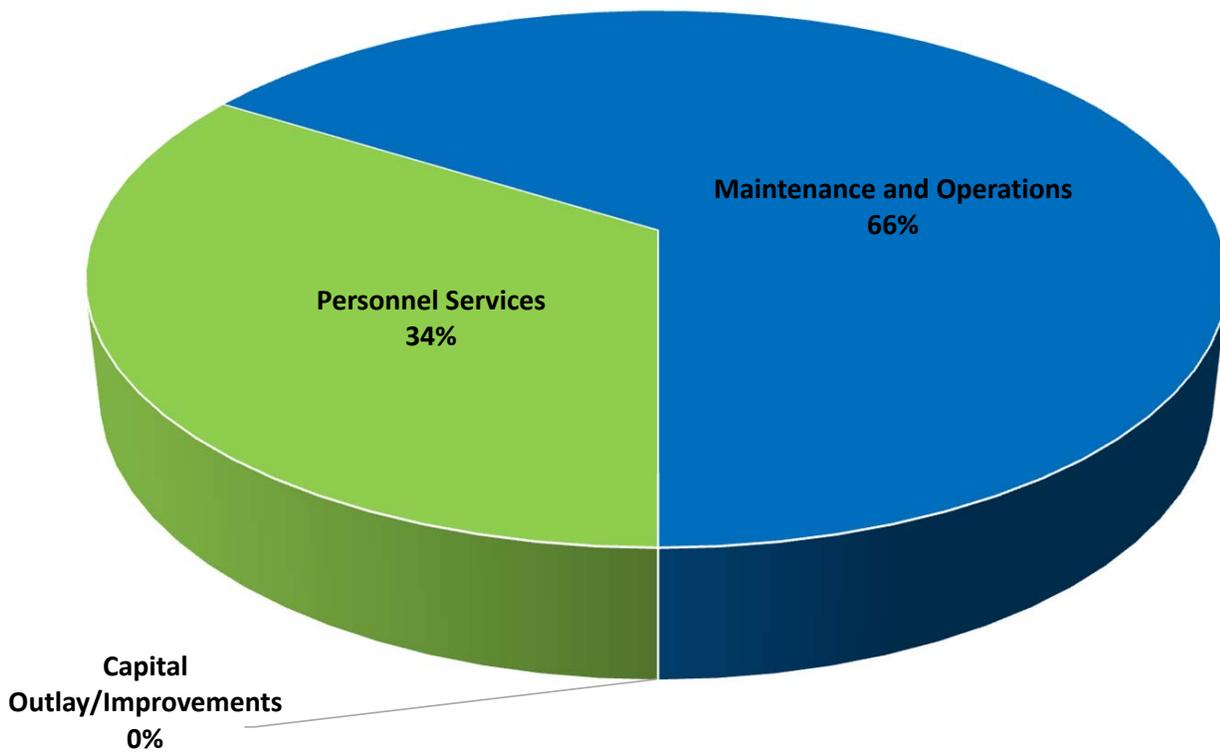
**Utilities - Sewer**  
**Staffing and Financial Summary**

051-480

	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Authorized	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Staffing Summary</b>							
Community Services Director	0.10	0.10	0.10	0.10	-	0.10	-
Maintenance Supervisor	0.40	0.40	0.40	0.40	-	0.40	-
Engineering Technician	0.10	0.10	0.10	0.10	-	0.10	-
Administrative Secretary	0.10	0.10	0.10	0.10	-	0.10	-
Accounting Technician	0.05	0.05	0.05	0.05	-	0.05	-
Account Clerk	0.10	0.10	0.10	0.10	-	0.10	-
Finance Director	0.05	0.00	0.00	0.00	N/A	0.00	N/A
<b>Total</b>	<b>0.90</b>	<b>0.85</b>	<b>0.85</b>	<b>0.85</b>	<b>-</b>	<b>0.85</b>	<b>-</b>

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>Financial Summary by Object</b>							
Personnel Services	\$ 98,298	\$ 99,714	\$ 83,500	\$ 83,900	0.5	\$ 84,500	0.7
Maintenance and Operations	453,544	119,501	172,200	163,400	(5.1)	170,100	4.1
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 551,842</b>	<b>\$ 219,215</b>	<b>\$ 255,700</b>	<b>\$ 247,300</b>	<b>(3.3)</b>	<b>\$ 254,600</b>	<b>3.0</b>

**Budget by Object**





**DEPARTMENT: Utilities**  
**PROGRAM: Sewer**

**Account Code: 052-480**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>PERSONNEL SERVICES</b>								
5010.00000	Salaries - Full-time	\$ 68,490	\$ 68,356	\$ 68,800	\$ 67,400	(2.0)	\$ 67,900	0.7
5300.00000	Overtime	1,806	1,436	-	-	N/A	-	N/A
5500.00000	Employee Benefits	28,002	29,922	-	-	N/A	-	N/A
5620.00000	Medical Dental Vision	-	-	5,400	6,900	27.8	6,900	-
5630.00000	Medicare	-	-	1,000	1,000	-	1,000	-
5640.00000	Retirement	-	-	7,500	7,700	2.7	7,800	1.3
5643.00000	Deferred Compensation	-	-	300	300	-	300	-
5650.00000	Life/Disability Insurance	-	-	500	600	20.0	600	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>98,298</b>	<b>99,714</b>	<b>83,500</b>	<b>83,900</b>	<b>0.5</b>	<b>84,500</b>	<b>0.7</b>
<b>MAINTENANCE AND OPERATIONS</b>								
6000.00000	Professional Contract Services	\$ 42,953	\$ 11,879	\$ 30,000	\$ 30,000	-	\$ 30,000	-
6040.00000	Computer Software Support	-	-	11,000	11,000	-	11,000	-
6200.00000	Meetings & Training	100	515	2,000	2,000	-	2,000	-
6220.00000	Publications & Dues	-	549	1,600	1,600	-	1,600	-
6230.00000	Uniforms	-	-	2,500	2,500	-	2,500	-
6910.00000	Communications	1,315	1,407	3,400	3,400	-	3,400	-
7050.00000	Maintenance & Repair Materials	51	-	2,000	2,000	-	2,000	-
7070.00000	Maintenance & Repair Equipment	-	-	2,500	2,500	-	2,500	-
7320.00000	Vehicle Operating Expense	-	65	2,600	2,600	-	2,600	-
9750.00000	Departmental Overhead	2,200	2,200	2,200	2,200	-	2,200	-
9760.00000	General Overhead	10,000	10,000	29,100	29,100	-	29,400	1.0
9770.00000	Risk Management	6,600	5,500	8,500	10,300	21.2	9,600	(6.8)
9780.00000	Building Maintenance/Replacement	2,800	1,700	-	-	N/A	-	N/A
9790.00000	Vehicle Maintenance	5,125	-	-	-	N/A	-	N/A
9800.00000	Vehicle Replacement	3,000	3,000	3,000	-	(100.0)	-	N/A
9810.00000	Technology Replacement	4,400	3,300	1,400	1,500	7.1	1,500	-
9840.00000	Transfer out	375,000	79,386	70,400	62,700	(10.9)	69,800	11.3
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>453,544</b>	<b>119,501</b>	<b>172,200</b>	<b>163,400</b>	<b>(5.1)</b>	<b>170,100</b>	<b>4.1</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 551,842</b>	<b>\$ 219,215</b>	<b>\$ 255,700</b>	<b>\$ 247,300</b>	<b>(3.3)</b>	<b>\$ 254,600</b>	<b>3.0</b>

## Internal Service Funds

### About Internal Service Funds

**Risk Management (Insurance):** This program centralizes the payment of and accounting for the City's automotive liability, general liability, property/machinery insurance, workers compensation insurance, and employee bonds as a member of the California Joint Powers Insurance Authority (CJPIA). These costs are distributed to all City programs on a pro-rata basis. The premiums are then paid directly from this account.

**Technology Replacement:** This program centralizes the payment of and accounting for the City's technology infrastructure replacement expenses. Each department annually contributes to this program on a pro rata basis. The costs for replacement equipment are then paid directly from this program.

**Vehicle Replacement:** This is the central account for all departments for vehicle replacement. Maintenance, operation, repair expenses have been included in departmental budgets. Money is transferred into this Fund from individual departments for the purchase of new vehicles. Departmental transfers represent a pro rata share of all costs.

## Internal Service Funds

**Summary of Expenditures by Fund:**

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from prior Fiscal Year	Fiscal Year 2017-18 Estimated	% Change from prior Fiscal Year
Risk Management (Insurance)	\$ 258,200	\$ 861,653	\$ 1,289,500	\$ 1,106,900	(14.2)	\$ 1,047,100	(5.4)
Vehicle Replacement	238,946	135,401	60,000	222,000	270.0	149,000	(32.9)
Technology Replacement	178,202	196,016	121,500	80,000	(34.2)	45,400	(43.3)
<b>Total Internal Service Fund Expenditures</b>	<b>\$ 675,348</b>	<b>\$ 1,193,070</b>	<b>\$ 1,471,000</b>	<b>\$ 1,408,900</b>	<b>(4.2)</b>	<b>\$ 1,241,500</b>	<b>(11.9)</b>

**Summary of Expenditures by Category (All Internal Service Funds):**

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from prior Fiscal Year	Fiscal Year 2017-18 Estimated	% Change from prior Fiscal Year
Personnel Services	\$ -	\$ 286,877	\$ 596,800	\$ 343,500	(42.4)	\$ 400,000	16.4
Maintenance and Operations	\$ 426,493	\$ 574,776	\$ 692,700	\$ 763,400	10.2	\$ 647,100	(15.2)
Capital Outlay/Improvements	\$ 248,855	\$ 331,417	\$ 181,500	\$ 302,000	66.4	\$ 194,400	(35.6)
<b>Total Internal Service Fund Expenditures</b>	<b>\$ 675,348</b>	<b>\$ 1,193,070</b>	<b>\$ 1,471,000</b>	<b>\$ 1,408,900</b>	<b>(4.2)</b>	<b>\$ 1,241,500</b>	<b>(11.9)</b>



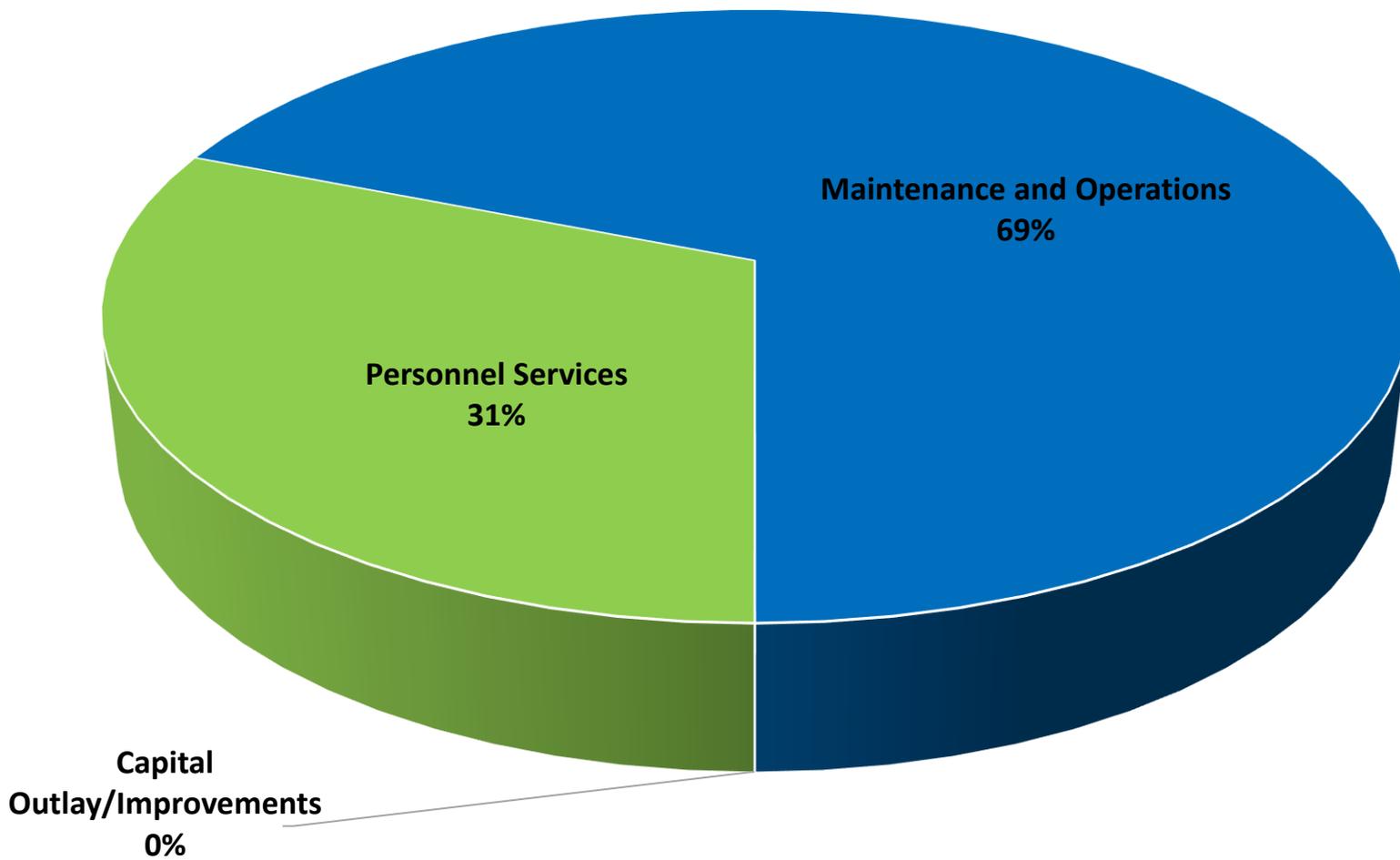
## Internal Service Funds - Risk Management (Insurance)

### Staffing and Financial Summary

060-610

Financial Summary by Object	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
Personnel Services	\$ -	\$ 286,877	\$ 596,800	\$ 343,500	(42.4)	\$ 400,000	16.4
Maintenance and Operations	258,200	574,776	692,700	763,400	10.2	647,100	(15.2)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 258,200</b>	<b>\$ 861,653</b>	<b>\$ 1,289,500</b>	<b>\$ 1,106,900</b>	<b>(14.2)</b>	<b>\$ 1,047,100</b>	<b>(5.4)</b>

### Budget by Object





**DEPARTMENT:** Internal Service Funds  
**PROGRAM:** Risk Management (Insurance)

**Account Code:** 060-610

Code	Description	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Projected	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
<b>PERSONNEL SERVICES</b>								
5610.00000	Workers Compensation/Claims	\$ -	\$ 286,877	\$ 596,800	\$ 343,500	(42.4)	\$ 400,000	16.4
	<b>TOTAL PERSONNEL SERVICES</b>	\$ -	\$ 286,877	\$ 596,800	\$ 343,500	(42.4)	\$ 400,000	16.4
<b>MAINTENANCE AND OPERATIONS</b>								
6200.00000	Meetings & Training	\$ 2,000	\$ 3,550	\$ 5,000	\$ 5,000	-	\$ 5,000	-
7300.00000	Automotive Insurance & Claims	2,000	3,000	3,000	3,000	-	3,000	-
7310.00000	Liability Insurance & Claims	254,200	568,226	684,700	755,400	10.3	639,100	(15.4)
7330.00000	Special Departmental Supplies	-	-	-	-	N/A	-	N/A
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	258,200	574,776	692,700	763,400	10.2	647,100	(15.2)
<b>TOTAL EXPENDITURES</b>		\$ 258,200	\$ 861,653	\$ 1,289,500	\$ 1,106,900	(14.2)	\$ 1,047,100	(5.4)



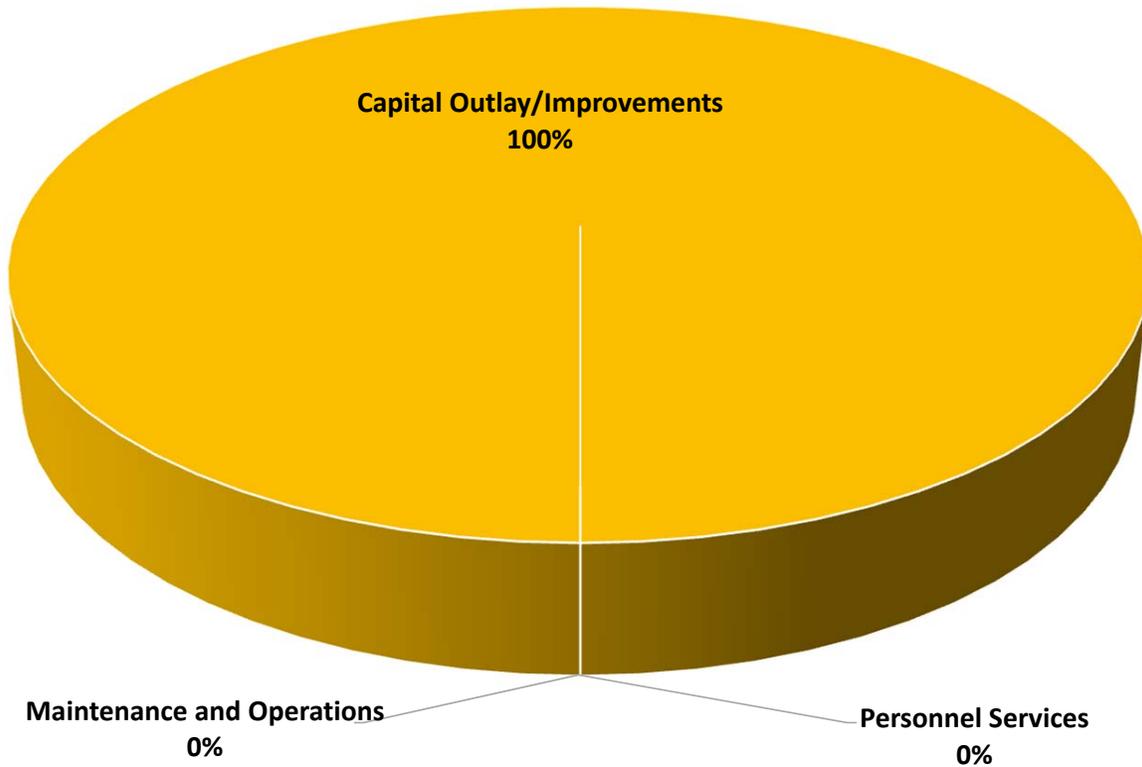
## Internal Service Funds - Vehicle Replacement

### Staffing and Financial Summary

063-630

Financial Summary by Object	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
Personnel Services	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
Maintenance and Operations	168,293	-	-	-	N/A	-	N/A
Capital Outlay/Improvements	70,653	135,401	60,000	222,000	270.0	149,000	(32.9)
<b>Total</b>	<b>\$ 238,946</b>	<b>\$ 135,401</b>	<b>\$ 60,000</b>	<b>\$ 222,000</b>	<b>270.0</b>	<b>\$ 149,000</b>	<b>(32.9)</b>

### Budget by Object





**DEPARTMENT:** Internal Service Funds  
**PROGRAM:** Vehicle Replacement

**Account Code:** 063-630

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>MAINTENANCE AND OPERATIONS</b>								
7320.00000	Vehicle Operating Expense	\$ 168,293	\$ -	\$ -	\$ -	N/A	\$ -	N/A
	<b>OPERATIONS</b>	168,293	-	-	-	N/A	-	N/A
<b>CAPITAL OUTLAY/IMPROVEMENTS</b>								
8050.00000	Vehicles	70,653	135,401	60,000	222,000	270.0	149,000	(32.9)
	<b>TOTAL CAPITAL OUTLAY/ IMPROVEMENTS</b>	70,653	135,401	60,000	222,000	270.0	149,000	(32.9)
<b>TOTAL EXPENDITURES</b>		<b>\$ 238,946</b>	<b>\$ 135,401</b>	<b>\$ 60,000</b>	<b>\$ 222,000</b>	<b>270.0</b>	<b>\$ 149,000</b>	<b>(32.9)</b>



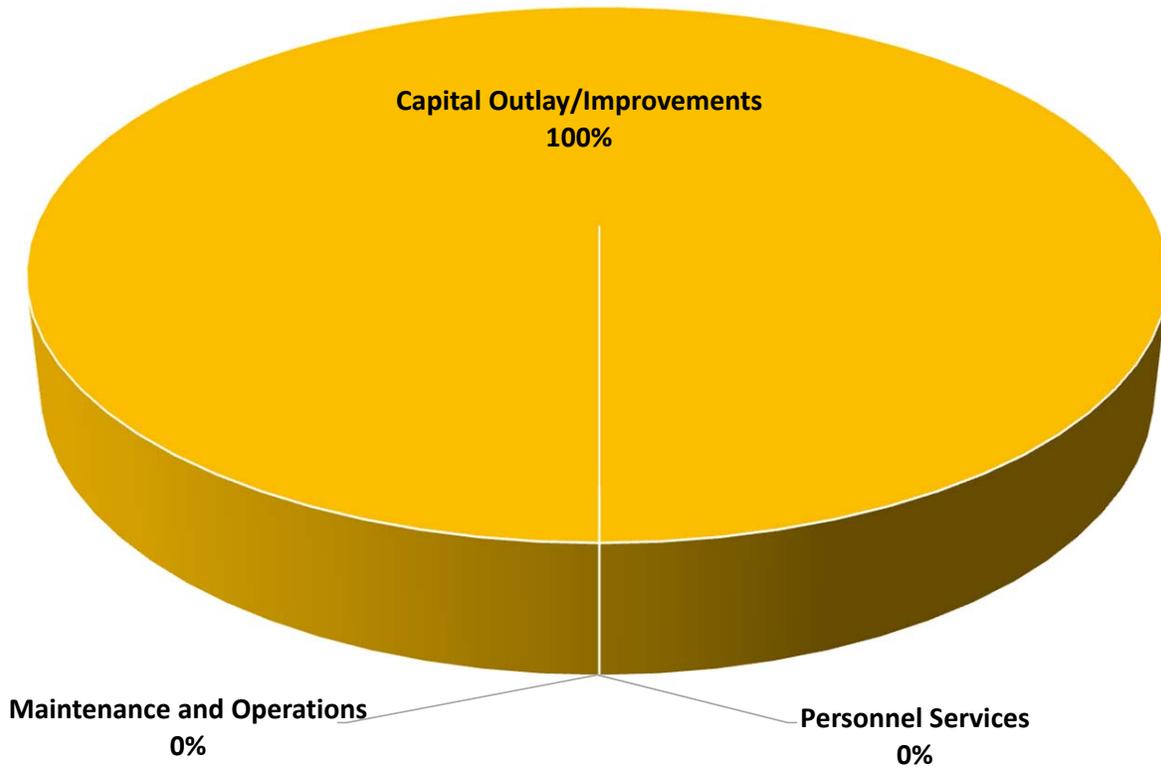
## Internal Service Funds - Technology Replacement

### Staffing and Financial Summary

064-650

Financial Summary by Object	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Amended	Fiscal Year 2016-17 Proposed	% Change from Prior Yr	Fiscal Year 2017-18 Estimated	% Change from Prior Yr
Personnel Services	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
Maintenance and Operations	-	-	-	-	N/A	-	N/A
Capital Outlay/Improvements	178,202	196,016	121,500	80,000	(34.2)	45,400	(43.3)
<b>Total</b>	<b>\$ 178,202</b>	<b>\$ 196,016</b>	<b>\$ 121,500</b>	<b>\$ 80,000</b>	<b>(34.2)</b>	<b>\$ 45,400</b>	<b>(43.3)</b>

### Budget by Object





**DEPARTMENT:** Internal Services  
**PROGRAM:** Technology Replacement

**Account Code:** 064-650

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	from Prior Yr	2017-18 Estimated	from Prior Yr
<b>CAPITAL OUTLAY/IMPROVEMENTS</b>								
8030.00000	Office Equipment	\$ 178,202	\$ 196,016	\$ 121,500	\$ 80,000	(34.2)	\$ 45,400	(43.3)
	<b>TOTAL CAPITAL OUTLAY IMPROVEMENTS</b>	178,202	196,016	121,500	80,000	(34.2)	45,400	(43.3)
	<b>TOTAL EXPENDITURES</b>	\$ 178,202	\$ 196,016	\$ 121,500	\$ 80,000	(34.2)	\$ 45,400	(43.3)

## Capital Improvement Program

### About Capital Improvement Program

The Capital Improvement Program (CIP) is a multi-year program aimed at upgrading and expanding City facilities, buildings, grounds, streets, parks and roads. The intent of the CIP is to serve as a guide to meet the demand for capital improvements throughout the City, as well as in the replacement and repair of the City's infrastructure. The City of La Palma has committed to funding a robust Capital Improvement Program and ensuring funds are appropriately allocated to the Capital Outlay Reserve Fund. However, available funding is not sufficient to consider worthy and valuable projects that exceed the funding available at any one time.

A base has been established with a 10-year CIP, with the first 5 Years included in this budget document, which assigns a preliminary schedule, provides a description of the projects, and estimates costs of these projects.



## Capital Improvement Plan 5 Year Project Summary

### About Capital Improvement Plan

The Capital Improvement Plan represents City Council approved projects and includes each of the project's total costs and the estimated funding requirements for the next five years. Projects are funded by various sources, as noted in the following Project Funding Summary. Funding sources include, but are not limited to: State Highway Users Tax (i.e., Gas

PROJECTS	Adopted / Estimated				
	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21
	Proposed	Estimated	Estimated	Estimated	Estimated
<b>Water System Improvements</b>	479,000	400,500	425,000	170,000	100,000
<b>Sewer System Improvements</b>	453,900	335,700	285,000	285,000	285,000
<b>Facilities</b>					
City Yard	119,000	82,800	-	-	-
Community Center and Parks	-	-	185,000	-	95,000
City Hall	795,000	75,000	415,000	75,000	75,000
Police Facilities	-	-	30,000	-	-
5410-14 La Palma Ave.	-	-	-	25,000	-
<b>Arterial Street Rehabilitation</b>	2,723,000	1,065,000	450,000	415,000	775,000
<b>Residential Street Rehabilitation</b>	125,000	125,000	375,000	325,000	355,000
<b>Street Light &amp; Intersection Improvements</b>	981,800	-	-	-	-
<b>Total Capital Improvement Plan</b>	<b>\$ 5,676,700</b>	<b>\$ 2,084,000</b>	<b>\$ 2,165,000</b>	<b>\$ 1,295,000</b>	<b>\$ 1,685,000</b>

FUNDING SOURCE	Adopted / Estimated				
	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21
	Proposed	Estimated	Estimated	Estimated	Estimated
<b>Capital Outlay Reserve (COR)</b>	2,658,300	497,800	1,067,400	499,200	943,500
<b>Gas Tax/HUTA</b>	28,200	30,500	31,100	31,700	32,300
<b>Measure M</b>	1,917,300	819,500	356,500	309,100	324,200
<b>Sewer</b>	453,900	335,700	285,000	285,000	285,000
<b>Water</b>	479,000	400,500	425,000	245,000	100,000
<b>CDBG Grant</b>	200,000	-	-	-	-
<b>Total Capital Improvement Plan</b>	<b>\$ 5,736,700</b>	<b>\$ 2,084,000</b>	<b>\$ 2,165,000</b>	<b>\$ 1,370,000</b>	<b>\$ 1,685,000</b>



## Capital Improvement Plan 5 Year Project Summary

### Water System Improvements

#### Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2016-17 Proposed	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated	Fiscal Year 2020-21 Estimated
<b>SCADA IMPROVEMENTS</b> Development and installation of new PLC for Walker Well and chemical feed systems and installation of new communications modem. Development and installation of new PLC for City Yard Booster Station, completion of programming SCADA screens and integration of electrical generator, ATS, and related equipment to complete the current project.  #055-900-9022-00000	Water Capital	60,000	60,000				
	<b>Total</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>				
<b>ONGOING SCADA IMPROVEMENTS</b> Includes development and integration of SCADA with new and existing equipment.	Water Capital	50,000			25,000		25,000
	<b>Total</b>	<b>\$ 50,000</b>			<b>\$ 25,000</b>		<b>\$ 25,000</b>
<b>CITY YARD RESERVOIR ASSESSMENT</b> - Condition assessment and recommendations to rehabilitate the City Yard Reservoir as it approaches 50 year service life.	Water Capital	25,000		25,000			
	<b>Total</b>	<b>\$ 25,000</b>		<b>\$ 25,000</b>			
<b>CITY YARD RESERVOIR REHAB</b> Rehabilitation based on recommendations from condition assessment.	Water Capital	100,000			100,000		
	<b>Total</b>	<b>\$ 100,000</b>			<b>\$ 100,000</b>		
<b>WATER TREATMENT PRELIMINARY DESIGN</b> Preliminary design to define footprint and costs and 30% designs and specifications.	Water Capital	75,000			75,000		
	<b>Total</b>	<b>\$ 75,000</b>			<b>\$ 75,000</b>		



## Capital Improvement Plan 5 Year Project Summary

### Water System Improvements

#### Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2016-17 Proposed	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated	Fiscal Year 2020-21 Estimated
<b>WATER TREATMENT ENGINEERING</b> Development of plans and specifications for Water Treatment Plant construction at City Yard facility.	Water Capital	150,000				150,000	
<b>Total</b>		<b>\$ 150,000</b>				<b>\$ 150,000</b>	
<b>CITY YARD WELL PUMP REPLACEMENT</b> Replacement of deep well pump and motor, historically we average every 5 years. Last performed in FY 13/14.	Water Capital	75,000			75,000		
<b>Total</b>		<b>\$ 75,000</b>			<b>\$ 75,000</b>		
<b>WALKER WELL PUMP REPLACEMENT</b> Replacement of deep well pump and motor, historically we average every 5 years. Last performed in FY 11/12. #055-900-7100-00000	Water Capital	75,000	75,000				
<b>Total</b>		<b>\$ 75,000</b>	<b>\$ 75,000</b>				
<b>PIPELINE CONDITION ASSESSMENT</b> Condition assessment of water mains in the distribution system to determine replacement schedule, to be performed before Water Master Plan update. #055-900-8432-00000	Water Capital	75,000	75,000				
<b>Total</b>		<b>\$ 75,000</b>	<b>\$ 75,000</b>				
<b>RESERVOIR COATING</b> Tenemic coatings for both water reservoirs at City Yard and Walker Street. Should be performed after City Yard rehabilitation project is completed.	Water Capital	70,000			70,000		
<b>Total</b>		<b>\$ 70,000</b>			<b>\$ 70,000</b>		



## Capital Improvement Plan 5 Year Project Summary

### Water System Improvements

#### Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2016-17 Proposed	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated	Fiscal Year 2020-21 Estimated
<b>RESERVOIR MIXERS</b> Replacement of two Reservoir Management Systems at City Yard and Walker Street. Should be completed after City Yard rehabilitation project is completed.	Water Capital	60,000			60,000		
	<b>Total</b>	<b>\$ 60,000</b>			<b>\$ 60,000</b>		
<b>CITY YARD PAVEMENT</b> 50% portion for the pavement repairs at the City Yard including a complete rebuild in FY 16/17 and an overlay in FY 22/23.	Water Capital	53,500	53,500				
#055-900-8434-00000	<b>Total</b>	<b>\$ 53,500</b>	<b>\$ 53,500</b>				
<b>CITY YARD STORAGE BUNKER W/ROOF</b> 50% portion of outdoor storage bunker for trash and other raw materials. The roof is necessary to meet NPDES requirements.	Water Capital	\$ 19,500	\$ 19,500				
#055-900-8434-00000	<b>Total</b>	<b>\$ 19,500</b>	<b>\$ 19,500</b>				
<b>CITY YARD STORM DRAINS</b> 50% portion of the installation of new storm drain interceptors and clarifiers at the City Yard.	Water Capital	46,000	46,000				
#055-900-8434-00000	<b>Total</b>	<b>\$ 46,000</b>	<b>\$ 46,000</b>				
<b>CITY YARD INTERIOR IMPROVEMENTS</b> ADA, Redesign, paint, restrooms, flooring, kitchen, offices (includes FY 15/16 carryover)	Water Capital Fund	103,500		103,500			
	<b>Total</b>	<b>\$ 103,500</b>		<b>\$ 103,500</b>			



## Capital Improvement Plan 5 Year Project Summary

### Water System Improvements

#### Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2016-17 Proposed	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated	Fiscal Year 2020-21 Estimated
<b>WATER VALVES &amp; SEWER MANHOLES</b> Raise and repair water valves and sewer manholes (In conjunction with the residential pavement management program)  #055-900-8130-00000	Water Capital	100,000	20,000	20,000	20,000	20,000	20,000
	<b>Total</b>	<b>\$ 100,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
<b>WATER MASTER PLAN</b> Engineering report to develop an update for the Water System Master Plan.	Water Capital			\$ 125,000			
	<b>Total</b>	<b>\$ 125,000</b>		<b>\$ 125,000</b>			
<b>URBAN WATER MASTER PLAN</b> Required by Department of Water Resources.	Water Capital	55,000					55,000
	<b>Total</b>	<b>\$ 55,000</b>					<b>\$ 55,000</b>
<b>WATER RATE STUDY</b> Study to determine if current rates are structured to fund operations and CIP budgets properly. Typically performed every 5 years.	Water Capital	90,000		\$ 90,000			
	<b>Total</b>	<b>\$ 90,000</b>				<b>\$ -</b>	
<b>WATER BILLING</b> Utilizing the City's new financial software system to add the water billing module to bring customer utility billing in-house. Goal to improve both efficiency and customer service.	Water Capital	\$ 70,000		\$ 70,000			
	<b>Total</b>	<b>\$ 70,000</b>		<b>\$ 70,000</b>			
<b>WATER SYSTEM INVENTORY &amp; VALUATION</b> Inventory and valuation study in conjunction with the Master Plan and GIS for integration into SEDARU water management software.	Water Capital	35,000		35,000			
	<b>Total</b>	<b>\$ 35,000</b>		<b>\$ 35,000</b>			



## Capital Improvement Plan 5 Year Project Summary

### Water System Improvements

#### Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2016-17 Proposed	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated	Fiscal Year 2020-21 Estimated
<b>WATER LOSS AUDIT</b> Mandated study to audit water loss in the system. #055-900-9342-00000	Water Capital	52,000	30,000	22,000			
	<b>Total</b>	<b>\$ 52,000</b>	<b>\$ 30,000</b>	<b>\$ 22,000</b>			
<b>183rd STREET WATER REPAIR</b> Permanent repairs to the emergency temporary repairs conducted in Dec. 2015. #055-900-9131-00000	Water Capital	100,000	100,000				
	<b>Total</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>				
<b>TOTAL WATER SYSTEM IMPROVEMENTS</b>		<b>\$ 1,664,500</b>	<b>\$ 479,000</b>	<b>\$ 400,500</b>	<b>\$ 425,000</b>	<b>\$ 170,000</b>	<b>\$ 100,000</b>



## Capital Improvement Plan 5 Year Project Summary

### Sewer System Improvements

#### Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Fiscal Year 2016-17 Proposed	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated	Fiscal Year 2020-21 Estimated
<b>SEWER DEFICIENCY REPAIRS</b> Repair identified deficiencies via spot repairs, CIPP or replacement, as necessary, per Sewer Master Plan <b>(Ongoing)</b>	Sewer Capital	730,000	250,000	120,000	120,000	120,000	120,000
#056-900-9050-00000	<b>Total</b>	<b>\$ 730,000</b>	<b>\$ 250,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>
<b>WATER VALVES &amp; SEWER MANHOLES</b> Raise and repair water valves and sewer manholes (In conjunction with the residential pavement management program)	Sewer Capital	150,000	30,000	30,000	30,000	30,000	30,000
#056-900-8130-00000	<b>Total</b>	<b>\$ 150,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
<b>GREASE &amp; ENCRUSTATION REMOVAL</b> Clean sewer lines, as necessary, to remove encrustation from sewer pipes per Sewer Master Plan <b>(Ongoing)</b>	Sewer Capital	375,000	75,000	75,000	75,000	75,000	75,000
#056-900-9060-00000	<b>Total</b>	<b>\$ 375,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>
<b>SEWER SYSTEM EVALUATION &amp; CCTV REVIEW (Ongoing)</b>	Sewer Capital	300,000	60,000	60,000	60,000	60,000	60,000
#056-900-9062-00000	<b>Total</b>	<b>\$ 300,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>
<b>SEDARU UTILITY MANAGEMENT SOFTWARE</b> To complete project with inclusion of the City's sewer infrastructure.	Sewer Capital	35,000	35,000				
#056-900-9172-00000	<b>Total</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>				
<b>CITY YARD STORAGE BUNKER W/ROOF</b> 10% portion of outdoor storage bunker for trash and other raw materials. The roof is necessary to meet NPDES requirements.	Sewer Capital	3,900	3,900				
#056-900-8434-00000	<b>Total</b>	<b>\$ 3,900</b>	<b>\$ 3,900</b>				



## Capital Improvement Plan 5 Year Project Summary

### Sewer System Improvements

#### Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2016-17 Proposed	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated	Fiscal Year 2020-21 Estimated
<b>CITY YARD INTERIOR IMPROVEMENTS</b> ADA, Redesign, paint, restrooms, flooring, kitchen, offices (includes FY 15/16 carryover)	Sewer Capital	20,700		20,700			
	<b>Total</b>	<b>\$ 20,700</b>		<b>\$ 20,700</b>			
<b>SEWER SYSTEM INVENTORY &amp; VALUATION</b> Inventory and valuation study in conjunction with the Master Plan and GIS for integration into SEDARU water management software.	Sewer Capital	\$ 20,700		30,000			
	<b>Total</b>	<b>\$ 20,700</b>		<b>\$ 30,000</b>			
<b>TOTAL SEWER SYSTEM IMPROVEMENTS</b>		<b>\$ 1,644,600</b>	<b>\$ 453,900</b>	<b>\$ 335,700</b>	<b>\$ 285,000</b>	<b>\$ 285,000</b>	<b>\$ 285,000</b>



## Capital Improvement Plan 5 Year Project Summary

### Facilities Improvements

#### Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Fiscal Year				
			2016-17 Proposed	2017-18 Estimated	2018-19 Estimated	2019-20 Estimated	2020-21 Estimated
<b>CITY YARD</b>							
<b>CITY YARD PAVEMENT</b> 50% portion for the pavement repairs at the City Yard including a complete rebuild in FY 16/17 and an overlay in FY 22/23.  #035-900-8434-00000	Capital Outlay Reserve	53,500	53,500				
	<b>Total</b>	<b>\$ 53,500</b>	<b>\$ 53,500</b>				
<b>CITY YARD STORAGE BUNKER W/ROOF</b>							
50% portion of outdoor storage bunker for trash and other raw materials. The roof is necessary to meet NPDES requirements.  #035-900-8434-00000	Capital Outlay Reserve	19,500	19,500				
	<b>Total</b>	<b>\$ 19,500</b>	<b>\$ 19,500</b>				
<b>CITY YARD STORM DRAINS</b>							
50% portion of the installation of new storm drain interceptors and clarifiers at the City Yard.  #035-900-8434-00000	Capital Outlay Reserve	46,000	46,000				
	<b>Total</b>	<b>\$ 46,000</b>	<b>\$ 46,000</b>				
<b>CITY YARD INTERIOR IMPROVEMENTS</b>							
ADA, Redesign, paint, restrooms, flooring, kitchen, offices (includes FY 15/16 carryover)	Capital Outlay Reserve	82,800		82,800			
	<b>Total</b>	<b>\$ 82,800</b>		<b>\$ 82,800</b>			
<b>TOTAL CITY YARD</b>		<b>\$ 201,800</b>	<b>\$ 119,000</b>	<b>\$ 82,800</b>			



## Capital Improvement Plan 5 Year Project Summary

### Facilities Improvements

#### Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Fiscal Year				
			2016-17 Proposed	2017-18 Estimated	2018-19 Estimated	2019-20 Estimated	2020-21 Estimated
<b>CITY HALL</b>							
<b>CITY COUNCIL CHAMBERS REHABILITATION</b> Replace and update electrical, voting, & sound systems; and ADA improvements. Carryover from FY 15/16  #035-900-8866-00000	Capital Outlay Reserve	60,000		60,000			
	<b>Total</b>	<b>\$ 60,000</b>		<b>\$ 60,000</b>			
<b>FLOORING</b> Replace carpet and tile work at City Hall (throughout)	Capital Outlay Reserve	40,000			40,000		
	<b>Total</b>	<b>\$ 40,000</b>			<b>\$ 40,000</b>		
<b>ROOF - Reroof Civic Center</b>  #035-900-9250-00000	Capital Outlay Reserve Fund	250,000	250,000				
	<b>Total</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>				
<b>OUTSIDE CONCRETE</b> Replace concrete outside of buildings (ADA Ramp, Southside perimeter, & front entry)	Capital Outlay Reserve	\$ 100,000			\$ 100,000		
	<b>Total</b>	<b>\$ 100,000</b>			<b>\$ 100,000</b>		
<b>RESTROOMS</b> Refurbish restrooms per ADA compliance #035-900-8865-00000	Capital Outlay Reserve	120,000	120,000				
	<b>Total</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>				
<b>AC UNITS</b> Replace Air Conditioning Units (5 total @ \$20,000 each) pending energy projects  #035-900-8750-00000	Capital Outlay Reserve	100,000	100,000				
	<b>Total</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>				
<b>PARKING LOT</b> Pavement Replacement	Capital Outlay Reserve	200,000			200,000		
	<b>Total</b>	<b>\$ 200,000</b>			<b>\$ 200,000</b>		



## Capital Improvement Plan 5 Year Project Summary

### Facilities Improvements

#### Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated					
			Fiscal Year 2016-17 Proposed	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated	Fiscal Year 2020-21 Estimated	
<b>ELECTRICAL</b> Exterior & Interior Improvements #035-900-8866-00000	Capital Outlay Reserve <b>Total</b>	250,000 <b>\$ 250,000</b>	250,000 <b>\$ 250,000</b>					
<b>ADA</b> Prioritized improvements annually (10 Years) #035-900-8865-00000	Capital Outlay Reserve <b>Total</b>	375,000 <b>\$ 375,000</b>	75,000 <b>\$ 75,000</b>	75,000 <b>\$ 75,000</b>	75,000 <b>\$ 75,000</b>	75,000 <b>\$ 75,000</b>	75,000 <b>\$ 75,000</b>	75,000 <b>\$ 75,000</b>
<b>TOTAL CITY HALL</b>		<b>\$ 1,435,000</b>	<b>\$ 795,000</b>	<b>\$ 75,000</b>	<b>\$ 415,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>
<b>POLICE</b>								
<b>RESTROOMS</b> Refurbish lobby restrooms	Capital Outlay Reserve <b>Total</b>	30,000 <b>\$ 30,000</b>			30,000 <b>\$ 30,000</b>			
<b>TOTAL POLICE</b>		<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>5410-14 LA PALMA AVE.</b>								
<b>HAVAC &amp; COOL ROOF</b> Replace 2, 5-ton HVAC units and cool roof to comply with Title 24	Capital Outlay Reserve Fund <b>Total</b>	25,000 <b>\$ 25,000</b>				25,000 <b>\$ 25,000</b>		
<b>TOTAL 5410-14 LA PALMA AVE.</b>		<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL FACILITIES IMPROVEMENTS</b>		<b>\$ 1,691,800</b>	<b>\$ 914,000</b>	<b>\$ 157,800</b>	<b>\$ 445,000</b>	<b>\$ 100,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>



## Capital Improvement Plan 5 Year Project Summary

### Residential Street Rehabilitation

#### Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
			2016-17 Proposed	2017-18 Estimated	2018-19 Estimated	2019-20 Estimated	2020-21 Estimated
<b>Residential Pavement Management Program</b> - Rehabilitate residential streets according to City Council adopted plan, using COR, Gas Tax, and Measure M funds. The project cost is based on the Residential Pavement Management Report, which includes ADA Pedestrian Ramp Construction.							
<b>ZONE 1</b> Area north of La Palma Ave., South of Houston, West of Moody St. (2009)	Measure M	218,900			218,900		
	Gas Tax/Huta	31,100			31,100		
	<b>Total</b>	<b>\$ 250,000</b>			<b>\$ 250,000</b>		
<b>ZONE 2</b> Area north of Houston Ave., West of Moody St. (2010)	Measure M	168,300				168,300	
	Gas Tax/Huta	31,700				31,700	
	<b>Total</b>	<b>\$ 200,000</b>				<b>\$ 200,000</b>	
<b>ZONE 3</b> Area east of Walker St. (2011)	Measure M	167,700					167,700
	Gas Tax/Huta	32,300					32,300
	<b>Total</b>	<b>\$ 200,000</b>					<b>\$ 200,000</b>
<b>ZONE 4</b> Area west of Walker St., East of Moody St., South of Houston Avenue, North of Edison ROW (2015)	Measure M	-					
	Gas Tax/Huta	-					
	<b>Total</b>	<b>\$ -</b>					
<b>ZONE 5</b> Area south of Moody Creek (2012)	Measure M	-					
	Gas Tax/Huta	-					
	<b>Total</b>	<b>\$ -</b>					
<b>ZONE 6</b> Area south of La Palma Ave., West of Moody St. (2013)	Measure M	-					
	Gas Tax/Huta	-					
	<b>Total</b>	<b>\$ -</b>					



## Capital Improvement Plan 5 Year Project Summary

### Residential Street Rehabilitation

#### Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2016-17 Proposed	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated	Fiscal Year 2020-21 Estimated
<b>ZONE 7</b> Area east of Moody St., west of Walker St., south of Edison ROW, north of Moody Creek (2014)	Measure M Gas Tax/Huta	-					
	<b>Total</b>	\$ -					
<b>WATER VALVES &amp; SEWER MANHOLES</b> Raise and repair water valves and sewer manholes (In conjunction with the residential pavement management program, using Water (\$20,000) and Sewer (\$30,000) funds.	Capital Outlay Reserve	\$ -					
<b>CURB &amp; GUTTER</b> Repair and replace broken/settled curb & gutter #035-900-8040-00000	Capital Outlay Reserve	\$ 625,000	125,000	125,000	125,000	125,000	125,000
<b>RESIDENTIAL PAVEMENT MANAGEMENT PLAN</b> Every 5 Years	Capital Outlay Reserve	\$ 30,000					30,000
<b>TOTAL RESIDENTIAL STREET REHABILITATION</b>		\$ 1,275,000	\$ 125,000	\$ 125,000	\$ 375,000	\$ 325,000	\$ 325,000



## Capital Improvement Plan 5 Year Project Summary

### Arterial Street Rehabilitation

#### Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2016-17 Proposed	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated	Fiscal Year 2020-21 Estimated
<b>CRESCENT AVE.</b>							
W.C.L. TO E.C.L. (2013)	Capital Outlay Reserve					100,000	
	<b>Total</b>	<b>\$ 100,000</b>				<b>\$ 100,000</b>	
<b>HOUSTON AVE.</b>							
Walker St. to Moody St. (2010)	Measure M Capital Outlay Reserve					324,200	
	<b>Total</b>	<b>\$ 425,000</b>				<b>\$ 425,000</b>	
<b>LA PALMA AVE.</b>							
Moody St. to Walker (2000)	OCTA Grant		500,000				
	Measure M		650,000				
Coyote Creek Channel to Moody St. (2013)	Capital Outlay Reserve					150,000	
#XXX-900-8131-00000 & #012-900-8131-00000	<b>Total</b>	<b>\$ 1,300,000</b>	<b>\$ 1,150,000</b>			<b>\$ 150,000</b>	
<b>MOODY ST.</b>							
S.C.L. to La Palma Avenue (2012)	Measure M					150,000	
La Palma Ave. to Houston Ave. (2011)	Measure M				200,000		
Houston Ave. to Orangethorpe Ave. (2012)	Measure M					100,000	
	<b>Total</b>	<b>\$ 450,000</b>			<b>\$ 200,000</b>	<b>\$ 250,000</b>	
<b>ORANGETHORPE AVE.</b>							
Moody St. to Walker St. (2002)	Gas Tax/HUTA		28,200				
	Measure M		521,800				
#011-900-8131-00000 & #012-900-8131-00000	Capital Outlay Reserve						
Walker St. to 91 Frwy (2007)	Gas Tax/HUTA			30,500			
	Measure M			119,500			



## Capital Improvement Plan 5 Year Project Summary

### Arterial Street Rehabilitation

#### Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2016-17 Proposed	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated	Fiscal Year 2020-21 Estimated
<b>ORANGETHORPE AVE. (cont'd)</b> 91 Frwy to Valley View St. (2010)	Measure M			100,000			
	<b>Total</b>	<b>\$ 800,000</b>	<b>\$ 550,000</b>	<b>\$ 250,000</b>			
<b>VALLEY VIEW ST.</b> S.C.L. to Thelma Ave (2007) #012-900-8131-00000	Measure M		200,000				
	<b>Total</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>				
<b>WALKER ST.</b> Crescent Ave. to La Palma Ave. (2012) La Palma Ave. to 183rd St. (2011)	Measure M Capital Outlay Reserve					59,100	90,900
	Measure M Capital Outlay Reserve				156,500	93,500	
	<b>Total</b>	<b>\$ 400,000</b>			<b>\$ 250,000</b>	<b>\$ 150,000</b>	
<b>FRESCA/MARLIN</b> Walker to Valley View	Capital Outlay Reserve						
	<b>Total</b>	<b>\$ -</b>					
<b>ARTERIAL PAVEMENT MANAGEMENT PLAN</b> Every 2 Years to be eligible for OC Measure M2 funding.	Capital Outlay Reserve			15,000			15,000
	<b>Total</b>	<b>\$ 30,000</b>		<b>\$ 15,000</b>		<b>\$ 15,000</b>	



## Capital Improvement Plan 5 Year Project Summary

### Arterial Street Rehabilitation

#### Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2016-17 Proposed	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated	Fiscal Year 2020-21 Estimated
<b>THERMAL STRIPING</b> Repaint all arterial lane striping in thermal for increased visibility and longevity (4-6 years). Currently painted with roadway paint which has limited life (1-2 years).  #012-900-8131-00000 #035-900-8131-00000	Measure M		170,500				
	Capital Outlay Reserve		29,500				
	<b>Total</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>				
<b>ARTERIAL BLOCK WALL PAINTING</b> Repaint all arterial street block walls in the City.  #035-900-9120-00000	Capital Outlay Reserve			\$ 90,000			100,000
	<b>Total</b>	<b>\$ 190,000</b>	<b>\$ -</b>	<b>\$ 90,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>HIGHWAY BRIDGE PREVENTATIVE MAINTENANCE</b> Joint project with Cerritos to conduct preventative maintenance at Walker Street and Orangethorpe Bridges. Net Cost \$33,000 after HBP - BPMP Reimbursement.  #035-900-8992-00000	Capital Outlay Reserve		33,000				
	<b>Total</b>		<b>\$ 33,000</b>				
<b>DEL AMO BRIDGE</b> La Palma's share of Design, Engineering, & Environmental in anticipation of federal funding. Cerritos is the lead agency.  #035-900-8990-00000 #012-900-8990-00000	Capital Outlay Reserve		125,000	200,000			
	Measure M		375,000	600,000			
	<b>Total</b>	<b>\$ 1,300,000</b>	<b>\$ 500,000</b>	<b>\$ 800,000</b>			
<b>TOTAL ARTERIAL STREET REHABILITATION</b>		<b>\$ 5,338,000</b>	<b>\$ 2,633,000</b>	<b>\$ 1,065,000</b>	<b>\$ 450,000</b>	<b>\$ 415,000</b>	<b>\$ 775,000</b>



## Capital Improvement Plan 5 Year Project Summary

### Street Light and Intersection Improvements

#### Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2016-17 Proposed	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated	Fiscal Year 2020-21 Estimated
<b>ARTERIAL ADA RAMP IMPROVEMENTS</b> Major arterial pedestrian ramp replacements to adhere to ADA standards (\$42,000 Match in Arterial Street Curb & Gutter) #014-900-8865-00000	CDBG Grant		200,000				
	<b>Total</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>				
<b>STREET LIGHTS</b> Improve new City owned street lights with LED lighting (carryover from FY 14/15) #035-900-8755-00000	Capital Outlay Reserve		781,800				
	<b>Total</b>	<b>\$ 781,800</b>	<b>\$ 781,800</b>				
<b>TOTAL STREET LIGHT &amp; INTERSECTION IMPROVEMENTS</b>		<b>\$ 981,800</b>	<b>\$ 981,800</b>				



## Other Projects 5 Year Project Summary

### About Other Projects

Other Projects includes City Council approved non capital projects and includes each of the project's total costs and the estimated funding requirements for the next five years. Projects are funded by various Funds, as noted in the following Project Funding Summary. Many of these projects are one-time projects funded from one time funding sources or from General Fund surpluses transferred as part of the City's Sustainable Financial Plan or received as one time revenues. Funding sources include,

### OTHER PROJECTS Summary by Project Type

	Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated
<b>800 MHz Countywide Coordinated Communications System (CCCS)</b>	137,200	278,600	-	-
<b>Economic Development Fund</b>	35,400	35,400	35,400	35,400
<b>Total Other Projects Funds</b>	<b>\$ 172,600</b>	<b>\$ 314,000</b>	<b>\$ 35,400</b>	<b>\$ 35,400</b>

FUNDING SOURCE	Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated
<b>800 Mhz Countywide Coordinated Communications System (CCCS)</b>	137,200	278,600	-	-
<b>Economic Development Fund</b>	35,400	35,400	35,400	35,400
<b>Total Other Projects Funds</b>	<b>\$ 172,600</b>	<b>\$ 314,000</b>	<b>\$ 35,400</b>	<b>\$ 35,400</b>



## Other Projects 5 Year Project Summary Projects

### Proposed/Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed/Estimated				
			Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated	Fiscal Year 2020-21 Estimated
<b>800 MHz Countywide Coordinated Communications System (CCCS)</b>							
800 MHz - Partnership Cost	One Time Projects	\$ 160,200	\$ 48,500	\$ 111,700			
800 MHz - Console Equipment	Fund s (800 MHz	\$ 166,900		\$ 166,900			
800 MHz -Radio Equipment	CCCS)	\$ 88,700	\$ 88,700				
	<b>Total</b>	<b>\$ 415,800</b>	<b>\$ 137,200</b>	<b>\$ 278,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Economic Development Costs - Annual</b>							
Chamber Membership	Economic Development Fund	\$ 2,000	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400
Economic Development Consulting/Incentives		\$ 175,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
	<b>Total</b>	<b>\$ 177,000</b>	<b>\$ 35,400</b>				
One Time Projects Fund		\$ 415,800	\$ 137,200	\$ 278,600	\$ -	\$ -	\$ -
Economic Development Fund		\$ 177,000	\$ 35,400	\$ 35,400	\$ 35,400	\$ 35,400	\$ 35,400
<b>TOTAL OTHER PROJECTS</b>		<b>\$ 592,800</b>	<b>\$ 172,600</b>	<b>\$ 314,000</b>	<b>\$ 35,400</b>	<b>\$ 35,400</b>	<b>\$ 35,400</b>



## Appendix A – Staffing Plan

	FY 2013-14 Adopted	FY 2014-15 Adopted	FY 2015-16 Adopted	FY 2016-17 Proposed	Change from prior year	FY 2017-18 Estimated
<b>General Government - General Fund</b>						
City Manager	1.00	1.00	1.00	1.00	-	1.00
Executive Assistant	1.00	0.50	0.50	0.00	-0.50	0.00
Executive Assistant / Deputy City Clerk	0.00	0.00	0.00	1.00	1.00	1.00
Management Analyst	0.00	0.00	0.00	0.50	0.50	0.50
	<b>2.00</b>	<b>1.50</b>	<b>1.50</b>	<b>2.50</b>	1.00	<b>2.50</b>
<b>Administrative Services - General Fund</b>						
Administrative Services Director	0.00	0.90	0.90	0.85	-0.05	0.85
Administrative Services Manager	1.00	0.00	0.00	0.00	-	0.00
Accounting Supervisor	0.00	0.65	0.65	0.65	-	0.65
Accountant	1.00	0.00	0.00	0.00	-	0.00
Executive Assistant	0.00	0.50	0.50	0.00	-0.50	0.00
Management Analyst	1.00	0.95	1.00	0.50	-0.50	0.50
Administrative Secretary	1.00	0.95	0.95	0.00	-0.95	0.00
Accounting Technician	0.00	0.00	0.00	0.80	0.80	0.80
Sr. Accounting Technician	0.80	0.80	0.80	0.00	-0.80	0.00
Account Clerk	0.25	0.25	0.25	0.25	-	0.25
Human Resources Specialist	0.00	0.00	0.00	1.00	1.00	1.00
Finance Director	0.60	0.00	0.00	0.00	-	0.00
	<b>5.65</b>	<b>5.00</b>	<b>5.05</b>	<b>4.05</b>	-1.00	<b>4.05</b>
<b>Community Development - General Fund</b>						
Community Development Director	0.30	0.47	0.48	0.48	-	0.48
Associate Planner	1.00	1.00	1.00	1.00	-	1.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	-	1.00
	<b>2.30</b>	<b>2.47</b>	<b>2.48</b>	<b>2.48</b>	-	<b>2.48</b>
<b>Police - General Fund</b>						
Police Chief	1.00	1.00	1.00	1.00	-	1.00
Captain	2.00	2.00	2.00	2.00	-	2.00
Sergeant	5.00	4.00	4.00	4.00	-	4.00
Police Officer	13.00	13.00	11.27	11.50	0.23	11.50
Civilian Investigator	1.00	1.00	1.00	1.00	-	1.00
Dispatcher	4.00	4.00	4.00	4.00	-	4.00
Records Clerk	1.00	1.00	0.00	0.00	-	0.00
Administrative Secretary	1.00	1.00	1.00	1.00	-	1.00
	<b>28.00</b>	<b>27.00</b>	<b>24.27</b>	<b>24.50</b>	0.23	<b>24.50</b>
<b>Community Services - General Fund</b>						
Community Services Director	0.60	0.50	0.50	0.60	0.10	0.60
Community Services Supervisor	1.00	1.00	1.00	1.00	-	1.00
Recreation Coordinator	1.00	1.00	1.00	1.00	-	1.00
Sr. Office Assistant	2.00	2.00	2.00	2.00	-	2.00
Maintenance Supervisor	0.30	0.30	0.35	0.35	-	0.35
Water Services Supervisor	0.00	0.00	0.00	0.00	-	0.00
Engineering Technician	0.10	0.10	0.10	0.10	-	0.10
Lead Maintenance Worker	0.00	0.40	0.60	0.60	-	0.60
Maintenance Worker	1.80	1.40	0.55	0.55	-	0.55
Water Service Worker II	0.00	0.00	0.00	0.00	-	0.00
Administrative Secretary	0.50	0.50	0.50	0.50	-	0.50
	<b>7.30</b>	<b>7.20</b>	<b>6.60</b>	<b>6.70</b>	0.10	<b>6.70</b>
<b>TOTAL GENERAL FUND FULL TIME POSITIONS:</b>	<b>45.25</b>	<b>43.17</b>	<b>39.90</b>	<b>40.23</b>	0.33	<b>40.23</b>



## Appendix A – Staffing Plan

	FY 2013-14 Adopted	FY 2014-15 Adopted	FY 2015-16 Adopted	FY 2016-17 Proposed	Change from prior year	FY 2017-18 Estimated
<b>Administrative Services - Non-General Fund</b>						
Administrative Services Director	0.00	0.10	0.10	<b>0.15</b>	0.05	<b>0.15</b>
Accounting Supervisor	0.00	0.35	0.35	<b>0.35</b>	-	<b>0.35</b>
Management Analyst	0.00	0.05	0.00	<b>0.00</b>	-	<b>0.00</b>
Administrative Secretary	0.00	0.05	0.05	<b>0.00</b>	-0.05	<b>0.00</b>
Accounting Technician	0.00	0.00	0.00	<b>0.20</b>	0.20	<b>0.20</b>
Sr. Accounting Technician	0.20	0.20	0.20	<b>0.00</b>	-0.20	<b>0.00</b>
Account Clerk	0.75	0.75	0.75	<b>0.75</b>	-	<b>0.75</b>
Finance Director	0.40	0.00	0.00	<b>0.00</b>	-	<b>0.00</b>
	<b>1.35</b>	<b>1.50</b>	<b>1.45</b>	<b>1.45</b>	-	<b>1.45</b>
<b>Community Development - Non-General Fund</b>						
Community Development Director	0.70	0.53	0.52	<b>0.52</b>	-	<b>0.52</b>
	<b>0.70</b>	<b>0.53</b>	<b>0.52</b>	<b>0.52</b>	-	<b>0.52</b>
<b>Police - Non-General Fund</b>						
Police Officer	2.00	2.00	2.73	<b>2.50</b>	-0.23	<b>2.50</b>
	<b>2.00</b>	<b>2.00</b>	<b>2.73</b>	<b>2.50</b>	-0.23	<b>2.50</b>
<b>Community Services - Non-General Fund</b>						
Community Services Director	0.40	0.50	0.50	<b>0.40</b>	-0.10	<b>0.40</b>
Maintenance Supervisor	0.70	0.70	0.65	<b>0.65</b>	-	<b>0.65</b>
Water Services Supervisor	1.00	1.00	1.00	<b>1.00</b>	-	<b>1.00</b>
Engineering Technician	0.90	0.90	0.90	<b>0.90</b>	-	<b>0.90</b>
Lead Maintenance Worker	0.00	0.60	0.40	<b>0.40</b>	-	<b>0.40</b>
Maintenance Worker	1.20	0.60	0.45	<b>0.45</b>	-	<b>0.45</b>
Water Service Worker II	3.00	3.00	3.00	<b>3.00</b>	-	<b>3.00</b>
Administrative Secretary	0.50	0.50	0.50	<b>0.50</b>	-	<b>0.50</b>
	<b>7.70</b>	<b>7.80</b>	<b>7.40</b>	<b>7.30</b>	-0.10	<b>7.30</b>
<b>TOTAL NON-GENERAL FUND FULL TIME POSITIONS:</b>	<b>11.750</b>	<b>11.830</b>	<b>12.100</b>	<b>11.770</b>	-0.33	<b>11.770</b>
<b>TOTAL AUTHORIZED FULL TIME FTE, ALL FUNDS:</b>	<b>57.000</b>	<b>55.000</b>	<b>52.000</b>	<b>52.000</b>	0.00	<b>52.000</b>
<b>PART TIME POSITIONS (FULL TIME EQUIVALENT)</b>						
<b>Administrative Services</b>						
Cashier/Office Aide (Water Fund)	0.00	0.40	0.00	0.00	-	<b>0.00</b>
Website Technician (Economic Development Fund)	0.00	0.25	0.00	0.00	-	<b>0.00</b>
	<b>0.00</b>	<b>0.65</b>	<b>0.00</b>	<b>0.00</b>	-	<b>0.00</b>
<b>Police</b>						
Records Clerk	0.00	0.00	0.50	<b>0.50</b>	-	<b>0.50</b>
Police Reserve Officers (5) (General Fund)	1.12	1.12	1.12	<b>1.12</b>	-	<b>1.12</b>
Per Diem Dispatchers (Varies) (General Fund)	0.54	0.54	0.54	<b>0.54</b>	-	<b>0.54</b>
Community Services Officer (General Fund)	0.00	0.50	0.50	<b>0.50</b>	-	<b>0.50</b>
Parking Control Officer (General Fund)	0.50	0.50	0.50	<b>0.50</b>	-	<b>0.50</b>
Police Service Aide (Public Safety Augmentation Fund)	0.50	0.50	0.50	<b>0.50</b>	-	<b>0.50</b>
	<b>2.66</b>	<b>3.16</b>	<b>3.66</b>	<b>3.66</b>	-	<b>3.66</b>
<b>Community Services - General Fund</b>						
Recreation Specialist (2)	1.99	1.99	1.42	<b>1.42</b>	-	<b>1.42</b>
Senior Recreation Leader (Varies)	4.79	4.79	4.79	<b>4.79</b>	-	<b>4.79</b>
Recreation Leader (Varies)	2.66	2.66	2.66	<b>2.66</b>	-	<b>2.66</b>
	<b>9.44</b>	<b>9.44</b>	<b>8.87</b>	<b>8.87</b>	-	<b>8.87</b>
<b>TOTAL PART TIME POSITIONS (ALL FUNDS):</b>	<b>12.10</b>	<b>13.25</b>	<b>12.53</b>	<b>12.53</b>	-	<b>12.53</b>