



# CITY OF LA PALMA

FISCAL YEAR 2015-16 PROPOSED BUDGET



# **City of La Palma, California Proposed Annual Budget**

**July 1, 2015 – June 30, 2016  
Fiscal Year 2015-16**



## **City Council Members**

**Peter L. Kim, Mayor  
Gerard Goedhart, Mayor Pro Tem  
Steve Hwangbo  
Steve Shanahan  
Michele Steggell**

# City of La Palma





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## Budget Message

July 1, 2015

Dear Mayor and Council Members

I present to the Mayor and City Council the FY 2015-16 Proposed Budget. The Budget provides the framework for providing services and programs to the community of La Palma at a time when it is at a financial crossroads. The services and programs included in the budget represent the delivery of core services and priorities as identified in the Department work plans and City Council goals. The budget document includes the General Fund, Capital Outlay Reserve Fund (COR), and all Special and Enterprise Funds as well as both Operating and Capital Improvement Program budgets. This Budget also represents a substantial departure in format in an effort to increase transparency and ease of understanding.

### OVERALL SUMMARY

La Palma's total proposed General Fund operating budget for 2015-16 is \$9,878,700, excluding transfers with \$10,365,600 in revenue. The City's total 2015-16 General Fund operating budget represents an 11.0 % increase compared to the adjusted 2014-15 budget, driven largely by the factors discussed below. The projected 2015-16 General Fund ending fund balance is \$328,400. The City's financial policies require that the City maintain a minimum cash flow balance in the General Fund of \$250,000. Balance over this amount is generally transferred to other reserves or the One-Time Project fund. Given the current financial situation, additional fund balance is being retained in the General Fund through the current and next fiscal year.

The total Proposed Budget for all funds combined is \$22,901,200. The CIP Budget is \$5,434,800 which includes \$2,487,300 from COR. The Special Revenue, One-Time Projects, Economic Development, and Enterprise Funds proposed budgets total \$8,249,200.

Property tax remains the City's largest General Fund revenue source and is projected to increase 2% compared to 2014-15 adjusted revenues and would have been higher except for the projected loss from La Palma Intercommunity Hospital's (LPIH) move to non-profit status. Sales tax, which is the next largest General Fund revenue source, is projected to increase almost 30%, largely due to the \$223,000 one-time payment at the end of the State triple flip next year and a one-time negative correction in the current year. Overall, total General Fund revenues for 2015-16 are projected to increase almost 10% (including the triple flip) compared to 2014-15 adjusted revenue and over 11% compared to 2013-14 actual revenue. The increase, when adjusted for the one-time negative correction in FY 2014-15, the onetime increase for the end of the triple flip, and revenue shifts from other funds due to the Budget Restructure is actually 1.48%. Primary drivers for property and sales tax changes are the one-time revenue associated with the end of the triple flip, a significant reduction in oil prices and associated sales tax, the move of LPIH to non-profit status, and the change in business model for one of the City's top sales tax payers.

In addition to revenue challenges, the City faces two significant long term expenditure drivers; increasing retirement costs largely associated with prior unfunded liabilities and increasing insurance costs due to both prior claims and escalating cost trends into the foreseeable future. The positive gap between projected revenues and projected expenditures is more than negated by the required transfer of 6.4% of ongoing revenues for capital and other one-time needs. With the \$609,000 transfer out, the deficit is estimated at \$122,100 and is proposed to be filled through use of \$122,100 in fund balance over the target fund balance amount.



## FISCAL CHALLENGES

While lower oil prices are anticipated to be temporary through the three to five year term, the City's dependence upon that volatile commodity is anticipated to continue in spite of efforts to diversify the City's economy and revenue base. Other major drivers of the current financial situation represent more long term challenges such as starkly higher pension and insurance costs, the loss of property tax associated with LPIH's change to non-profit status, and the change in business model for one of the City's top sales tax payers. The City also continues to be impacted by the 2011 loss of redevelopment and it's over reliance on a very few large sales tax producing businesses. Trends that will influence La Palma's operations and success over the short to long term include:

1. Property Tax – The largest single General Fund revenue source at 32%. Revenues are rising modestly outside of the loss of tax and tax increment from LPIH mentioned above. Other property tax increases created some residual property tax in the current year and allowed for some redevelopment loan repayment to the City, but this is expected to be temporary. Tenant improvements and associated increased value are on the upswing. Overall, single family home sales are leveling off state-wide however, despite historically low interest rates.
2. Sales Tax – New and anticipated retail outlets should boost sales tax revenues and offset to a small extent the loss of oil generated sales tax and the partial year loss of McDonald's as they construct their new restaurant. The trend away from brick and mortar establishments to on-line sales continues and more legislative proposals to recognize this in sales tax structure could ultimately result in additional revenue to the City. This trend also increases the importance of State and County sales tax pools and this is now the third highest category of sales tax to the City.
3. Economic Assets/Development Tools – Assets such as size, location, and security are stable over time and position the city well. The new zoning code provides some additional development opportunities and the City continues to be constrained by the lack of redevelopment and the additional tools and resources it provided. The new sign code and Freeway Overlay District are examples of new opportunities for diversification.
4. Economic Recovery/Lower Vacancy Rates – La Palma is seeing reduced vacancy rates and new business investment. Continuing this trend requires continuous effort and as the Governor has mentioned in his budget submittals, the next recession may be just around the corner. The City therefore needs to take advantage of the current mild recovery even though several bright spots such as auto sales do not impact La Palma.
5. Investment Returns – The interest rate environment is expected to continue with historically low rates even as the Federal Reserve plans gradual easing of their stimulation of the economy. The City's Investment Policy takes advantage of the earnings opportunities available and the budget assumes continuation of this increase.
6. Capital Needs – The long range plan for capital projects allows the City to identify and plan for future needs. The City has also worked hard to identify all potential needs and include them in this planning. The budget assumes a General Fund transfer of \$250,000 to the Capital Outlay Reserve Fund (COR) in order to prepare for these longer term needs. Annual contributions are expected to increase in future years. Capital demands are also a large part of why the City has invested in grant consultant services to assist in financing these needs.
7. Organizational Efficiencies – The budget reflects recent action to restructure the organization to be more efficient and reduce costs, investments in technology and energy that further improve productivity and service quality, and anticipated retirement costs which trigger the need for increased succession planning.

8. Fiscal Health – The City continues to move toward a priority-based budget and process. This includes identifying all challenges and projects for analysis, clearly identifying on-going costs and revenues separately from one-time revenues and costs, clearly identifying the key results expected from the City and evaluating and valuing each City project and program based on their cost v.v. their value in achieving those key results. The City has done much to identify future needs and to distinguish on-going from one-time obligations and revenues. It has also begun to define all of its programs and activities. Key results mapping will identify core responsibilities and results. The new financial system and its reporting and analysis tools are also key to promoting this work.
9. Drought – With the declaration of a Stage 2 Water Alert and the potential for even more restrictive water regulations in the near future, this budget assumes additional outreach expenditures in the Water fund to ensure residents and businesses are aware of new restrictions as well as newly available tools, and of the importance of changing behaviors.

### LONG TERM CHALLENGES – THE 7 REVOLUTIONS

In addition to these short term challenges, the City must also begin to plan for longer term global challenges which will impact all communities. A brief introduction to how these trends will impact La Palma follows.

10. Population – While stable in number, La Palma’s population make up will continue to change over the next decade with increasing diversity and an aging population. Maintaining a representative and responsive workforce will continue to be a challenge for the organization.
11. Resource Management – Drought response has been mentioned above and the City faces potential challenges with water quality as well as quantity. La Palma is also disproportionately impacted by natural resource commodities pricing, specifically oil. Diversification of the revenue base is the most important strategy to mitigate this impact. To a lesser extent, the community’s increasing energy conservation and use of solar energy also pose challenges for the long term stability of utility users’ tax revenues, as do technology changes.
12. Information Convergence – Many City software programs were purchased over time and are not designed to integrate well or to share data. Interoperability will be increasingly important and the new financial enterprise software is a step in this direction.
13. Technology – In addition to updating technology systems, it will be important to invest in employee skills to keep up with and make the most of these changes, especially with the City’s reduced level of staffing.
14. Economics – Diversifying our economy will help to diversify the City’s revenue base and reduce its dependence upon a single taxpayer for fiscal solvency. Other trends which impact La Palma include the rise of internet business and more global business and investment. Making the most of our limited infill development opportunities in this changing environment will continue to require planning and affirmative action.
15. Security – A reputation for a safe, secure city is one of the most important of La Palma’s economic assets. Maintaining this reputation as the nature of crime changes presents a long term challenge. Criminal networks have extensive technology assets at their disposal and cybercrime is an increasing threat in an uncertain world. Protecting our own assets will also require new strategies.
16. Challenges of Governing – Technology provides opportunities for more transparency and information sharing, but also increases competition for citizens’ attention. It raises the community’s expectations for how they can connect and do business with the City. With declining resources, the future also holds more opportunities and demands for new ways in which different governments can work together to continue to provide core services at the expected level.

## CITY COUNCIL GOALS

In January, the City Council adopted 20 goals to guide the City over the next year. These goals were instrumental in guiding the budget process, document, and priorities. Briefly, these goals can be seen throughout the budget in the following ways:

- **Balanced Budget** – Goals included improving the budget process and document, mid-year review and matching budget to long term projections all of which have been a part of creating and presenting this Proposed Budget.
- **Billboards** – Goal was to have a minimum of one site by April 2015. Lease and application for one site has been finalized. A Development Agreement will come to the City Council in early summer describing details and may determine if a second site will also proceed.
- **UUT Modernization** – While the goal was to look at modernization of the utility users tax, focus may broaden given the financial situation to look at options designed to increase vs. just preserve revenues.
- **Utility Operating Deficits** – A water rate study is underway which will come to the Council this summer and outline choices for eliminating the deficit and for addressing impacts from the drought and water conservation.
- **Maintain Quality of Life** – This goal included beautification, communications, strong police and fire, continuous improvement, infrastructure, protecting services and making people happy. Funding for the capital improvement program is one way this budget addresses the goal. Publication of more financial information and formation of the new Citizen Committee on Sustainability are ways communications are being improved with the latter also addressing continuous improvement in operations and protection of services.
- **Zoning Code** – The Code update is already complete and reduced consultant costs in the budget reflect the conclusion of the General Plan/Zoning Code update process. These are major accomplishments and represent a multi-year community effort.
- **Reduce water usage** – New State water restrictions have come out since this goal was adopted. The City Council has established a Stage 2 Water Alert. A drought response strategy is being developed and funding is included in the budget for this effort.
- **Complete labor negotiations** – Meetings with employee groups will begin shortly before the start of FY 2015-16 and are expected to continue well into the fiscal year. Outside of salary reductions for the City Manager and the Management Team, changes as a result of those processes will need to return in the form of budget amendments or adjustments.
- **School Survey** – The City conducted a survey of residents north of Houston on high school preferences and opinions. This information was part of the background materials for Assemblywoman Young Kim's AB 523 which would have allowed transfers of La Palma high school students to a school within city boundaries regardless of their home school. This bill did not pass committee, but local discussions between the City and the Fullerton Joint Unified High School District will occur starting later this summer.
- **Business Environment** – A survey of existing businesses has been developed and a meeting of businesses with the City Council is planned for October. Costs are included in the Proposed Budget. The budget also includes elimination of SCORE workshops, which while useful, have attracted mostly out of town businesses.
- **Financing of City Hall** – options and recommendations are due back to the City Council this fall. Capital costs have been removed from the CIP pending this discussion.



## REVENUES AND EXPENDITURES

### General Fund

General Fund changes have been significant in the Proposed Budget as needed to close the revenue expenditure gap. The additional one-time triple flip sales tax revenue is being used for ongoing operations to partially fill the temporary reduction in sales taxes caused by recent oil market changes. The other four major drivers for General Fund issues have already been described, retirement unfunded liabilities, insurance increases, LPIH's move to non-profit status, and the change in business model for one of the City's top sales tax payers. To meet these challenges in the short term, the Proposed Budget reflects significant changes to reduce costs including the elimination of three full time and one part time position, suspension of La Palma Days, elimination of the Fit N Fun afterschool program, reduction in park staffing hours, elimination of PIY police youth program, 5% salary reductions for all management staff, and the use of one time project funding to pay down existing insurance liabilities. Revenues have also been impacted with cost of living increases to City fees and an increase to parking fines.

A new revenue source is assumed, the lease of the City's property on La Palma for a private business. Billboard revenue is assumed for future years, but is not anticipated for 2015-16. Likewise, energy savings from the current facilities project are incorporated into the Proposed Budget, while any savings and costs associated with the purchase of street lights and retrofitting to LED are not assumed until the following year.

### Capital Improvement Program

Significant changes are also made in the Proposed Budget for the Capital Improvement Program (CIP). \$250,000 is set aside from anticipated on-going General Fund revenues for the COR fund in order to maintain full funding for anticipated capital projects over the long term. Significantly higher annual contributions to COR are anticipated for future years in order to fully fund these projects. This is even after projects which will require grant funding or financing, such as a Civic Center project, have been removed and after the target street investment cycle has been lengthened from seven to nine years.

### Other Funds

Funds beyond the General Fund and COR are also facing fiscal challenges. The City will receive a water rate study this coming summer which will provide analysis necessary to bring the utility funds into a sustainable financial future. Gas taxes would also be anticipated to recover in future years as the global price of oil returns to more normal levels and proposals at the State level that could change gas tax rates or methodology come to fruition. As part of restructuring City finances for more transparency, several changes have been made to reduce the number of internal service funds and show more complete program costs. Finally, several funds, including the General Fund and internal service funds have large outstanding loan balances from the former redevelopment agency. These debts impact what is actually available and usable from target fund balances. Debt issues are described in more depth below.

### Debt

Debt issues over the coming year are limited to the areas of unfunded retirement liabilities and the ultimate revaluing of about \$5 million in loans made from the City to the former redevelopment agency. These could be significantly impacted by proposals in the Governor's State Budget and results of that process are to date unknown. Loan repayment is also impacted by residual property taxes for former redevelopment project areas and this in turn is negatively impacted by the LPIH's change to non-profit status.

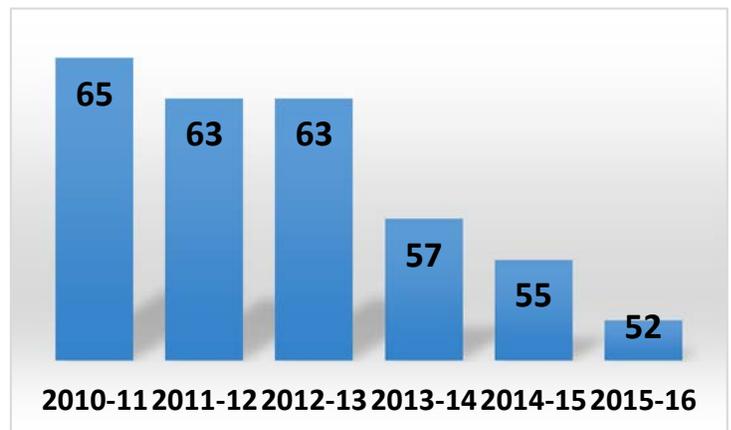


The City took a significant step to address unfunded liabilities last year when it formed a Trust to reduce the liabilities associated with post-retirement benefit obligations (OPEB) relating to retiree medical contributions. The savings from this move continue to be reflected in the budget. Results of a bi-annual actuarial update on the Trust will be received this next year and will impact future budgets for this expense.

**COMPENSATION, BENEFITS, AND STAFFING**

The major compensation change in the Proposed Budget is the 5% reduction in salaries for management staff and the City Manager beginning July 1, 2015. The City is currently engaged in labor negotiations with each of its three labor groups and other compensation and benefit changes will be reflected in an amended budget once those negotiations are complete. New State requirements for paid sick leave for part time employees has also been anticipated in this budget.

Staffing continues its downward trend of the last several years with a reduction of three full time positions. The position of Motor Officer in Police and one of three Maintenance Worker positions in Community Services are eliminated. The one full time Police Records Clerk position is reduced to part time with the expectation that more records work will be done by Police Dispatchers. Anticipated hires for part time Cashier and additional web support are also eliminated in the budget. Full time staffing is proposed at 52 positions which is lower than at any time since the mid-1980's as illustrated in the adjacent chart.



Maintaining both the quantity of services of the past and the quality of services expected is very challenging in the current environment. This highlights the need for longer term service and financial solvency and the importance of the productivity investments highlighted in this message.

**CONCLUSION**

The City of La Palma is indeed at a financial crossroads and continues to face a very challenging financial environment. While the Proposed Budget is balanced, albeit with the use of existing fund balance, it is not sustainable without changes to current forecasts for long term trends. A newly formed Citizen Committee on Sustainability will be working with staff to review our current situation, these forecasts, and options for addressing these trends. Additional financial transparency and analysis will also be available through the conversion of the City's financial software for better forecasting and tracking in the coming years. Through these efforts and continuing investment in our community by businesses and residents, the City will address these challenges and protect its future.

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Administrative Services Director

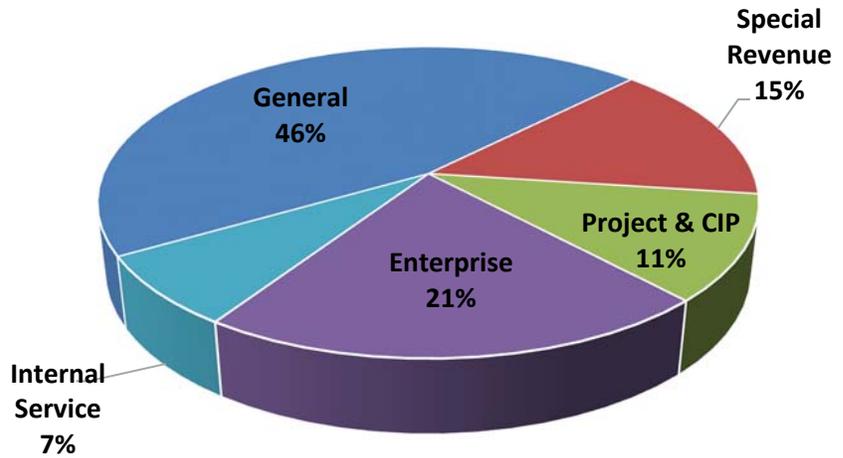
\_\_\_\_\_  
Community Development Director

\_\_\_\_\_  
Community Services Director

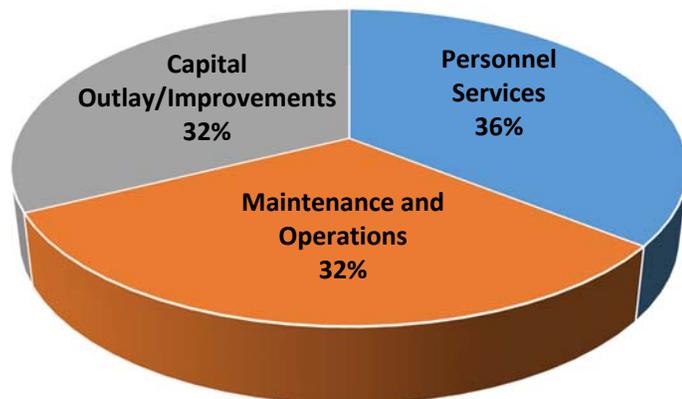
\_\_\_\_\_  
Chief of Police

## PROPOSED FY 2015-16 BUDGET IN BRIEF

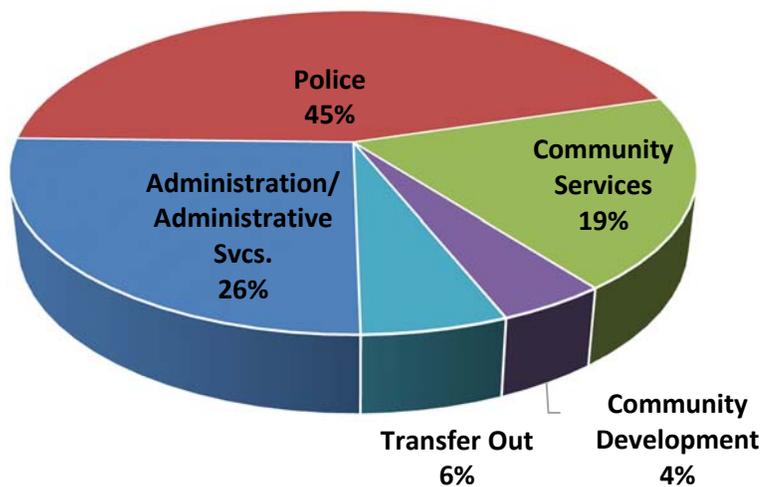
FY2015-16 Total Expenditures \$22,901,200	
General	\$10,487,700
Special Revenue	\$3,348,200
Project & CIP	\$2,505,700
Enterprise	\$4,882,600
Internal Service	\$1,677,000
<b>Total</b>	<b>\$22,901,200</b>



FY2015-16 Total Expenditures By Object	
Personnel Services	\$7,900,100
Maintenance and Operations	\$7,051,200
Capital Outlay/Improvements	\$7,158,900
<b>Total</b>	<b>\$22,901,200</b>

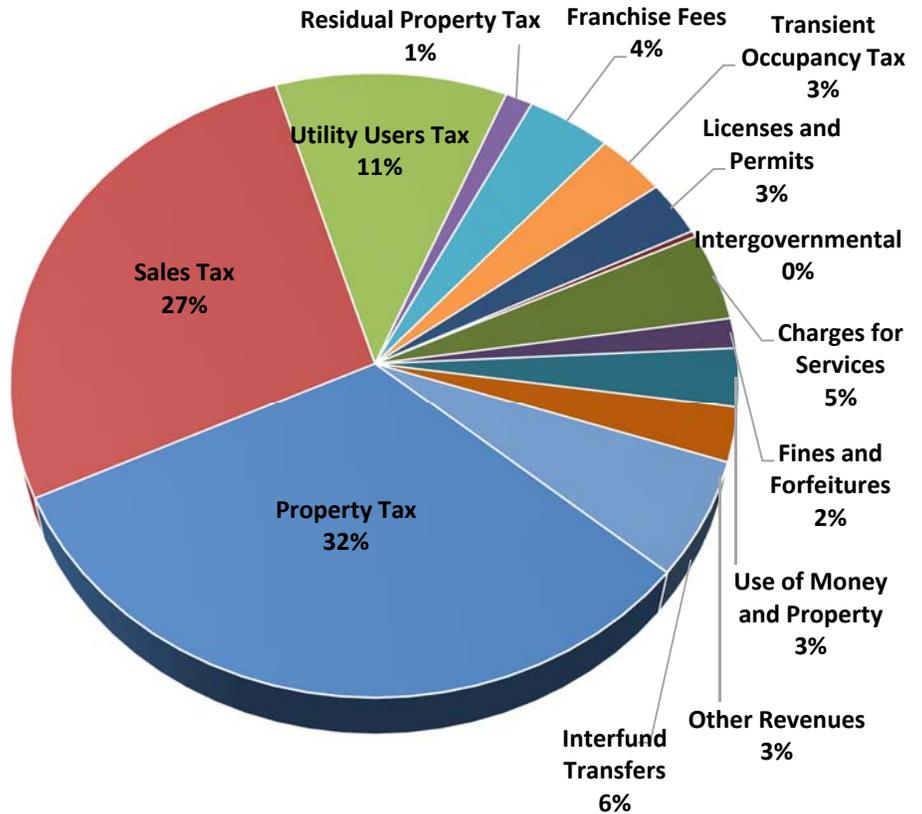


FY2015-16 General Fund Expenditures \$10,487,700	
Administration/Administrative Services	\$2,693,300
Police	\$4,708,500
Community Services	\$2,022,800
Community Development	\$454,100
Transfer Out	\$609,000
<b>Total</b>	<b>\$10,487,700</b>



## GENERAL FUND REVENUES

FY2015-16 General Fund Revenue \$10,365,600	
Property Tax	\$ 3,311,500
Sales Tax	\$ 2,822,400
Utility Users Tax	\$ 1,139,300
Residual Property Tax	\$ 133,900
Franchise Fees	\$ 415,500
Transient Occupancy Tax	\$ 345,000
Licenses and Permits	\$ 295,200
Intergovernmental	\$ 33,000
Charges for Services	\$ 473,100
Fines and Forfeitures	\$ 161,000
Use of Money and Property	\$ 317,600
Other Revenues	\$ 291,500
Interfund Transfers	\$ 626,600
<b>Total</b>	<b>\$10,365,600</b>



### Sales Tax Distribution

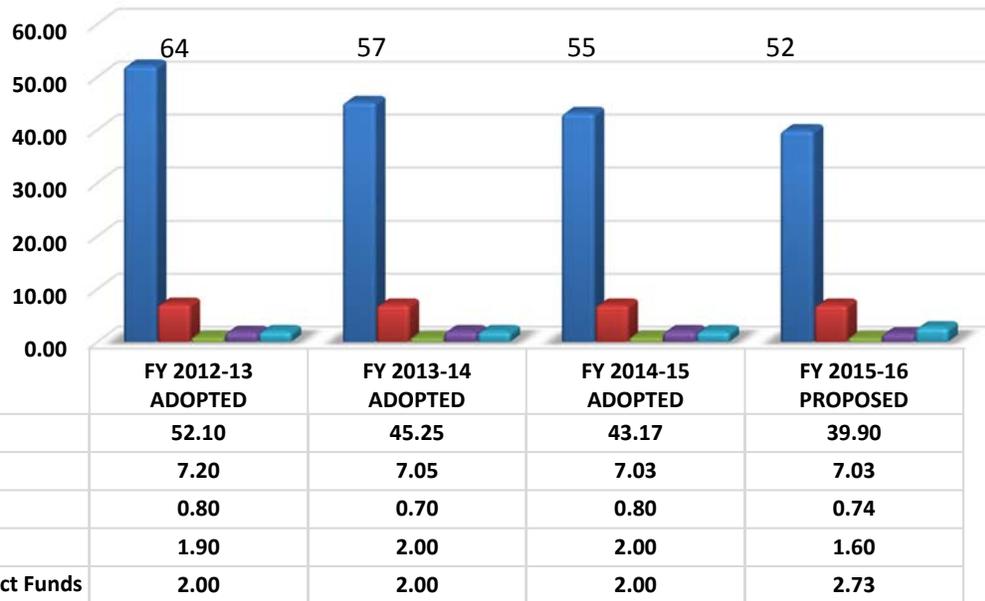
The total sales tax rate in the City of La Palma is 8%. For every dollar you spend on retail purchases, you pay 8 cents in sales tax.  
**Only 1 cent of this comes back to the City.**

### Property Tax Distribution

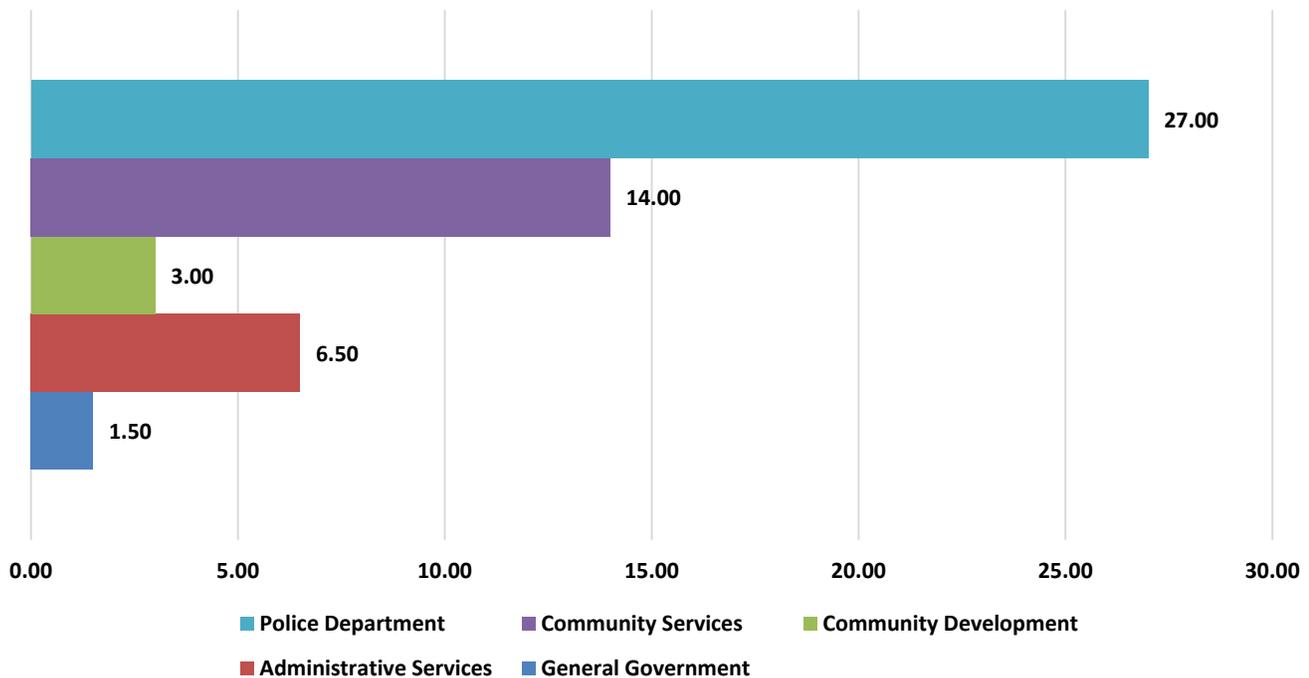
Most people will be surprised to know that for every dollar Orange County Receives from La Palma residents,  
**only 11 cents comes back to the City.**

## FULL TIME STAFFING

### FY 2012-13 - FY 2015-16



### FY 2015-16 Staffing By Department

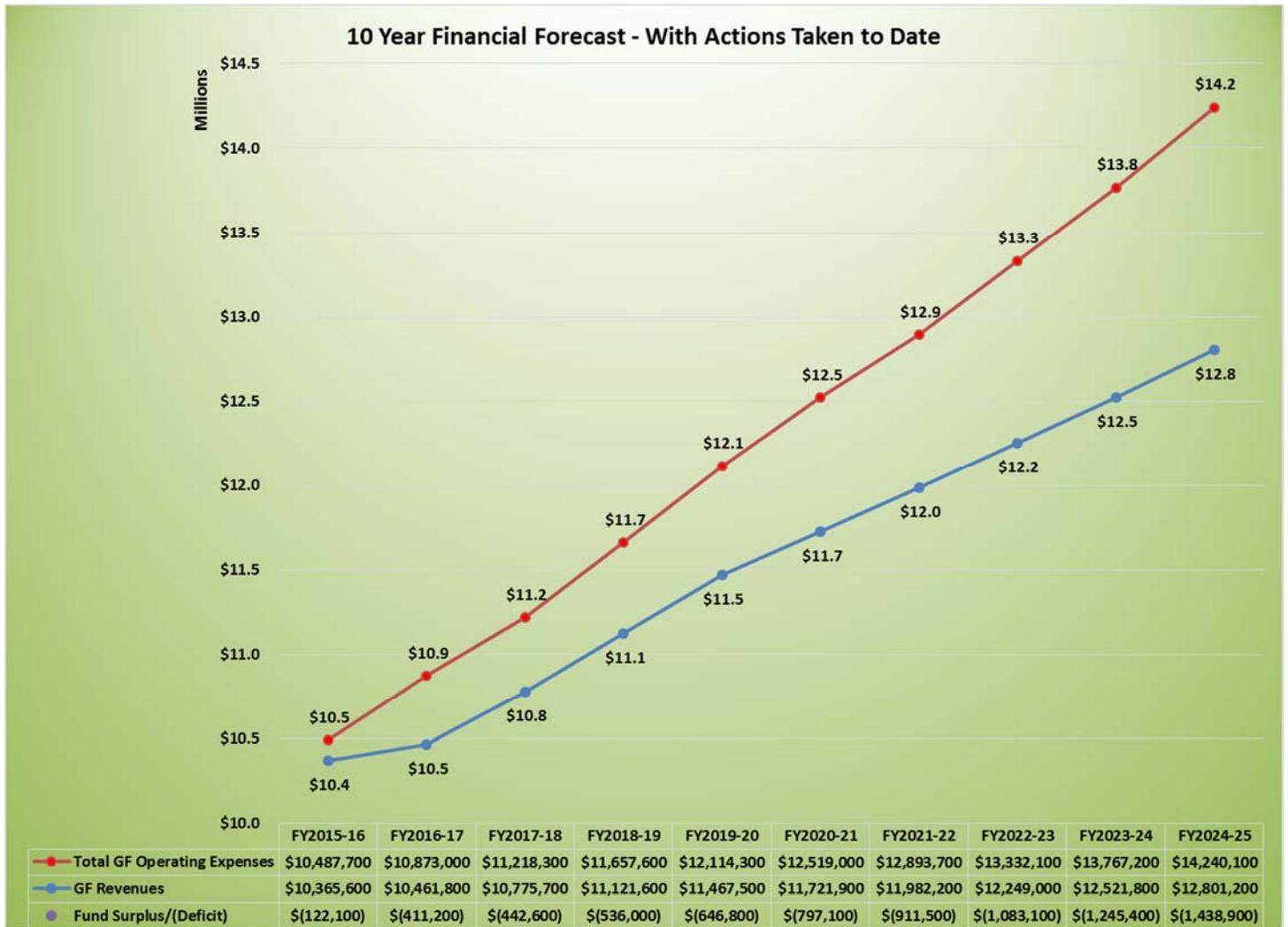




## THREE YEAR BUDGET SUMMARY

Acct Code	Department Name	FY2015-16	FY2016-17	FY2017-18
		Estimate	Estimate	Estimate
01-110	CITY COUNCIL	\$ 56,900	\$ 63,500	\$ 84,300
01-120	CITY MANAGER	219,200	222,800	225,400
01-130	LEGAL SERVICES	129,400	129,000	144,000
01-140	ADMINISTRATIVE SERVICES	158,400	165,400	170,600
01-150	CITY CLERK	136,500	156,000	144,800
01-160	FISCAL SERVICES	363,700	371,500	378,900
01-170	HUMAN RESOURCES	1,303,900	1,363,100	1,484,800
01-180	TECHNOLOGY & COMMUNICATIONS	325,300	322,000	326,600
<b>ADMINISTRATION/ ADMINISTRATIVE SERVICES TOTAL &gt;</b>		<b>\$ 2,693,300</b>	<b>\$ 2,793,300</b>	<b>\$ 2,959,400</b>
01-210	POLICE ADMINISTRATION	\$ 538,500	\$ 555,600	\$ 567,500
01-220	OPERATIONS MANAGEMENT	300,200	315,100	317,200
01-235	PATROL	2,398,600	2,536,500	2,582,100
01-240	SERVICES DIVISION MANAGEMENT	238,700	260,400	267,600
01-250	COMMUNITY EDUCATION	62,900	71,600	69,700
01-260	INVESTIGATIONS	562,700	589,400	598,000
01-270	RECORDS & COMMUNICATIONS	606,900	637,000	649,000
<b>POLICE TOTAL &gt;</b>		<b>\$ 4,708,500</b>	<b>\$ 4,965,600</b>	<b>\$ 5,051,100</b>
01-310	COMMUNITY SERVICES ADMINISTRATION	\$ 343,000	\$ 355,300	\$ 360,400
01-320	HEALTH & WELLNESS	145,100	145,700	145,900
01-330	RECREATION FACILITY OPERATIONS	216,800	229,100	234,400
01-340	SPECIAL EVENTS	125,400	125,600	126,900
01-350	YOUTH & FAMILY	251,800	266,000	272,700
01-370	CITY-WIDE MAINTENANCE	329,900	317,700	358,000
01-380	ENGINEERING	94,400	88,200	88,300
01-390	PARKS & MEDIANS	218,000	221,500	223,700
01-400	STREETS	298,400	272,900	279,200
<b>COMMUNITY SERVICES TOTAL &gt;</b>		<b>\$ 2,022,800</b>	<b>\$ 2,022,000</b>	<b>\$ 2,089,500</b>
01-510	COMMUNITY DEVELOPMENT ADMINISTRATION	\$ 100,000	\$ 102,900	\$ 104,100
01-520	BUILDING AND SAFETY	139,600	135,600	135,600
01-530	CODE ENFORCEMENT	97,900	103,200	107,500
01-540	PLANNING	116,600	119,500	120,700
<b>COMMUNITY DEVELOPMENT TOTAL &gt;</b>		<b>\$ 454,100</b>	<b>\$ 461,200</b>	<b>\$ 467,900</b>
Expenditure Subtotal Before Transfer Out >		\$ 9,878,700	\$ 10,242,100	\$ 10,567,900
Adjusted for changes in Transfer Out >		\$ 609,000	\$ 630,900	\$ 650,400
<b>EXPENDITURE GF TOTAL &gt;</b>		<b>\$ 10,487,700</b>	<b>\$ 10,873,000</b>	<b>\$ 11,218,300</b>
Projected GF Revenues >		\$ 10,365,600	\$ 10,461,800	\$ 10,775,700
<b>Surplus(Deficit) \$</b>		<b>(122,100)</b>	<b>(411,200)</b>	<b>(442,600)</b>
<b>Special, Enterprise, and Internal Service Funds</b>				
11-410	GAS TAX	\$ 359,700	\$ 321,900	\$ 363,900
12-420	MEASURE M	1,267,500	267,500	-
14-423	CDBG	180,000	-	-
15-360	AIR QUALITY	-	-	-
16-185	PEG	-	-	-
20-280	ASSET FORFEITURE	160,000	87,000	-
21-285	PUBLIC SAFETY AUG. (PROP 172)	172,200	180,600	188,100
22-290	COPS	100,700	106,200	110,800
23-295	SAAV	-	-	-
38-710	SUCCESSOR AGENCY - HOUSING	238,100	239,000	239,300
49-720	SUCCESSOR AGENCY - DEBT SERVICE	870,000	869,700	852,555
<b>SPECIAL FUNDS TOTAL &gt;</b>		<b>\$ 3,348,200</b>	<b>\$ 2,071,900</b>	<b>\$ 1,754,655</b>
50-430	WATER ADMINISTRATION	\$ 249,500	\$ 253,900	\$ 256,100
50-440	WATER BILLING	390,700	401,300	408,400
50-450	WATER PRODUCTION	1,817,500	1,809,400	1,877,400
50-460	WATER TRANSMISSION	488,100	496,600	511,800
52-480	SEWER	239,500	248,600	261,100
<b>UTILITY/ENTERPRISE TOTAL &gt;</b>		<b>\$ 3,185,300</b>	<b>\$ 3,209,800</b>	<b>\$ 3,314,800</b>
60-610	RISK MANAGEMENT	\$ 1,289,500	\$ 1,117,700	\$ 1,236,200
62-620	TECHNOLOGY REPLACEMENT	121,500	43,200	114,000
63-630	VEHICLE REPLACEMENT	150,000	179,000	244,000
<b>INTERNAL SERVICE TOTAL &gt;</b>		<b>\$ 1,561,000</b>	<b>\$ 1,339,900</b>	<b>\$ 1,594,200</b>

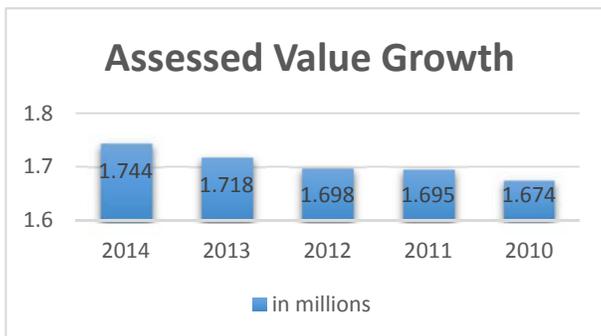
## LONG TERM FINANCIAL OUTLOOK



*These projections include all proposed reductions known on May 29, 2015 and are subject to change pending final budget numbers.*

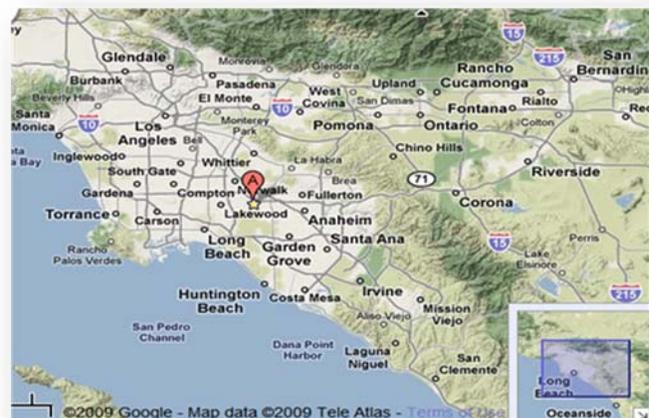
## LA PALMA COMMUNITY PROFILE

Vital Statistics	
Date of Incorporation	October 26, 1955
Form of Government	Council/Manager
Total Land Area	1.8 Square Miles
Population	15,896
Employment	7,308
Median Age	41.7
Per Capita Personal Income	\$35,097
Unemployment Rate	5.6%

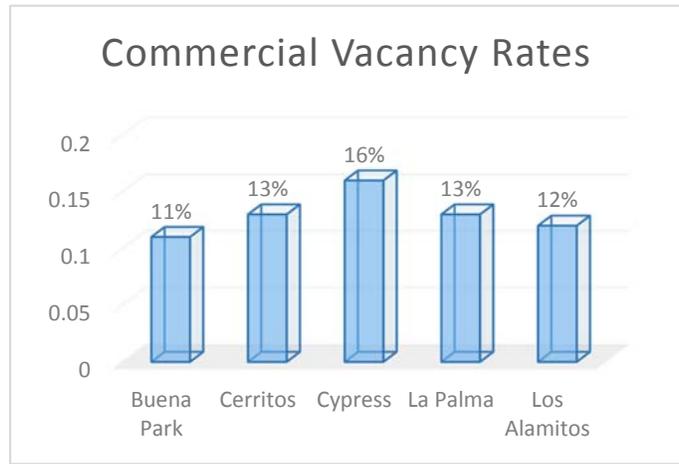
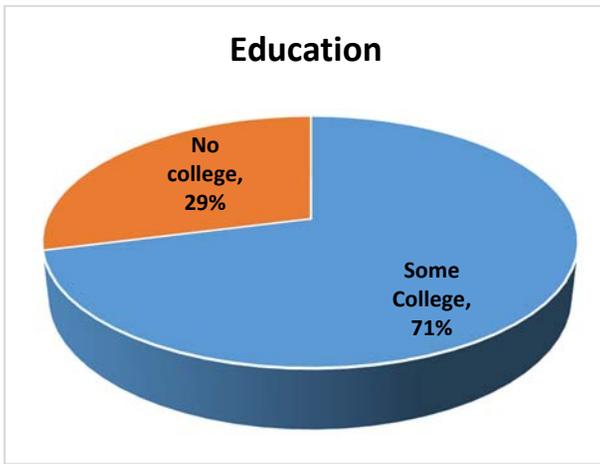


Housing Statistics	
Households	5,284
Avg. Household Size	3.06
Median Household Income	\$83,325
Home Ownership	70%
Median Home Price	\$608,000

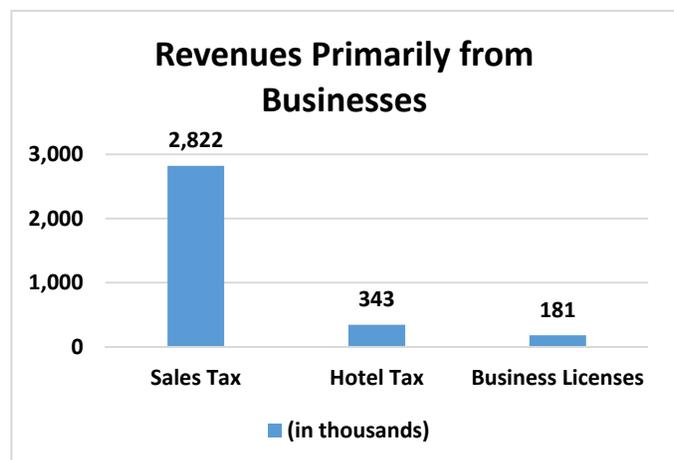
Major Employers	
ADP, Inc.	600
C & D Zodiac Aerospace	415
La Palma Intercommunity Hospital	36
Performance Machine	178
Anaheim Union High School District	157
Kaiser Foundation Healthplan	155
Unisource Worldwide	152
Arcadia Chair Company	150
Keebler Snack Co./Kellogg's	110
Tesoro	90



## LA PALMA COMMUNITY PROFILE



City Government	
<b>Resources</b>	
<b>Number of Employees</b>	
Full time	52
Part time	35
<b>Police Protection</b>	
<b>Number of Sworn Officers</b>	21
<b>Facilities</b>	
<b>Community Centers</b>	1
<b>Parks</b>	2
<b>Maximum Daily Water Capacity (millions of gallons)</b>	2.65
<b>Fire hydrants</b>	343
<b>Water Wells</b>	2
<b>Water Storage Capacity (millions of gallons)</b>	4.5
<b>Reservoirs</b>	2
<b>Water Mains (miles)</b>	38
<b>Sanitary sewers (miles)</b>	28
<b>Storm Drains (miles)</b>	5
<b>Manholes</b>	631
<b>Streets (miles)</b>	31
<b>Streetlights</b>	972
<b>Traffic Signals</b>	18.5





## 2015 Budget Process

The annual budget process includes considerable staff participation from all departments and City Council direction concerning key policy areas. The public has the opportunity to participate with comments, concerns or budget requests during multiple public meetings and a public hearing prior to adoption of the budget. The budget process spans a great portion of the year. The following summarizes the 2015 budget schedule:

January	April
City Council goal setting retreat City Council goal adoption	Study Session on Long Term Financial Plan/Budget Discussion and Presentation of the Capital Improvement Program
February	May
Mid-Year Budget Report and Adjusted Budget for FY 2014-15	Proposed Budget Overview City Council Budget Workshop Open Budget Discussion/Input
March	June
Additional Discussion of Mid-Year Report	Budget Deliberations Public Hearing and Adoption

The City Council and staff adheres to the following legal requirements pursuant to the State of California and policy requirements as designated in the Financial Policies of the City.

1. It shall be the policy of the City Council to adopt a balanced budget.
2. The City should focus on ongoing revenues being in a favorable balance with ongoing expenditures.
3. As necessary, develop plans to address contingencies associated with the State budget uncertainties. As necessary, develop a budget that makes reductions and increases efficiencies where possible, striving to minimize impact on direct services to the public.
4. The City Council will review revenue estimates quarterly and make program reductions if revenues are not received as forecasted.
5. Continue addressing long-term financial issues as they are identified based upon sound financial management practices and available funding.
6. The City should budget money for maintenance of capital projects for all projects on the CIP list, and not approve any CIP projects unless recurring maintenance funding is available.
7. The City should not apply for any new grant monies for ongoing programs unless the General Fund can absorb the cost and meet the expectations in the future.
8. The City should make annual budget allocations to the Capital Outlay Reserve (COR) based upon short-term and long-term capital needs and identified projects. Allocation should be made from total General Fund revenues.
9. The City has adopted a Sustainable Financial Plan (SFP) and a General Fund Revenue Policy to guide long term fiscal sustainability and decisions should, whenever possible, be consistent with these policies.
10. Financial impacts of projects and programs as described in staff reports shall indicate whether the project or program is consistent with the SFP.



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## **GANN LIMIT**

### **Article XIII-B of the California Constitution (Gann Initiative)**

Effective July 1, 1980, Proposition 4 (Gann) put a limit on the City's expenditures from tax revenues based on 1978-1979 appropriations that are adjusted each succeeding year by the Consumer Price Index and population changes. Non-Proceeds of Taxes (Fines and Forfeitures and User Fees) were not subject to this limit.

In 1989-1990, Proposition 111 was passed which changed the base year to 1986-1987 and allowed cities to adjust their limit annually by either the change in the California per capita income or the percentage change in growth in total assessed valuation due to nonresidential construction. For population changes, cities now have the option of using either the percentage increase of the City or the percentage increase of the entire county. The law also allows for the exclusion from the limit of "qualified capital outlay" which includes any appropriation for fixed assets costing over \$100,000 and having a useful life of 10 years.

The Fiscal Year 2015-16 budgeted expenditures are well within the statutory limit. It should be noted that future revenues exceeding the limitation require a return of the excess to the taxpayers or a substantial portion of such excess will be forfeited for State uses.

**CHART PROVIDED  
IN FINAL DOCUMENT**



## Budget Resolution

### RESOLUTION NO. 2015-###

#### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PALMA APPROVING AND ADOPTING A BUDGET FOR FISCAL YEAR 2015-16

**WHEREAS**, the City Manager of the City of La Palma did on May 5, May 11, May 12, June 2, and June 16, 2015, present to the City Council of said City a Proposed Budget for the Fiscal Year 2015-16 and

**WHEREAS**, the City Council held a duly noticed public hearing in the Council Chambers of City Hall of said City on June 16, 2015; and

**WHEREAS**, the City Council did review, revise, modify, correct, amend, and change said Proposed Budget for Fiscal Year 2015-16; and

**WHEREAS**, said City Council has taken the necessary public actions to raise sufficient revenues to finance said Proposed Budget; and

**WHEREAS**, the original of said Proposed Budget will be revised so as to reflect each and all of the amendments, changes, and modifications which the City Council, up to the time of adoption of this resolution, believes should be made in said Proposed Budget as so submitted and to correct any nonsubstantive errors discovered.

#### **NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PALMA, DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** The said Proposed Budget, including the five-year Capital Improvement Plan and five-year One-Time Project Plan, of the City of La Palma, California, for the Fiscal Year 2015-16, as so amended, modified, revised, and corrected, including those changes directed by the City Council at the June 16, 2015, City Council meeting, is hereby approved and adopted. In adopting said budget, the City Council hereby instructs the City Manager to change the columns headed "Proposed" or "Amended" to "Adopted" for each of the several items of Personnel Services, Maintenance and Operations, and Capital Outlay and Improvements for each of the various funds, departments, programs, and accounts as set forth in said Proposed Budget and, as so amended, modified, and corrected, and hereby approves the distribution of the salary detail, maintenance and operations detail, capital outlay and improvements detail, policy revisions, and contractual arrangements noted in the program description and program explanation sections of the "Program Summary" pages, and interfund transactions and transfers shown under each of the respective funds, departments, programs, and accounts, and each of the respective "Item Description" accounts and explanatory data in its entirety, each provision of which should be construed to give effect to the entire document. The City Manager is also directed to adjust beginning balances to reflect actual amounts, to the extent they are known, and, in accordance with standard budgeting and appropriating practice, is authorized to transfer appropriations within and between departmental budgets as required to accommodate unforeseen operating requirements.

**SECTION 2.** The City Council authorizes the City Manager to make changes in internal service fund allocations to departments to reflect any modifications made after the Proposed Budget was presented.



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**SECTION 3.** The City Manager, for the purpose of administrative necessity in implementing the budget, shall have the authority to transfer monies to the appropriate item, account, program, department, or fund to cover expenditures which have been approved by the City Council, except where such transfer is expressly prohibited in a resolution or ordinance approved by the City Council, such as transfers involving utility replacement funds. The City Manager shall also have the authority to transfer monies between and within funds to meet the operational needs of the City within established spending limits.

**SECTION 4.** The City Manager is hereby authorized and instructed to take all steps necessary to implement this Resolution.

**SECTION 5.** The original of said budget for the City of La Palma, California, for the Fiscal Year 2015-16 as now before this City Council, and as amended, modified, revised, and corrected by City Council and staff, in open session, shall be placed on file in the office of the City Clerk of the City of La Palma, California, open to public inspection, and that said Proposed Budget is expressly incorporated in this resolution and made a part thereof. The City Clerk is hereby instructed to have copies of the Adopted Budget duplicated and available for public review and inspection and a copy provided to the Orange County Public Library, La Palma Branch, as soon as practicable.

**APPROVED AND ADOPTED** by the City Council of the City of La Palma at a regular meeting held on the 16th day of June, 2015.

/ s /

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Peter L. Kim  
Mayor

ATTEST:

/ s /

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Laurie A. Murray, CMC  
City Clerk

## Fund Summaries





## Summary of Resources and Requirements by Fund: FY2015-16

Fund	Projected Beginning Unassigned Fund Balance	Proposed Fiscal Year 2015-16			Estimated Ending Unassigned Fund Balance
		Revenues and Transfers In	Expenditures and Transfers Out	Contribution to (Draw from) Fund Balance	
<b>General Fund*</b>	\$ 450,500	\$ 10,365,600	\$ 10,487,700	\$ (122,100)	\$ 328,400
*(Cash Flow Reserve of \$250,000; when CAFR is adopted, funds in excess of \$250,000 will be transferred from General Fund Unassigned Fund Balance to the COR or One Time Projects Funds)					
<b>Special Revenue Funds:</b>					
Gas Tax/Highway Users Tax	376,200	351,500	359,700	(8,200)	368,000
Measure M	265,900	1,002,500	1,267,500	(265,000)	900
Community Development Block Grant (CDBG)	-	180,000	180,000	-	-
Air Quality Improvement/AB 2766	75,800	20,300	-	20,300	96,100
Public, Educational, and Government (PEG)	178,300	17,100	-	17,100	195,400
Public Safety Augmentation (Proposition 172)	58,200	176,600	172,200	4,400	62,600
Asset Seizure (Asset Forfeiture)	62,000	107,600	160,000	(52,400)	9,600
Supplemental Law Enforcement Services	55,300	100,200	100,700	(500)	54,800
Service Authority for Abandoned Vehicles	22,200	100	-	100	22,300
Park Development	62,200	100	-	100	62,300
Successor Agency Housing Authority	359,500	265,600	238,100	27,500	387,000
Successor Agency Debt Service	-	870,000	870,000	-	-
<b>Total Special Revenue Funds</b>	<b>1,515,600</b>	<b>3,091,600</b>	<b>3,348,200</b>	<b>(256,600)</b>	<b>1,259,000</b>
<b>Project Funds:</b>					
Capital Outlay Reserve (Target Balance \$2,000,000 at end of 10 Year Planning Period; Fund owed additional \$500,000 from former RDA)	5,751,800	271,900	2,487,300	(2,215,400)	3,536,400
One-Time Projects	433,800	-	18,000	(18,000)	415,800
Economic Development	249,600	-	400	(400)	249,200
<b>Total Project Funds</b>	<b>6,435,200</b>	<b>271,900</b>	<b>2,505,700</b>	<b>(2,233,800)</b>	<b>4,201,400</b>
<b>Enterprise Funds:</b>					
Water (Water and Water Capital Reserve are required to have a combined minimum balance of \$3,331,800; Fund owed additional \$500,000 from former RDA)	1,068,800	2,381,700	2,945,800	(564,100)	504,700
Sewer (Sewer and Sewer Capital Reserve are required to have a combined minimum balance of \$2,238,700; Fund owed additional \$500,000 from former RDA)	955,700	246,900	239,500	7,400	963,100
Water Capital Reserve	3,935,800	248,300	1,256,000	(1,007,700)	2,928,100
Sewer Capital Reserve	2,608,600	72,500	441,300	(368,800)	2,239,800
<b>Total Enterprise Funds</b>	<b>8,568,900</b>	<b>2,949,400</b>	<b>4,882,600</b>	<b>(1,933,200)</b>	<b>6,635,700</b>
<b>Internal Service Funds (Cash Balances):</b>					
Insurance (Target Balance \$1,000,000; Fund owed additional \$600,000 by former RDA)	612,100	1,257,900	1,289,500	(31,600)	580,500
Employee Benefits (Target Balance \$309,000; Fund owed additional \$1,000,000 by former RDA)	195,300	2,900	-	2,900	198,200
Facility Maintenance (Target Balance \$50,000; Fund owed additional \$500,000 by former RDA)	50,000	300	-	300	50,300
Vehicle Replacement (Target Balance \$717,400; Fund owed additional \$400,000 by former RDA)	936,900	160,500	266,000	(105,500)	831,400
Technology Maintenance and Replacement (Target Balance \$564,800)	663,900	83,300	121,500	(38,200)	625,700
<b>Total Internal Service Funds</b>	<b>2,458,200</b>	<b>1,504,900</b>	<b>1,677,000</b>	<b>(172,100)</b>	<b>2,286,100</b>
<b>Reserve Funds:</b>					
Revenue Volatility (Target Balance \$1,000,000)	1,000,000	-	-	-	1,000,000
Emergency Reserve (Target Balance \$9,000,000; Fund owed an additional \$988,900 from former RDA)	9,000,000	-	-	-	9,000,000
<b>Total Reserve Funds</b>	<b>10,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000,000</b>
<b>Citywide Total</b>	<b>\$ 29,428,400</b>	<b>\$ 18,183,400</b>	<b>\$ 22,901,200</b>	<b>\$ (4,717,800)</b>	<b>\$ 24,710,600</b>



## Summary of Resources and Requirements by Fund: FY2016-17

Fund	FY 2015-16 Estimated Ending Unassigned Fund Balance	Estimated Fiscal Year 2016-17			Estimated Ending Unassigned Fund Balance
		Revenues and Transfers In	Expenditures and Transfers Out	Contribution to (Draw from) Fund Balance	
<b>General Fund*</b>	\$ 328,400	\$ 10,461,800	\$ 10,873,000	\$ (411,200)	\$ (82,800)
*(Cash Flow Reserve of \$250,000; when CAFR is adopted, funds in excess of \$250,000 will be transferred from General Fund Unassigned Fund Balance to the COR or One Time Projects Funds)					
<b>Special Revenue Funds:</b>					
Gas Tax/Highway Users Tax	368,000	359,100	365,100	(6,000)	362,000
Measure M	900	267,500	267,500	-	900
Community Development Block Grant (CDBG)	-	-	-	-	-
Air Quality Improvement/AB 2766	96,100	20,300	-	20,300	116,400
Public, Educational, and Government (PEG)	195,400	18,000	-	18,000	213,400
Public Safety Augmentation (Proposition 172)	62,600	180,800	180,600	200	62,800
Asset Seizure (Asset Forfeiture)	9,600	107,800	87,000	20,800	30,400
Supplemental Law Enforcement Services	54,800	100,300	106,200	(5,900)	48,900
Service Authority for Abandoned Vehicles	22,300	100	-	100	22,400
Park Development	62,300	100	-	100	62,400
Urban Park Grant	-	-	-	-	-
Successor Agency Housing Authority	387,000	266,400	239,000	27,400	414,400
Successor Agency Debt Service	-	869,700	869,700	-	-
<b>Total Special Revenue Funds</b>	<b>1,259,000</b>	<b>2,190,100</b>	<b>2,115,100</b>	<b>75,000</b>	<b>1,334,000</b>
<b>Project Funds:</b>					
Capital Outlay Reserve (Target Balance \$2,000,000 at end of 10 Year Planning Period; Fund owed additional \$500,000 from former RDA)	3,536,400	275,200	1,609,300	(1,334,100)	2,202,300
One-Time Projects	415,800	380,900	137,200	243,700	659,500
Economic Development	249,200	-	400	(400)	248,800
<b>Total Project Funds</b>	<b>4,201,400</b>	<b>656,100</b>	<b>1,746,900</b>	<b>(1,090,800)</b>	<b>3,110,600</b>
<b>Enterprise Funds:</b>					
Water (Water and Water Capital Reserve are required to have a combined minimum balance of \$3,331,800; Fund owed additional \$500,000 from former RDA)	504,700	2,383,400	2,961,200	(577,800)	(73,100)
Sewer (Sewer and Sewer Capital Reserve are required to have a combined minimum balance of \$2,238,700; Fund owed additional \$500,000 from former RDA)	963,100	247,900	248,600	(700)	962,400
Water Capital Reserve	2,928,100	241,000	195,000	-	2,928,100
Sewer Capital Reserve	2,239,800	83,700	450,000	-	2,239,800
<b>Total Enterprise Funds</b>	<b>6,635,700</b>	<b>2,956,000</b>	<b>3,854,800</b>	<b>(578,500)</b>	<b>6,057,200</b>
<b>Internal Service Funds (Cash Balances):</b>					
Insurance (Target Balance \$1,000,000; Fund owed additional \$600,000 by former RDA)	580,500	1,122,800	1,117,700	5,100	585,600
Employee Benefits (Target Balance \$309,000; Fund owed additional \$1,000,000 by former RDA)	198,200	3,300	-	3,300	201,500
Facility Maintenance (Target Balance \$50,000; Fund owed additional \$500,000 by former RDA)	50,300	300	-	300	50,600
Vehicle Replacement (Target Balance \$717,400; Fund owed additional \$400,000 by former RDA)	831,400	143,700	179,000	(35,300)	796,100
Technology Maintenance and Replacement (Target Balance \$564,800)	625,700	83,800	43,200	40,600	666,300
<b>Total Internal Service Funds</b>	<b>2,286,100</b>	<b>1,353,900</b>	<b>1,339,900</b>	<b>14,000</b>	<b>2,300,100</b>
<b>Reserve Funds:</b>					
Revenue Volatility (Target Balance \$1,000,000)	1,000,000	-	-	-	1,000,000
Emergency Reserve (Target Balance \$9,000,000; Fund owed an additional \$988,900 from former RDA)	9,000,000	-	-	-	9,000,000
<b>Total Reserve Funds</b>	<b>10,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000,000</b>
<b>Citywide Total</b>	<b>\$ 24,710,600</b>	<b>\$ 17,617,900</b>	<b>\$ 19,929,700</b>	<b>\$ (1,991,500)</b>	<b>\$ 22,719,100</b>



## General Fund: Revenue and Expenditure Overview

	Fiscal Year 2011-12 Actual	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Projected	Fiscal Year 2015-16 Proposed	% Change Fiscal Year 2014-15 Projected	Fiscal Year 2016-17 Estimated	% Change Fiscal Year 2015-16 Proposed
<b>Revenues by Type:</b>								
Property Tax	\$ 2,996,543	\$ 3,421,974	\$ 3,129,620	\$ 3,243,500	\$ 3,311,500	2.1	\$ 3,384,300	2.2
Sales Tax	5,610,509	4,335,175	1,989,556	2,174,800	2,822,400	29.8	2,642,600	(6.4)
Utility Users Tax	893,605	994,444	1,101,159	1,117,000	1,139,300	2.0	1,162,100	2.0
Residual Property Tax	143,234	922,527	263,661	179,000	133,900	(25.2)	57,800	(56.8)
Franchise Fees	357,553	358,672	381,839	401,000	415,500	3.6	444,400	7.0
Transient Occupancy Tax	227,539	257,975	313,662	335,000	345,000	3.0	355,000	2.9
Licenses and Permits	268,847	281,143	267,110	316,300	295,200	(6.7)	301,500	2.1
Intergovernmental	48,972	49,492	38,174	30,100	33,000	9.6	31,400	(4.8)
Charges for Services	482,884	514,015	584,575	548,300	473,100	(13.7)	496,200	4.9
Fines and Forfeitures	153,549	136,883	148,175	145,500	161,000	10.7	161,000	-
Use of Money and Property	303,057	231,163	322,505	308,200	317,600	3.0	313,600	(1.3)
Other Revenues	263,841	88,333	98,344	351,700	291,500	(17.1)	507,500	74.1
Interfund Transfers	283,100	286,100	538,912	283,100	626,600	121.3	604,400	(3.5)
<b>Total Revenues</b>	<b>12,033,233</b>	<b>11,877,896</b>	<b>9,177,292</b>	<b>9,433,500</b>	<b>10,365,600</b>	<b>9.9</b>	<b>10,461,800</b>	<b>0.9</b>
<b>Expenditures by Department:</b>								
Administration/Administrative Svcs.	1,463,770	1,473,464	1,424,959	1,424,220	2,693,300	89.1	2,793,300	3.7
Police	5,012,595	5,103,111	5,032,985	4,957,070	4,708,500	(5.0)	4,965,600	5.5
Community Services	-	-	1,850,531	1,995,570	2,022,800	1.4	2,022,000	(0.0)
Recreation and Community Services	1,385,445	1,312,419	-	-	-	N/A	-	N/A
Community Development	595,787	538,375	481,168	525,000	454,100	(13.5)	461,200	1.6
Public Works	866,544	732,565	-	-	-	N/A	-	N/A
<b>Total Expenditures</b>	<b>9,324,141</b>	<b>9,159,934</b>	<b>8,789,643</b>	<b>8,901,860</b>	<b>9,878,700</b>	<b>11.0</b>	<b>10,242,100</b>	<b>3.7</b>
<b>Rev vs. Expend Surplus / (Deficit)</b>	<b>2,709,092</b>	<b>2,717,962</b>	<b>387,649</b>	<b>531,640</b>	<b>486,900</b>	<b>(8.4)</b>	<b>219,700</b>	<b>(54.9)</b>
<b>Transfer Out</b>	<b>3,500,000</b>	<b>1,700,000</b>	<b>12,285,208</b>	<b>1,870,600</b>	<b>609,000</b>	<b>(67.4)</b>	<b>630,900</b>	<b>3.6</b>
<b>Net Change in Fund Balance</b>	<b>\$ (790,908)</b>	<b>\$ 1,017,962</b>	<b>\$ (11,897,559)</b>	<b>\$ (1,338,960)</b>	<b>\$ (122,100)</b>	<b>(90.9)</b>	<b>\$ (411,200)</b>	<b>236.8</b>

In FY 2013-14 \$1,500,000 was transferred to a OPEB Trust; \$9,250,000 was transferred to Reserves; \$819,500 was transferred to 800 MHz project; \$216,000 was transferred to One-Time Projects Fund; \$400,000 was transferred to COR; Remaining was related to RDA dissolution

FY 2014-15 Projected includes \$455,000 transfer to COR; \$154,367 additional transfer to COR per Council direction; \$458,426 transfer to Risk Management per prior year actions; \$802,820 transfer to COR for Energy Project



# All Funds: Expenditure Overview, by Department

Fiscal Year 2015-16

Operating Departments	General Fund	Gas Tax Fund	Measure M Fund	Project Funds	Water Funds	Sewer Funds	Prop 172 Fund	COPS/SLESF Fund	Other Special Funds	Total Expenditures
Administration/Administrative Services	2,693,300				83,500	10,400			21,400	2,808,600
Community Development	454,100			400					1,086,700	1,541,200
Police	4,708,500			18,000			172,200	100,700	160,000	5,159,400
Community Services	2,022,800	359,700	1,267,500	2,667,300	4,118,300	670,400				11,106,000
Non-Operating Transfer	609,000									609,000
<b>Total Expenditures, Operating</b>	<b>10,487,700</b>	<b>359,700</b>	<b>1,267,500</b>	<b>2,685,700</b>	<b>4,201,800</b>	<b>680,800</b>	<b>172,200</b>	<b>100,700</b>	<b>1,268,100</b>	<b>21,224,200</b>

Internal Service Funds	Risk Management Fund	Vehicle Replacement Fund	Technology Replacement Fund	Total Expenditures
Administration/Administrative Services	1,289,500		121,500	1,411,000
Community Development				-
Police				-
Community Services		266,000		266,000
<b>Total Expenditures, Internal Service Funds</b>	<b>1,289,500</b>	<b>266,000</b>	<b>121,500</b>	<b>1,677,000</b>

<b>TOTAL APPROPRIATIONS \$</b>	<b>22,901,200</b>
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Fiscal Year 2016-17

Operating Departments	General Fund	Gas Tax Fund	Measure M Fund	Project Funds	Water Funds	Sewer Funds	Prop 172 Fund	COPS/SLESF Fund	Other Special Funds	Total Expenditures
Administration/Administrative Services	2,793,300				68,600	10,400			26,500	2,898,800
Community Development	461,200			400					1,082,200	1,543,800
Police	4,965,600			137,200			180,600	106,200	87,000	5,476,600
Community Services	2,022,000	365,100	267,500	1,609,300	3,087,600	688,200				8,039,700
Non-Operating Transfer	630,900			-						630,900
<b>Total Expenditures, Operating</b>	<b>10,873,000</b>	<b>365,100</b>	<b>267,500</b>	<b>1,746,900</b>	<b>3,156,200</b>	<b>698,600</b>	<b>180,600</b>	<b>106,200</b>	<b>1,195,700</b>	<b>18,589,800</b>

Internal Service Funds	Risk Management Fund	Vehicle Replacement Fund	Technology Replacement Fund	Total Expenditures
Administration	1,117,700		43,200	1,160,900
Community Development				-
Police				-
Community Services		179,000		179,000
<b>Total Expenditures, Internal Service Funds</b>	<b>1,117,700</b>	<b>179,000</b>	<b>43,200</b>	<b>1,339,900</b>

<b>TOTAL APPROPRIATIONS \$</b>	<b>19,929,700</b>
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# Revenue Overview by Object Code and Funds, All Funds

Account No.	Revenue Source	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change	Fiscal Year	% Change
		2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Projected	2015-16 Proposed	from Fiscal Year 2014-15 Projected	2016-17 Estimated	from Fiscal Year 2015-16 Proposed
<b>GENERAL FUND - 001</b>									
<b>Taxes and Assessments:</b>									
<b>Property Tax</b>									
401.000	Property Tax-Secured Current	\$ 1,577,837	\$ 1,889,668	\$ 1,669,184	\$ 1,725,000	\$ 1,764,000	2.3	\$ 1,807,700	2.5
401.100	Property Tax-Secured Homeowner	14,345	28,162	13,367	\$ 12,300	12,300	-	12,300	-
401.200	Property Tax-Sec Public Util	36,640	36,460	38,873	\$ 35,600	36,700	3.1	37,400	1.9
401.300	Property Tax-Sec Suppl Roll	18,825	39,918	71,997	\$ 50,000	51,000	2.0	52,000	2.0
401.400	Property Tax-VLF In-Lieu	1,187,128	1,200,996	1,219,801	\$ 1,278,800	1,305,700	2.1	1,333,100	2.1
402.000	Property Tax-Unsecured Current	66,051	60,787	61,848	\$ 71,300	71,300	-	71,300	-
402.200	Property Tax-Unsec Prior Year	1,057	872	1,214	\$ 1,000	1,000	-	1,000	-
403.000	Property Tax-Miscellaneous	41,623	124,500	18,731	\$ 20,500	20,500	-	20,500	-
404.000	Property Transfer Tax	53,037	40,611	34,605	\$ 49,000	49,000	-	49,000	-
<b>Total Property Tax</b>		<b>2,996,543</b>	<b>3,421,974</b>	<b>3,129,620</b>	<b>3,243,500</b>	<b>3,311,500</b>	<b>2.1</b>	<b>3,384,300</b>	<b>2.2</b>
<b>Sales Tax</b>									
405.000	Sales Tax	4,579,150	2,465,179	1,094,981	1,803,500	2,083,200	15.5	2,642,600	26.9
405.100	Sales & Use Tax Compensation	1,031,359	1,869,996	894,575	371,300	739,200	99.1	-	(100.0)
<b>Total Sales Tax</b>		<b>5,610,509</b>	<b>4,335,175</b>	<b>1,989,556</b>	<b>2,174,800</b>	<b>2,822,400</b>	<b>29.8</b>	<b>2,642,600</b>	<b>(6.4)</b>
<b>Utility Users Tax</b>									
406.000	Utility Users Tax	893,605	994,444	1,101,159	1,117,000	1,139,300	2.0	1,162,100	2.0
<b>Total Utility Users Tax</b>		<b>893,605</b>	<b>994,444</b>	<b>1,101,159</b>	<b>1,117,000</b>	<b>1,139,300</b>	<b>2.0</b>	<b>1,162,100</b>	<b>2.0</b>
<b>Residual Property Taxes</b>									
407.200	Residual Prop Tax OC-AC	143,234	922,527	263,661	179,000	133,900	(25.2)	57,800	(56.8)
<b>Total Residual Property Taxes</b>		<b>143,234</b>	<b>922,527</b>	<b>263,661</b>	<b>179,000</b>	<b>133,900</b>	<b>(25.2)</b>	<b>57,800</b>	<b>(56.8)</b>
<b>Franchise Fees</b>									
408.100	Franchise Fees	\$ 276,343	278,387	285,999	305,000	317,000	3.9	329,700	4.0
408.200	Franchise Fees-Refuse OC Waste	81,210	80,285	95,840	96,000	98,500	2.6	98,500	-
<b>Total Franchise Fees</b>		<b>357,553</b>	<b>358,672</b>	<b>381,839</b>	<b>401,000</b>	<b>415,500</b>	<b>3.6</b>	<b>444,400</b>	<b>7.0</b>
<b>Transient Occupancy Tax</b>									
408.300	TOT	227,539	257,975	313,662	335,000	345,000	3.0	355,000	2.9
<b>Total Transient Occupancy Tax</b>		<b>227,539</b>	<b>257,975</b>	<b>313,662</b>	<b>335,000</b>	<b>345,000</b>	<b>3.0</b>	<b>355,000</b>	<b>2.9</b>
<b>Total Taxes and Assessments</b>		<b>#####</b>	<b>10,290,767</b>	<b>7,179,497</b>	<b>7,450,300</b>	<b>8,167,600</b>	<b>9.6</b>	<b>8,046,200</b>	<b>(1.5)</b>
<b>Licenses and Permits:</b>									
410.100	Business Licenses	\$ 144,219	169,430	164,304	205,000	181,000	(11.7)	184,600	2.0
410.150	CASp Fees - City Share SB 1186	-	139	460	400	500	25.0	500	-
410.200	Swimming Pool Permits	634	563	-	-	-	N/A	-	N/A
410.300	Building Permits	69,656	61,711	55,077	60,000	63,200	5.3	64,700	2.4
410.400	Plumbing Permits	14,695	10,880	9,163	8,000	9,000	12.5	9,200	2.2
410.500	Electrical Permits	23,899	24,875	27,104	28,000	29,400	5.0	30,100	2.4
410.600	Mechanical Permits	13,550	11,705	10,227	11,000	11,200	1.8	11,500	2.7
410.700	Grading Permits	-	-	-	3,000	-	(100.0)	-	N/A
410.800	Temp Banners/Sign Permits	2,194	1,840	775	900	900	-	900	-
<b>Total Licenses and Permits</b>		<b>268,847</b>	<b>281,143</b>	<b>267,110</b>	<b>316,300</b>	<b>295,200</b>	<b>(6.7)</b>	<b>301,500</b>	<b>2.1</b>
<b>Intergovernmental:</b>									
420.000	Motor Vehicle In Lieu	\$ 8,066	8,358	6,917	-	-	N/A	-	N/A
420.002	POST Reimbursement	5,194	19,058	12,850	15,500	25,300	63.2	21,800	(13.8)
420.003	State Mandated Cost Reimb	-	47	-	5,400	-	(100.0)	-	N/A
420.050	Miscellaneous Grants	32,872	16,821	9,308	7,600	5,000	(34.2)	7,600	52.0
420.080	UASI Grant Revenue	2,840	-	-	-	-	N/A	-	N/A
420.090	DOJ BVP Program	-	-	-	1,600	2,000	25.0	2,000	-
420.095	Prop 69 Grant Revenues	-	-	9,099	-	700	N/A	-	(100.0)
420.300	Reimb Fr Other Agencies	-	5,208	-	-	-	N/A	-	N/A
<b>Total Intergovernmental</b>		<b>48,972</b>	<b>49,492</b>	<b>38,174</b>	<b>30,100</b>	<b>33,000</b>	<b>9.6</b>	<b>31,400</b>	<b>(4.8)</b>
<b>Charges for Services:</b>									
430.001	Plan Check Fees	\$ 40,990	38,263	35,296	35,000	32,000	(8.6)	32,800	2.5



## Revenue Overview by Object Code and Funds

### All Funds

Account No.	Revenue Source	Fiscal Year 2011-12 Actual	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Projected	Fiscal Year 2015-16 Proposed	% Change from Fiscal Year 2014-15 Projected	Fiscal Year 2016-17 Estimated	% Change from Fiscal Year 2015-16 Proposed
<b>Charges for Services:</b>									
430.001	Plan Check Fees	\$ 40,990	38,263	35,296	35,000	32,000	(8.6)	32,800	2.5
430.002	Building Issuance Fees	9,637	11,671	11,098	13,000	12,000	(7.7)	12,300	2.5
430.003	Energy Plan Check Fee	9,582	5,153	4,827	5,600	5,700	1.8	5,800	1.8
430.004	Precise Plans, CUPs, Variances	9,300	2,982	15,434	18,000	10,000	(44.4)	10,200	2.0
430.005	Environmental Reviews	-	-	1,920	5,000	-	(100.0)	-	N/A
430.006	Landscape Maintenance	2,988	3,100	3,138	3,100	3,100	-	3,200	3.2
430.007	AP Listing, Map Printing, GIS	100	-	-	-	-	N/A	-	N/A
430.008	Parcelization, Zone Change, GP	1,087	-	-	-	-	N/A	-	N/A
430.009	Miscellaneous Planning	1,568	864	1,875	1,000	1,000	-	1,000	-
430.010	Development Agreement In Lieu	-	3,500	3,570	3,600	3,600	-	3,600	-
430.011	WQMP/Grading Permit	-	2,500	-	7,500	-	(100.0)	-	N/A
430.012	GP and Zoning Update	-	742	49,011	21,800	1,800	(91.7)	1,800	-
430.100	Street & Inspection Fees	11,654	25,025	18,993	18,000	18,000	-	18,000	-
430.110	Plan Check & Inspection Fee	2,546	-	-	-	-	N/A	-	N/A
430.115	Fats Oils Grease Program	7,530	8,335	8,310	7,500	7,500	-	7,700	2.7
430.120	Sale of Publications & Mats	1,580	115	51	100	100	-	100	-
430.200	Police Fees	9,773	9,582	8,820	6,800	7,000	2.9	7,000	-
430.210	DUI/Collision Response Fees	217	1,199	172	400	600	50.0	600	-
430.220	False Alarm Response Fees	-	-	150	-	-	N/A	-	N/A
430.250	Subpoena fees	600	1,707	604	600	600	-	600	-
430.312	Tiny Tot Program	29,515	33,155	35,344	34,000	34,000	-	34,000	-
430.313	Day Camp Program	77,853	96,632	108,920	108,000	95,000	(12.0)	108,000	13.7
430.314	July 4th Distance Run	21,224	20,335	25,987	18,700	18,500	(1.1)	18,500	-
430.316	Sports	11,224	10,362	14,082	5,000	-	(100.0)	-	N/A
430.320	Recreation Fees & Charges	2,755	2,780	720	100	200	100.0	200	-
430.321	Outdoor Rentals	17,263	18,531	24,106	26,000	24,000	(7.7)	24,000	-
430.325	Community Center Rental	42,220	47,720	38,649	35,000	40,000	14.3	40,000	-
430.330	Recreation Contract Prog Fees	124,809	106,445	121,182	116,000	118,300	2.0	126,700	7.1
430.340	La Palma Days	2,846	17,222	17,736	16,700	-	(100.0)	-	N/A
430.341	Adult Softball - Contract Fees	-	-	-	-	-	N/A	-	N/A
430.354	Donations - Recreation	28,900	32,450	23,450	23,500	23,500	-	23,500	-
430.360	Cultural & Beautification	2,796	3,653	3,304	5,000	5,000	-	5,000	-
430.370	Meals on Wheels	4,628	2,581	3,949	6,500	4,800	(26.2)	4,800	-
430.380	Recreation Misc Revenues	7,699	7,411	3,877	6,800	6,800	-	6,800	-
<b>Total Charges for Services</b>		<b>482,884</b>	<b>514,015</b>	<b>584,575</b>	<b>548,300</b>	<b>473,100</b>	<b>(13.7)</b>	<b>496,200</b>	<b>4.9</b>
<b>Fines and Forfeitures:</b>									
440.100	Ordinance & Misc Fines	\$ 153,324	136,658	147,950	144,000	160,000	11.1	160,000	-
440.300	Code Enf Admin Citations	225	225	225	1,500	1,000	(33.3)	1,000	-
<b>Total Fines and Forfeitures</b>		<b>153,549</b>	<b>136,883</b>	<b>148,175</b>	<b>145,500</b>	<b>161,000</b>	<b>10.7</b>	<b>161,000</b>	<b>-</b>
<b>Use of Money and Property:</b>									
450.000	Interest - Investments	\$ 46,062	38,230	160,221	65,000	74,800	15.1	86,000	15.0
450.100	Interest - Loan to CDC Debt Sv	96,010	-	-	-	-	N/A	-	N/A
450.200	Interest - Others	605	18,956	488	-	-	N/A	-	N/A
450.400	Interest-Sr Housing Loan	198	-	-	67,000	27,300	(59.3)	-	(100.0)
450.700	Rental Income	50,182	63,977	51,796	66,200	105,500	59.4	117,600	11.5
450.800	Lease Revenue- Sr Housing Proj	110,000	110,000	110,000	110,000	110,000	-	110,000	-
<b>Total Use of Money and Property</b>		<b>303,057</b>	<b>231,163</b>	<b>322,505</b>	<b>308,200</b>	<b>317,600</b>	<b>3.0</b>	<b>313,600</b>	<b>(1.3)</b>
<b>Other Revenues:</b>									
470.000	Expense Reimbursements	\$ 5,562	14,644	2,880	11,000	11,000	-	11,000	-
470.200	Miscellaneous Revenues	9,589	10,178	15,030	4,600	5,000	8.7	5,000	-
470.205	AB 939	22,610	23,211	25,500	25,500	25,500	-	25,500	-
470.220	Annual Display Sign Fee	-	-	-	-	-	-	216,000	N/A
470.300	Reimb fr CDC- City Admin Svcs	96,075	40,300	54,934	310,600	250,000	(19.5)	250,000	-
480.000	Advances fr Other Funds- Prin	130,005	-	-	-	-	N/A	-	N/A
<b>Total Other Revenues</b>		<b>263,841</b>	<b>88,333</b>	<b>98,344</b>	<b>351,700</b>	<b>291,500</b>	<b>(17.1)</b>	<b>507,500</b>	<b>74.1</b>
<b>Interfund Transfers</b>									
490.050	Charges to Water Fund	\$ 270,900	270,900	270,900	270,900	475,300	75.5	452,800	(4.7)
490.052	Charges to Sewer Fund	12,200	12,200	12,200	12,200	31,300	156.6	31,600	1.0
495.100	Transfers In	-	3,000	255,812	\$ -	120,000	N/A	120,000	-
<b>Total Interfund Transfers</b>		<b>283,100</b>	<b>286,100</b>	<b>538,912</b>	<b>283,100</b>	<b>626,600</b>	<b>121.3</b>	<b>604,400</b>	<b>(3.5)</b>
<b>TOTAL GENERAL FUND - 001</b>		<b>\$ 12,033,233</b>	<b>\$ 11,877,896</b>	<b>\$ 9,177,292</b>	<b>\$ 9,433,500</b>	<b>\$ 10,365,600</b>	<b>9.9</b>	<b>\$ 10,461,800</b>	<b>0.9</b>



## Revenue Overview by Object Code and Funds

### All Funds

Account No.	Revenue Source	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from		% Change from	
		2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Projected	2015-16 Proposed	Fiscal Year 2014-15 Projected	Fiscal Year 2016-17 Estimated	Fiscal Year 2015-16 Proposed	Fiscal Year 2015-16 Proposed
<b>SPECIAL REVENUE FUNDS:</b>										
<b>Streets - 011</b>										
420.008	State Gas Tax Section 2103	\$ 219,243	\$ 128,089	\$ 225,091	\$ 168,927	\$ 73,900	(56.3)	\$ 80,900	9.5	
420.010	State Gas Tax Section 2105	74,183	70,543	109,884	99,564	93,100	(6.5)	93,100	-	
420.011	State Gas Tax Section 2106	56,207	57,308	58,717	61,106	52,800	(13.6)	52,800	-	
420.012	State Gas Tax Section 2107	106,478	115,594	117,547	135,929	127,400	(6.3)	128,000	0.5	
420.013	State Gas Tax Section 2107.5	4,000	4,000	4,000	4,000	4,000	-	4,000	-	
420.063	GMA Revenue	51,333	-	-	-	-	-	-	N/A	
450.000	Interest - Investments	1,695	976	249	270	300	11.1	300	-	
470.000	Expense Reimbursements	-	1,026	-	-	-	N/A	-	N/A	
470.200	Miscellaneous Revenues	-	-	95	-	-	N/A	-	N/A	
<b>Total Streets - 011</b>		<b>513,139</b>	<b>377,536</b>	<b>515,583</b>	<b>469,796</b>	<b>351,500</b>	<b>(25.2)</b>	<b>359,100</b>	<b>2.2</b>	
<b>Measure M - 012</b>										
420.020	Measure M Turnback	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A	
420.021	Measure M2 Fairshare PMT	218,214	274,527	281,583	236,092	252,500	6.9	267,500	5.9	
420.022	Measure M2 CTFP	-	-	16,569	-	-	N/A	-	N/A	
420.###	OCTA Grant	-	-	-	-	750,000	-	-	-	
450.000	Interest - Investments	806	49	53	-	-	N/A	-	N/A	
<b>Total Measure M - 012</b>		<b>219,020</b>	<b>274,576</b>	<b>298,205</b>	<b>236,092</b>	<b>1,002,500</b>	<b>324.6</b>	<b>267,500</b>	<b>(73.3)</b>	
<b>Community Development Block Grant (CDBG) - 014</b>										
423.###	CDBG Grant	-	-	-	-	180,000	N/A	-	(100.0)	
<b>To CDBG Grant</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>180,000</b>	<b>N/A</b>	<b>-</b>	<b>(100.0)</b>	
<b>Air Quality Improvement Fund (AQMD) - 015</b>										
420.030	AB 2766 AQMD	\$ 19,563	\$ 18,939	\$ 19,502	\$ 20,000	\$ 20,000	-	\$ 20,000	-	
450.000	Interest - Investments	99	135	47	300	300	-	300	-	
<b>Total AQMD - 015</b>		<b>19,662</b>	<b>19,074</b>	<b>19,549</b>	<b>20,300</b>	<b>20,300</b>	<b>-</b>	<b>20,300</b>	<b>-</b>	
<b>Public, Educational, and Government (PEG) Purposes - 016</b>										
450.000	Interest - Investments	\$ 420	\$ 381	\$ 110	\$ 1,000	\$ 1,300	30.0	\$ 1,800	38.5	
470.210	PEG Fees	15,680	16,338	16,458	15,400	15,800	2.6	16,200	2.5	
<b>Total PEG Purposes - 016</b>		<b>16,100</b>	<b>16,719</b>	<b>16,568</b>	<b>16,400</b>	<b>17,100</b>	<b>4.3</b>	<b>18,000</b>	<b>5.3</b>	
<b>Asset Seizure - 020</b>										
420.500	Asset Seizures	\$ -	\$ 79,042	\$ 181,769	\$ 88,000	\$ 107,000	21.6	\$ 107,000	-	
450.000	Interest - Investments	-	-	12	500	600	20.0	800	33.3	
<b>Total Asset Seizure - 020</b>		<b>-</b>	<b>79,042</b>	<b>181,781</b>	<b>88,500</b>	<b>107,600</b>	<b>21.6</b>	<b>107,800</b>	<b>0.2</b>	
<b>Public Safety Augmentation (Proposition 172) - 021</b>										
420.040	Prop 172 Revenue	\$ 143,532	\$ 155,467	\$ 161,954	\$ 172,000	\$ 176,300	2.5	\$ 180,500	2.4	
450.000	Interest - Investments	63	118	50	300	300	-	300	-	
<b>Total Proposition 172 - 021</b>		<b>143,595</b>	<b>155,585</b>	<b>162,004</b>	<b>172,300</b>	<b>176,600</b>	<b>2.5</b>	<b>180,800</b>	<b>2.4</b>	
<b>Supplemental Law Enforcement Services (SLESF) - 022</b>										
420.043	SLESF Revenue	\$ 100,000	\$ 100,000	\$ 103,157	\$ 100,000	\$ 100,000	-	\$ 100,000	-	
450.000	Interest - Investments	9	-	5	300	200	(33.3)	300	50.0	
<b>Total SLESF - 022</b>		<b>100,009</b>	<b>100,000</b>	<b>103,162</b>	<b>100,300</b>	<b>100,200</b>	<b>(0.1)</b>	<b>100,300</b>	<b>0.1</b>	
<b>Service Authority for Abandoned Vehicles (SAAV) - 023</b>										
420.041	SAAV Revenue	\$ 7,381	\$ 1,723	\$ -	\$ -	\$ -	N/A	\$ -	N/A	
450.000	Interest - Investments	69	73	22	100	100	-	100	-	
<b>Total SAAV - 023</b>		<b>7,450</b>	<b>1,796</b>	<b>22</b>	<b>100</b>	<b>100</b>	<b>-</b>	<b>100</b>	<b>-</b>	
<b>Park Development - 033</b>										
430.300	Park In Lieu Fees	\$ 22,050	\$ -	\$ -	\$ 40,000	\$ -	(100.0)	\$ -	N/A	
450.000	Interest - Investments	18	63	17	100	100	-	100	-	
<b>Total Park Development - 033</b>		<b>22,068</b>	<b>63</b>	<b>17</b>	<b>40,100</b>	<b>100</b>	<b>(99.8)</b>	<b>100</b>	<b>-</b>	



## Revenue Overview by Object Code and Funds

### All Funds

Account No.	Revenue Source	Fiscal Year 2011-12 Actual	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Projected	Fiscal Year 2015-16 Proposed	% Change from Fiscal Year 2014-15 Projected	Fiscal Year 2016-17 Estimated	% Change from Fiscal Year 2015-16 Proposed
<b>SA Housing Entity Fund- 038</b>									
495.100	Transfers In	\$ 528,899	\$ 210,500	\$ 329,556	\$ -	\$ -	N/A	\$ -	N/A
450.000	Interest Investments	-	-	176	-	2,400	N/A	3,200	33.3
450.200	Interest Other	-	-	433	-	-	N/A	-	N/A
450.400	Interest Senior Housing Loan	-	-	100,397	-	-	N/A	-	N/A
450.700	Rental Income	-	134,718	-	260,000	260,000	-	260,000	-
470.700	Loan Repayments	-	-	14,654	-	3,200	N/A	3,200	-
496.000	Extraordinary Gain	-	-	109,121	-	-	N/A	-	N/A
<b>Total SA Housing Entity Fund - 038</b>		<b>\$ 528,899</b>	<b>\$ 345,218</b>	<b>\$ 554,337</b>	<b>\$ 260,000</b>	<b>\$ 265,600</b>	<b>2.2</b>	<b>\$ 266,400</b>	<b>0.3</b>
<b>SA Debt Service Fund- 049</b>									
407.105	Suc Agency Trust Revenue	\$ -	\$ -	\$ -	\$ 868,155	\$ 863,000	(0.6)	\$ 862,700	(0.0)
450.000	Interest - Investments	\$ 8,066	\$ 8,453	\$ 6,120	-	-	-	-	N/A
450.200	Interest - Others	\$ 9,295	\$ 8,854	\$ 3,191	-	-	-	-	N/A
495.100	Transfers In	\$ 37,808	\$ 1,648,007	\$ 1,022,066	-	7,000	-	7,000	-
496.000	Extraordinary Gain	\$ 4,308,153	-	\$ 96,011	-	-	-	-	N/A
<b>Total SA Debt Service Fund - 049</b>		<b>\$ 4,363,322</b>	<b>\$ 1,665,314</b>	<b>\$ 1,127,388</b>	<b>\$ 868,155</b>	<b>\$ 870,000</b>	<b>0.2</b>	<b>\$ 869,700</b>	<b>(0.0)</b>
<b>TOTAL SPECIAL REVENUE FUNDS</b>		<b>\$ 5,933,264</b>	<b>\$ 3,034,923</b>	<b>\$ 2,978,616</b>	<b>\$ 2,272,043</b>	<b>\$ 3,091,600</b>	<b>36.1</b>	<b>\$ 2,190,100</b>	<b>(29.2)</b>
<b>PROJECT FUNDS:</b>									
<b>Capital Outlay Reserve (COR) - 035</b>									
420.050	Micellaneous Grants	85,346	\$ 49,708	\$ -	\$ -	\$ -	N/A	\$ -	N/A
420.085	Safe Routes to School	-	35,000	127,207	-	-	N/A	-	N/A
420.086	SLPP Matching Grant	-	-	318,000	-	-	-	-	N/A
420.300	Reimb Fr Other Agencies	-	-	80,725	-	-	N/A	-	N/A
450.000	Interest - Investments	7,159	12,368	3,795	19,000	21,900	15.3	25,200	15.1
450.400	Interest - Sr Housing Loan	11,088	-	-	-	-	N/A	-	N/A
470.200	Miscellaneous Revenues	500	-	-	-	-	N/A	-	N/A
480.000	Advances fr Other Funds- Prin	103,332	-	-	-	-	N/A	-	N/A
495.100	Transfers In	3,500,000	1,700,000	416,569	1,656,530	250,000	(84.9)	250,000	-
<b>Total COR - 035</b>		<b>\$ 3,707,425</b>	<b>\$ 1,797,076</b>	<b>\$ 946,296</b>	<b>\$ 1,675,530</b>	<b>\$ 271,900</b>	<b>(83.8)</b>	<b>\$ 275,200</b>	<b>1.2</b>
<b>One-Time Projects - 036</b>									
495.100	Transfers In	-	\$ -	\$ 819,500	\$ -	\$ -	N/A	\$ 380,900	N/A
<b>Total One-Time - 036</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 819,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ 380,900</b>	<b>N/A</b>
<b>Economic Development - 005</b>									
495.100	Transfers In	-	\$ -	\$ 250,000	\$ -	\$ -	N/A	\$ -	N/A
<b>Total Econ Dev - 005</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>	<b>N/A</b>
<b>TOTAL PROJECT FUNDS</b>		<b>\$ 3,707,425</b>	<b>\$ 1,797,076</b>	<b>\$ 2,015,796</b>	<b>\$ 1,675,530</b>	<b>\$ 271,900</b>	<b>(83.8)</b>	<b>\$ 656,100</b>	<b>141.3</b>
<b>ENTERPRISE FUNDS:</b>									
<b>Water - 050</b>									
430.110	Plan Check & Inspection Fees	3,706	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
430.400	Water Sales	\$ 2,752,860	\$ 2,844,525	\$ 2,822,857	\$ 2,602,000	\$ 2,366,400	(9.1)	\$ 2,366,400	-
430.410	Water Meter Sales	1,690	181	362	2,000	2,000	-	2,000	-
450.000	Interest - Investments	4,894	4,444	673	9,800	11,300	15.3	13,000	15.0
470.000	Expense Reimbursements	1,635	-	9,817	-	-	N/A	-	N/A
470.200	Miscellaneous Revenues	5,210	2,206	1,368	2,000	2,000	-	2,000	-
<b>Total Water - 050</b>		<b>\$ 2,769,995</b>	<b>\$ 2,851,356</b>	<b>\$ 2,835,077</b>	<b>\$ 2,615,800</b>	<b>\$ 2,381,700</b>	<b>(8.9)</b>	<b>\$ 2,383,400</b>	<b>0.1</b>
<b>Water Replacement - 051</b>									
450.000	Interest - Investments	\$ 8,446	\$ 7,678	\$ -	\$ -	\$ -	N/A	\$ -	N/A
450.400	Interest - Sr Housing Loan	13,976	-	-	-	-	N/A	-	N/A
<b>Total Water Replacement - 051</b>		<b>\$ 22,422</b>	<b>\$ 7,678</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>	<b>N/A</b>
<b>Sewer - 052</b>									
420.300	Reimb Fr Other Agencies	-	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
430.110	Plan Check & Inspection Fees	\$ 559	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
430.500	Water/Sewer Connection Charge	3,300	-	-	-	-	N/A	-	N/A
430.510	Sewer Service Charge	238,555	224,020	236,631	250,000	240,000	(4.0)	240,000	-
450.000	Interest - Investments	4,423	3,622	581	6,000	6,900	15.0	7,900	14.5
470.200	Miscellaneous Revenues	-	254	-	-	-	N/A	-	N/A
<b>Total Sewer - 052</b>		<b>\$ 246,837</b>	<b>\$ 227,896</b>	<b>\$ 237,212</b>	<b>\$ 256,000</b>	<b>\$ 246,900</b>	<b>(3.6)</b>	<b>\$ 247,900</b>	<b>0.4</b>
<b>Sewer Replacement - 053</b>									
450.000	Interest - Investments	\$ 8,236	\$ 7,488	\$ -	\$ -	\$ -	N/A	\$ -	N/A
450.400	Interest - Sr Housing Loan	13,977	-	-	-	-	N/A	-	N/A
<b>Total Sewer Replacement - 053</b>		<b>\$ 22,213</b>	<b>\$ 7,488</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>	<b>N/A</b>



## Revenue Overview by Object Code and Funds

### All Funds

Account No.	Revenue Source	Fiscal Year 2011-12 Actual	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Projected	Fiscal Year 2015-16 Proposed	% Change from Fiscal Year 2014-15 Projected	Fiscal Year 2016-17 Estimated	% Change from Fiscal Year 2015-16 Proposed
<b>Water Capital Reserve - 055</b>									
450.000	Interest - Investments	\$ 3,669	\$ 2,420	\$ 1,246	\$ 20,500	\$ 23,600	15.1	\$ 27,100	14.8
470.000	Expense Reimbursements	6,656	-	-	-	-	-	-	N/A
495.050	Transfer from Water Fund	200,000	500,000	750,000	362,795	224,700	(38.1)	213,900	(4.8)
495.100	One-time Transfers In	-	-	2,686,926	-	-	-	-	N/A
<b>Total Water Capital Reserve - 055</b>		<b>210,325</b>	<b>502,420</b>	<b>3,438,172</b>	<b>383,295</b>	<b>248,300</b>	<b>(35.2)</b>	<b>241,000</b>	<b>(2.9)</b>
<b>Sewer Capital Reserve - 056</b>									
450.000	Interest - Investments	\$ 1,589	\$ 1,092	\$ 1,212	\$ 15,900	\$ 18,300	15.1	\$ 21,000	14.8
495.052	Transfer from Sewer Fund	125,000	125,000	375,000	79,386	54,200	(31.7)	62,700	15.7
495.100	One-time Transfers In	-	-	2,620,273	-	-	-	-	-
<b>Total Sewer Capital Reserve - 056</b>		<b>126,589</b>	<b>126,092</b>	<b>2,996,485</b>	<b>95,286</b>	<b>72,500</b>	<b>(23.9)</b>	<b>83,700</b>	<b>15.4</b>
<b>TOTAL ENTERPRISE FUNDS</b>		<b>\$ 3,398,381</b>	<b>\$ 3,722,930</b>	<b>\$ 9,506,946</b>	<b>\$ 3,350,381</b>	<b>\$ 2,949,400</b>	<b>(12.0)</b>	<b>\$ 2,956,000</b>	<b>0.2</b>
<b>INTERNAL SERVICE FUNDS:</b>									
<b>Risk Management - 060</b>									
450.000	Interest - Investments	\$ 3,643	\$ 2,706	\$ 398	\$ 4,000	\$ 4,600	15.0	\$ 5,300	15.2
450.400	Interest- Sr Housing Loan	16,772	-	-	-	-	N/A	-	N/A
450.40#	Interest- Sr Housing Loan	-	-	-	169,713	-	(100.0)	-	N/A
490.001	Charges to General Fund	113,000	130,620	178,720	376,600	808,600	114.7	1,011,700	25.1
490.011	Charges to Streets Fund	2,900	6,000	5,900	9,100	16,100	76.9	19,900	23.6
490.012	Charges to Measure M Fund	700	700	700	-	-	N/A	-	N/A
490.038	Charges to SA Hsng Auth	-	8,250	-	-	-	N/A	-	N/A
490.040	Charges to CDC- Low/Mod	584	-	-	-	-	N/A	-	N/A
490.041	Charges to CDC Fund	1,342	-	-	-	-	N/A	-	N/A
490.046	Charges to CDC Debt Service	408	-	-	-	-	N/A	-	N/A
490.047	Charges to SA- Hsng Authority	417	8,250	-	-	-	N/A	-	N/A
490.049	Charges to SA- Debt Service	292	1,600	-	-	-	N/A	-	N/A
490.050	Charges to Water Fund	36,200	54,000	62,300	103,200	61,100	(40.8)	75,400	23.4
490.052	Charges to Sewer Fund	3,000	1,500	6,600	5,500	8,500	54.5	10,500	23.5
495.100	Transfers In	-	-	-	458,426	359,000	(21.7)	-	(100.0)
<b>Total Insurance - 060</b>		<b>179,258</b>	<b>213,626</b>	<b>254,618</b>	<b>1,126,539</b>	<b>1,257,900</b>	<b>11.7</b>	<b>1,122,800</b>	<b>(10.7)</b>
<b>Employee Benefits - 061</b>									
450.000	Interest - Investments	\$ 1,591	\$ 1,210	\$ 197	\$ 2,500	\$ 2,900	16.0	\$ 3,300	13.8
450.400	Interest- Sr Housing Loan	27,953	-	-	-	-	N/A	-	N/A
470.200	Miscellaneous Revenues	23	-	1,009	-	-	N/A	-	N/A
470.200	OPEB Trust Withdrawal	-	-	86,089	120,000	-	(100.0)	-	N/A
490.001	Charges to General Fund	2,062,193	2,023,924	1,742,522	1,878,000	-	(100.0)	-	N/A
490.011	Charges to Streets Fund	37,113	34,622	31,897	37,200	-	(100.0)	-	N/A
490.021	Charges to Publi Safety Augm Fd	42,615	39,474	46,025	66,100	-	(100.0)	-	N/A
490.022	Charges to COPPS	41,515	36,432	23,858	19,900	-	(100.0)	-	N/A
490.038	Charges to SA Hsng Auth	-	17,505	48,027	44,500	-	(100.0)	-	N/A
490.040	Charges to CDC- Low/Mod	15,485	-	-	-	-	N/A	-	N/A
490.041	Charges to CDC Fund	18,402	-	-	-	-	N/A	-	N/A
490.047	Charges to SA- Hsng Authority	12,102	15,103	-	-	-	N/A	-	N/A
490.049	Charges to SA- Debt Service	10,476	28,766	-	-	-	N/A	-	N/A
490.050	Charges to Water Fund	166,578	195,264	141,389	180,600	-	(100.0)	-	N/A
490.052	Charges to Sewer Fund	13,678	28,940	28,002	29,600	-	(100.0)	-	N/A
490.062	Charges to Building M/R Fund	13,794	14,181	15,468	19,600	-	(100.0)	-	N/A
495.100	Transfers In	-	-	1,500,000	-	-	N/A	-	N/A
<b>Total Employee Benefits - 061</b>		<b>2,463,518</b>	<b>2,435,421</b>	<b>3,664,483</b>	<b>2,398,000</b>	<b>2,900</b>	<b>(99.9)</b>	<b>3,300</b>	<b>13.8</b>
<b>Facility Maintenance - 062</b>									
450.000	Interest - Investments	\$ 3,456	\$ 3,021	\$ 413	\$ 300	\$ 300	-	\$ 300	-
450.400	Interest- Sr Housing Loan	13,976	-	-	-	-	N/A	-	N/A
490.001	Charges to General Fund	290,100	253,700	233,190	306,500	-	(100.0)	-	N/A
490.011	Charges to Streets Fund	2,800	2,900	2,500	2,800	-	(100.0)	-	N/A
490.050	Charges to Water Fund	29,400	27,200	26,500	32,000	-	(100.0)	-	N/A
490.052	Charges to Sewer Fund	2,500	800	2,800	1,700	-	(100.0)	-	N/A
<b>Total Facility Maintenance - 062</b>		<b>342,232</b>	<b>287,621</b>	<b>265,403</b>	<b>343,300</b>	<b>300</b>	<b>(99.9)</b>	<b>300</b>	<b>-</b>
<b>Vehicle Replacement - 063</b>									
450.000	Interest - Investments	\$ 2,784	\$ 2,473	\$ 319	\$ 5,000	\$ 5,800	16.0	\$ 6,700	15.5
450.400	Interest- Sr Housing Loan	11,181	-	-	-	-	N/A	-	N/A
470.000	Expense Reimbursements	22,891	-	-	30,000	-	(100.0)	-	N/A
470.100	Vehicle Sales	2,344	38,985	10,050	4,400	4,400	-	4,400	-
490.001	Charges to General Fund	166,200	208,700	205,825	100,000	101,500	1.5	95,100	(6.3)
490.011	Charges to Streets Fund	38,800	53,800	52,925	35,000	26,800	(23.4)	24,000	(10.4)
490.050	Charges to Water Fund	26,500	44,100	37,300	21,000	19,000	(9.5)	13,500	(28.9)
490.052	Charges to Sewer Fund	5,900	13,100	8,125	3,000	3,000	-	-	(100.0)
<b>Total Vehicle Replacement - 063</b>		<b>276,600</b>	<b>361,158</b>	<b>314,544</b>	<b>198,400</b>	<b>160,500</b>	<b>(19.1)</b>	<b>143,700</b>	<b>(10.5)</b>



## Revenue Overview by Object Code and Funds

### All Funds

Account No.	Revenue Source	Fiscal Year 2011-12 Actual	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Projected	Fiscal Year 2015-16 Proposed	% Change from Fiscal Year 2014-15 Projected	Fiscal Year 2016-17 Estimated	% Change from Fiscal Year 2015-16 Proposed
<b>Technology Replacement - 064</b>									
450.000	Interest - Investments	\$ 2,171	\$ 1,903	\$ 246	\$ 3,000	\$ 3,500	16.7	\$ 4,000	14.3
470.200	Miscellaneous Revenues	1,048	326	-	-	-	N/A	-	N/A
490.001	Charges to General Fund	219,300	176,000	147,400	222,700	72,800	(67.3)	72,800	-
490.038	Charges to SA Hsng Auth		6,600	-	-	-	-	-	N/A
490.040	Charges to CDC- Low/Mod	2,917	-	-	-	-	N/A	-	N/A
490.041	Charges to CDC Fund	2,917	-	-	-	-	N/A	-	N/A
490.046	Charges to CDC Debt Service	1,108	-	-	-	-	N/A	-	N/A
490.047	Charges to SA- Hsng Authority	2,083	6,600	-	-	-	-	-	N/A
490.049	Charges to SA- Debt Service	792	1,300	-	-	-	-	-	N/A
490.050	Charges to Water Fund	63,400	43,400	41,100	62,200	5,600	(91.0)	5,600	-
490.052	Charges to Sewer Fund	2,100	1,200	4,400	3,300	1,400	(57.6)	1,400	-
495.100	Transfers In			216,000	67,000	-	-	-	N/A
<b>Total Computer Maintenance - 06</b>		<b>297,836</b>	<b>\$ 237,329</b>	<b>\$ 409,146</b>	<b>\$ 358,200</b>	<b>\$ 83,300</b>	<b>(76.7)</b>	<b>\$ 83,800</b>	<b>0.6</b>
<b>TOTAL INTERNAL SERVICE FUNDS</b>		<b>\$ 3,559,444</b>	<b>\$ 3,535,155</b>	<b>\$ 4,908,194</b>	<b>\$ 4,424,439</b>	<b>\$ 1,504,900</b>	<b>(66.0)</b>	<b>1,353,900</b>	<b>(10.0)</b>
<b>RESERVE FUNDS (General Fund):</b>									
<b>Revenue Volatility Reserve - 005</b>									
495.100	Transfers In	-	\$ -	\$ 1,000,000	\$ -	\$ -	N/A	\$ -	N/A
<b>Total Revenue Volatility - 005</b>		<b>-</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>	<b>N/A</b>
<b>Emergency Reserve - 007</b>									
495.100	Transfers In	-	\$ -	\$ 9,000,000	\$ -	\$ -	N/A	\$ -	N/A
<b>Total Emergency Reserve - 007</b>		<b>-</b>	<b>\$ -</b>	<b>\$ 9,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>	<b>N/A</b>
<b>TOTAL RESERVE FUNDS</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>	<b>N/A</b>
<b>TOTAL REVENUE ALL FUNDS</b>		<b>\$ 28,631,747</b>	<b>\$ 23,967,980</b>	<b>\$ 38,586,844</b>	<b>\$ 21,155,893</b>	<b>\$ 18,183,400</b>	<b>(14.1)</b>	<b>\$ 17,617,900</b>	<b>(3.1)</b>



## Interfund Transfer / Charges Summary

### Fiscal Year 2015-16

Transfers Out	Transfers In									Total
	General Fund	COR Capital Projects	One Time Projects Fund	Succesor Agency Debt Service	Water Capital Reserve	Sewer Capital Reserve	Risk Mngmt	Vehicle Replcmnt	Technology Maint	
General Fund	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 1,167,600	\$ 101,500	\$ 72,800	\$ 1,591,900
Gas Tax (HUTA)	-	-	-	-	-	-	16,100	26,800	-	42,900
Measure M	-	-	-	-	-	-	-	-	-	-
Prop 172	-	-	-	-	-	-	-	-	-	-
SLESF*	-	-	-	-	-	-	-	-	-	-
SA Hsng Auth	-	-	-	7,000	-	-	-	-	-	7,000
Water	475,300	-	-	-	224,700	-	61,100	19,000	5,600	785,700
Sewer	31,300	-	-	-	-	54,200	8,500	3,000	1,400	98,400
Fac. Maintenance	-	-	-	-	-	-	-	-	-	-
OPEB Trust**	120,000	-	-	-	-	-	-	-	-	358,800
Projects Fund	-	-	-	-	-	-	-	-	-	149,000
<b>Total</b>	<b>\$ 626,600</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ 7,000</b>	<b>\$ 100,700</b>	<b>\$ 54,200</b>	<b>\$ 1,253,300</b>	<b>\$ 150,300</b>	<b>\$ 79,800</b>	<b>\$ 3,033,700</b>

\*The SLESF fund is the Supplemental Law Enforcement Services Fund, also referred to as Citizens Option for Public Safety (COPS), a subvention from the State of California.

\*\*Other Post Employment Benefits Trust (OPEB) funds retiree health insurance

### Fiscal Year 2016-17

Transfers Out	Transfers In									Total
	General Fund	COR Capital Projects	One Time Projects Fund	Succesor Agency Debt Service	Water Capital Reserve	Sewer Capital Reserve	Risk Mngmt	Vehicle Rplcmnt	Technology Maint	
General Fund	\$ -	\$ 250,000	\$ 380,900	\$ -	\$ -	\$ -	\$ 1,011,700	\$ 95,100	\$ 72,800	\$ 1,810,500
Gas Tax (HUTA)	-	-	-	-	-	-	19,900	24,000	-	43,900
Measure M	-	-	-	-	-	-	-	-	-	-
Prop 172	-	-	-	-	-	-	-	-	-	-
SLESF*	-	-	-	-	-	-	-	-	-	-
SA Hsng Auth**	-	-	-	7,000	-	-	-	-	-	7,000
Water	452,800	-	-	-	213,900	-	75,400	13,500	5,600	761,200
Sewer	31,600	-	-	-	-	62,700	10,500	-	1,400	106,200
Fac. Maintenance	-	-	-	-	-	-	-	-	-	-
OPEB Trust***	120,000	-	-	-	-	-	-	-	-	120,000
Projects Fund	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 604,400</b>	<b>\$ 250,000</b>	<b>\$ 380,900</b>	<b>\$ 7,000</b>	<b>\$ 213,900</b>	<b>\$ 62,700</b>	<b>\$ 1,117,500</b>	<b>\$ 132,600</b>	<b>\$ 79,800</b>	<b>\$ 2,848,800</b>

\*The SLESF fund is the Supplemental Law Enforcement Services Fund, also referred to as Citizens Option for Public Safety (COPS), a subvention from the State of California.

\*\*Other Post Employment Benefits Trust (OPEB) funds retiree health insurance

# General Government and Administrative Services

## About General Government

General Government includes City Council, Legal Services, and City Manager.

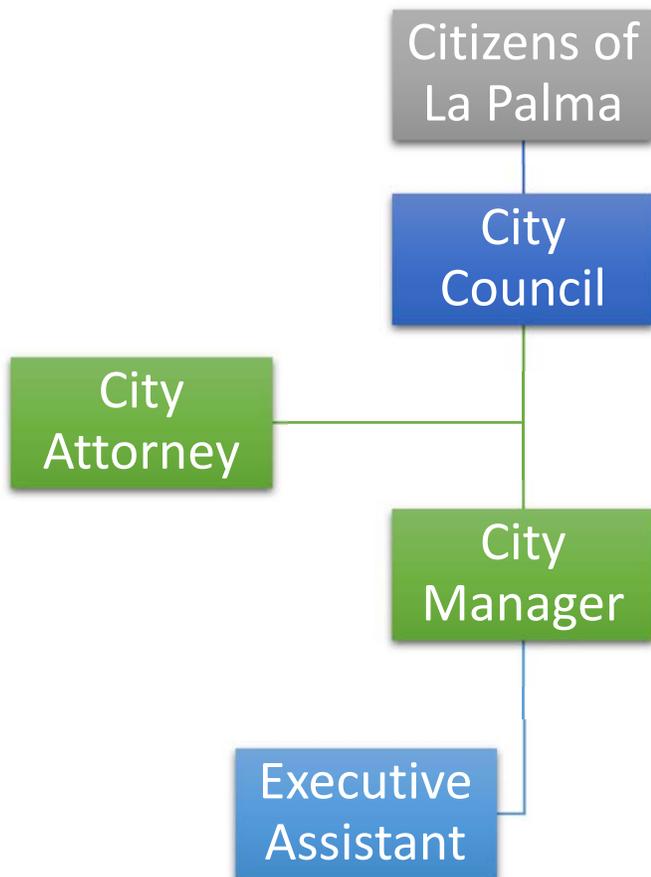
The City of La Palma operates under a Council-City Manager form of government. In this form of government, the Council is the governing body of the City elected by the public, and the City Manager is hired by Council to carry out the policies it establishes.

The City Council consists of five members, one of whom is selected each year to act as the Mayor. The Council provides legislative direction while the Manager is responsible for preparing the budget, directing day-to-day operations, and personnel management. The Council is responsible for setting policy and approving the budget. The Manager serves as the Council's chief advisor, and serves at the pleasure of the Council.

**2015-16  
Budget Priorities**

To focus on the City Council's key strategic prioritized goals of:

- Balanced Budget
- Billboards
- UUT Modernization
- Utility Operating Deficits
- Maintain Quality of Life
- Reduce water usage
- Complete labor negotiations
- School Survey
- Business Environment
- Financing of City Hall

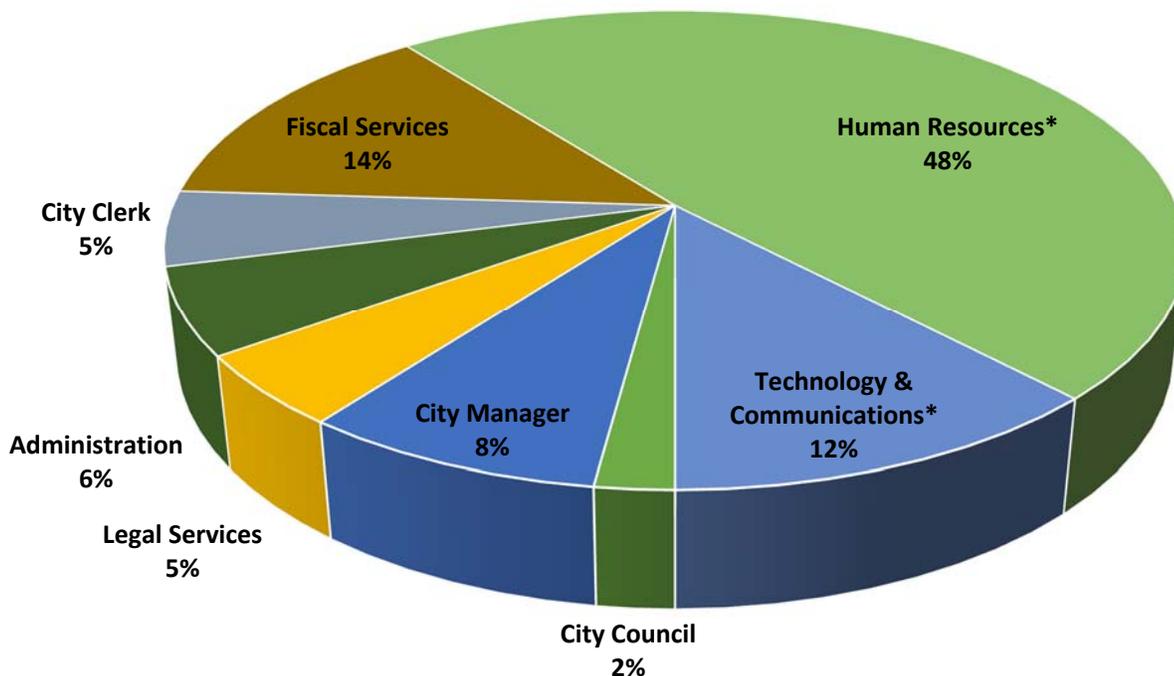


## General Government and Administrative Services

### Department Budget by Programs

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
<b>General Government</b>							
City Council	\$ 55,981	\$ 53,173	\$ 64,950	\$ 56,900	(12.4)	\$ 63,500	11.6
City Manager	509,897	514,482	309,460	219,200	(29.2)	222,800	1.6
Legal Services	143,546	142,482	147,000	129,400	(12.0)	129,000	(0.3)
<b>Administrative Services</b>							
Administration	-	-	339,760	158,400	(53.4)	165,400	4.4
City Clerk	154,062	159,927	159,200	136,500	(14.3)	156,000	14.3
Community Promotions/Intergov	175,159	170,410	41,350	-	(100.0)	-	N/A
Fiscal Services	434,819	384,484	362,500	363,700	0.3	371,500	2.1
Human Resources*	970,456	2,494,689	1,034,670	1,303,900	26.0	1,363,100	4.5
Technology & Communications*	242,462	194,068	250,950	325,300		322,000	
<b>Total</b>	<b>\$ 2,686,382</b>	<b>\$ 4,113,715</b>	<b>\$ 2,709,840</b>	<b>\$ 2,693,300</b>	<b>(0.6)</b>	<b>\$ 2,793,300</b>	<b>3.7</b>

### Budget by Program





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## General Government City Council

### Core Business

- Serve as the legislative and policy-making body of the City in a Council-Manager form of government
- Serve as the Planning Commission
- Adopt laws, ordinances and resolutions
- Appoint City Manager and City Attorney
- Appoint members of the community to City committees and encourage community involvement
- Conduct regular public Council meetings, study sessions and special meetings
- Sign official documents and agreements on behalf of the City

### FY 2014-15 Strategic Accomplishments

- Adopted Balanced Budget
- Conducted High School Survey and worked with Assemblywoman Kim for legislation to allow La Palma high school students to attend J.F. Kennedy High School
- Focused on creating and maintaining a sustainable City government

### FY 2015-16 Strategic Priorities

- Enhance the City's revenue base
- Build strong community and neighborhoods
- Work to allow La Palma children to attend La Palma schools
- Build sustainable plan for long term



## City Council

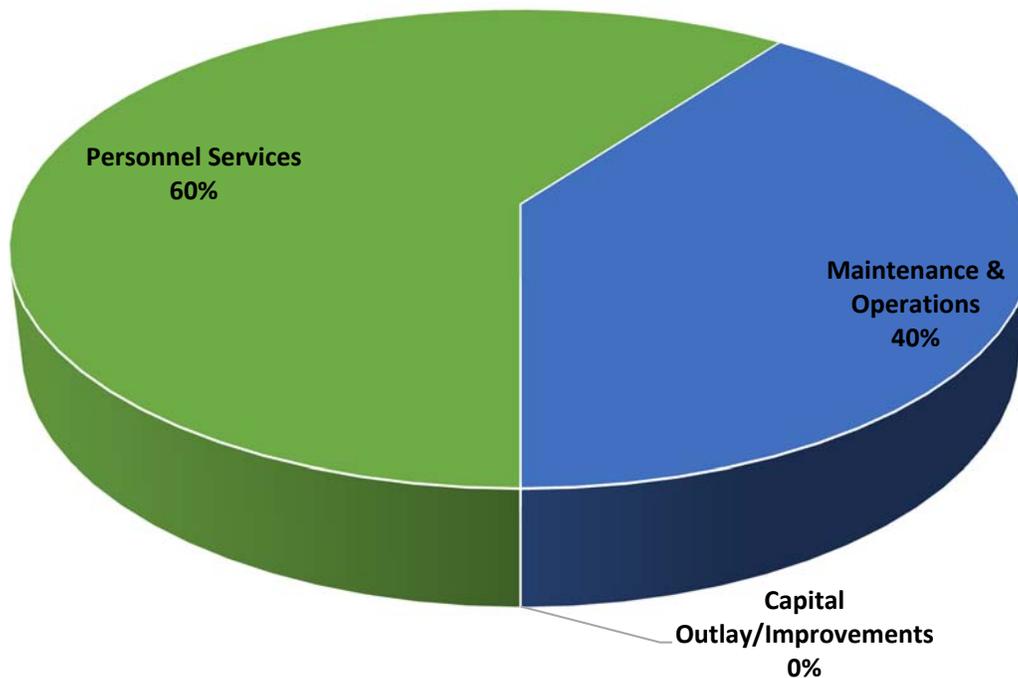
### Staffing and Financial Summary

01-110

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Council Members	Elected	Elected	Elected	Elected	Elected
Executive Assistant	.25	.25	.25	.25	.25
<b>Total</b>	<b>.25</b>	<b>.25</b>	<b>.25</b>	<b>.25</b>	<b>.25</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 40,763	\$ 41,175	\$ 42,800	\$ 34,200	(20.1)	\$ 38,500	12.6
Maintenance and Operations	15,218	11,998	22,150	22,700	2.5	25,000	10.1
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 55,981</b>	<b>\$ 53,173</b>	<b>\$ 64,950</b>	<b>\$ 56,900</b>	<b>(12.4)</b>	<b>\$ 63,500</b>	<b>11.6</b>

### Budget by Object



## General Government City Manager's Office

### About the City Manager's Office

The City of La Palma is a General Law city with a Council-Manager form of government. This form combines the strong political leadership of elected officials with the strong managerial experience of an appointed manager. All power and authority to set policy rests with the City Council who in turn hires a non-partisan manager with broad authority to run the organization. The Council-Manager form was created at the turn of the 20<sup>th</sup> century to combat corruption and promote effective management with a transparent, responsive and accountable structure.

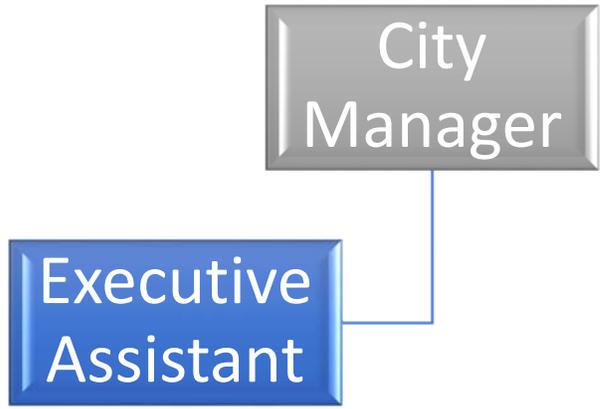
All City employees report to the City Manager who is responsible for carrying out the City Council's legislative and policy directives and for day to day operations, with an emphasis on effective, efficient, and equitable service delivery. The City Manager is therefore responsible for budget, personnel management, advising the City Council, and providing complete and objective information on operations, pros and cons of alternatives, and long term consequences of decisions.

**2015-16  
Budget Priorities**

- Support the Citizen Committee on Sustainability
- Address the current financial condition and long term financial solvency for core City services
- Complete labor negotiations
- Continue improvement in operations through the human, financial, and technical resources available

## Department Mission Statement

***Create, promote and realize a sustainable organization in service to the community***





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## General Government City Manager's Office

### Core Business

- Provide strategic and administrative direction for the City in accordance with City Council policy and legislative direction
- Manage departments to achieve City goals with available resources
- Provide oversight in the preparation and execution of the budget
- Provide effective human resource functions and positive labor relations
- Keep both a short and long term focus in advising the City Council on decisions and impacts
- Promote effective communications within the organization, with the community, and with other government agencies
- Direct economic development for the long term vitality of the community and sustainability of the organization

### FY 2014-15 Strategic Accomplishments

- Completed one year labor extensions with all employee groups
- Proposed and maintained a balanced FY 2014-15 Budget
- Successfully completed Zoning Code update and Sign Ordinance amendment to capitalize on La Palma's freeway frontage
- Continued to implement technology improvements organization-wide to improve service and efficiency

### FY 2015-16 Strategic Priorities

- Address current and long term financial sustainability issues; including support for the Citizen Committee on Sustainability
- Complete Development Agreement for digital billboards
- Complete labor negotiations
- Continue to implement technology improvements as appropriate for the organization

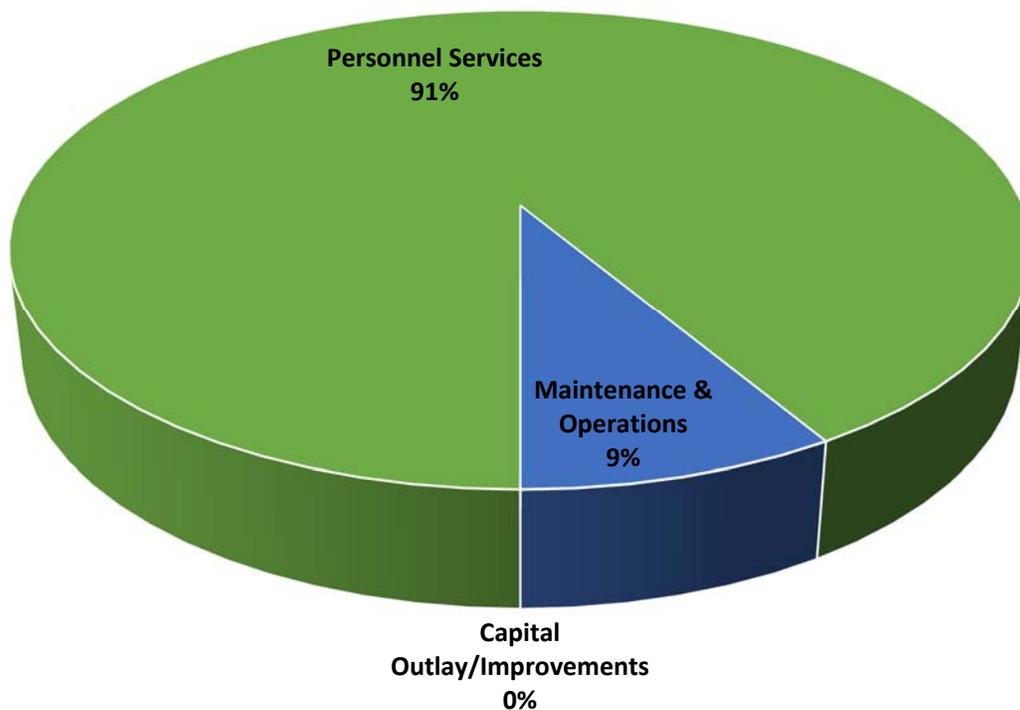


**City Manager's Office**  
Staffing and Financial Summary

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
City Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant	.25	.25	.25	.25	.25
<b>Total</b>	<b>.25</b>	<b>.25</b>	<b>.25</b>	<b>.25</b>	<b>.25</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 450,330	\$ 457,263	\$ 261,250	\$ 200,500	(23.3)	\$ 201,200	0.3
Maintenance and Operations	59,567	57,219	48,210	18,700	(61.2)	21,600	15.5
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 509,897</b>	<b>\$ 514,482</b>	<b>\$ 309,460</b>	<b>\$ 219,200</b>	<b>(29.2)</b>	<b>\$ 222,800</b>	<b>1.6</b>

**Budget by Object**





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## General Government Legal Services

### Core Business

- Counsel and advise the City Council, City Manager, committees and department directors on the legal implications of contemplated policy and administrative decisions
- Prepare and review City ordinances, contracts, and intergovernmental agreements
- Provide legal advice to all City departments on contracting issues, intergovernmental agreements, new legislation, and labor matters
- Represent the City in litigation in state and federal courts and before local and state administrative agencies
- Conduct legal training and other educational programs related to compliance with the Fair Political Practices Commission regulations and the City Municipal Code
- Prosecute City Code violations in Municipal Court

### FY 2014-15 Strategic Accomplishments

- Assisted City Council in achieving its policy goals for the City
- Conducted Council training on key legal issues affecting Council actions, including conflicts of interest
- Minimized City exposure to liability claims

### FY 2015-16 Strategic Priorities

- Assist City Council in achieving its policy goals for the City
- Conduct Council training on key legal issues affecting Council actions, including conflicts of interest
- Minimize City exposure to liability claims

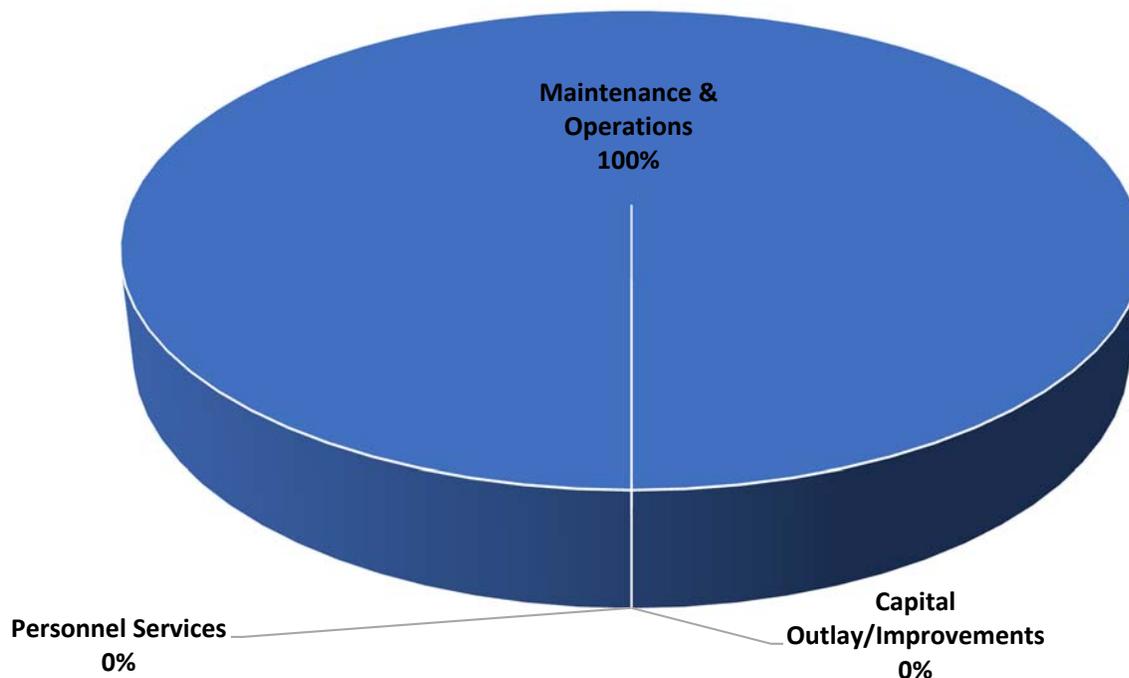
## Legal Services

Staffing and Financial Summary  
01-130

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
City Attorney	Contracted	Contracted	Contracted	Contracted	Contracted
<b>Total</b>	0	0	0	0	0

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
Maintenance and Operations	143,546	142,482	147,000	129,400	(12.0)	129,000	(0.3)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	\$ 143,546	\$ 142,482	\$ 147,000	\$ 129,400	(12.0)	\$ 129,000	(0.3)

### Budget by Object



# Administrative Services

## About Administrative Services

Administrative Services oversees the business functions of the City - Accounting and Financial Services, Human Resources, Risk Management, Information Technologies, and City Clerk; assures conformance with City Council policies and directives and all applicable laws; and is responsible for employee relations including benefits administration, management of worker's compensation, and citywide organizational training and performance management.

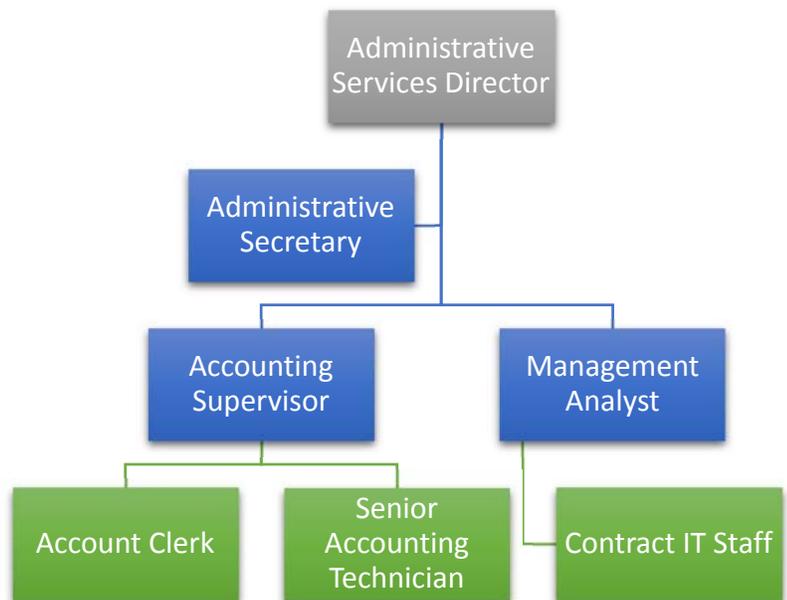
Administrative services provided include: (1) preparation, presentation, and oversight of City operating and capital budgets; (2) dissemination of information to the public; (3) preparation of agendas for the City Council and related hearing bodies; (4) administration of human resources services including employee labor relations, medical services/insurance, worker's compensation, citywide training, and tuition reimbursement programs; (5) administration of citywide claims and risk management; and (6) coordination of financial services, including assisting other departments in meeting their service objectives by allocating and monitoring the City's financial resources through coordination of the budget development process and quarterly reporting of revenues, expenditures, investments, and performance measures; overseeing treasury activity, and administration of the City's debt.

**2015-16  
Budget Priorities**

- Complete Finance System Conversion
- Labor Negotiations
- Review Departmental Consolidation
- Continue Improvement of Budget Process, Document, and Transparency

## Department Mission Statement

*Set the standard for providing quality human resources, financial management, communications, recordkeeping, technology, contract administration, and risk management services in a collaborative, innovative, and fully transparent environment.*





## Administrative Services Performance Metrics

Performance Measures <sup>1</sup>	FY 2014-15 Targets	FY 2014-15 Actuals <sup>2</sup>	FY 2015-16 Targets	Vision Values
City FTE per 1,000 population	<5		<5	Vision
Number of Press Releases Issued	>24		>24	Pride and Ownership
Number of Agendas/Staff Reports posted to the Web	24/240		24/240	
Number of workers' compensation claims per 100 FTE	<9		<9	Security
Utilizing Orange County Local Agency Formation Commission (LAFCO) fiscal trends data, maintain current liabilities net of operating revenues below rolling five year average of County of Orange	Maintain current liabilities net of operating revenues below 24%		Maintain current liabilities net of operating revenues below 24%	Vision
<p>City FTE per 1,000 population: Measuring the number of employees per 1,000 population gives a comparable measure to other municipal agencies, helps us gauge how well the City Council goal of reducing personnel costs is being met, and helps us assess the efficiency and effectiveness of customer service.</p> <p>Number of Press Releases and Number of Agendas and Staff Reports posted to Web: Measuring the number of communications disseminated to the public through press releases and e-blasts assists in assessing how the City Council goal of expanding communications and outreach efforts is being met. Likewise, measuring the number of agendas and staff reports being posted to the web helps to provide transparency and engage the community in the legislative process.</p> <p>Having a goal of maintaining liabilities below the Orange County average shows the commitment to reasonably paying for operations from existing, ongoing revenue sources. Other than long-term debt obligations -- the City currently has two tax allocation bond issuances related to the former Community Development Commission -- it is prudent and fiscally conservative to minimize liabilities. This performance measure should allow an ongoing measure of how La Palma is doing in relation to other agencies in Orange County.</p>				

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## Administrative Services Administration

### Core Business

- Perform complex administrative and supervisory work in managing, planning, coordinating, and directing operations of the department including office support, public information, and divisions of City Clerk, Fiscal Services, Human Resources, and Technology and Communications
- Organize and direct the City's risk management program
- Perform all duties related to budget preparation and administration
- Coordinate City Council meeting agendas and packets
- Provide internal support for general City operations to include mail and phones
- Ensure fiscal stability through sound long-term financial planning
- Pursue intergovernmental relations and partnerships

### FY 2014-15 Strategic Accomplishments

- Began Finance System Conversion
- One Year extension to all Labor Agreements
- Prepared Balanced Budget
- Managed consolidation of Administrative Services and Finance into one department

### FY 2015-16 Strategic Priorities

- Address long term fiscal sustainability
- Complete Labor Negotiations
- Complete Finance system conversion
- Support Citizen Committee and Financial Sustainability

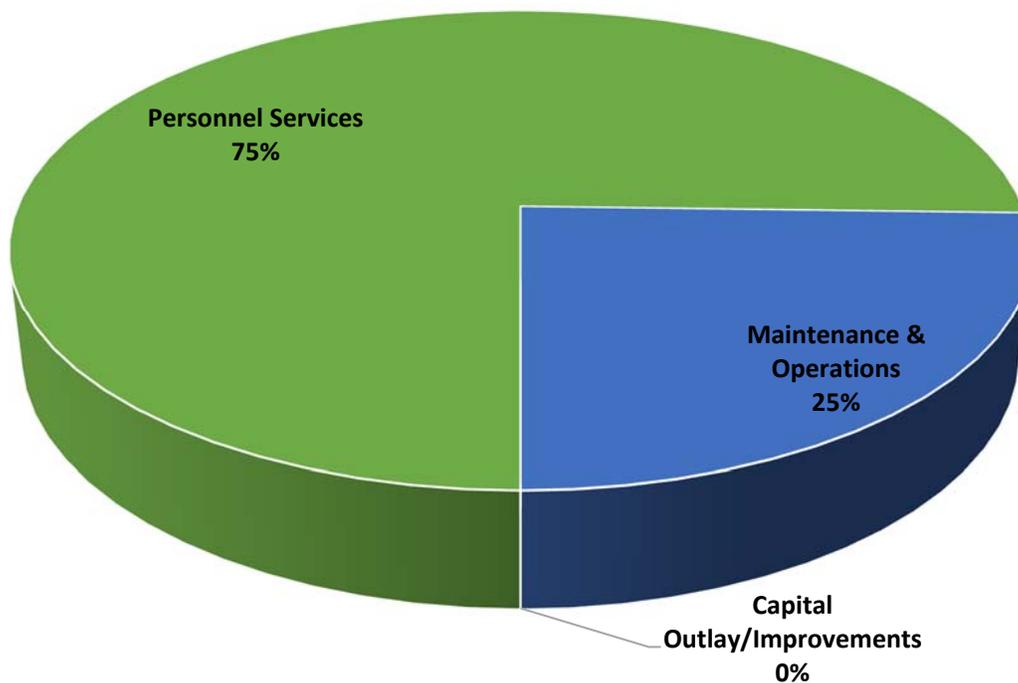
## Administrative Services

Staffing and Financial Summary  
01-140

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Amended	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Administrative Services Director	0	.70	.50	.50	.50
Management Analyst	0	.40	.40	.40	.40
Executive Assistant	0	.50	.50	0	0
<b>Total</b>	<b>0</b>	<b>1.60</b>	<b>1.60</b>	<b>.90</b>	<b>.90</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ -	\$ -	\$ 287,749	\$ 119,500	(58.5)	\$ 123,900	3.7
Maintenance and Operations	-	-	52,035	38,900	(25.2)	41,500	6.7
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 339,784</b>	<b>\$ 158,400</b>	<b>(53.4)</b>	<b>\$ 165,400</b>	<b>4.4</b>

### Budget by Object





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## Administrative Services City Clerk

### Core Business

- Act as the City's election official and filing officer for election-related and annual conflict of interest statements
- Prepare agendas, minutes, proclamations, resolutions, ordinances, and other official documents
- Responsible for the Citywide Document Imaging and Records Management Program that continues to consolidate and organize 60 years of public records
- Respond to public record requests

### FY 2014-15 Strategic Accomplishments

- Oversaw Business License software conversion
- Transferred Business License function to Community Development
- Conducted annual Fair Political Practices Commission filings
- Conducted 2014 General Municipal Election

### FY 2015-16 Strategic Priorities

- Continue consolidation and reorganization of 60 years of records
- Conduct annual Fair Political Practices Commission filings

## City Clerk

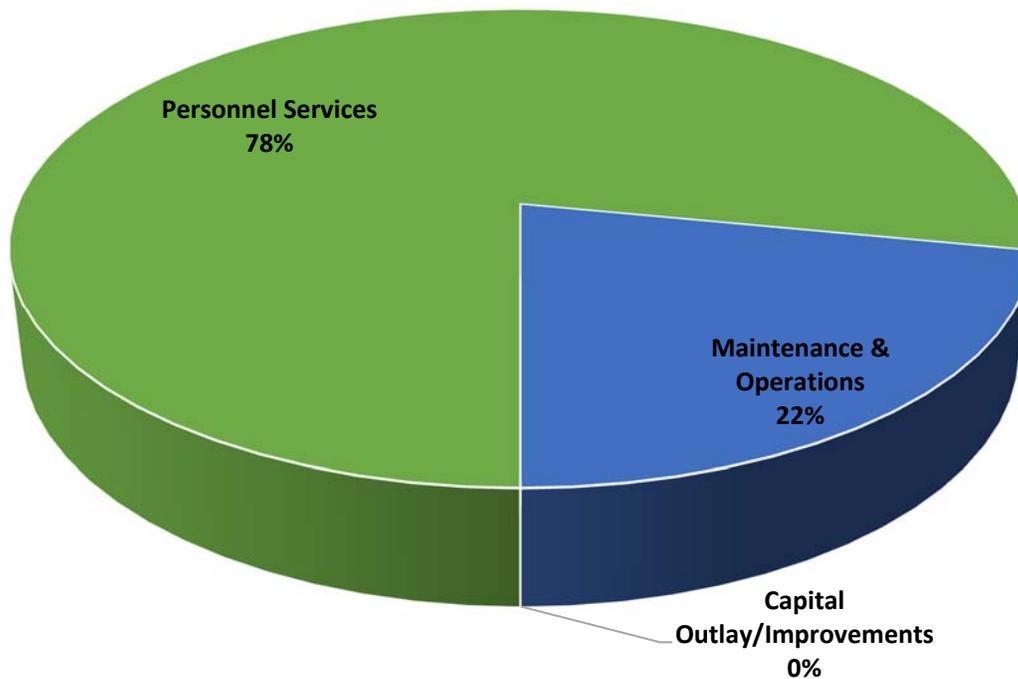
### Staffing and Financial Summary

01-150

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Administrative Services Director	.20	.20	.20	.20	.20
Administrative Secretary	.95	.95	.95	.95	.95
<b>Total</b>	<b>1.15</b>	<b>1.15</b>	<b>1.15</b>	<b>1.15</b>	<b>1.15</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 124,478	\$ 127,915	\$ 120,800	\$ 106,600	(11.8)	\$ 108,800	2.1
Maintenance and Operations	29,584	32,011	38,425	29,900	(22.2)	47,200	57.9
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 154,062</b>	<b>\$ 159,926</b>	<b>\$ 159,225</b>	<b>\$ 136,500</b>	<b>(14.3)</b>	<b>\$ 156,000</b>	<b>14.3</b>

### Budget by Object



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## Administrative Services Fiscal Services

### Core Business

- Prepare Annual Budget
- Process payroll for City personnel
- Process disbursements for goods and services
- Collect and monitor City revenues
- Oversee treasury activity and administration of the City's debt
- Work with auditors in conducting the City's annual audit and preparation of the Comprehensive Annual Financial Report (CAFR)

### FY 2014-15 Strategic Accomplishments

- Began Finance system conversion
- Developed new Chart of Accounts and Accounting structure
- Transitioned from an outsourced Payroll system to an in-house system
- Prepared balanced Budget
- Awarded a Certificate of Achievement for Excellence in Financial Reporting for the FY 2013-14 CAFR

### FY 2015-16 Strategic Priorities

- Finalize Finance System conversion
- Prepare balanced Budget
- Apply for Achievement in Excellence in Financial Reporting for the FY 2014-15 CAFR



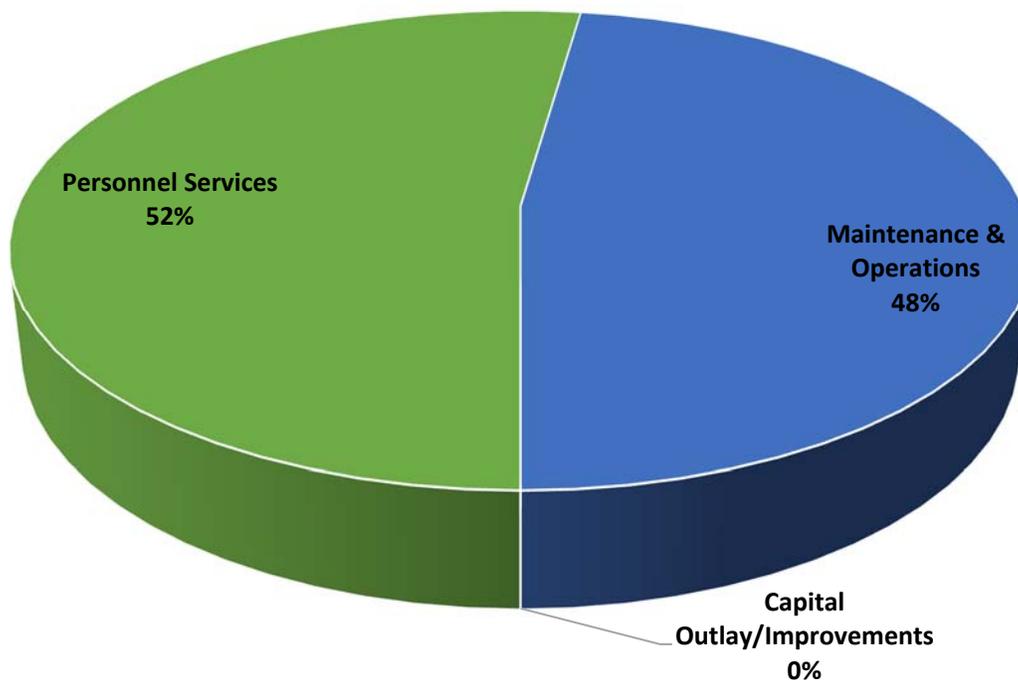
## Fiscal Services

Staffing and Financial Summary  
01-160

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Amended	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Accountant	1.00	0	0	0	0
Accounting Supervisor	0	1.00	.65	.65	.65
Senior Accounting Technician	.80	.80	.80	.80	.80
Account Clerk	.25	.25	.25	.25	.25
Finance Director	.60	0	0	0	0
<b>Total</b>	<b>2.65</b>	<b>2.05</b>	<b>1.70</b>	<b>1.70</b>	<b>1.70</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 330,595	\$ 253,031	\$ 182,050	\$ 190,100	4.4	\$ 192,600	1.3
Maintenance and Operations	104,224	131,453	180,450	173,600	(3.8)	178,900	3.1
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 434,819</b>	<b>\$ 384,484</b>	<b>\$ 362,500</b>	<b>\$ 363,700</b>	<b>0.3</b>	<b>\$ 371,500</b>	<b>2.1</b>

### Budget by Object



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## **Administrative Services Human Resources**

### **Core Business**

- Oversee personnel functions such as human resources administration, job classification and compensation, employee relations, and recruitment
- Provide program development, administration, direction and guidance for performance systems, employee benefits and training
- Oversee retirement plans, health, educational, and recognition programs, employee assistance programs, worker's compensation, and unemployment

### **FY 2014-15 Strategic Accomplishments**

- Began transition to the human resources component of the Finance System Conversion
- One Year extension to all Labor Agreements
- Managed consolidation of Administrative Services and Finance into one department

### **FY 2015-16 Strategic Priorities**

- Look for ways to address City's unfunded pension obligations
- Complete Labor Negotiations
- Complete conversion/transition to new finance system

## Human Resources

### Staffing and Financial Summary

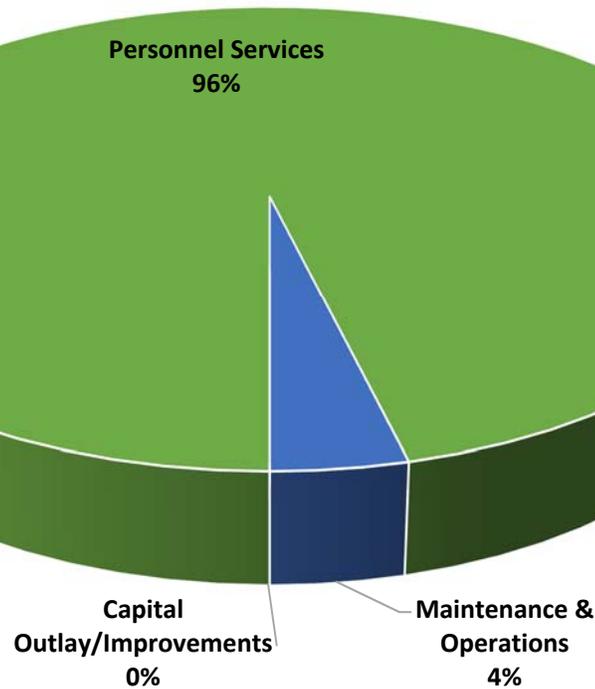
01-170

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Executive Assistant	0	0	0	.50	.50

<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.50</b>	<b>.50</b>
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	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 936,074	\$ 2,464,472	\$ 996,450	\$ 1,254,800	25.9	\$ 1,312,800	4.6
Maintenance and Operations	34,382	30,217	38,220	49,100	28.5	50,300	2.4
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 970,456</b>	<b>\$ 2,494,689</b>	<b>\$ 1,034,670</b>	<b>\$ 1,303,900</b>	<b>26.0</b>	<b>\$ 1,363,100</b>	<b>4.5</b>

**Budget by Object**



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## **Administrative Services Technology and Communications**

### **Core Business**

- Responsible for information technology to support the City's technology and communications infrastructure
- Procure, install, and maintain City computers
- Select and test software for City computers
- Maintain inventory of computers and software
- Install hardware/software on the City server computers
- Assist departments with special software projects
- Provide backup and disaster recovery for server and telephone
- Insure security of the technology system

### **FY 2014-15 Strategic Accomplishments**

- Upgraded the 9-1-1 Vesta system and Pixus call recording system
- Completed the final phase of Computer Aided Dispatch and Records Management System
- Completed telephone system conversion
- Assisted with Finance System conversion
- Assisted with Business License program conversion
- Began installation of electronic citation system

### **FY 2015-16 Strategic Priorities**

- Manage Coplink/Spillman connection to increase productivity of frontline police services
- Upgrade Granicus system to maintain transparency of Council meetings
- Upgrade firewall to increase security level for information technology
- Upgrade backup system to increase data capacity
- Manage L3 upgrade

## Technology and Communications

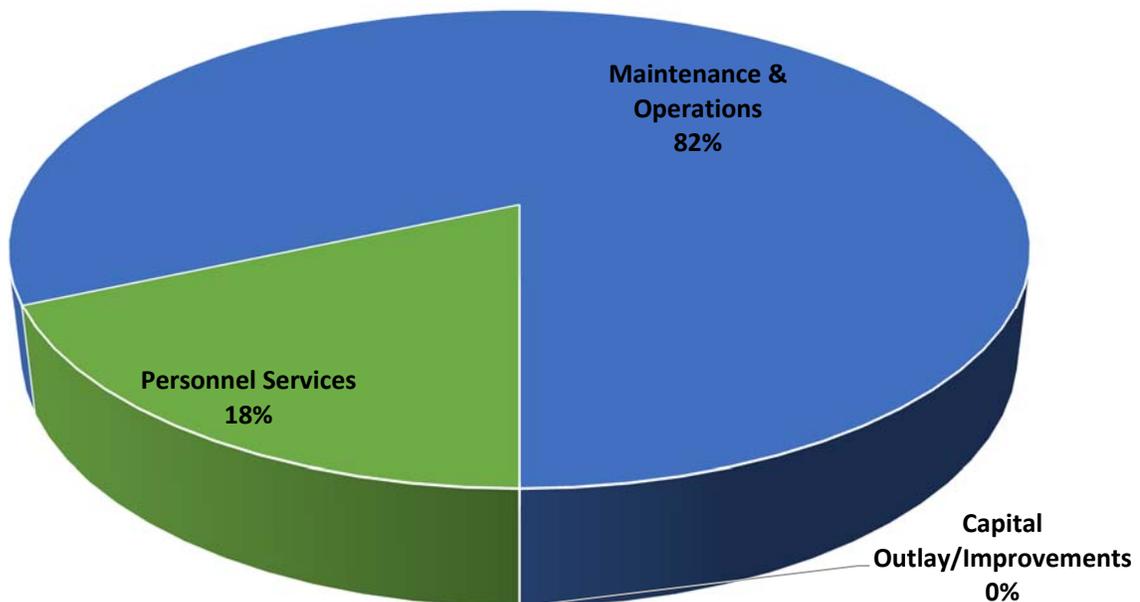
Staffing and Financial Summary

01-180

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Management Analyst	0	0	0	.60	.60
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.60</b>	<b>.60</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ -	\$ -	\$ -	\$ 59,800	N/A	\$ 60,100	0.5
Maintenance and Operations	242,462	194,068	250,950	265,500	5.8	261,900	(1.4)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 242,462</b>	<b>\$ 194,068</b>	<b>\$ 250,950</b>	<b>\$ 325,300</b>	<b>29.6</b>	<b>\$ 322,000</b>	<b>(1.0)</b>

### Budget by Object





# Police Department – Mission First, People Always

## About the Police Department

The La Palma Police Department is a full service police department organized under two major divisions: Patrol Operations and Support Services. The key public safety services provided to citizens and visitors to the community include emergency and non-emergency response, criminal investigations, traffic safety, specific municipal code enforcement, community education, crime prevention, disaster preparedness, animal control services, and establishment of community partnerships to enhance problem-solving efforts and

### Vision Statement

*TO BECOME THE MOST EFFECTIVE AND WELL RESPECTED POLICE AGENCY IN CALIFORNIA*

### Department Mission Statement

*We protect the lives and property of our community and enhance the quality of this life through ethical proactive community policing strategies that help reduce crime, social disorder, and the fear of crime.*

### Value Statement

*THE MEN AND WOMEN OF THE LA PALMA POLICE DEPARTMENT ARE COMMITTED TO STRIKING A BALANCE BETWEEN THE SEARCH FOR HUMAN DIGNITY AND THE SEARCH FOR REASONABLENESS.*

### 2015-16 Budget Priorities

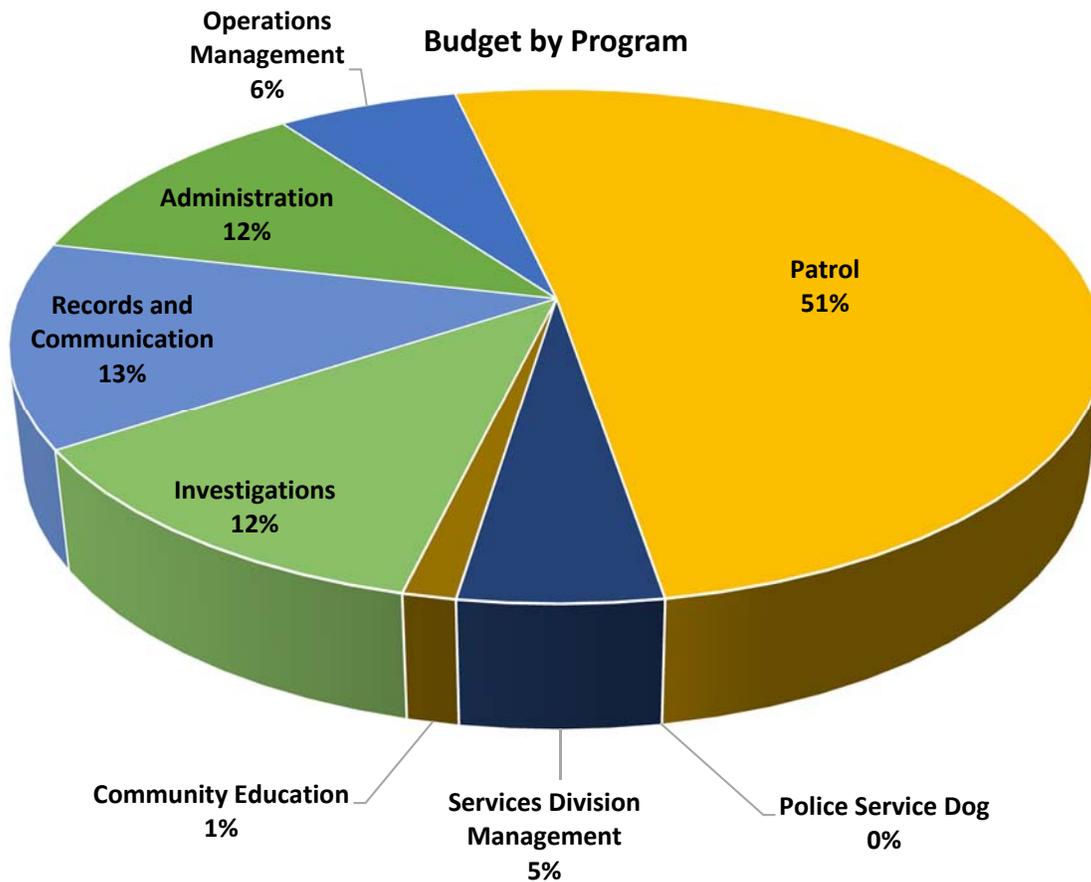
- Maintain frontline police services levels
- Investigate and engage in regionalization efforts to increase efficiency and maintain effectiveness
- Fully implement and optimize police technologies to increase efficiencies and effectiveness
- Utilize a data-driven approach to reduce crime, make roadways safer and address quality of life issues
- Use special revenue sources to fund police and support personnel, equipment, and technology
- Coordinate and implement a FEMA Compliant Citywide Disaster Preparedness Program

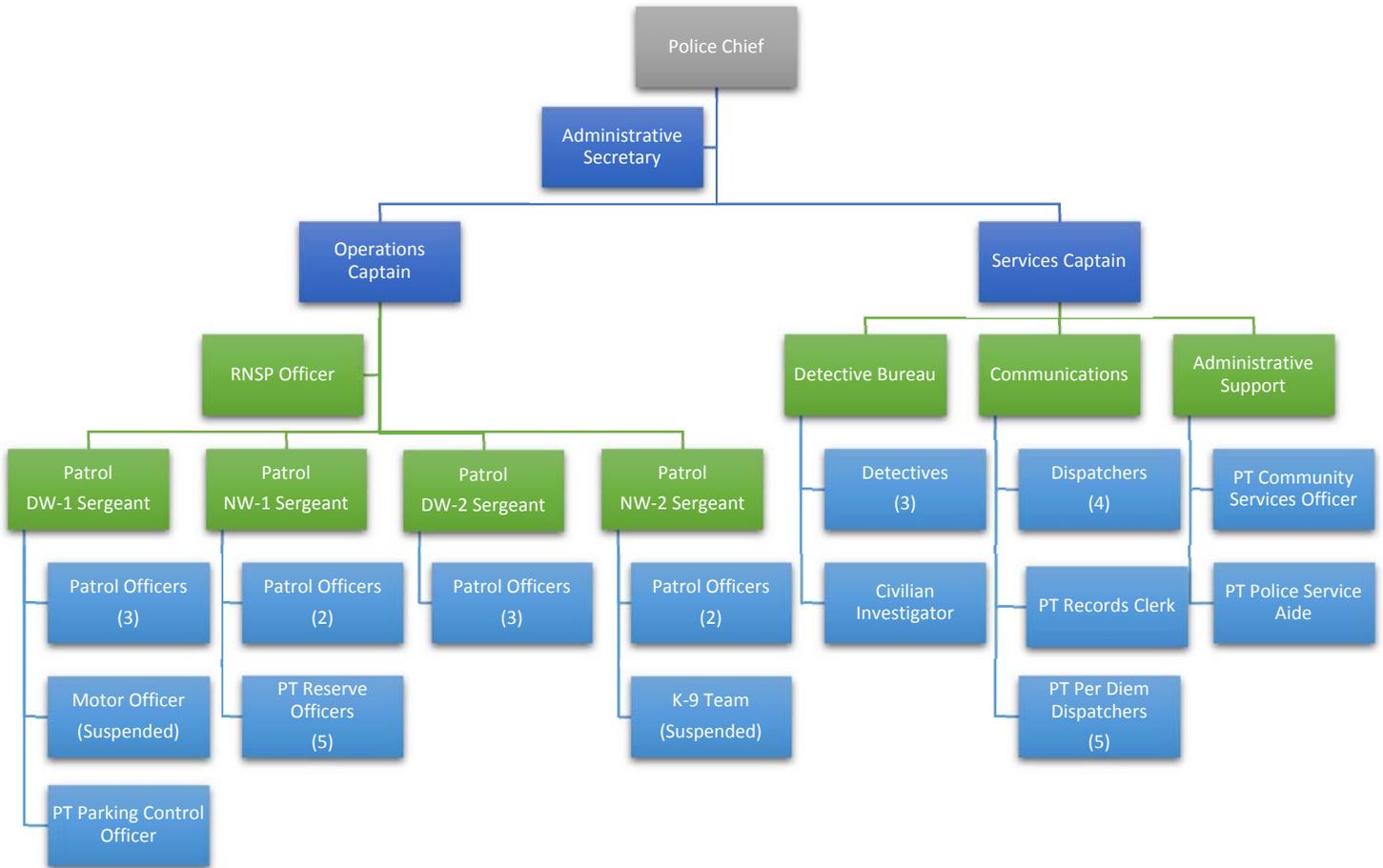
maintain a relationship of mutual trust and support.

# Police Department

## Department Budget by Programs

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Administration	\$ 390,401	\$ 396,757	\$ 518,868	\$ 538,500	3.8	\$ 555,600	3.2
Operations Management	253,671	283,568	310,051	300,200	(3.2)	315,100	5.0
Patrol	2,528,317	2,531,613	2,642,986	2,398,600	(9.2)	2,536,500	5.7
Police Service Dog	82,300	-	-	-	N/A	-	N/A
Police Reserves Unit	59,095	46,493	36,700	-	(100.0)	-	N/A
Services Division Management	276,444	142,241	227,781	238,700	4.8	260,400	9.1
Community Education	196,416	200,794	47,163	62,900	33.4	71,600	13.8
Investigations	610,459	587,874	533,781	562,700	5.4	589,400	4.7
Records and Communication	706,015	843,645	639,740	606,900	(5.1)	637,000	5.0
<b>Total</b>	<b>\$ 5,103,118</b>	<b>\$ 5,032,985</b>	<b>\$ 4,957,070</b>	<b>\$ 4,708,500</b>	<b>(5.0)</b>	<b>\$ 4,965,600</b>	<b>5.5</b>







## Police Department Performance Metrics

Performance Measures <sup>1</sup>	FY 2014-15 Targets	FY 2014-15 Actuals <sup>2</sup>	FY 2015-16 Targets	Vision Values
Meet Federal and State training mandates for all employees within specified timelines	Train 100% of employees per training matrix		Adjust training plan and matrix for all departmental personnel, train 100% of employees	Security
Keep response times to critical incidents below 3 minute average	Average response time under 3 minutes		Average response time under 3 minutes	Security
Increase clearance rate for part one crimes	Greater than 23%		Greater than 23%	Security
Increase Disaster Preparedness citywide	n/a		Update Emergency Response Plan and training to FEMA compliance levels	Security
Reduce number of injury traffic accidents	Under 58 Injury Traffic Accidents		Under 60 Injury Traffic Accidents	Security
<p>Keep response times to critical incidents below 3 minute average.            This is a goal for the Police Department because when a person calls "911" every second counts. Based on our size and deployment, having quick responses to emergency calls provides a level of comfort to our citizens, knowing help is immediately on the way. This is a quality of life issue and provides a feeling of security to the community.</p> <p>Increase clearance rate for part one crimes (23% for 2013)            This performance indicator will demonstrate increase effectiveness the Police Department has upon criminal behavior within the community. The more crimes solved, the safer the community will be. A side benefit will be the reputation the Police Department has amongst the criminal element, knowing the chances of arrest and prosecution is greater if they choose to commit crimes within La Palma.</p>				

## Police Department Administration

### Core Business

- Provide overall administration for the Police Department's emergency and non-emergency service delivery programs
- Provide direction related to policy and procedure development, professional standards investigations, selection and training of police employees, public information and media relations, emergency management, adherence to state and national law enforcement standards and mandates, and community outreach efforts related to crime prevention and quality of life issues
- Maintain County, State and Federal engagement to stay abreast of legislation, crime trends, technologies and best practices that impact law enforcement services

### FY 2014-15 Strategic Accomplishments

- Implemented the Electronic Citation (E-Citation) Project pursuant to a Superior Court Mandate facilitated by Integrated Law and Justice Association of Orange County (ILJAOC)
- Upgraded the Police Department's Surveillance System to a "Stand Alone" Unit creating a more efficient and effective method to store and copy for Court Discovery Purposes
- P.O.S.T. completed an organizational workload and staffing study at no cost to the City (Final Draft to be completed by August of 2015)
- Chair of Integrated Law and Justice of Orange County (ILJAOC) which is a countywide data sharing and technology implementation JPA for OC Law Enforcement
- Appointed to the Board of Directors of the California Police Chiefs Association and selected to serve on the Legislative and Finance Committees

### FY 2015-16 Strategic Priorities

- Maintain Police Administrative Core Business levels of support and look for technologies to increase effectiveness
- Procure and implement E-Citation software interface with Spillman CAD/RMS to create efficiency to reduce workload of Police Records Clerk
- Reduce fulltime Police Records Clerk to a part-time position
- Investigate better recruitment and retention practices
- Maintain low crime rates
- Coordinate and implement a FEMA compliant Emergency Response Program
- Maintain local, state and federal relationships to ensure proper representation for the City of La Palma



## Administration

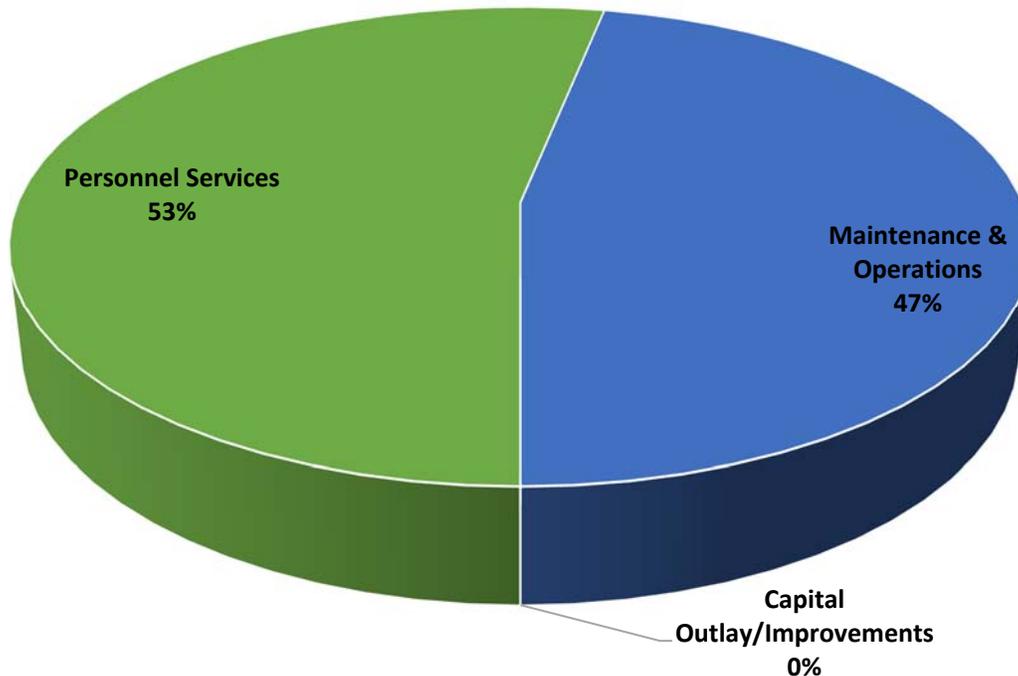
### Staffing and Financial Summary

01-210

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Police Chief	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 345,296	\$ 352,554	\$ 320,868	\$ 286,300	(10.8)	\$ 291,100	1.7
Maintenance and Operations	45,105	44,204	198,000	252,200	27.4	264,500	4.9
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 390,401</b>	<b>\$ 396,757</b>	<b>\$ 518,868</b>	<b>\$ 538,500</b>	<b>3.8</b>	<b>\$ 555,600</b>	<b>3.2</b>

### Budget by Object





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## Police Department Police Operations/Management

### Core Business

- Manage the delivery of field services, including Patrol, Reserves, and traffic enforcement; and manage allocated resources
- Enforce rules, regulations, and policies to ensure efficient service delivery by maintaining discipline and morale
- Supervise, train, and evaluate assigned staff; establish work schedules
- Manage the Department's participation in the regional North County S.W.A.T team and the West County Serious Traffic Accident Reconstruction team (STAR) comprised of Seal Beach, Los Alamitos, Cypress and La Palma Police Departments
- Directly oversee Citywide Emergency Services and Disaster Preparedness

### FY 2014-15 Strategic Accomplishments

- Recruited a Community Liaison Officer to coordinate and implement a Citywide Disaster Preparedness Program
- Insured officer safety by maintaining minimal deployment with only half the required personnel
- Met both Federal and State mandates for police personnel training
- Deployed and trained police on E-Citation Devices
- Increased communication with the use of E-blast updates for all police personnel
- NC SWAT conducted multi SWAT Team (Orange County, Buena Park, NC SWAT and Los Angeles County SEB) exercise at Buena Park High School for an Active Shooter with hostages scenario
- STAR investigated four fatal traffic accidents, three of which occurred in La Palma

### FY 2015-16 Strategic Priorities

- Develop a risk management program to minimize worker accidents and injuries
- Efficiently and effectively manage patrol overtime costs
- Increase training on how to deal with the mentally ill and homeless population
- Investigate vendors, technology and systems that will provide a cost effective Training Manager Program for planning and cost containment purposes
- Continue regional and resource sharing efforts with NC SWAT and West County STAR team and research any other viable partnerships for law enforcement services

## Police Operations/Management

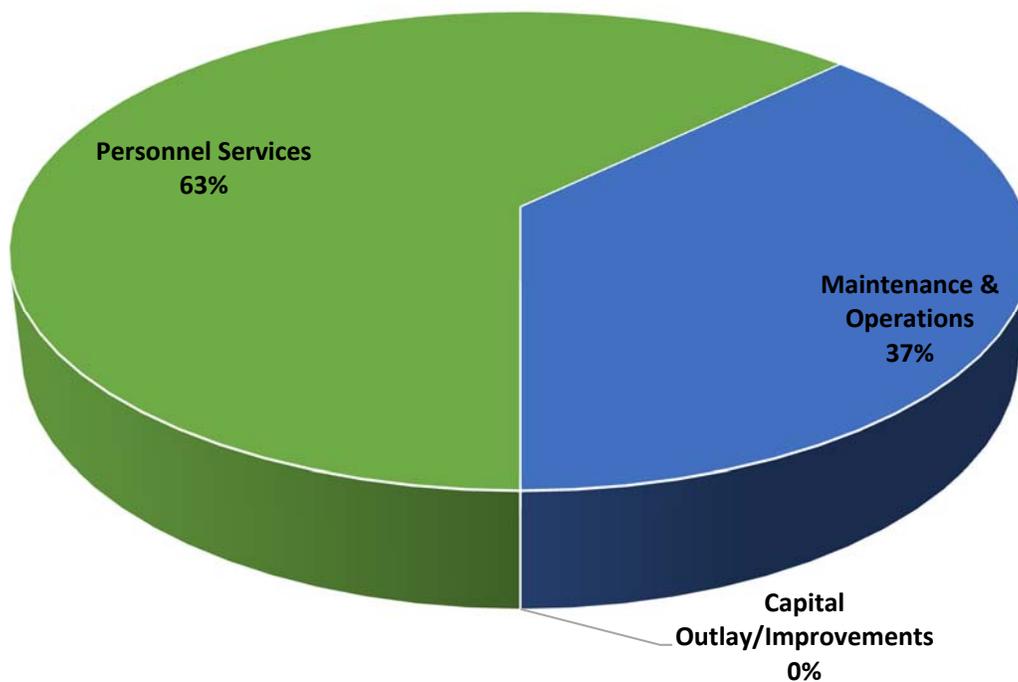
Staffing and Financial Summary

01-220

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Captain	1.00	1.00	1.00	1.00	1.00
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 185,145	\$ 195,868	\$ 211,426	\$ 188,400	(10.9)	\$ 197,400	4.8
Maintenance and Operations	68,526	87,700	98,625	111,800	13.4	117,700	5.3
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 253,671</b>	<b>\$ 283,568</b>	<b>\$ 310,051</b>	<b>\$ 300,200</b>	<b>(3.2)</b>	<b>\$ 315,100</b>	<b>5.0</b>

### Budget by Object





## Police Department Patrol

### Core Business

- Provide frontline law enforcement services 24-hours per day, 365 days per year protecting the lives and property of the community by proactive patrol techniques and handling emergency and non-emergency calls for service
- Respond to calls for service, investigate crimes, take crime reports, collect and process evidence and to provide testimony to ensure successful prosecutions
- Conduct traffic enforcement; educate and/or cite violators to change driver behavior and reduce traffic accidents; to investigate traffic accidents; and, provide expert witness testimony for traffic related court cases
- Respond to medical aide calls and render required First Aid/CPR to save lives
- Assist in facilitating civil disputes and neighborhood disturbances
- Manage the City's Reserve Police Officer Program

### FY 2014-15 Strategic Accomplishments

- Patrol handled a total of 17,877 incidents that required some level of police action. This number includes self-initiated activities by officers, police response to emergency and non-emergency calls for service
- A total of 1,259 police reports were generated from those incidents
- Officers made 373 arrests and issued 1,125 traffic and misdemeanor citations
- Patrol officers engaged in over 80 hours in Project Safe Street activities, the residential traffic enforcement program
- Averaged a 2 minute and 26 second response time to Priority 1 calls for service

### FY 2015-16 Strategic Priorities

- Maintain a Priority 1 call for service response times of less than three minutes
- Maintain responsiveness with identified traffic areas of concern via Project Safe Streets
- Work to overcome the challenges to arresting suspects due to the passing of Proposition 47 and the influx of AB 109 probationary population committing crime in La Palma
- Enforce traffic laws on arterials to lower accident rates by 5%
- Maintain low crime rates by proactive and high visibility patrol
- Utilize Reserve Police Officers to offset overtime costs and increase manpower on critical calls for service

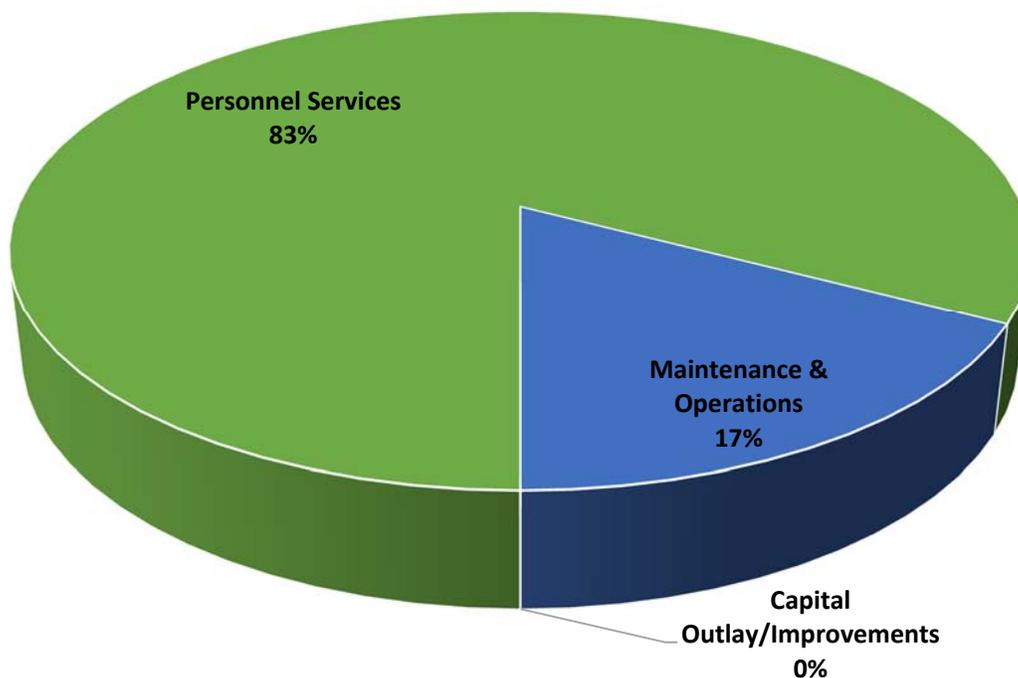
## Patrol

### Staffing and Financial Summary 01-235

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Sergeant	5.00	5.00	4.00	4.00	4.00
Police Officer	12	12	13	11.27	11.27
Reserve Police Officer (5)	0	0	0	.58	.58
Parking Control Officer	.50	.50	.50	.50	.50
<b>Total</b>	<b>19.5</b>	<b>18.5</b>	<b>17.5</b>	<b>16.35</b>	<b>16.35</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 2,226,302	\$ 2,273,222	\$ 2,328,736	\$ 1,984,000	(14.8)	\$ 2,008,800	1.3
Maintenance and Operations	297,957	258,391	314,250	414,600	31.9	527,700	27.3
Capital Outlay/Improvements	4,058	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 2,528,317</b>	<b>\$ 2,531,613</b>	<b>\$ 2,642,986</b>	<b>\$ 2,398,600</b>	<b>(9.2)</b>	<b>\$ 2,536,500</b>	<b>5.7</b>

### Budget by Object





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## Police Department Services Division Management

### Core Business

- Manage the delivery of police support, including management of the Detective Bureau, Communications and Records, and Community Education Program
- Conduct Professional Standards and all Internal Affairs Investigations of police personnel
- Enforce all rules, policies and Federal and State mandates
- Prepare related portions of the budget for the procurement of all goods and contract services for the Department
- Assist the Administrative Services Director with the recruitment and retention of police personnel, and supervise, train, evaluate, and establish work schedules to assigned staff
- Assist the Police Chief in improving department services, programs, infrastructure, and risk management
- Oversee the coordination of all Police Department related volunteer programs and associated personnel
- Secure and administer all department related grants

### FY 2014-15 Strategic Accomplishments

- Upgraded the Police Department's Surveillance System to a "Stand Alone" Unit creating a more efficient and effective method to store and copy for Court Discovery Purposes
- Upgraded the 9-1-1 Vesta system and Pixus call recording system
- Completed the final phase of Computer Aided Dispatch and Records Management System
- Secured a Notice of Intent with Blais Associates to apply for a Hazard Mitigation Grant
- Secured funding for 2 Police Officers and 1 Police Service Aide through 2 grants

### FY 2015-16 Strategic Priorities

- Secure mnemonics from Department of Justice (DOJ) to fully integrate CAD/RMS for car mobile computers
- Secure a contract with IBM to create an interface for Coplink and Spillman
- Continue grant funding for 2 police officers and 1 Police Service Aide
- Have P.O.S.T. conduct an Evidence Room and Handling audit on department
- Backfill the third detective position as funded

## Services Division Management

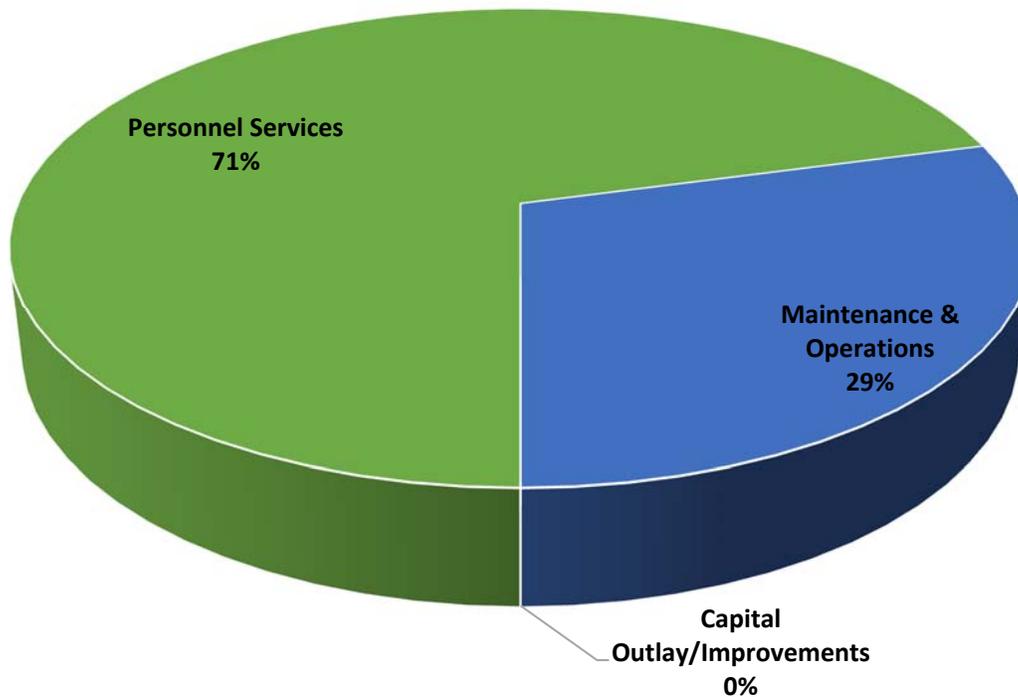
Staffing and Financial Summary

01-240

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Captain	1.00	1.00	1.00	1.00	1.00
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 212,897	\$ 86,587	\$ 153,881	\$ 169,000	9.8	\$ 178,100	5.4
Maintenance and Operations	63,547	55,654	73,900	69,700	(5.7)	82,300	18.1
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 276,444</b>	<b>\$ 142,241</b>	<b>\$ 227,781</b>	<b>\$ 238,700</b>	<b>4.8</b>	<b>\$ 260,400</b>	<b>9.1</b>

### Budget by Object





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## Police Department Community Education

### Core Business

- Provides programs, coordinated through the Operation's Division, of all emergency management, disaster preparation and mitigation plans
- Ensure the City is current with all State and Federal mandates for training and readiness to guarantee the City's eligibility for Federal reimbursement if a disaster affecting our community were to occur
- Assist the Services Division with Police Department programs associated with quality of life improvements within the City, including Community Emergency Response Team (CERT), Neighborhood Watch, Police Explorers, Volunteers in Policing (VIP) and the Radio Amateur Civil Emergency Services (R.A.C.E.S.)
- Provide Crime Prevention training

### FY 2014-15 Strategic Accomplishments

- Graduated nearly 400 students from the Police Interaction with Youth Program
- Made 15 crime prevention presentations to various volunteer groups
- Coordinated the Law Enforcement National Night Out, Red Ribbon Week campaign and several school tours through the Police Department

### FY 2015-16 Strategic Priorities

- Focus will be on updating and fully exercising Citywide Disaster Preparedness Plan
- Evaluate and upgrade the current Emergency Operations Center infrastructure and equipment
- Conduct Emergency Management tabletop exercises, drills and fully functional exercises
- Provide coordination with all volunteer programs associated with the police department
- Research funding opportunities to reinstate the PIY Program

## Community Education

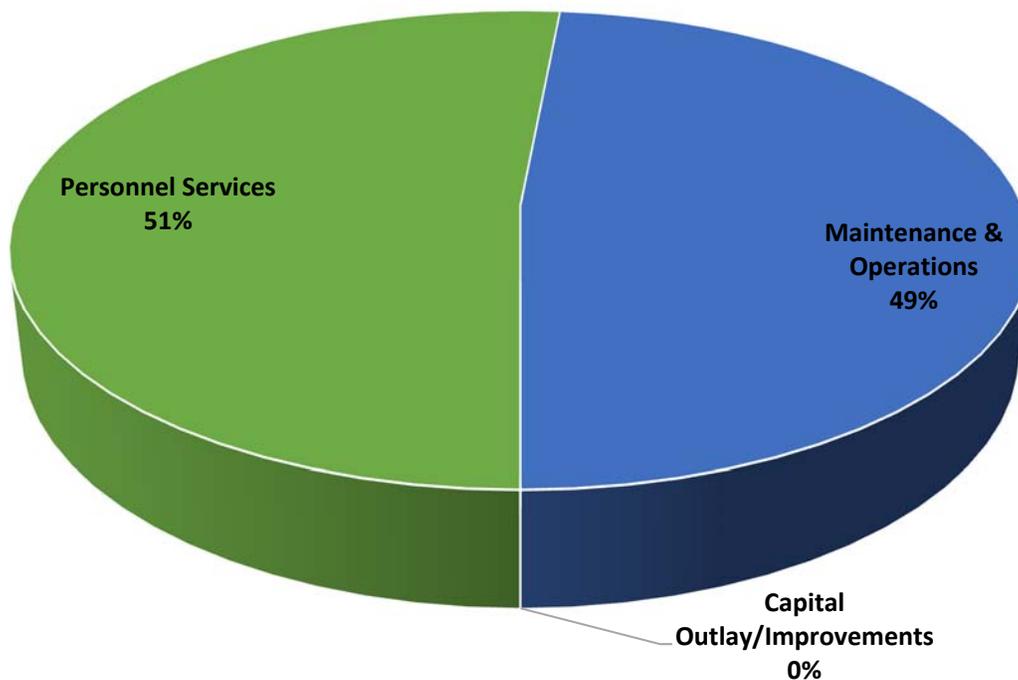
### Staffing and Financial Summary

01-250

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Community Services Officer	0	0	.5	.5	.5
Police Officer	1.00	1.00	0	0	0
<b>Total</b>	<b>.25</b>	<b>.25</b>	<b>.25</b>	<b>.25</b>	<b>.25</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 153,089	\$ 148,296	\$ 5,373	\$ 24,100	348.5	\$ 24,100	-
Maintenance and Operations	43,327	52,498	41,790	38,800	(7.2)	47,500	22.4
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 196,416</b>	<b>\$ 200,794</b>	<b>\$ 47,163</b>	<b>\$ 62,900</b>	<b>33.4</b>	<b>\$ 71,600</b>	<b>13.8</b>

### Budget by Object





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## Police Department Investigations

### Core Business

- Investigate all reports requiring follow-up, including: crimes against persons and property; making arrests when appropriate; conducting juvenile counseling; filing criminal complaints; and maintaining records, evidence, and property
- Initiate narcotic investigations, conduct investigations of gang-related crimes, perform undercover surveillance, and obtain search and arrest warrants
- Liaison with other law enforcement agencies and the District Attorney's Office

### FY 2014-15 Strategic Accomplishments

- Revamped the Evidence and Property Management System utilizing new CAD/RMS system
- Detectives assigned more than 877 cases in the 2014 calendar year for investigation and/or follow-up
- Maintained a 30% or greater case closure rate
- Maintained an hour or less response time for all call outs for the year
- Created the West County Major Crimes Task Force (informal partnership) between Seal Beach, Los Alamitos, Cypress and La Palma Departments to assist each other on high profile, complex crimes and/or related crimes impacting the region

### FY 2015-16 Strategic Priorities

- Maintain relationships and support the West County Major Crimes Task Force
- Maintain a 30% or greater case closure rate
- Revise Evidence and Property Management procedures as recommended by P.O.S.T. audit requested by Services Division Captain

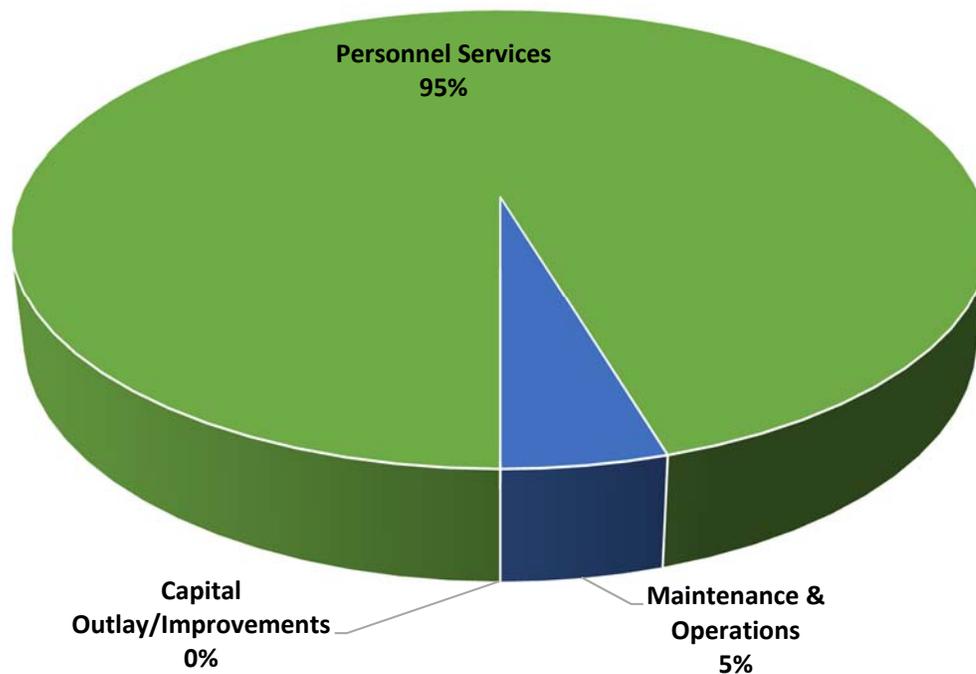
## Investigations

Staffing and Financial Summary  
01-260

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Sergeant	1.00	1.00	0	0	0
Detective	2.00	2.00	3.00	3.00	3.00
Civilian Investigator	1.00	1.00	1.00	1.00	1.00
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 546,367	\$ 518,642	\$ 462,686	\$ 469,000	1.4	\$ 473,700	1.0
Maintenance and Operations	64,092	69,232	71,095	93,700	31.8	115,700	23.5
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 610,459</b>	<b>\$ 587,874</b>	<b>\$ 533,781</b>	<b>\$ 562,700</b>	<b>5.4</b>	<b>\$ 589,400</b>	<b>4.7</b>

**Budget by Object**





## Police Department Records and Communications

### Core Business

- Records and Communications are the first level of contact for citizens reporting crimes either by phone or in person. Currently, the Police Department's front lobby is open 24 hours a day, providing a location for citizens to contact the Department in person anytime of the day or night
- The dispatch center is the first point of contact (via 9-1-1) for all emergency medical and fire calls, which are transferred to Orange County Fire Authority as well as for all police non-emergency calls for service
- Dispatch police calls and provide coordination of resources, information and logistics for officers out in the field
- Dispatch coordinates the Volunteers In Policing (VIP's) while they are patrolling the community
- Monitor perimeter surveillance cameras, people in custody, and police personnel conducting booking procedures
- Assist with police record functions and other administrative duties related to police services
- Input police reports, arrests, citations and produces court packages for filing with District Attorney's Office and the release of various records to the public

### FY 2014-15 Strategic Accomplishments

- In 2014, the dispatch center received 4,577 business line calls for service, 1,841 '911' calls requiring emergency response, 17,877 Computer Aided Dispatch (CAD) entries were made requiring Police Department action
- All personnel were successfully trained in the operation of the upgraded 9-1-1 Vesta and Pixus system
- Completed all DOJ reporting of Part 1 Crimes on time and without errors for the 2014 calendar year

### FY 2015-16 Strategic Priorities

- Provide training to dispatchers on Tactical Communications, interacting with the Mentally Ill, and Emotional Survival
- Include dispatchers in all operational debriefs when appropriate
- Continue to provide 9-1-1 and non-emergency calls for service
- Maintain a less than 1 minute from received to dispatch call to ensure patrols less than 3 minute response time for Priority 1 Calls for Service
- Absorb more records work in Dispatch with the reduction of the Police Records Clerk to part time
- Implement Coplink/Spillman connection to reduce data entry response

## Records and Communications

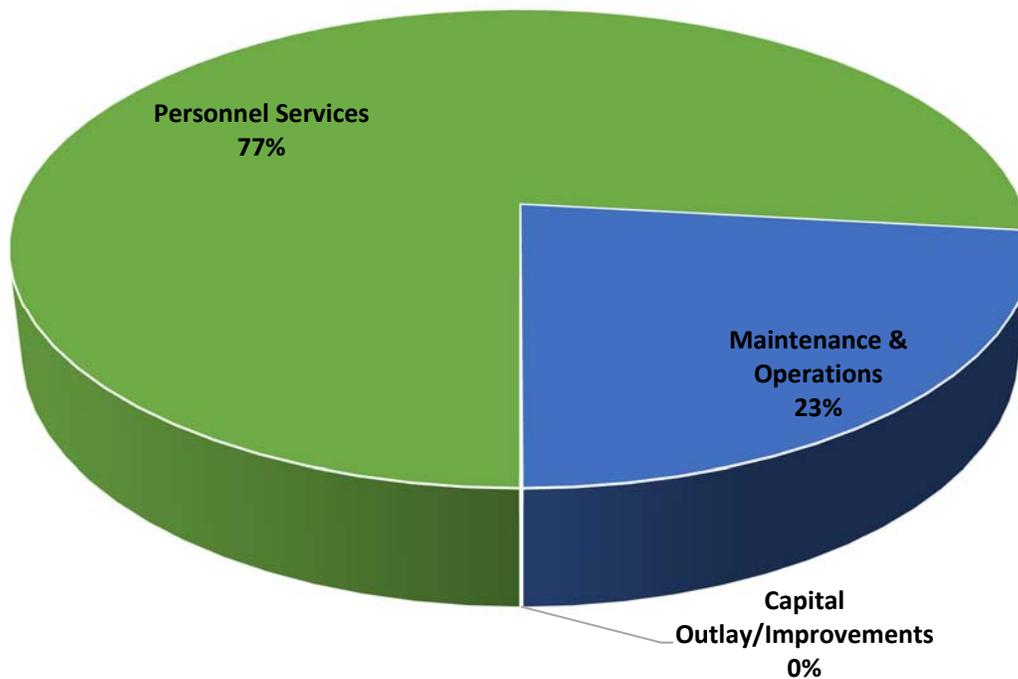
Staffing and Financial Summary

01-250

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Dispatcher	4.00	4.00	4.00	4.00	4.00
Records Clerk	1.00	1.00	1.00	.50	.50
Per Diem Dispatcher (5)	.54	.54	.54	.54	.54
<b>Total</b>	<b>5.54</b>	<b>5.54</b>	<b>5.54</b>	<b>5.04</b>	<b>5.04</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 538,677	\$ 551,971	\$ 527,500	\$ 466,000	(11.7)	\$ 468,500	0.5
Maintenance and Operations	167,338	291,674	111,940	140,600	25.6	168,200	19.6
Capital Outlay/Improvements	-	-	300	300	-	300	-
<b>Total</b>	<b>\$ 706,015</b>	<b>\$ 843,645</b>	<b>\$ 639,740</b>	<b>\$ 606,900</b>	<b>(5.1)</b>	<b>\$ 637,000</b>	<b>5.0</b>

### Budget by Object



## Community Services

### About Community Services

Community Services includes three Divisions:

Maintenance Division is responsible for maintaining and improving the City's infrastructure, administering and monitoring all construction activities within the City's right-of-way; managing and delivering the Capital Improvements Projects including Arterial and Residential street rehabilitation; maintaining and repairing the City's sewer system; managing the City's vehicles and equipment; and providing engineering review of all City, commercial, and residential development projects.

Recreation Division is responsible for fostering human development, well-being, healthy lifestyles, development of safe and resilient youth through a wide selection of programs, activities and special interest classes for all ages; providing special events that strengthen community image and sense of place; and providing multi-generational civic gathering places that offer active, passive, organized, and drop-in activities and events that benefit the community.

Water Division is responsible for maintaining, repairing, monitoring, and operating the water transmission system, which carries water throughout the City's water service area; the producing and storing an average of 2.2 million gallons of water each day; bi-monthly water billing and customer service; and conservation education and enforcement.

#### 2015-16 Budget Priorities

- Finalize Utility Rate Study
- Drought Conservation & Education
- Conduct 35<sup>th</sup> Annual Fitness Run For Fun
- Initiate ADA Upgrades Citywide
- Continue Implementation of Citywide Energy Project

## Department Mission Statement

*Preserve, enhance, and promote quality of life and public safety through citizen involvement; fostering human development; strengthening community; and responsible development of reliable and sustainable infrastructure and services.*



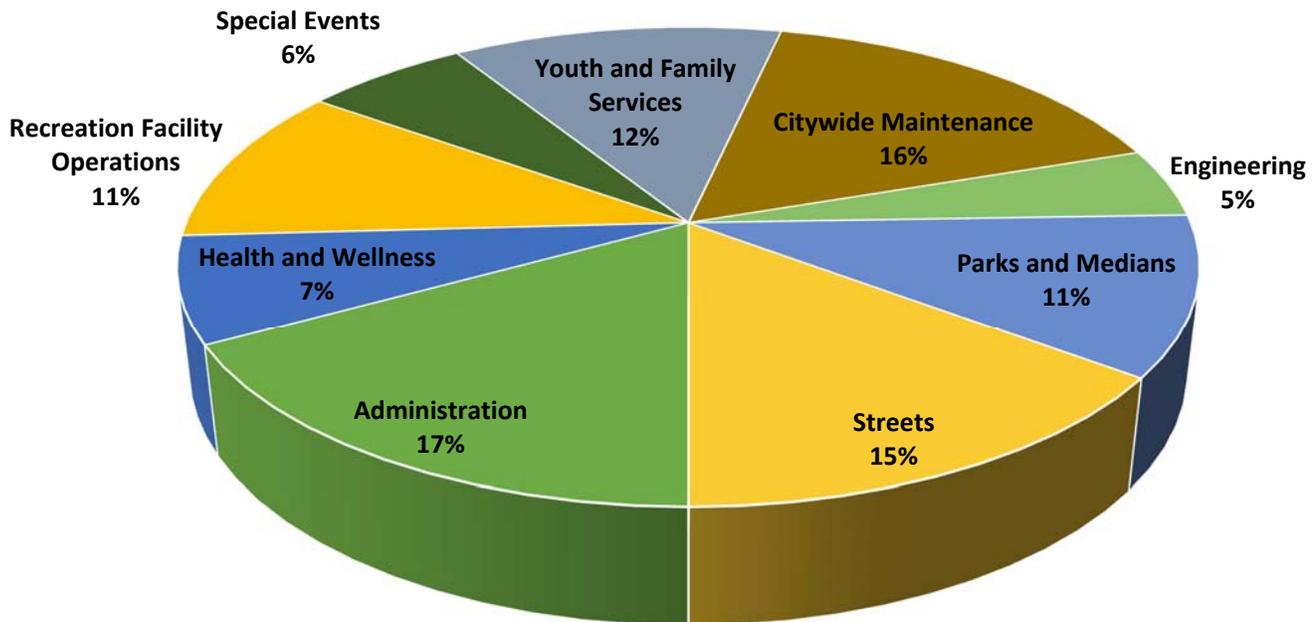


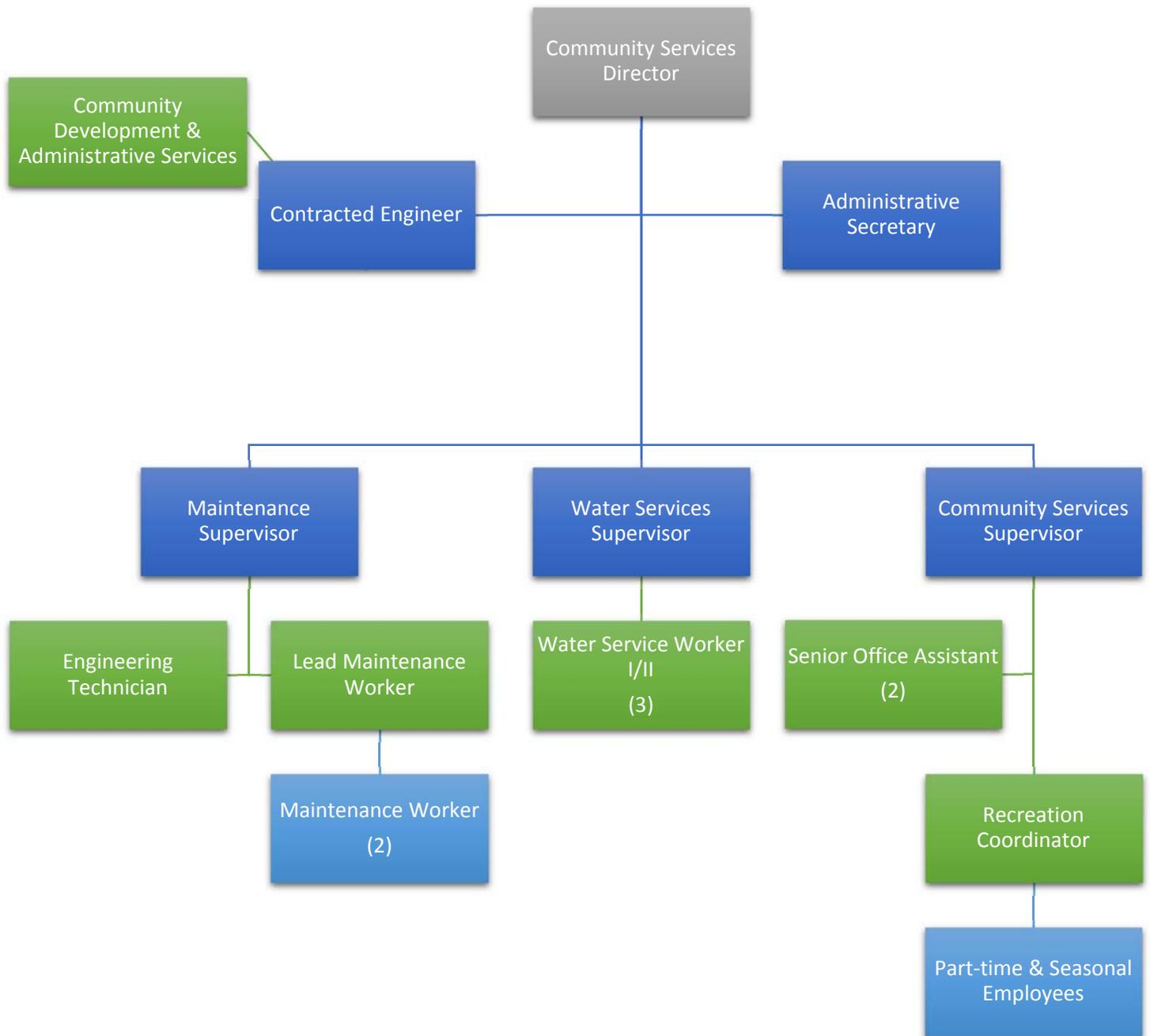
# Community Services

## Department Budget by Programs

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Administration	\$ 524,415	\$ 441,656	\$ 449,420	\$ 343,000	(23.7)	\$ 355,300	3.6
Health and Wellness	165,193	173,899	175,700	145,100	(17.4)	145,700	0.4
Recreation Facility Operations	239,728	180,253	224,100	216,800	(3.3)	229,100	5.7
Special Events	204,433	179,766	213,050	125,400	(41.1)	125,600	0.2
Youth and Family Services	318,742	278,901	299,100	251,800	(15.8)	266,000	5.6
Citywide Maintenance	N/A	N/A	N/A	329,900	N/A	317,700	(3.7)
Engineering	47,814	66,581	44,100	94,400	114.1	88,200	(6.6)
Parks and Medians	419,413	408,940	417,740	218,000	(47.8)	221,500	1.6
Streets	125,532	120,535	172,360	298,400	73.1	272,900	(8.5)
<b>Total</b>	<b>\$ 2,045,270</b>	<b>\$ 1,850,531</b>	<b>\$ 1,995,570</b>	<b>\$ 2,022,800</b>	<b>1.4</b>	<b>\$ 2,022,000</b>	<b>(0.0)</b>

**Budget by Program**







## Community Services Performance Metrics

Performance Measures <sup>1</sup>	FY 2014-15 Targets	FY 2014-15 Actuals <sup>2</sup>	FY 2015-16 Targets	Vision Values
Respond to and eradicate 95% of graffiti complaints within 72 hours of receiving notice	Minimum 95%		Minimum 85%	Pride and Ownership
Identify and apply for at least one grant award funding source for a Capital Improvement project by June 30, 2016	Identify and apply for at least one grant award funding source for a street repair project by June 30, 2014		Identify and apply for at least one grant award funding source for a Capital Improvement project by June 30, 2016	Vision
Continuously improve the overall pavement condition Citywide and minimize claims to the City due to damaged infrastructure	Minimum Overall PCI = 85		Minimum Overall PCI = 85	Pride and Ownership
Respond to Water Quality Complaints within 24 hours of receiving notice	Response Time <24 Hours		Response Time <24 Hours	Public Safety
Increase number of facility rentals	Increase by 10%		Increase by 10%	Family/Opportunity
Increase the number of participants for contract classes	n/a		Increase by 5%	Family/Opportunity
<p>Graffiti - A large majority of calls are received regarding resident concerns pertain to the high level of service expected for graffiti abatement. If graffiti lasts for more than a couple of days, a number of calls are received requesting the removal.</p> <p>Grants - As funding is limited, it is imperative to find alternative sources of funding to maintain the high levels of service expected by our residents.</p> <p>Pavement Condition - Streets conditions in La Palma improves each year. It is a goal by OCTA as a region to globally improve the overall PCI's countywide.</p> <p>Facility Rentals - Ensures effective and efficient use of capital resources by increasing the number of customers utilizing recreation facilities; increased rentals also generates higher revenue, thereby reducing impact on general fund</p>				

## Community Services Administration

### Core Business

- Provide overall leadership to the Department through strategic planning and citizen engagement including the Community Activities and Beautification Committee and the Traffic Safety Committee
- Administer Maintenance, Recreation, Water Divisions
- Provide excellent frontline customer service
- Provide administrative and management support to all Department employees to enable them to provide quality customer service to the community including recreational opportunities, contractors, and water billing quality control
- Administer service technology including Facility and Program Registration, SEDERU, facility work orders
- Provide service and support to the City Manager on matters relating to Community Services (Maintenance, Recreation and Water)
- Develop, monitor and evaluate the Department's annual budget, purchase orders and accounts payable
- Prepare state-mandated reports for sewer, water and NPDES programs
- Pursue grant funding and sponsorship opportunities
- Pursue and nurture partnerships with local school districts, businesses and other service providers
- Provide staff professional development

### FY 2014-15 Strategic Accomplishments

- Developed and implemented the City's ADA Transition Plan
- Implemented Sedaru; which assists the Water Division with tracking and managing assets, improves workflow, and provides better information to field operators
- Implemented Facility Dude work order system to replace triplicate work order forms, improving efficiencies, paper waste and providing better feedback for internal customer service
- Oversaw development of citywide energy assessment project

### FY 2015-16 Strategic Priorities

- Provide overall leadership to the Department through strategic planning and citizen engagement including the Community Activities and Beautification Committee and the Traffic Safety Committee
- Administer Engineering, Maintenance, Utilities Management and Recreation Services
- Provide excellent frontline customer service
- Upgrade Facility and Program Registration software
- Develop, monitor and evaluate the Department's annual budget, purchase orders and accounts payable in the City's new finance system
- Pursue grant funding and sponsorship opportunities



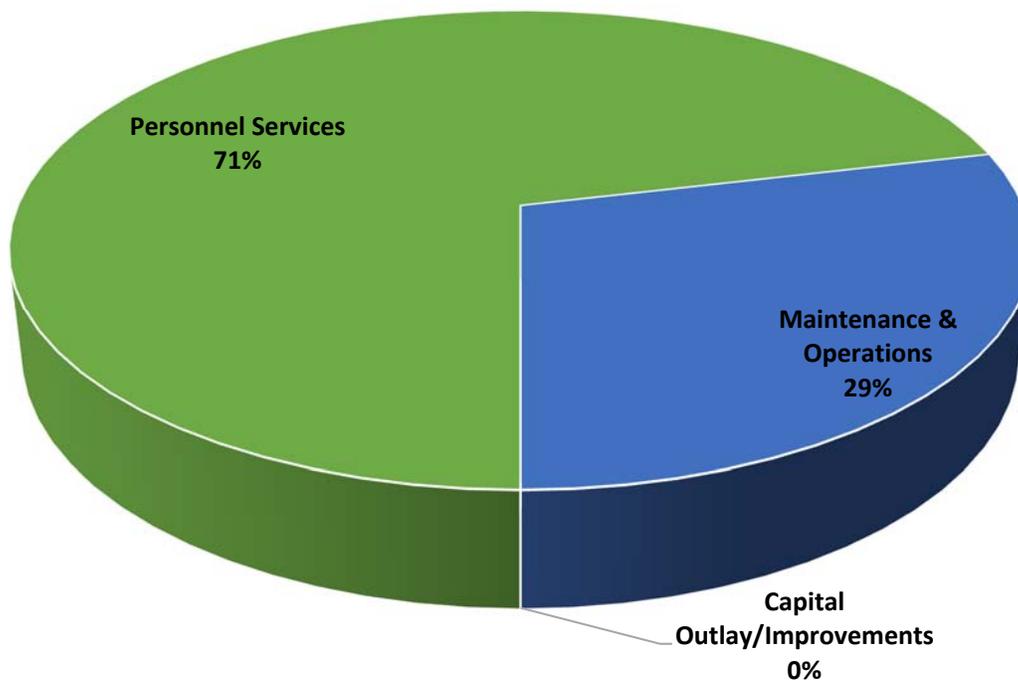
## Community Services - Administration

01-310

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Community Services Director				0.50	0.50
Administrative Secretary				0.50	0.50
Senior Office Assistant				2.00	2.00
<b>Total</b>				<b>3.00</b>	<b>3.00</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 414,924	\$ 289,245	\$ 280,700	\$ 244,500	(12.9)	\$ 249,700	2.1
Maintenance and Operations	109,491	152,368	168,720	98,500	(41.6)	105,600	7.2
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 524,415</b>	<b>\$ 441,613</b>	<b>\$ 449,420</b>	<b>\$ 343,000</b>	<b>(23.7)</b>	<b>\$ 355,300</b>	<b>3.6</b>

### Budget by Object





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## Community Services Health and Wellness

### Core Business

- Provide water safety classes to the youth of La Palma and water fitness classes to older adults
- Contract classes which focus on health and wellness, leisure, and skill training
- Coordinate Meals on Wheels Program in cooperation with La Palma Intercommunity Hospital

### FY 2014-15 Strategic Accomplishments

- Provided over 450 (not aquatics) classes for 3,500 youth, teens and adults which ranged from health and wellness to art and educational classes.
- Provided 750 children with water safety/swim classes and over 300 older adults Water Fitness classes throughout the year; an increase of enrollment by 9%
- Provided over 2,400 meals to homebound residents through volunteers

### FY 2015-16 Strategic Priorities

- Administer the year-round Aquatics programs and continue to grow the program by 5%
- Administer social services such as Meals on Wheels and provide referrals for those residents in need
- Prepare the Mosaic for all residents three times per year and increase publicity for classes later in the trimester to ensure number of participants does not drop



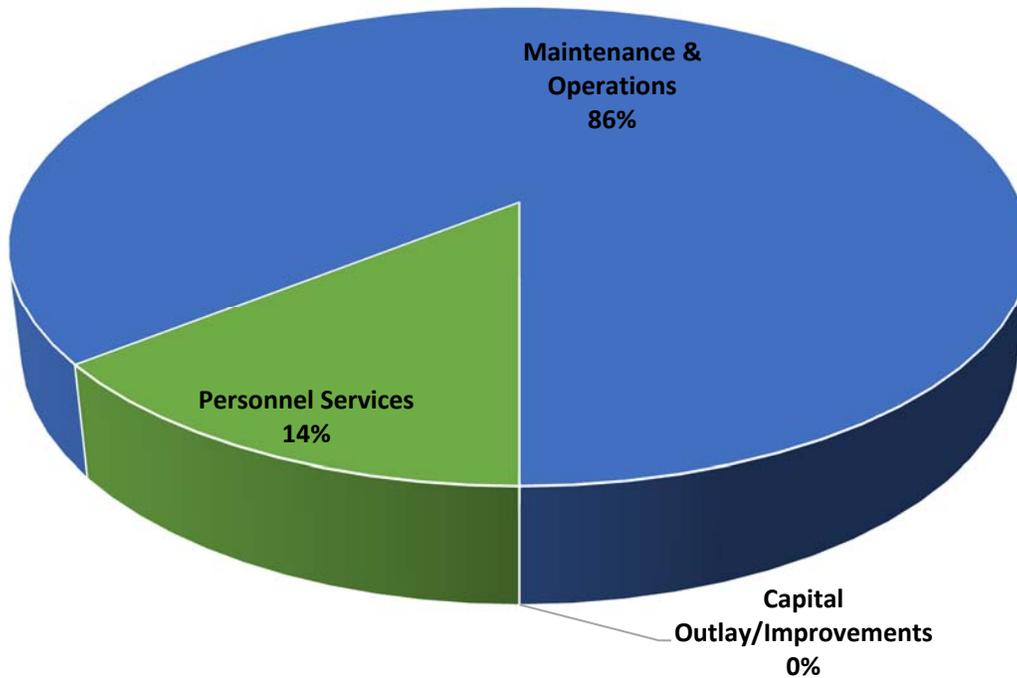
## Community Services - Health and Wellness

01-320

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Community Services Supervisor				0.21	0.21
<b>Total</b>				<b>0.21</b>	<b>0.21</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 38,852	\$ 31,597	\$ 24,800	\$ 20,700	(16.5)	\$ 20,800	0.5
Maintenance and Operations	126,341	142,302	150,900	124,400	(17.6)	124,900	0.4
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 165,193</b>	<b>\$ 173,899</b>	<b>\$ 175,700</b>	<b>\$ 145,100</b>	<b>(17.4)</b>	<b>\$ 145,700</b>	<b>0.4</b>

### Budget by Object



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## Community Services Recreation Facility Operations

### Core Business

- Provide staff at Central Park and the Community Center between the hours of 4:00 and 10:00 p.m., during large permits in the Community Center, and maintenance shifts which includes field preparation
- Provide equipment for the community to utilize while at Central Park such as athletic equipment, picnic tables, barbeques and tables and chairs inside the facility
- Provide facility indoor and out facility rentals with estimated attendance of 33,000 annually
- Print and deliver the Mosaic to all residents in La Palma three times per year

### FY 2014-15 Strategic Accomplishments

- Administered 66 indoor permit (the Community Center was closed for 2 months for the flooring project) and 314 outdoor permits which accounted for 17,358 people having a place to gather

### FY 2015-16 Strategic Priorities

- Increase the number of permits indoors and outdoors by marketing the Community Center facilities
- Provide staff at Central Park and the Community Center between the hours of 4:00 and 10:00 p.m., during large permits in the Community Center, and maintenance shifts which includes field preparation
- Print and deliver the Mosaic to all residents in La Palma three times per year



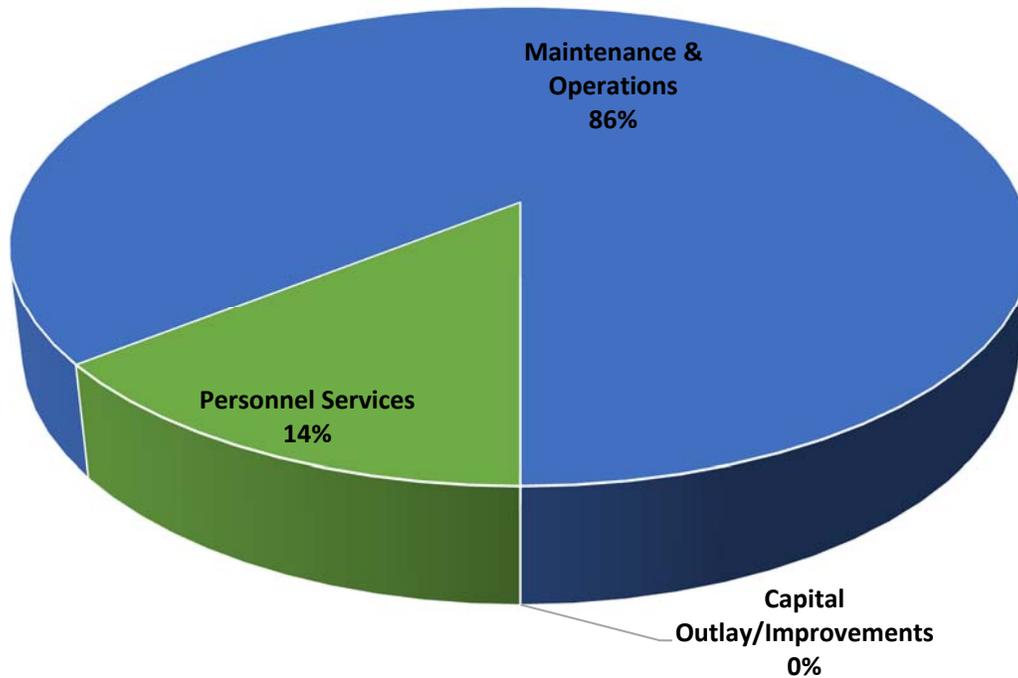
## Community Services - Recreation Facility Operations

01-330

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Recreation Coordinator				0.50	0.50
<b>Total</b>				<b>0.50</b>	<b>0.50</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 173,892	\$ 111,389	\$ 135,800	\$ 129,500	(4.6)	\$ 130,200	0.5
Maintenance and Operations	60,373	57,922	78,300	77,300	(1.3)	87,900	13.7
Capital Outlay/Improvements	5,463	10,942	10,000	10,000	-	11,000	10.0
<b>Total</b>	<b>\$ 239,728</b>	<b>\$ 180,253</b>	<b>\$ 224,100</b>	<b>\$ 216,800</b>	<b>(3.3)</b>	<b>\$ 229,100</b>	<b>5.7</b>

### Budget by Object





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## Community Services Special Events

### Core Business

- Create and strengthen a sense of community and connection among residents
- Host community annual special events: July 4<sup>th</sup> Fitness Run for Fun, Halloween Carnival, Volunteer Recognition
- Provide timely review, reports, agendas and staff services for the Community Activities & Beautification Committee which hosts: Arbor Day, Memorial Day Ceremony, Concerts in the Park, Holiday Tree Lighting, and Home Spotlight
- Event volunteer management

### FY 2014-15 Strategic Accomplishments

- Hosted 30<sup>th</sup> Annual La Palma Days “Cheers to 30 Years”
- Increased attendance at annual Halloween Carnival
- Increased attendance and participation in Arbor Day
- Increased attendance at citywide Volunteer Recognition event

### FY 2015-16 Strategic Priorities

- Continue to work with local organizations to acquire volunteers for special events.
- Evaluate and identify opportunities to improve financial efficiency of the 35<sup>th</sup> Annual Fitness Run for Fun
- Identify and implement opportunities to celebrate the City’s 60<sup>th</sup> Anniversary of Incorporation



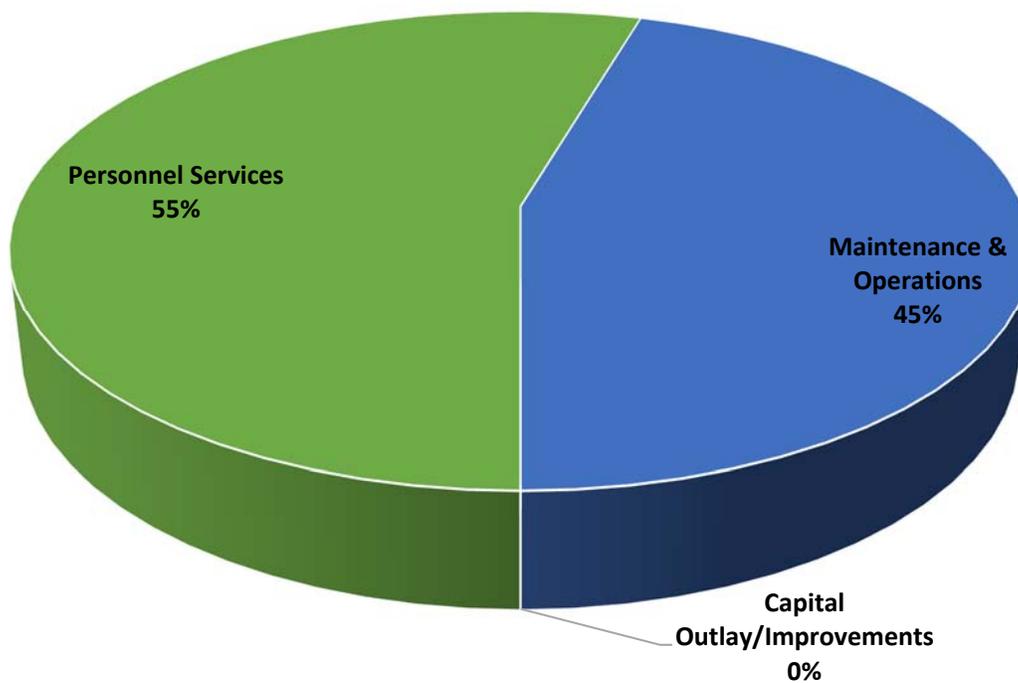
## Community Services - Special Events

01-340

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Recreation Coordinator				0.30	0.30
Community Services Supervisor				0.35	0.35
<b>Total</b>				<b>0.65</b>	<b>0.65</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 78,646	\$ 72,868	\$ 87,100	\$ 68,400	(21.5)	\$ 69,000	0.9
Maintenance and Operations	125,787	106,898	125,950	57,000	(54.7)	56,600	(0.7)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 204,433</b>	<b>\$ 179,766</b>	<b>\$ 213,050</b>	<b>\$ 125,400</b>	<b>(41.1)</b>	<b>\$ 125,600</b>	<b>0.2</b>

### Budget by Object





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## Community Services Youth and Family Services

### Core Business

- Strengthen families and support the development of safe and resilient youth
- Provide well planned programs to the youth of the community, ages 3-17
- Conduct early childhood enrichment program Tiny Tots which provides socialization and kindergarten preparedness; and expanded summer Camp Tiny Tots
- Conduct Club La Palma Day Camp program which offers a variety of activities and excursions for children ages 5-12 in a safe environment under staff supervision
- Conduct monthly events which offers teens opportunities to socialize in a safe environment
- Provide staff support to the La Palma/Cypress Teen Action Committee
- Conduct Summer Volunteens which provides job training skills to La Palma teenagers and provides additional supervision at Club La Palma Day Camp

### FY 2014-15 Strategic Accomplishments

- Conducted an afterschool program for over 200 participants which helped in developing their social skills and gave them an opportunity to be active
- Offered one teen event once a month, such as a teen dance, Dodgeball Night and Battle of the Bands

### FY 2015-16 Strategic Priorities

- Develop and improve programming to promote health and wellness awareness among participants.
- Continue to look for ways to enhance the programs through excursions, programs and structured activities
- Continue to address anti-social behaviors such as bullying in all youth programs



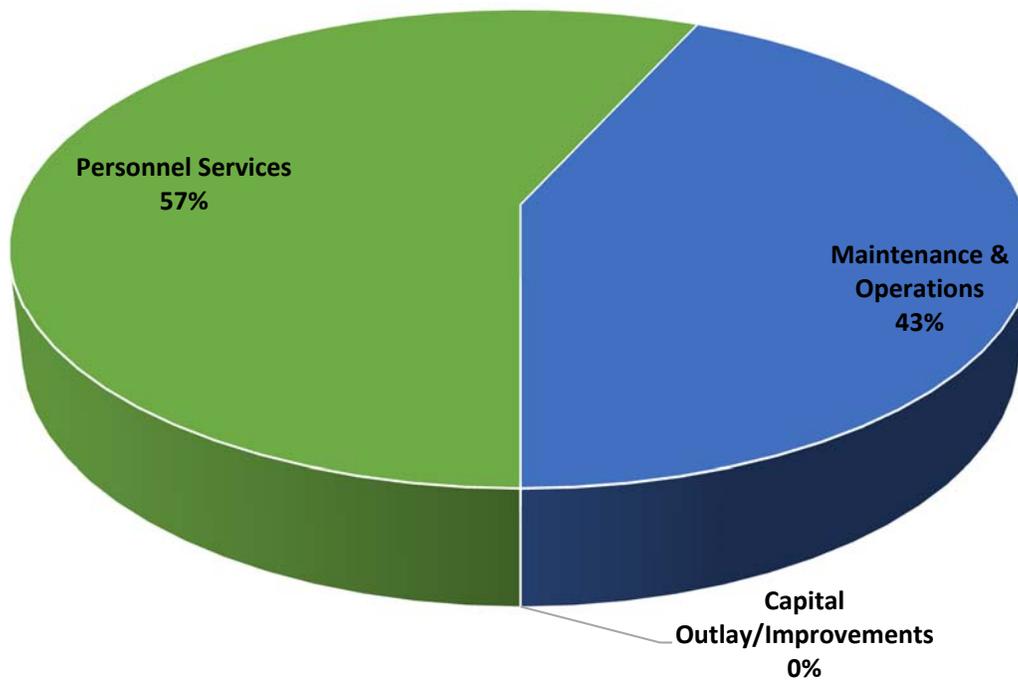
## Community Services - Youth and Family Services

01-350

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Recreation Coordinator				0.20	0.20
Community Services Supervisor				0.44	0.44
<b>Total</b>				<b>0.64</b>	<b>0.64</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 216,710	\$ 178,359	\$ 188,900	\$ 142,900	(24.4)	\$ 143,400	0.3
Maintenance and Operations	102,032	100,542	110,200	108,900	(1.2)	122,600	12.6
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 318,742</b>	<b>\$ 278,901</b>	<b>\$ 299,100</b>	<b>\$ 251,800</b>	<b>(15.8)</b>	<b>\$ 266,000</b>	<b>5.6</b>

**Budget by Object**



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## Community Services Citywide Maintenance

### Core Business

- Operation, maintenance, and repair of City buildings and facilities
- Conduct on-going facility maintenance
- Plan and update long-range replacement schedule
- Manage the janitorial contract
- Manage the City's maintenance contracts

### FY 2014-15 Strategic Accomplishments

- Implemented Facility Dude Work Order System within the Community Services Department
- ADA door upgrades at the Community Center
- Computerized HVAC system upgrades at the Community Center

### FY 2015-16 Strategic Priorities

- Ensure timely completion of monthly and annual inspections and reporting programs
- Ensure timely completion of scheduled maintenance programs
- Respond to various unscheduled building and equipment repair requests in a timely manner
- Seek improvements and operational efficiencies for facilities as new and improved technologies become available; as well as potential grant-funding opportunities to fund such improvements
- Assist the City Engineer on construction contract management/inspection for projects and permit inspection services
- Rollout Facility Dude Work Order System citywide



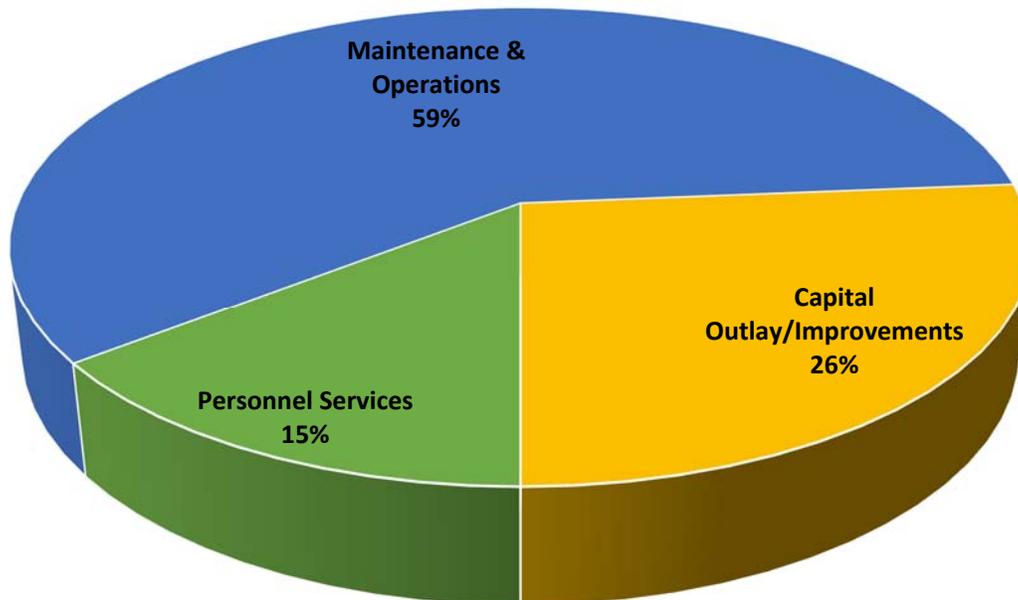
## Community Services - Citywide Maintenance

01-370

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Community Services Director				0.10	0.10
Maintenance Supervisor				0.10	0.10
Lead Maintenance Worker				0.15	0.15
Maintenance Worker				0.10	0.10
<b>Total</b>				<b>0.45</b>	<b>0.45</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 48,344	\$ 59,255	\$ 68,400	\$ 47,600	(30.4)	\$ 49,200	3.4
Maintenance and Operations	221,902	267,834	213,200	195,500	(8.3)	199,500	2.0
Capital Outlay/Improvements	62,518	120,324	158,985	86,800	(45.4)	69,000	(20.5)
<b>Total</b>	<b>\$ 332,764</b>	<b>\$ 447,413</b>	<b>\$ 440,585</b>	<b>\$ 329,900</b>	<b>(25.1)</b>	<b>\$ 317,700</b>	<b>(3.7)</b>

### Budget by Object





## Community Services Engineering

### Core Business

- Review, implement and adjust, as necessary, the City's long range Capital Improvement Program
- Provide construction management services
- Determine potential revenue sources for projects
- Work with regional agencies to determine opportunities for grant funding through sources such as Measure M grants, etc.
- Provide timely review, reports, agendas and staff services for the Traffic Safety Committee
- Respond to community requests on traffic related concerns
- Provide plan check reviews for construction projects
- Assure compliance with regulatory agencies such as the Water Quality Control Board, Caltrans, etc.
- Develop plans, specifications and estimates for the City's annual Residential Road Rehabilitation and Concrete Curb, Gutter and Sidewalk Projects
- Manage regional and local transportation issues
- Provide efficient and timely development review and encroachment permitting
- Support the Community Development Department on proposed development matters related to engineering

### FY 2014-15 Strategic Accomplishments

- Completed seven year residential street paving program
- Secured Grant funding for final two arterial street rehabilitation projects for Valley View Street and La Palma Avenue
- Developed plans and specifications and scope of work for the final two arterial street rehabilitation projects for submittal to Caltrans
- Implemented energy conservation program ( Ongoing )
- Secured grant funding for Installation of Installation of Catch Basin Inserts and Screens Phase-II

### FY 2015-16 Strategic Priorities

- Review, implement and adjust as necessary the City's long range and short term Capital Improvement Programs
- Provide construction project management services
- Work with regional agencies to determine opportunities for grant funding through sources such as Measure M grants, etc.
- Provide timely review, reports, agendas and staff services for the City's Traffic Committee
- Respond to community requests on traffic related issues and concerns
- Provide plan check reviews for various types of construction projects
- Assure compliance with regulatory agencies such as the Water Quality Control Board, Caltrans, and AQMD etc.
- Complete annual infrastructure maintenance and improvement projects on time and within budget
- Perform as liaison and provide inspection services for various utility projects for AT&T, Southern California Edison and Southern California Gas Company, etc.
- Provide a high level of support service to internal and external customers

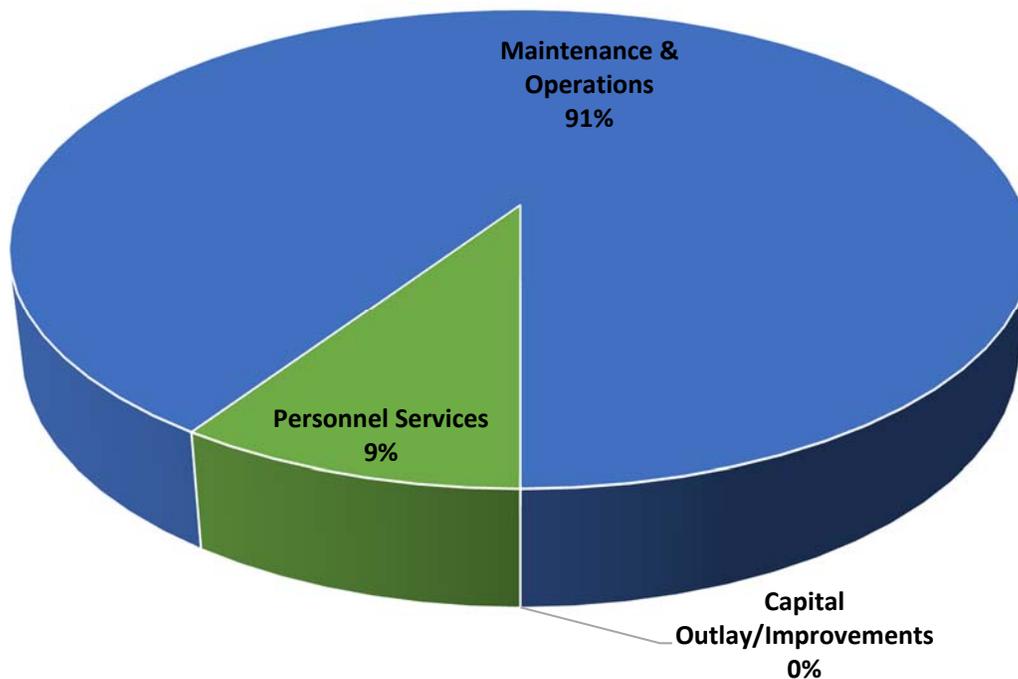
## Community Services - Engineering

01-380

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Engineering Technician				0.10	0.10
<b>Total</b>				<b>0.10</b>	<b>0.10</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 28,087	\$ 9,072	\$ 9,200	\$ 8,800	(4.3)	\$ 8,800	-
Maintenance and Operations	19,727	57,509	34,900	85,600	145.3	79,400	(7.2)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 47,814</b>	<b>\$ 66,581</b>	<b>\$ 44,100</b>	<b>\$ 94,400</b>	<b>114.1</b>	<b>\$ 88,200</b>	<b>(6.6)</b>

### Budget by Object



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## Community Services Parks and Medians

### Core Business

- Facility and landscape maintenance of Central Park (6.2 acres), the Edison Right-of-Way (24.5 acres), El Rancho Verde Park (2.0 acres) and Denni Street Mini-Park (0.30 acres).
- Landscape maintenance for citywide street medians (3.17 acres), Civic Center and City Yard facilities, and the City's 1,548 citywide tree inventory with a current estimated valued of \$3,393,375
- Manage the City's ongoing tree maintenance needs
- Maintained the City's distinguished Tree City USA designation

### FY 2014-15 Strategic Accomplishments

- Provided drought relief through reduced landscape watering to all citywide landscaping
- Added wetting agents and drought tolerable turf seed in Central Park
- Resurfaced the Central Park tennis courts
- Replaced Central Park playground equipment
- Completed LED light fixture upgrades to Central Park basketball and tennis courts

### FY 2015-16 Strategic Priorities

- Redesign street medians to address statewide drought and pursue grant funding for construction
- Update Street Tree Policy to address the drought
- Revise the landscape maintenance contract reflecting reduced needs in the street medians
- Provide timely servicing of citywide bus stops and the Edison right-of-way
- Monitor and provide immediate repairs of parks and median irrigation leaks
- Seek improvements to operational efficiencies of the irrigation systems as new and improved technologies become available



## Community Services - Parks and Medians

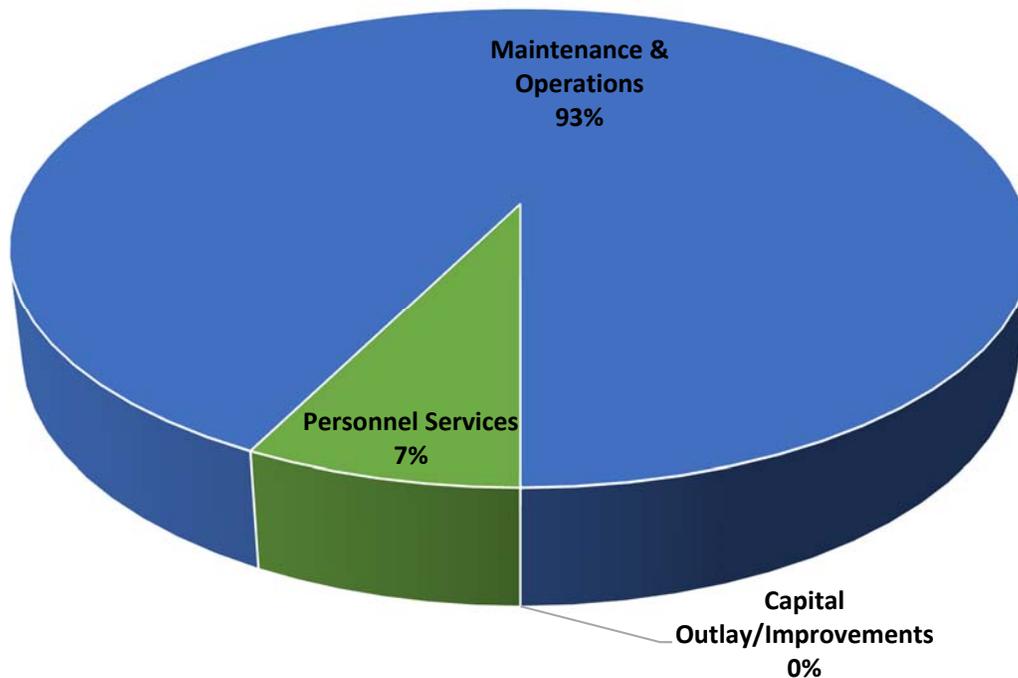
01-390

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Lead Maintenance Worker				0.20	0.20

<b>Total</b>				<b>0.20</b>	<b>0.20</b>
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	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 44,751	\$ 33,868	\$ 33,700	\$ 16,100	(52.2)	\$ 16,500	2.5
Maintenance and Operations	374,662	375,072	384,040	201,900	(47.4)	205,000	1.5
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 419,413</b>	<b>\$ 408,940</b>	<b>\$ 417,740</b>	<b>\$ 218,000</b>	<b>(47.8)</b>	<b>\$ 221,500</b>	<b>1.6</b>

**Budget by Object**



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## Community Services Streets

### Core Business

- Conduct maintenance and repair of the City's 4.88 miles of 12" to 60" diameter storm drains and 205 catch basins
- Perform inspection and cleaning of all catch basins; document structure condition and debris removal; and provide compliance reporting twice annually
- Perform cleaning of catch basins before and during rain events to prevent localized flooding
- Conduct maintenance, repair and replacement of concrete sidewalks, cross gutters, curbs and gutters, as well as arterial block walls throughout the City
- Maintaining vines and other limited landscaping
- Repair and replace concrete by contract under the Capital Improvement Plan (CIP)
- Manage the City's curb, gutter and sidewalk maintenance needs
- Perform block wall maintenance as necessary
- Manage the City's block wall vine maintenance contract
- Monitor and ensure the timely removal of approximately 1,000 square feet of graffiti

### FY 2014-15 Strategic Accomplishments

- Completion of annual Concrete Curbs, Gutters, Sidewalks and Ramps project, ST-336
- Completion of the Installation of Catch Basin Inserts and Screens Phase-II project, ST-338
- Completion of winter/spring season catch basin inspections, cleaning and documentation

### FY 2015-16 Strategic Priorities

- Ensure quarterly trimming of block wall vines
- Continue to provide timely removal of graffiti
- Inspect, evaluate and repair identified hazards within the City's curb, gutter and sidewalk inventory
- Assist the City Engineer on construction contract management/inspection for capital projects and permit inspection services

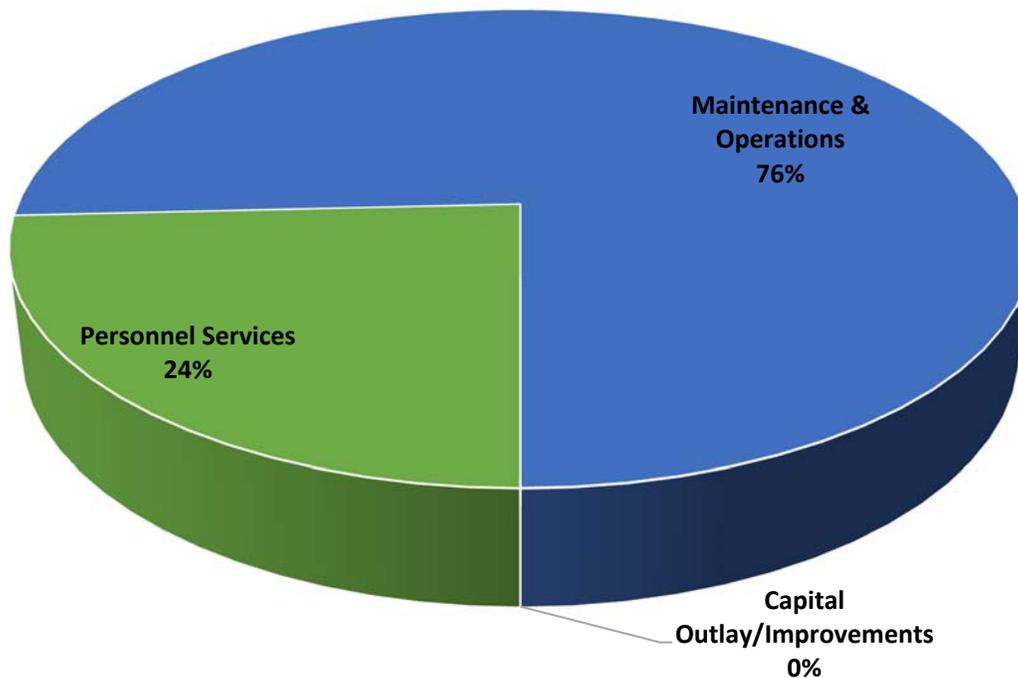
## Streets

### Staffing and Financial Summary 01-400

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Lead Maintenance Worker				.25	.25
Maintenance Supervisor	.20	.20	.20	.25	.25
Maintenance Worker	.60	.60	.60	.45	.45
<b>Total</b>	<b>.80</b>	<b>.80</b>	<b>.80</b>	<b>.95</b>	<b>.95</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 110,180	\$ 110,147	\$ 116,160	\$ 72,300	(37.8)	\$ 74,400	2.9
Maintenance and Operations	15,352	10,388	56,200	226,100	302.3	198,500	(12.2)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 125,532</b>	<b>\$ 120,535</b>	<b>\$ 172,360</b>	<b>\$ 298,400</b>	<b>73.1</b>	<b>\$ 272,900</b>	<b>(8.5)</b>

### Budget by Object



# Community Development

## About Community Development

The Community Development Department guides the physical development of the City with the goal of creating safe, attractive neighborhoods and strong commercial districts. The Department's work is done in partnership with citizens and the business community and includes long range planning and zoning services, building plan check, permitting, and inspection for sound construction and public safety, and code enforcement program efforts to ensure stable, well maintained properties and appreciating values.

The Community Development Department is also responsible for the City's Economic Development Plan such as overseeing business retention and attraction activities. This includes being the City's "point of contact" for business and investment interests, developers, and commercial property owners. The Department's management is tasked with developing and maintaining relationships with merchants, businesses, owners, tenants, and the brokerage community. By managing the combined functions of Planning, Building and Safety, Code Enforcement and Business Licensing, the Department is able to "streamline" and "fast track" the City's economic development interests in a manner compatible with the City's core values.

### 2015-16 Budget Priorities

- Solidify billboard project
- Expand web-based public access to permitting and licensing activity
- Guide upcoming construction projects to timely completion and minimize community impacts
- Maintain customer service levels amid increasing business activity and diminished resources
- Conduct Business Survey and Meeting

## Department Mission Statement

*To ensure that La Palma remains livable, competitive, and sustainable community through effective land use, planning, supportive construction management, proactive code enforcement, and innovative economic development activities.*

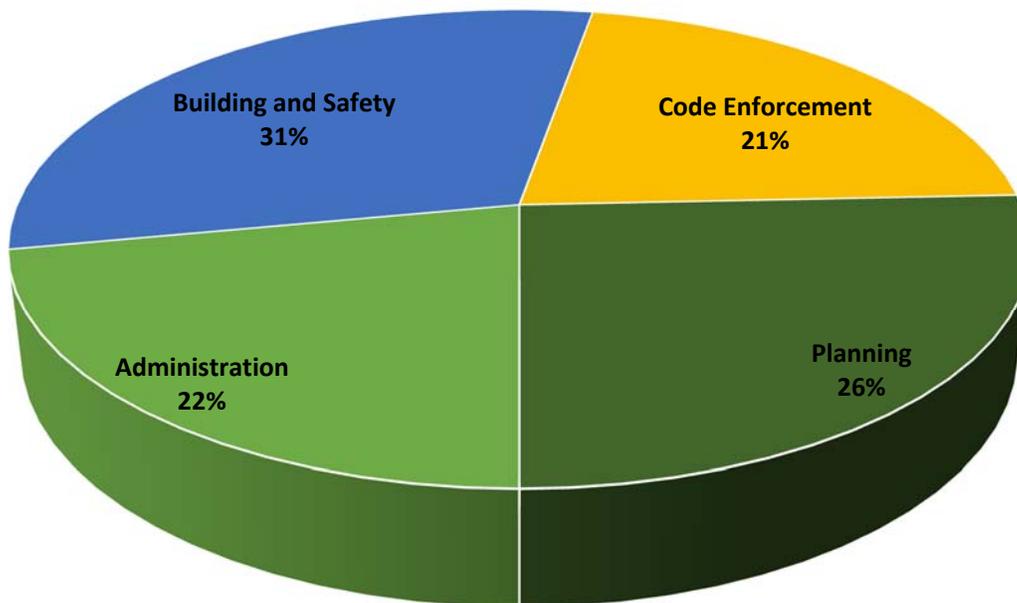


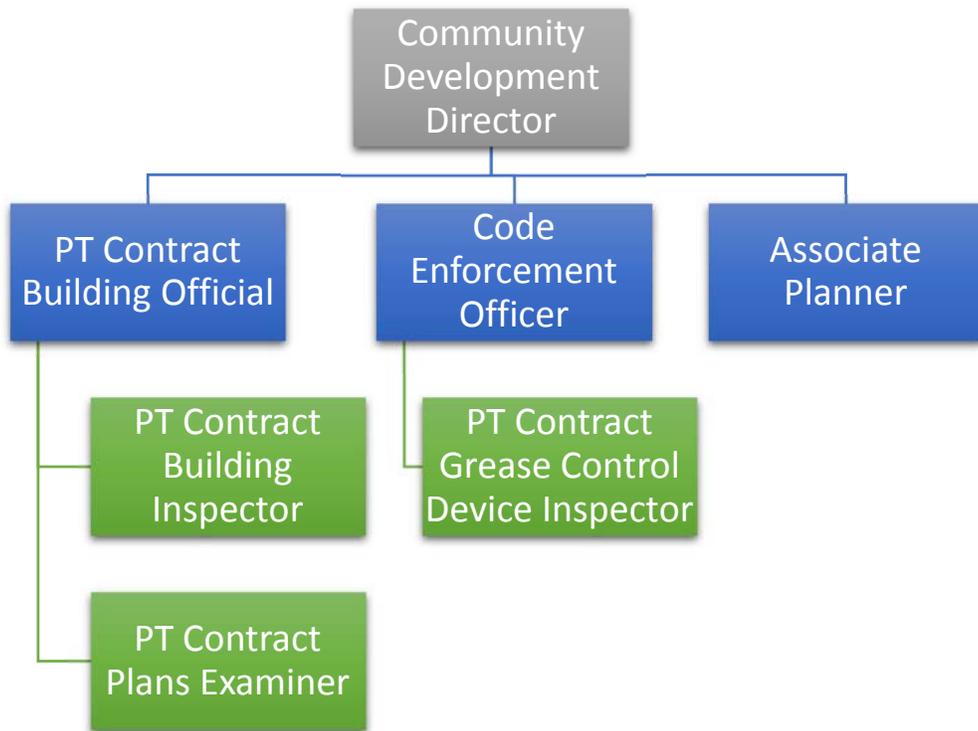
## Community Development

### Department Budget by Programs

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Administration	\$ 108,838	\$ 75,318	\$ 131,100	\$ 100,000	(23.7)	\$ 102,900	2.9
Building and Safety	156,250	117,546	146,200	139,600	(4.5)	135,600	(2.9)
Code Enforcement	108,157	67,635	78,500	97,900	24.7	103,200	5.4
Planning	165,130	220,669	169,200	116,600	(31.1)	119,500	2.5
<b>Total</b>	<b>\$ 538,375</b>	<b>\$ 481,168</b>	<b>\$ 525,000</b>	<b>\$ 454,100</b>	<b>(13.5)</b>	<b>\$ 461,200</b>	<b>1.6</b>

### Budget by Program





*Furnishing proactive, consistent and clear enforcement of Codes, Regulations, Licensing, and Permit requirements*



*Fostering Community Engagement and Encouraging Public Input on the Plans and Vision for La Palma's built environment*



*Providing, responsive and knowledgeable customer service and assistance for the community's needs and safety*



## Community Development Performance Metrics

Performance Measures <sup>1</sup>	FY 2014-15 Targets	FY 2014-15 Actuals <sup>2</sup>	FY 2015-16 Targets	Vision Values
<b>ADMINISTRATION:</b>				
Commercial Brokers / Property Owner Outreach	4	4	4	Family
Number of Mosaic articles	4	4	3	Family
% of "New" business licenses	0.03	0.07	0.03	Family
Agenda reports prepared for CC / PC / DC / TSC	26	52	26	Pride and Ownership
<b>BUILDING AND SAFETY:</b>				
Permits issued	427	406	400	Pride and Ownership
Plan checks performed	85	82	80	Security
Inspections conducted	1240	1223	1200	Security
Permits finalized	375	223	300	Pride and Ownership
<b>CODE ENFORCEMENT:</b>				
Inspections performed	450	378	412	Pride and Ownership
Cases opened	200	126	137	Pride and Ownership
% receiving administrative citations	0.01	0.01	0.01	Opportunity
<b>PLANNING:</b>				
Land Use approvals	6	16	9	Security
% of plan checks reviewed for zoning w/in 7 working days	100%	100%	100%	Pride and Ownership
% of DC minutes and resolutions prepared by next meeting	100%	100%	100%	Pride and Ownership

<sup>1</sup>The metrics selected for Community Development Department are common measurements used by other jurisdictions to measure their Community Development activity levels. By using similar benchmarks, decision makers and members of the public can quickly compare with surrounding communities using ratios such as a per capita or per household to determine performance levels.

<sup>2</sup> Results through 11 months July 1 to May 31.



## Community Development Administration

### Core Business

The Community Development Department carries out the Building & Safety, Code Enforcement, Economic Development, Housing, Planning and Successor Agency, functions for the City. Community Development Administration Division provides oversight and coordination among the divisions in the Department. This responsibility includes management of in-house and contracted personnel. Administration is responsible for budgeting, scheduling, records management, quality control, contracts, purchase orders, disbursements, noticing and City representation to regional agencies. Administration also provides staff support for the Development Committee, Planning Commission, City Council, and Successor Agency Oversight Board.

### FY 2014-15 Strategic Accomplishments

- Completed Successor Agency Recognized Obligation Payment Schedule (ROPS) within the State mandated timeframe
- Completed lease negotiations for 5414 La Palma Avenue in compliance with the Adopted Long Range Property Management Plan (LRPMP)
- Processed entitlements, permits, and construction bids for 5410 La Palma Avenue for Elite Tae Kwon Do Center paving the way for a new revenue source for the City
- Worked in partnership with Davis Partners (Property Managers for the Centerpointe Business Park) to process their updated Master Sign Plan to increase their tenant's visibility and viability
- Responded to Centerpointe La Palma Association's need to add parking by processing on-street parking on the South side of Fresca Drive
- Aided City's largest manufacturer, Arcadia Chair, in complying with National Pollution Discharge Elimination Systems (NPDES) Compliance through creative partnership
- Processed an Ordinance adding to the La Palma City Code a new zoning overlay district entitled "Freeway Overlay District (FO)" to reintroduce pole signage and billboard advertising along the 91 freeway

### FY 2015-16 Strategic Priorities

- Implement the Goals and Policies of the General Plan
- Maintain single "Point of Contact" for the business community at City Hall
- Continue diversifying business, jobs, and revenue base of the City
- Complete first renewal cycle on new business licensing software
- Complete billboard development agreement
- Complete business meeting and survey



## Community Development - Administration

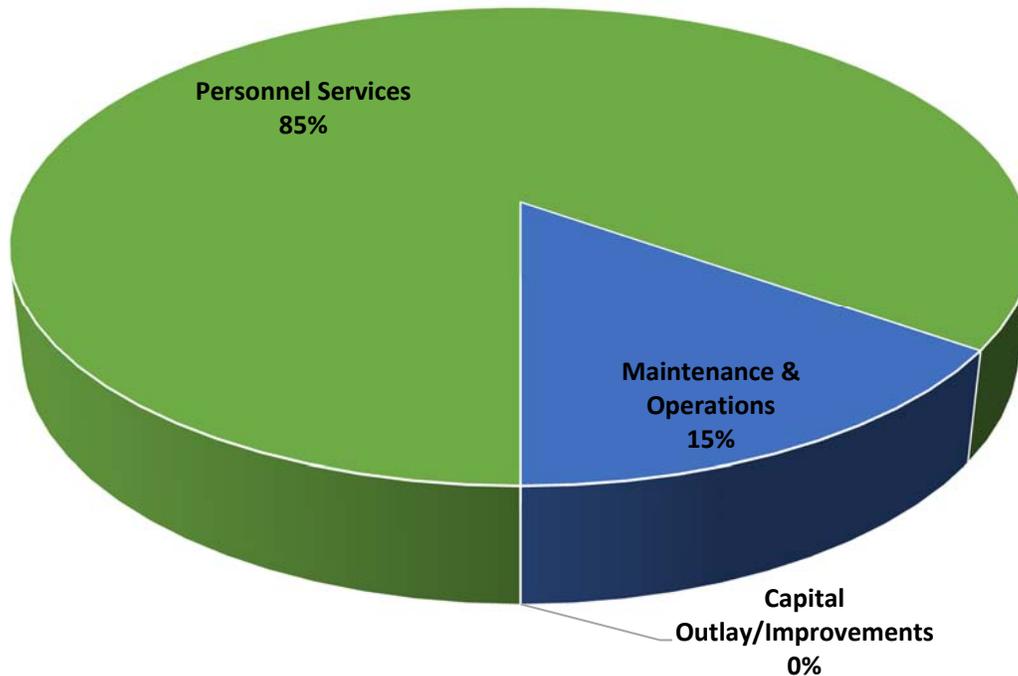
Staffing and Financial Summary

01-510

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Community Development Director	.30	.30	.47	.48	.48
Administrative Secretary	.40	0	0	0	0
<b>Total</b>	<b>.70</b>	<b>.30</b>	<b>.47</b>	<b>.48</b>	<b>.48</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 96,000	\$ 63,156	\$ 103,005	\$ 84,800	(17.7)	\$ 85,300	0.6
Maintenance and Operations	12,838	12,162	28,095	15,200	(45.9)	17,600	15.8
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 108,838</b>	<b>\$ 75,318</b>	<b>\$ 131,100</b>	<b>\$ 100,000</b>	<b>(23.7)</b>	<b>\$ 102,900</b>	<b>2.9</b>

### Budget by Object



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## Community Development Building and Safety

### Core Business

Building and Safety responsibilities are to implement and enforce conformance with Federal, State, and City laws relating to accessibility, structural, fire, health, and life safety requirements. This is done through code review, plans examination, plan checking of construction documents, fee calculation, permit issuance, and inspection of new construction and/or additions and improvements of existing structures. Building and Safety services are provided through a combination of in-house full-time staff and contracted personnel. Contracted personnel include: building inspector, plans examiner, and a building official on an as needed basis, while in-house staff includes the Department Director.

### FY 2014-15 Strategic Accomplishments

- Conducted first plan checks for new construction within 10 working days and 7 working days for tenant improvements, remodels and additions
- Conducted inspection within 24 hours of requests
- Initiated acceptance of credit card payments for permit fees

### FY 2015-16 Strategic Priorities

- Maintain inspections requests within 24 hours and plan checks within 10 days
- Implement cost of living adjustment to permit fees and make schedule available on-line
- Incorporate credit card convenience fee for city cost recovery
- Implement the mandates of AB 2188
- Solar permit streamlining
- Develop counter handout for Commercial Tenant Improvement requirements

## Building and Safety

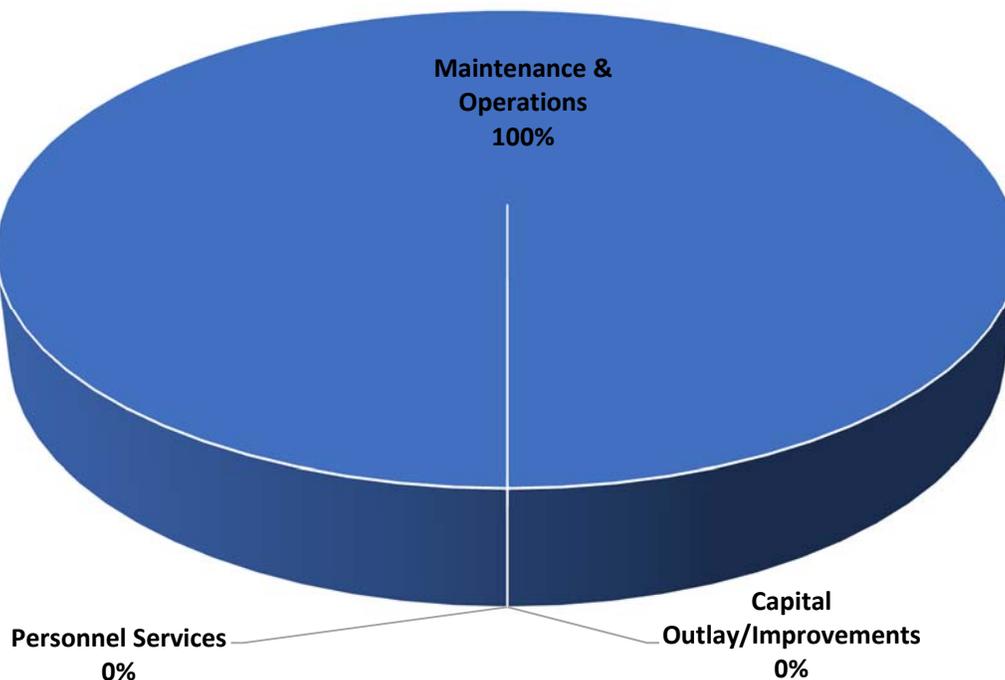
### Staffing and Financial Summary

01-520

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Administrative Secretary	.50	0	0	0	0
<b>Total</b>	<b>.50</b>	<b>.50</b>	<b>.50</b>	<b>.50</b>	<b>.50</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
Maintenance and Operations	156,250	117,546	146,200	139,600	(4.5)	135,600	(2.9)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 156,250</b>	<b>\$ 117,546</b>	<b>\$ 146,200</b>	<b>\$ 139,600</b>	<b>(4.5)</b>	<b>\$ 135,600</b>	<b>(2.9)</b>

### Budget by Object





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## Community Development Code Enforcement and Business Licensing

### Core Business

Code Enforcement (CE) program includes the prevention, detection, investigation and enforcement of violations of statutes or ordinances regulating public health, safety, and welfare, public works, business activities and consumer protection, building standards, land-use, or municipal affairs. Code Enforcement uses various techniques to gain compliance with duly-adopted regulations such as land use and zoning ordinances, Health and Safety Codes, California Vehicle Codes, and California Building and Fire Codes.

Business Licensing (BL) program is an annual non-regulatory licensing fee levied by the City for the privilege of conducting business within La Palma's corporate boundary. The fees assessed are intended to raise revenue for the general operating requirements of the City. The City of La Palma imposes its annual business license on a fiscal year basis.

### FY 2014-15 Strategic Accomplishments

- Conducted the City's first abatement of an in-operable vehicle from private property and assisted a low-income qualified homeowner in resolving their code enforcement violation for property maintenance issues
- Attended a VIP meeting to discuss how to report Code Enforcement violations and harness these volunteers for extra eyes for early detection of code violations
- Re-launched in-house management of the business license program with the distribution of 510 business license renewals for 2014-15
- Processed and issued 583 business license renewals, applications and license certificates for inside or outside the City of La Palma. Identified 36 businesses that were on "inactive" status during the new system integration and collected past years' renewal fees
- Issued and collected all 32 FOG invoices for 2015 resulting in highest collection amount since implementation of fee

### FY 2015-16 Strategic Priorities

- Develop and distribute public education materials on revised zoning regulations for open house and garage sale signs
- Massage Spa Outreach Program to educate business owners of revised City regulations as a result of AB 1148
- Foster well maintained properties and the preservation of neighborhoods and commercial districts through early detection and proactive notification of potential problem areas
- Ensure successful business license renewal campaign and encourage renewals through web-based portal

## Code Enforcement and Business Licensing

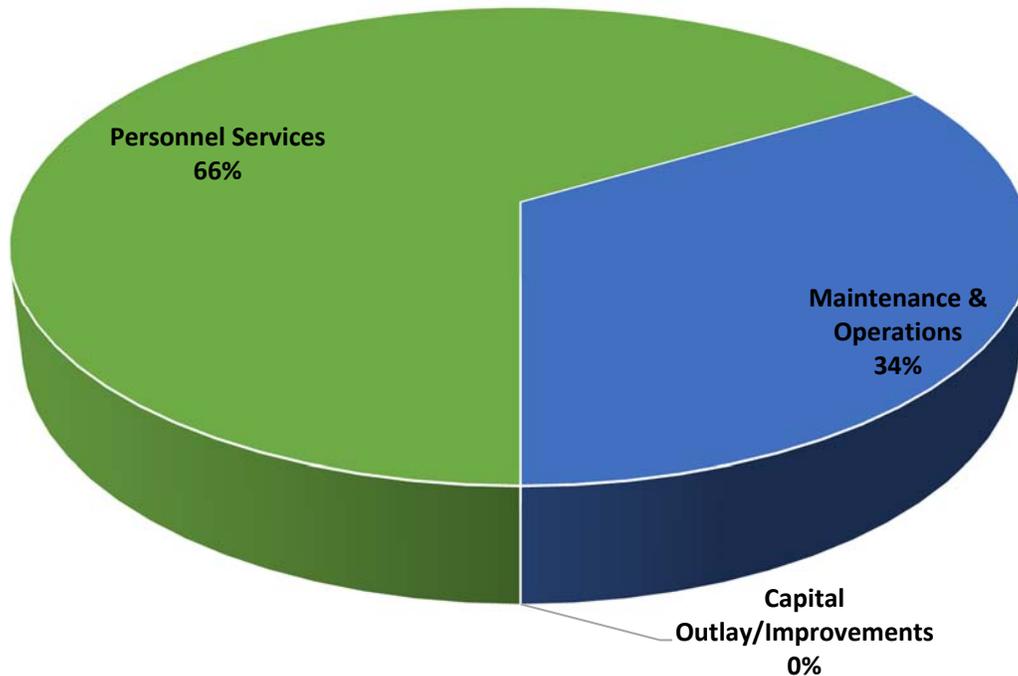
Staffing and Financial Summary

01-530

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Code Enforcement Officer	1.00	1.00	0	0	0
Code Enforcement/Business License Officer	0	0	1.00	1.00	1.00
<b>Total</b>	1.00	1.00	1.00	1.00	1.00

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 82,447	\$ -	\$ 46,700	\$ 65,100	39.4	\$ 68,000	4.5
Maintenance and Operations	25,710	67,635	31,800	32,800	3.1	35,200	7.3
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	\$ 108,157	\$ 67,635	\$ 78,500	\$ 97,900	24.7	\$ 103,200	5.4

### Budget by Object



## Community Development Planning

### Core Business

Planning provides comprehensive planning services for both current and advance planning. Advance planning functions involve General Plan maintenance and amendments, rezones, ordinance preparation, environmental review, urban plan preparation, socio-economic data collection and analysis. Current Planning functions relate to interpretation of City Council policies, the Zoning Code, and State and Federal laws, regulations, and mandates. Municipal planning is accomplished by providing land use information to property owners, business interests, and citizens, and processing development applications and plans. The Division prepares and presents completed applications for developments/permits to the Development Committee, Planning Commission, and City Council.

### FY 2014-15 Strategic Accomplishments

- Completed a thorough cleanup and adoption of the Zoning Code and Zoning Map to complete the General Plan Update Process
- Processed the State mandated Annual Progress Report (APR) of the General Plan for Fiscal Year 2013-14 within the compliance deadline
- Coordinated with the Southern California Association of Governments (SCAG) staff to ensure accuracy of the land use updates for the City of La Palma pertaining to the 2016-2040 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS)
- Coordinated with the Center for Demographic Research to finalize La Palma's projection data from 2012-2040 period for the 2014 Orange County Projections dataset and to maintain and update the annual Housing Inventory Survey (HIS)
- Expedited the entitlement and tenant improvement processes to occupy approximately 170,692 square feet of a vacant industrial building located at 14000-14030 183rd Street
- Facilitated entitlement and permit approvals for the reuse of the vacant building at 5510 La Palma Avenue bringing in a much desired coffee house
- Fostered entitlements approvals for first new commercial retail square footage approved in nearly two decades, on the vacant underutilized parcel at 5100 Orangethorpe Avenue

### FY 2015-16 Strategic Priorities

- Maintain accuracy of department's forms, applications, and information at the public counter and on-line
- Prepare and publish reference guide on La Palma's drought tolerant landscaping requirements for residents and businesses seeking water conservation efforts
- Prepare and publish on the City's web-site a current list of Planning entitlement fees

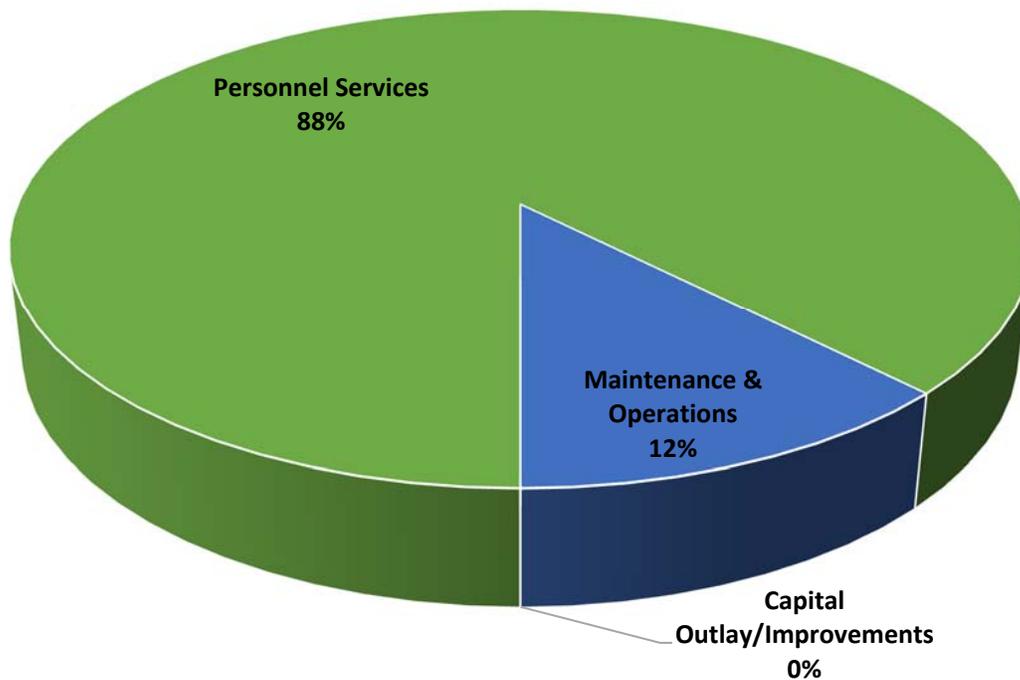
# Planning

## Staffing and Financial Summary

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Associate Planner	1.00	1.00	1.00	1.00	1.00
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 120,274	\$ 119,849	\$ 120,500	\$ 102,200	(15.2)	\$ 102,700	0.5
Maintenance and Operations	44,856	100,819	48,700	14,400	(70.4)	16,800	16.7
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 165,130</b>	<b>\$ 220,668</b>	<b>\$ 169,200</b>	<b>\$ 116,600</b>	<b>(31.1)</b>	<b>\$ 119,500</b>	<b>2.5</b>

**Budget by Object**





## Special Revenues

### About Special Revenues

**Streets Fund - Gas Tax / Highway Users Tax:** Revenues to the Streets Fund come from the State of California's Gas Tax (Highway Users Tax). Projects eligible to be funded by Gas Tax monies must be related to the construction, maintenance, or improvement of streets or highways, other than state highways, subject to the provisions of the Streets and Highways Code.

**Measure M - Local Turnback Funds:** Measure M was originally approved by the voters in November 1990 and reauthorized for an additional thirty years in November 2006. Measure M authorized a 0.5% retail sales tax and provides a variety of funding for transportation needs in Orange County. Included in the Measure M Program is a "turnback" provision in which 18% of Measure M funds are returned to cities and the County based on a master plan of arterial highway (MPAH) miles in the city, population and the current sales tax forecast. Measure M funds may only be used for maintaining and improving public transportation projects. A large portion of the Measure M Funds is used for streets projects in the CIP budget.

**Air Quality Improvement (AQMD):** AQMD AB 2766 is used to account for revenue and expenses derived from a motor vehicle registration fee imposed by Assembly Bill 2766 for trip reduction to improve air quality from mobile sources. The South Coast Air Quality Management District regulates the use of this fund. **There are no monies budgeted in FY 2015-16 from this fund.**

**Public, Educational, and Government (PEG):** The City receives PEG funding through its franchise agreement with Time-Warner Cable and through statewide video franchises. The City has been accumulating funds in order to purchase new equipment for a Community Channel that would broadcast public service announcements, information about City programs, and important issues facing the area in general. **There are no monies budgeted in FY 2015-16 from this fund.**

**Service Authority for Abandoned Vehicles (SAAV):** The SAAV program is administered by the Orange County Transportation Authority and is funded through vehicle registration fees. This program reimburses the City for time spent investigating abandoned vehicles. Money used in this account must be used for equipment or supplies for traffic investigation and vehicle abatement. **There are no monies budgeted in FY 2015-16 from this fund.**

**Asset Seizure:** Proceeds or other property derived from any asset forfeiture under federal or state law initiated in connection with or as a result of the police departments drug enforcement actions and/or the Police Department's involvement with Orange County Regional Narcotic Task Force shall be restricted to the funding of only law enforcement related personnel, services and/or equipment costs.

**Public Safety Augmentation Fund (Proposition 172):** Special tax augmentation funds are generated by a statewide continuance of the ½-cent sales tax. Under Proposition 172, such generated funds must be allocated to core public safety programs.



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## Special Revenues (continued)

**Supplemental Law Enforcement Fund (COPS/SLESF):** California Assembly Bill 3229, Citizen's Option for Public Safety (COPS) Program, was chaptered on July 10, 1996, and provides monies statewide for local public safety needs. In compliance with the requirements of AB/3229, the Finance Department established a Supplemental Law Enforcement Service Fund (SLESF). The Police Department is required to spend these funds on front-line Police Services, including personnel and/or equipment. SLESF monies cannot be allocated to supplant any existing funding of Police Services.

**Successor Agency Housing Authority:** The dissolution of redevelopment Statewide required the City to assume housing functions from the former Community Development Commission (CDC). This new fund -- Successor Agency Housing Authority, Fund 38 -- was created as part of the assumption of responsibilities by the City of the former CDC. This fund is responsible for all housing related matters.

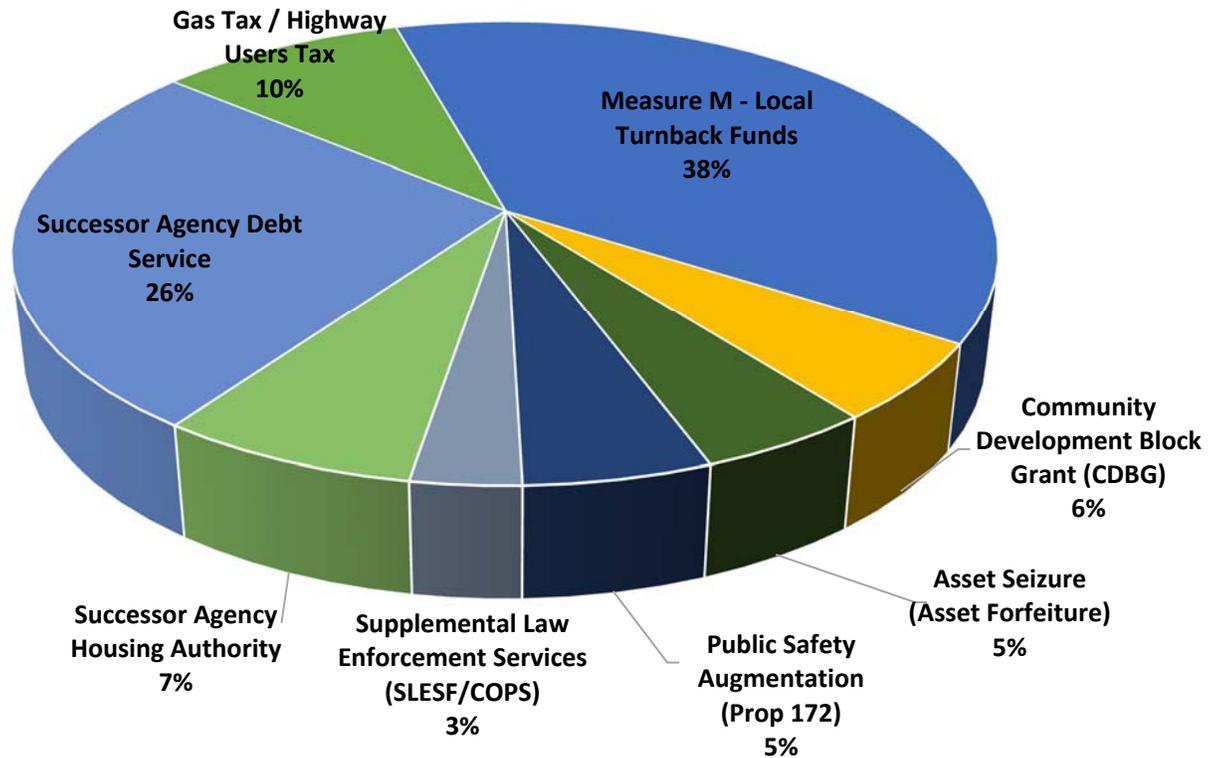
**Successor Agency – Debt Service:** The dissolution of redevelopment Statewide required the City to assume the debt service functions of the former Community Development Commission (CDC). This new fund -- Successor Agency Debt Service, Fund 49 -- was created for repayment of the former CDC bonded indebtedness and other obligations. These expenditures are approved via approval of the ROPS by the Successor Agency and is included in the budget document for transparency purposes.

# Special Revenues

## Financial Summary

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Gas Tax / Highway Users Tax	\$ 263,506	\$ 288,596	\$ 319,899	\$ 317,500	(0.7)	\$ 321,900	1.4
Measure M - Local Turnback Funds	2,400	318,600	-	1,267,500	N/A	267,500	(78.9)
Community Development Block Grant (CDBG)	-	-	-	180,000	-	-	-
Air Quality Improvement/AB 2766	-	25,000	25,000	-	(100.0)	-	N/A
Public, Educational, and Government (PEG)	-	-	-	-	N/A	-	N/A
Asset Seizure (Asset Forfeiture)	-	69,753	220,600	160,000	(27.5)	87,000	(45.6)
Public Safety Augmentation (Prop 172)	118,922	153,997	193,400	172,200	(11.0)	180,600	4.9
Supplemental Law Enforcement (SLESF/COPS)	104,999	75,966	56,200	100,700	79.2	106,200	5.5
Service Authority for Abandoned Vehicles	-	-	3,500	-	(100.0)	-	N/A
Successor Agency Housing Authority	-	278,673	258,200	238,100	(7.8)	239,000	0.4
Successor Agency Debt Service	862,660	938,894	1,183,706	870,000	(26.5)	869,700	(0.0)
<b>Total</b>	<b>\$ 1,352,487</b>	<b>\$ 2,149,479</b>	<b>\$ 2,260,505</b>	<b>\$ 3,306,000</b>	<b>46.3</b>	<b>\$ 2,071,900</b>	<b>(37.3)</b>

### Budget by Program



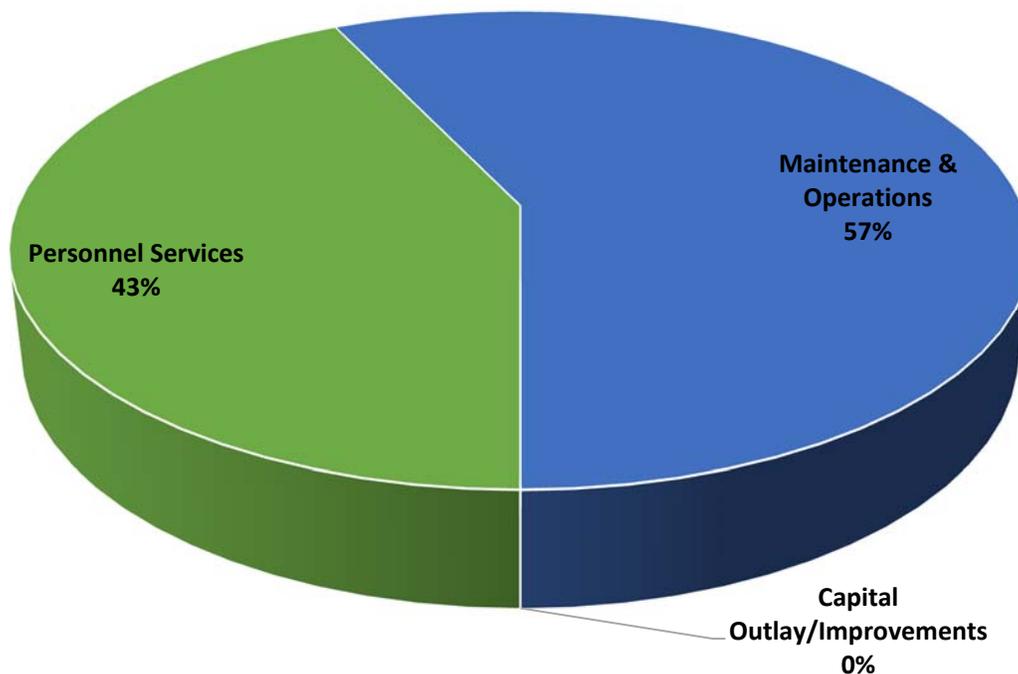
## Gas Tax

Staffing and Financial Summary  
11-410

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Maintenance Supervisor	.20	.20	.20	.25	.25
Engineering Technician	.50	.50	.50	.50	.50
Lead Maintenance Worker	.25	.25	.35	.40	.40
Maintenance Worker	.40	.40	.40	.45	.45
<b>Total</b>	<b>1.35</b>	<b>1.35</b>	<b>1.5</b>	<b>1.6</b>	<b>1.6</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 123,987	\$ 125,436	\$ 134,274	\$ 136,300	1.5	\$ 138,900	1.9
Maintenance and Operations	139,519	163,160	185,625	181,200	(2.4)	183,000	1.0
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 263,506</b>	<b>\$ 288,596</b>	<b>\$ 319,899</b>	<b>\$ 317,500</b>	<b>(0.7)</b>	<b>\$ 321,900</b>	<b>1.4</b>

Budget by Object



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## **Special Revenues**

### **Asset Seizure, Prop 172, COPS, and SAAV**

#### **Core Business**

- These are all special funds that are used to directly support frontline police services to the community and to relieve the General Fund through the resources provided through these special funds
- There were no funds from SAAV that were used for frontline law enforcement services and none are expected to be collected for FY 2015-16

#### **FY 2014-15 Strategic Accomplishments**

- Asset Forfeiture was able to upgrade current, and procure new, technology and pay for various law enforcement equipment and services normally funded through the General Fund
- Prop 172 (Public Safety Augmentation Fund) funded the total burden for 1.5 Police Officers 1.0 Police Services Aide
- The COPS grant or Supplemental Law Enforcement Fund (COPS/SLESF) funded 0.5 of a Police Officer which combined with Prop 172 funded the total burden for 1 Police Officer

#### **FY 2015-16 Strategic Priorities**

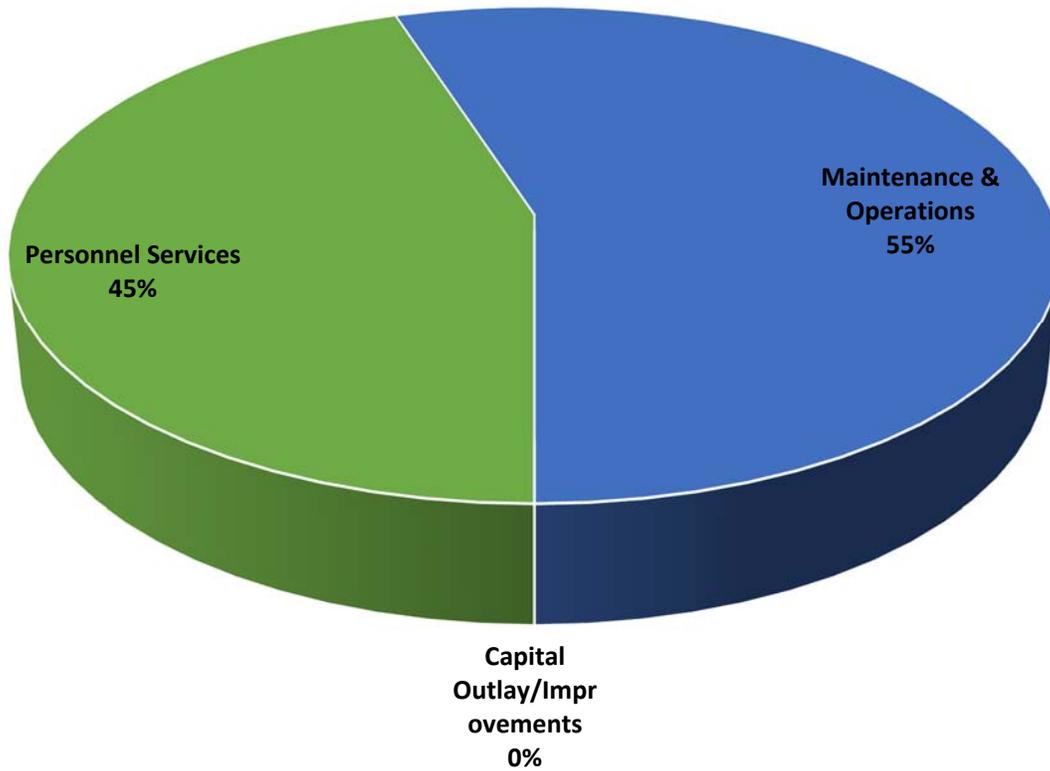
- Continue participation in the Regional Narcotic Suppression Program (RNSP) to ensure continued Asset Forfeiture funds to pay for enhanced technology, equipment and other associated personnel costs that are appropriate
- Complete all necessary administrative paperwork to secure Prop 172 and COPS grant monies to fully fund 2.5 Police Officers and one part time Police Services Aide

# Asset Seizure

Financial Summary  
20-280

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ -	\$ 59,349	\$ 72,000	\$ 72,000	-	\$ 72,000	-
Maintenance and Operations	-	10,404	148,600	88,000	(40.8)	15,000	(83.0)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ -</b>	<b>\$ 69,753</b>	<b>\$ 220,600</b>	<b>\$ 160,000</b>	<b>(27.5)</b>	<b>\$ 87,000</b>	<b>(45.6)</b>

Budget by Object





## Public Safety Augmentation Fund (Proposition 172)

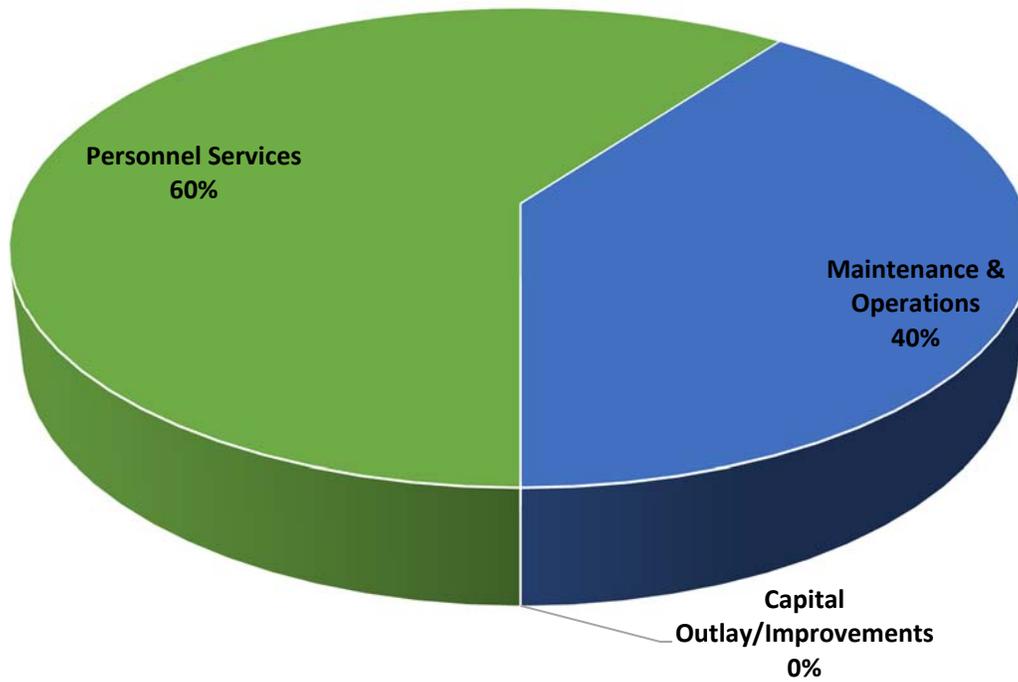
Staffing and Financial Summary

21-285

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Police Officer	1.00	1.00	1.50	1.66	1.66
Police Service Aide	.50	.50	.50	.50	.50
<b>Total</b>	<b>1.50</b>	<b>1.50</b>	<b>2.0</b>	<b>2.16</b>	<b>2.16</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 118,734	\$ 153,097	\$ 192,500	\$ 172,200	(10.5)	\$ 180,600	4.9
Maintenance and Operations	188	900	900	-	(100.0)	-	N/A
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 118,922</b>	<b>\$ 153,997</b>	<b>\$ 193,400</b>	<b>\$ 172,200</b>	<b>(11.0)</b>	<b>\$ 180,600</b>	<b>4.9</b>

Budget by Object





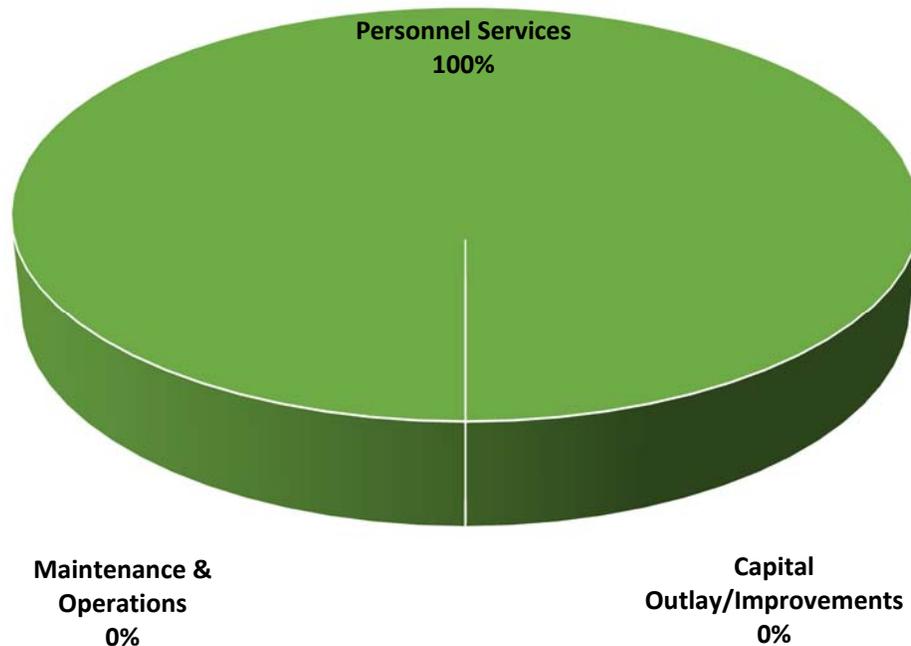
## Supplemental Law Enforcement Fund (COPS/SLESF)

Staffing and Financial Summary  
22-290

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Police Officer	.50	.50	.50	1.07	1.07
<b>Total</b>	.50	.50	.50	1.07	1.07

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 104,549	\$ 75,066	\$ 55,300	\$ 100,700	82.1	\$ 106,200	5.5
Maintenance and Operations	450	900	900	-	(100.0)	-	N/A
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	\$ 104,999	\$ 75,966	\$ 56,200	\$ 100,700	79.2	\$ 106,200	5.5

**Budget by Object**





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## **Special Revenues**

### **Successor Agency Housing Authority and Debt Service**

#### **Core Business**

The “Successor Agency” to the former Community Development Commission has the responsibility of winding up the affairs of this legal entity, preparing various payment schedules for its debt service, and taking on the other administrative tasks required by law. The City, acting as the Successor Agency is entitled to receive up to 5% of its former tax increment for Fiscal Year 2011-2012, and up to 3% each year after that, but not less than \$250,000 each year, to meet the administrative expenses of serving as the Successor Agency.

#### **FY 2014-15 Strategic Accomplishments**

- Completed ROPS 14-15A and ROPS 14-15B within DOF required timeframe
- Paid debt service obligations of the former Community Development Commission
- Implemented the Goals and Objectives in the Long Range Property Management Plan (LRPMP)
- Manage Successor Housing Authority affordable housing projects

#### **FY 2015-16 Strategic Priorities**

- Complete ROPS 15-16A and ROPS 15-16B within DOF required timeframe
- Continue wind down of the former Community Development Commission affairs
- Complete the Goals and Objectives of the Long Range Property Management Plan (LRPMP)
- Monitor Redevelopment Dissolution clean-up legislation for impacts
- Prepare for transition to County Oversight Board
- Manage Successor Housing Authority affordable housing projects



## Successor Agency Housing Authority and Debt Service

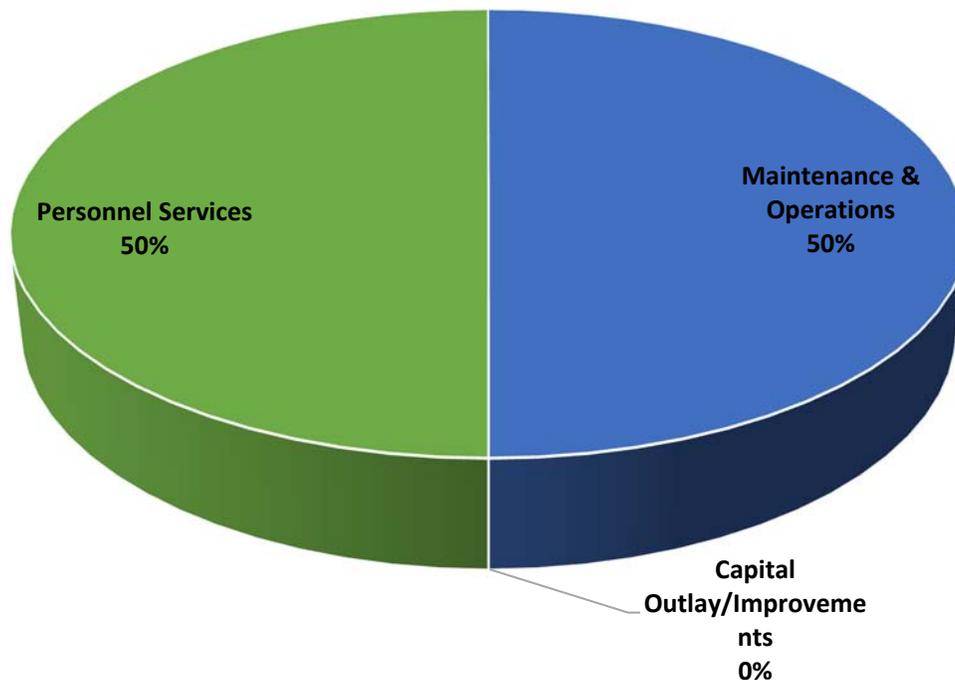
Staffing and Financial Summary

38-710

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Accounting Supervisor	0	0	.17	.17	.17
Administrative Secretary/Permit Technician	.10	0	0	0	0
Administrative Services Director	0	0	.05	.05	.05
Community Development Director	.35	.35	.525	.525	.525
Finance Director	.10	.10	0	0	0
<b>Total</b>	<b>.55</b>	<b>.45</b>	<b>.75</b>	<b>.75</b>	<b>.75</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ -	\$ 160,892	\$ 146,100	\$ 119,000	(18.5)	\$ 119,900	0.8
Maintenance and Operations	-	117,781	112,100	119,100	6.2	119,100	-
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ -</b>	<b>\$ 278,673</b>	<b>\$ 258,200</b>	<b>\$ 238,100</b>	<b>(7.8)</b>	<b>\$ 239,000</b>	<b>0.4</b>

Budget by Object



## Utilities – Water and Sewer

### About Utilities

The City is responsible for the production and storage of an average of 2.2 million gallons of water each day. Approximately 25 to 30% of the City's water is imported and purchased from Municipal Water District of Orange County (MWDOC) while the remaining 70 to 75% is produced from the City's two groundwater wells with corresponding operation and maintenance of two above ground reservoirs.

The City is responsible for the maintenance, repair, monitoring and operation of the water transmission system, which carries water throughout the City's water service area. This includes operation and maintenance of 38.4 miles of water mains, over 400 fire hydrants, 650 gate valves, 2 booster pump stations and various pressure relief valves, air vacuum relief valves, blow off valves and water quality sampling stations.

Water Billing is responsible for bi-monthly reading of 4,370 meters, both residential and commercial; repairing and testing of meters, registers and radios; repairing and replacing meter boxes, vaults and lids; delivering approximately 280 delinquent tags and performing an average of 24

service shut offs bi-monthly; responding to customer service calls, special meter readings, high bill inquiries, property leaks, conservation education and enforcement.

The maintenance and repair of the 28.3 mile City's sewer collection system includes 672 manhole structures and the entire system is cleaned annually. Twenty-four line segments within the system have been identified as needing enhanced maintenance and are cleaned quarterly. Additional 24 hour emergency sanitary sewer spill (SSO) response is provided for protection of the City's storm water structures.

Walker Well  
Hypochlorite Generation



Gas Engine Booster



### 2015-16 Budget Priorities

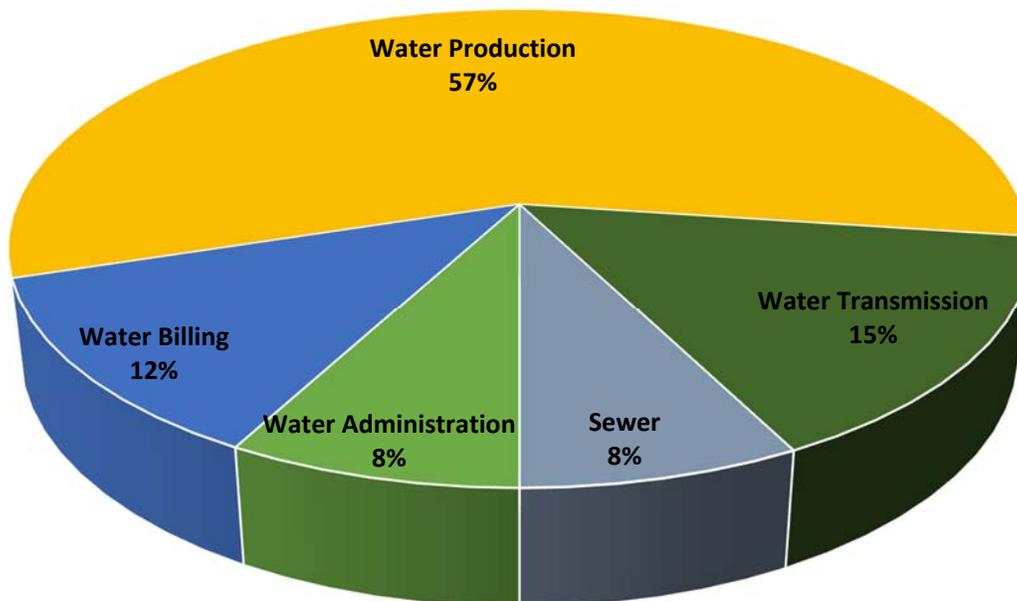
- SCADA (supervisory control and data acquisition) upgrades for Walker and Meadowlark wells
- Pipeline Condition Assessment
- Urban Water Master Plan
- Annual cleaning and CCTV of sewer system
- Fee Study and implementation for sustainability

## Utilities – Water and Sewer

### Department Budget by Programs

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
<b>Water Funds:</b>							
Water Administration	185,015	156,219	235,200	249,500	6.1	253,900	1.8
Water Billing	366,462	311,823	407,600	390,700	(4.1)	401,300	2.7
Water Production	1,972,059	2,342,891	1,909,395	1,817,500	(4.8)	1,809,400	(0.4)
Water Transmission	472,495	485,036	478,000	488,100	2.1	496,600	1.7
<b>Total Water Funds</b>	<b>2,996,031</b>	<b>3,295,969</b>	<b>3,030,195</b>	<b>2,945,800</b>		<b>2,961,200</b>	
<b>Sewer Fund:</b>							
Sewer	282,032	551,842	251,786	239,500	(4.9)	248,600	3.8
<b>Total Utilities Expenditures</b>	<b>\$ 3,278,063</b>	<b>\$ 3,847,811</b>	<b>\$ 3,281,981</b>	<b>\$ 3,185,300</b>	<b>(2.9)</b>	<b>\$ 3,209,800</b>	<b>0.8</b>

**Budget by Program**



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## Utilities

### Water Administration

#### Core Business

- Administer the City's water utility and provide administrative support functions
- Manage the City's asset management and work order software systems
- Identify and provide opportunities for training, continuing education and certification for Water Division staff
- Prepare monthly, quarterly and annual reports for County and State agencies
- Administer the City's Cross Connection Program
- Manage the City's engineering, construction and service contracts
- Manage Water Division staff to maximize operational efficiencies and minimize costs

#### FY 2014-15 Strategic Accomplishments

- Implementation of Sedaru which assists the Division in tracking and managing assets, improving workflow and providing better information to field operators
- Implementation of Facility Dude work order system to replace triplicate work order forms, improving efficiencies, paper waste and providing better feedback for internal customer service
- Participated in the Civic Expo and Arbor Day to promote conservation and provide community education
- Completed successful test of AlertOC with a county wide coordinated drought related message
- Participated in two hour earthquake exercise in coordination with Great Shakeout exercise
- Completed successful tabletop exercise of SurfQuake 2015 county wide earthquake exercise
- Completed installation of new high gain antennae on WEROC radio system that supports emergency operations
- Completed update of Water Conservation Ordinances including new permanent watering restrictions in response to the Governor's Executive Order and subsequent declaration of Stage One Water Watch and Stage Two Water Alert
- Timely completion of all monthly, quarterly, and annual reporting for County and State agencies, including water quality testing, backflow prevention device testing, EAR, CCR and the new Urban Water Suppliers (conservation) reporting

#### FY 2015-16 Strategic Priorities

- Ensure timely completion of monthly, quarterly and annual reporting
- Ensure timely completion of triennial Lead and Copper testing
- Ensure timely completion of annual backflow prevention device testing
- Continue to respond to various unscheduled customer requests in a timely manner
- Continue to provide a timely response to various unscheduled internal customer service requests
- Continue to seek operational efficiency improvements within the Division as new and improved technologies become available, as well as potential grant-funding opportunities to fund such improvements

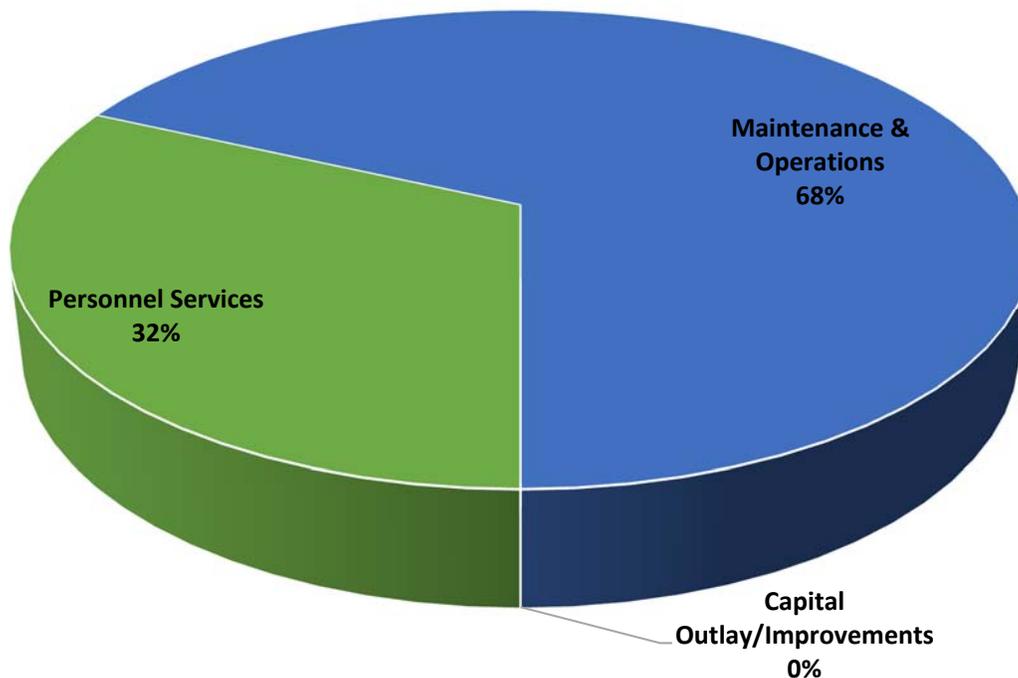
## Water Administration

Staffing and Financial Summary  
50-430

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Community Services Director	0	.20	.20	.20	.20
Administrative Secretary	.30	.30	.30	.30	.30
Engineering Technician	.30	.30	.30	.30	.30
Public Works Director	.40	0	0	0	0
<b>Total</b>	<b>1.00</b>	<b>.80</b>	<b>.80</b>	<b>.80</b>	<b>.80</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 128,676	\$ 88,576	\$ 93,400	\$ 79,500	(14.9)	\$ 81,600	2.6
Maintenance and Operations	56,339	67,181	141,800	170,000	19.9	172,300	1.4
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 185,015</b>	<b>\$ 155,757</b>	<b>\$ 235,200</b>	<b>\$ 249,500</b>	<b>6.1</b>	<b>\$ 253,900</b>	<b>1.8</b>

Budget by Object



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## Utilities Water Billing

### Core Business

- Manage the Water Division's Advanced Meter Infrastructure (AMI) which includes 4,370 meters, radios, collectors and software
- Manage Meter Testing program and ensure that meters are installed correctly and reading accurately
- Provide internal and external support to staff and customers with billing, water use and conservation issues
- Provide education and support enforcement of water conservation regulations
- Prepare monthly and annual reports to State and County agencies

### FY 2014-15 Strategic Accomplishments

- Opened/Closed 250 Water Service Accounts
- Provided excellent customer service and education related to billing and conservation
- Completed Meter Testing Program of large, high use meters to ensure meter accuracy
- Completed integration of Neptune N-Sight system into Sedaru Asset Management Software to allow for better utilization of meter reading software for field operators
- Produced approximately 6000 direct mailers, 5000 flyers, 12,000 billing inserts and 6 articles for newsletters to educate customers of water conservation tips, rebates and goals to comply with State conservation mandates
- Approved consultant to complete a Utility Rate Study

### FY 2015-16 Strategic Priorities

- Ensure timely completion of monthly, quarterly and annual reporting
- Ensure water meters are maintained and operating accurately
- Ensure that City's AMI system is in good operating condition
- Provide a timely response to internal and external customer service issues
- Respond to various unscheduled customer requests in a timely manner
- Adopt new utility rate structures
- Provide conservation education, support enforcement actions and explore additional methods to reach water users to reduce overall water use.



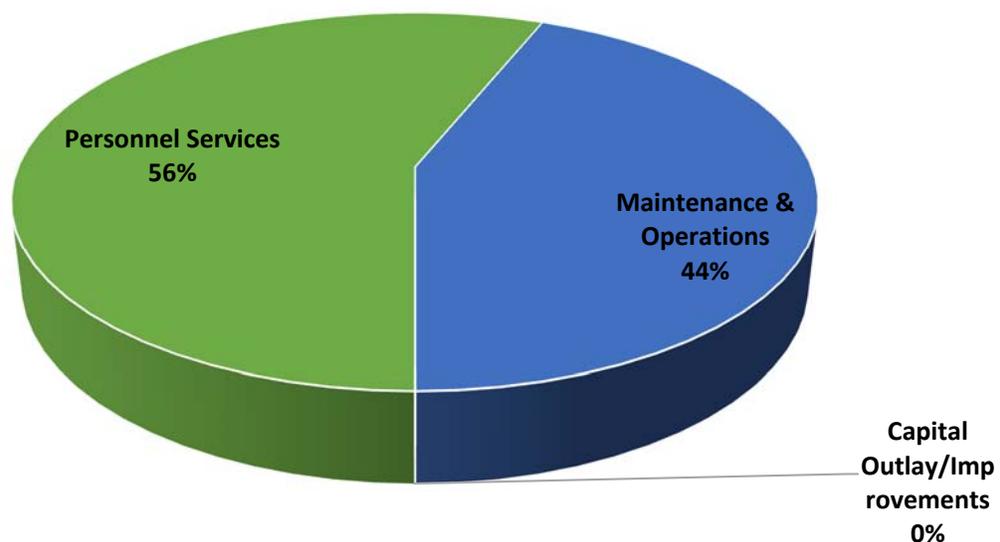
## Water Billing

Staffing and Financial Summary  
50-440

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Administrative Services Director	0	0	Elected	Elected	Elected
Community Services Director	0	.05	.05	.05	.05
Account Clerk	.65	.65	.65	.65	.65
Accounting Supervisor	0	0	.18	.18	.18
Administrative Secretary	.10	.10	.15	.05	.05
Management Analyst	0	0	.05	0	0
Water Services Supervisor	.40	.40	.40	.40	.40
Water Service Worker II (3)	1.20	1.20	1.20	1.20	1.20
Cashier			.40	0	0
Finance Director	.15	.15	0	0	0
Public Works Director	.10	0	0	0	0
<b>Total</b>	<b>2.60</b>	<b>2.55</b>	<b>3.08</b>	<b>2.53</b>	<b>2.53</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 269,977	\$ 211,565	\$ 280,700	\$ 219,300	(21.9)	\$ 223,100	1.7
Maintenance and Operations	96,485	100,258	126,900	171,400	35.1	178,200	4.0
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 366,462</b>	<b>\$ 311,823</b>	<b>\$ 407,600</b>	<b>\$ 390,700</b>	<b>(4.1)</b>	<b>\$ 401,300</b>	<b>2.7</b>

### Budget by Object



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## Utilities

### Water Production

#### Core Business

- Daily production and storage of an average of 2.2 million gallons
- Operate and maintain the City's two groundwater wells which produces 70 – 75% of the City's water demand; the balance is purchased from Municipal Water District of Orange County
- Maintain and manage the City's two above ground water storage reservoirs
- Treat and disinfect water from groundwater wells
- Manage the City's groundwater production to meet targets set by OCWD
- Perform water quality monitoring and manage water quality testing program

#### FY 2014-15 Strategic Accomplishments

- Completed conversion of brine tanks from hand loaded 40 pound bags of salt to bulk salt delivery to increase operational efficiency, decrease costs, and reduce potential injuries and possibilities for spills
- Completed conversion of phosphate storage system from 55 gallon drums to 330 gallon totes to increase operational efficiency, decrease costs, reduce potential injuries and liability from transportation and spills
- Completed analysis of proposals received to install an engineered pump suction at City Yard Well to mitigate water quality issues
- Responded to all water quality complaints within 24 hours

#### FY 2015-16 Strategic Priorities

- Ensure timely completion of monthly, quarterly and annual reporting
- Ensure timely completion of the City's annual Water Quality Report
- Ensure production and purchase of high quality water for users through daily inspection and proactive preventative maintenance
- Continue to manage groundwater production and imported water purchases to meet pumping targets set by OCWD
- Continue to operate and manage the City's groundwater wells and above ground storage reservoirs
- Continue to manage the disinfection and treatment of water produced from the City's groundwater wells
- Continue to seek improvements of operational efficiencies as new and improved technologies or practices become available



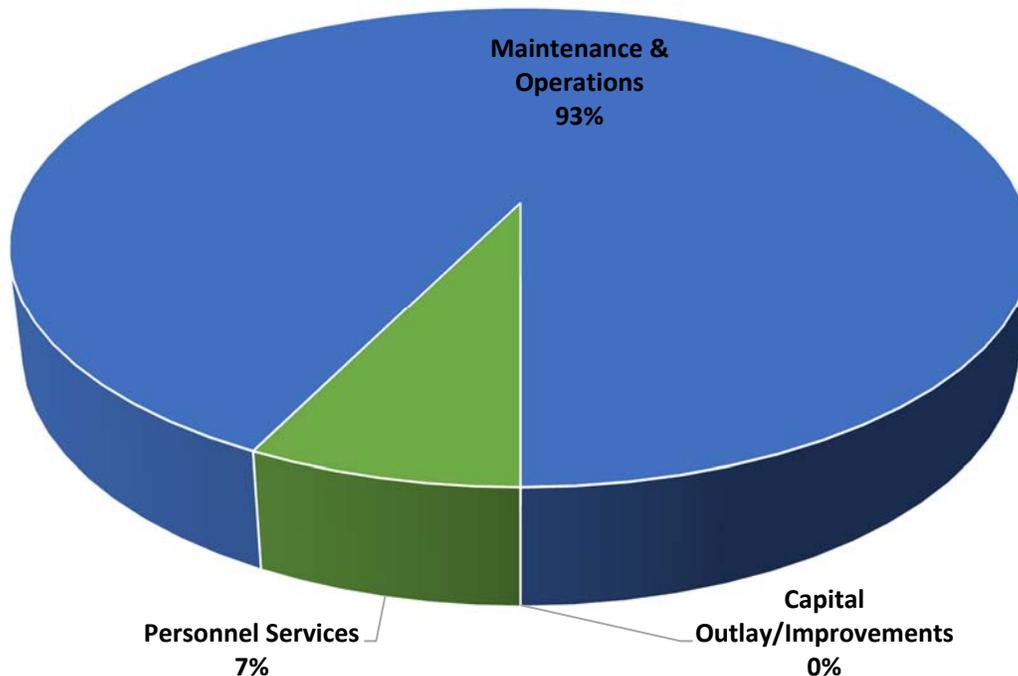
## Water Production

Staffing and Financial Summary  
50-450

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Water Services Supervisor	.30	.30	.30	.30	.30
Water Service Worker II (3)	.90	.90	.90	.90	.90
<b>Total</b>	<b>1.20</b>	<b>1.20</b>	<b>1.20</b>	<b>1.20</b>	<b>1.20</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 131,645	\$ 129,250	\$ 151,000	\$ 132,800	(12.1)	\$ 134,500	1.3
Maintenance and Operations	1,836,022	2,213,641	1,758,395	1,684,700	(4.2)	1,674,900	(0.6)
Capital Outlay/Improvements	4,392	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 1,972,059</b>	<b>\$ 2,342,891</b>	<b>\$ 1,909,395</b>	<b>\$ 1,817,500</b>	<b>(4.8)</b>	<b>\$ 1,809,400</b>	<b>(0.4)</b>

### Budget by Object



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## Utilities

### Water Transmission

#### Core Business

- Inspect, operate and maintain the City's booster pump stations
- Inspect, operate and maintain the City's 38.4 miles of water transmission mains, valves, and other related structures
- Inspect, protect, locate and repair leaks, failures and construction related damages caused to transmission system
- Maintain and operate 400 water system fire hydrants and 650 blow off valves

#### FY 2014-15 Strategic Accomplishments

- Updated Water Conservation Ordinance to adhere to state regulations
- Installed rebuilt booster pump motor to replace worn motor at Walker Street Booster Station
- Replaced damaged control panel at imported water connection that controls flow of purchased water from Metropolitan Water District
- Repaired six service line leaks that occurred in the water system
- Timely response to over 400 Digalerts requesting underground location of utilities

#### FY 2015-16 Strategic Priorities

- Ensure the delivery of high quality water to users through proactive preventative maintenance of transmission system
- Ensure proper operation of the City's water transmission system, including booster stations and water mains
- Ensure valves and hydrants are in good operating condition
- Continue to protect the City's water transmission system through daily inspections, responding in a timely manner to Digalerts, maintaining good communication with other Water Division staff and contractors and using asset management software to track assets
- Continue to seek improvements of operational efficiencies as new and improved technologies or practices become available



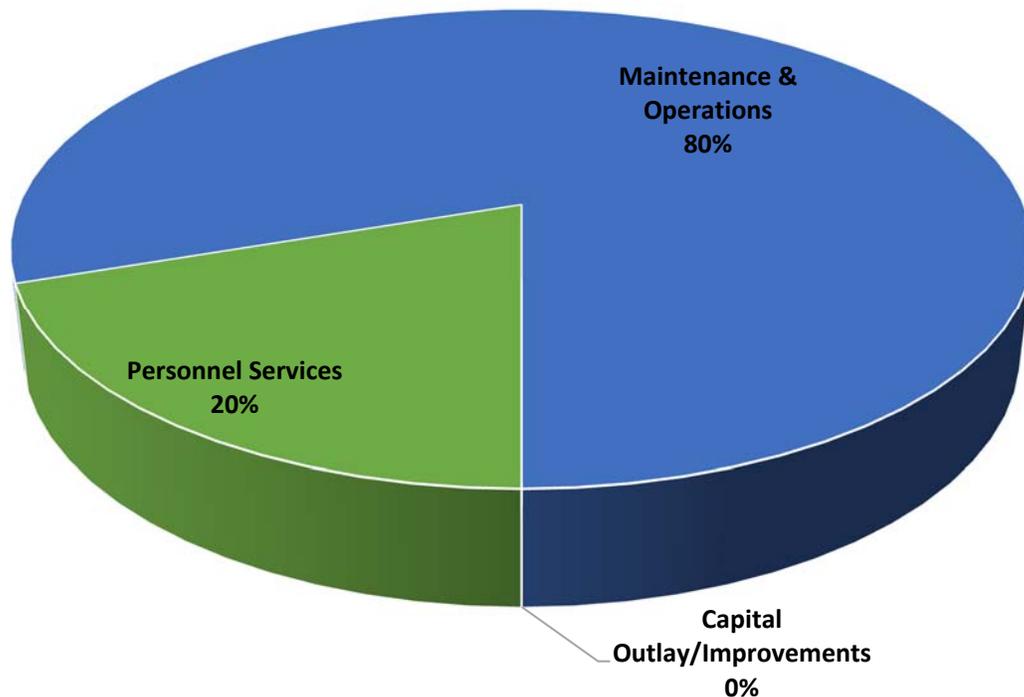
## Water Transmission

Staffing and Financial Summary  
50-460

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Water Services Supervisor	.30	.30	.30	.30	.30
Water Service Worker II (3)	.90	.90	.90	.90	.90
<b>Total</b>	<b>1.20</b>	<b>1.20</b>	<b>1.20</b>	<b>1.20</b>	<b>1.20</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 122,076	\$ 108,604	\$ 117,300	\$ 96,700	(17.6)	\$ 98,600	2.0
Maintenance and Operations	350,419	376,432	360,700	391,400	8.5	398,000	1.7
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 472,495</b>	<b>\$ 485,036</b>	<b>\$ 478,000</b>	<b>\$ 488,100</b>	<b>2.1</b>	<b>\$ 496,600</b>	<b>1.7</b>

Budget by Object



## Utilities Sewers

### Core Business

- Maintain and repair 28.3 mile sewer collection system, including 672 manhole structures with annual cleaning
- Quarterly cleaning of 24 line segments identified for requiring enhanced maintenance
- 24 hour emergency sanitary sewer spill (SSO) response for protection of the City's storm water structures
- Manage the City's on-going sewer collection system maintenance needs
- Manage annual maintenance contract
- Review, implement and adjust, as necessary, the City's annual sewer Capital Improvement Program

### FY 2014-15 Strategic Accomplishments

- Completed the City's annual sewer collection system cleaning
- Completed CCTV inspection and pipeline analysis of Zone 4 of the City's Pavement Management Area
- Completed manhole structure assessment of Zone 4 of the City's Pavement Management Area
- Completed repairs to identified sewer system deficiencies within Zone 2 of the City's Pavement Management Area

### FY 2015-16 Strategic Priorities

- Ensure completion of annual system-wide cleaning
- Ensure completion of quarterly enhanced maintenance cleaning
- Continue to review, implement and adjust, as necessary, the City's annual sewer Capital Improvement Program
- Assist the City Engineer on construction contract management/inspection for capital projects and permit inspection services

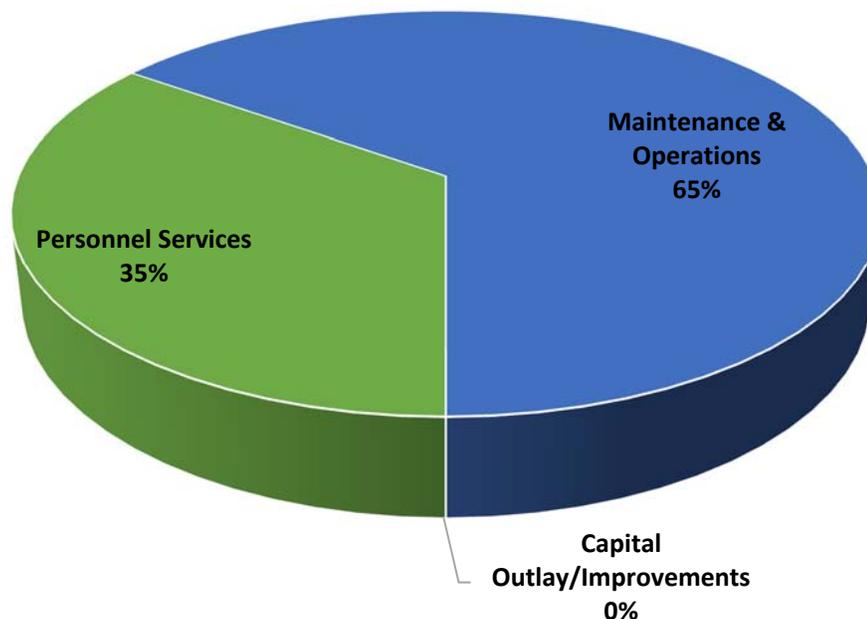
## Sewers

### Staffing and Financial Summary

	Fiscal Year 2012-13 Authorized	Fiscal Year 2013-14 Authorized	Fiscal Year 2014-15 Authorized	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated
Community Services Director	0	.10	.10	.10	.10
Sr. Accounting Technician	.05	.05	.05	.05	.05
Account Clerk	.10	.10	.10	.10	.10
Engineering Technician	.10	.10	.10	.10	.10
Maintenance Supervisor	.40	.40	.40	.40	.40
Administrative Secretary	.10	.10	.10	.10	.10
Finance Director	.05	.05	0	0	0
Public Works Director	.05	0	0	0	0
<b>Total</b>	<b>.85</b>	<b>.90</b>	<b>.85</b>	<b>.85</b>	<b>.85</b>

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 93,532	\$ 98,298	\$ 97,100	\$ 83,500	(14.0)	\$ 84,800	1.6
Maintenance and Operations	188,500	453,544	154,686	156,000	0.8	163,800	5.0
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 282,032</b>	<b>\$ 551,842</b>	<b>\$ 251,786</b>	<b>\$ 239,500</b>	<b>(4.9)</b>	<b>\$ 248,600</b>	<b>3.8</b>

Budget by Object



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## Internal Service Funds

### About Internal Service Funds

**Risk Management (Insurance):** This program centralizes the payment of and accounting for the City's automotive liability, general liability, property/machinery insurance, workers compensation insurance, and employee bonds as a member of the California Joint Powers Insurance Authority (CJPIA). These costs are distributed to all City programs on a pro-rata basis. The premiums are then paid directly from this account.

**Technology Replacement:** This program centralizes the payment of and accounting for the City's technology infrastructure replacement expenses. Each department annually contributes to this program on a pro rata basis. The costs for replacement equipment are then paid directly from this program.

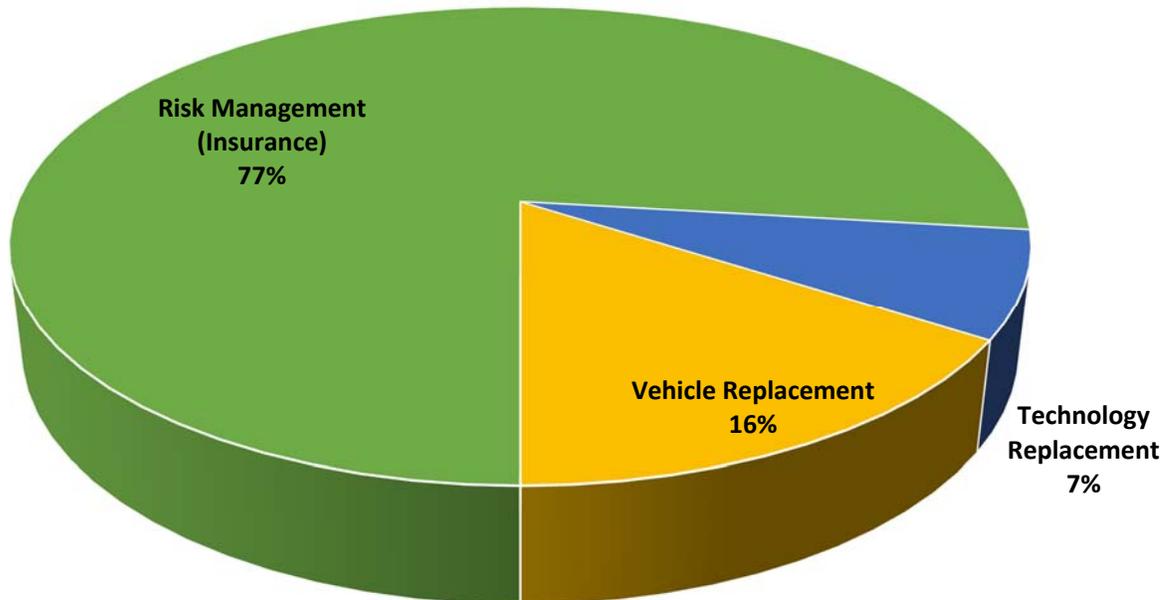
**Vehicle Replacement:** This is the central account for all departments for vehicle replacement. Maintenance, operation, repair expenses have been included in departmental budgets. Money is transferred into this Fund from individual departments for the purchase of new vehicles. Departmental transfers represent a pro rata share of all costs.

## Internal Service Funds

### Department Budget by Programs

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Risk Management (Insurance)	\$ 1,276,237	\$ 683,263	\$ 861,653	\$ 1,289,500	49.7	\$ 1,117,700	(13.3)
Technology Replacement	60,468	178,202	196,000	121,500	(38.0)	43,200	(64.4)
Vehicle Replacement	507,369	238,946	179,974	266,000	47.8	179,000	(32.7)
<b>Total</b>	<b>\$ 1,844,074</b>	<b>\$ 1,100,411</b>	<b>\$ 1,237,627</b>	<b>\$ 1,677,000</b>	<b>35.5</b>	<b>\$ 1,339,900</b>	<b>(20.1)</b>

### Budget by Program



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## Internal Service Funds Risk Management

### Core Business

- Organizes and direct the City's risk management program
- Administers liability insurance, including, automotive liability, general liability, property/machinery insurance, and employee bonds as a member of the California Joint Powers Insurance Authority (CJPIA)

### FY 2014-15 Strategic Accomplishments

- Paid General Liability Retrospective Deposit
- Sent employees to and provided training

### FY 2015-16 Strategic Priorities

- Develop citywide best practices
- Initiate a citywide safety committee
- Maintain workers compensation claims at or below target

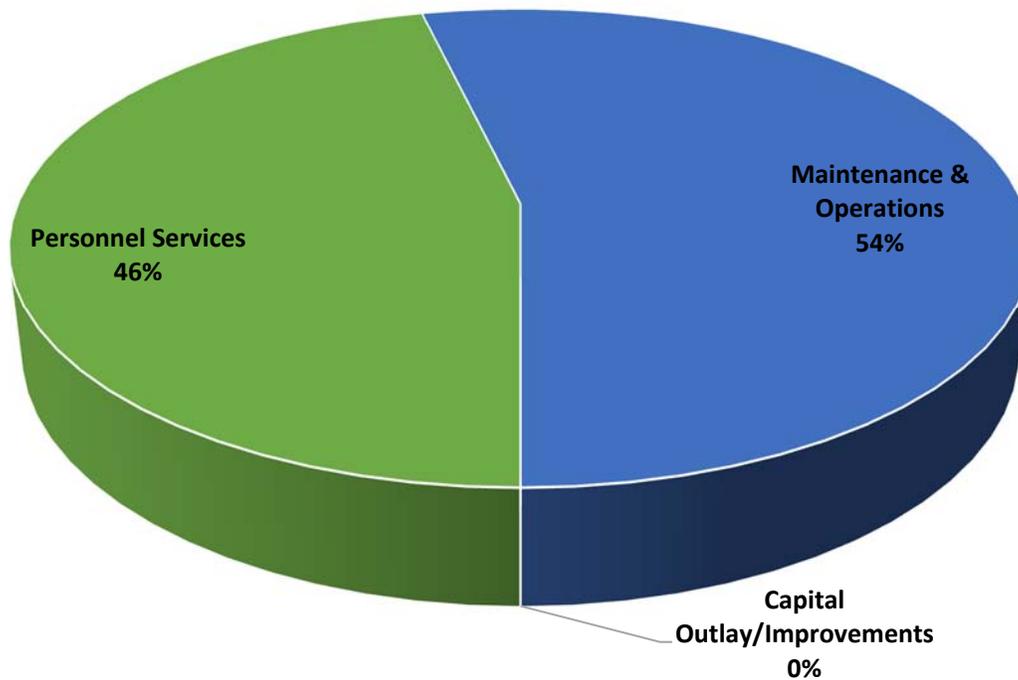
## Risk Management

Financial Summary

060-610

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ 402,910	\$ 436,433	\$ 286,877	\$ 596,800	108.0	\$ 471,200	(21.0)
Maintenance and Operations	873,327	246,830	574,776	692,700	20.5	646,500	(6.7)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 1,276,237</b>	<b>\$ 683,263</b>	<b>\$ 861,653</b>	<b>\$ 1,289,500</b>	<b>49.7</b>	<b>\$ 1,117,700</b>	<b>(13.3)</b>

Budget by Object



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## Internal Service Funds Technology Replacement

### Core Business

- Centralizes the payment of and accounting for the City's on-going technology and communications equipment replacement. Each department annually contributes to this program on a pro rata basis. The costs for replacement of technology and communications equipment are then paid directly from this program.

### FY 2014-15 Strategic Accomplishments

- Purchased server and other hardware for Finance system conversion
- Completed Spillman project
- Completed phone system project
- Completed Business Licence software conversion project

### FY 2015-16 Strategic Priorities

- Replace and upgrade Firewall
- Upgrade Granicus server and software
- Upgrade Barracuda Backup system

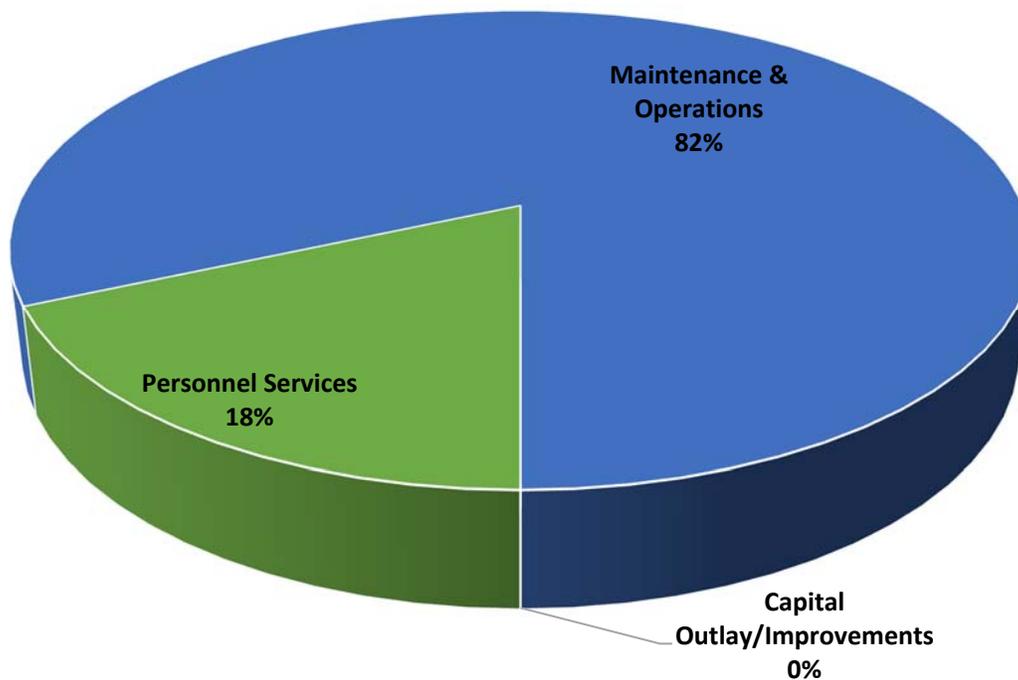
## Technology Replacement

Financial Summary

062-620

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services	\$ -	\$ -	\$ -	\$ 59,800	N/A	\$ 60,100	0.5
Maintenance and Operations	242,462	194,068	250,950	265,500	5.8	261,900	(1.4)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
<b>Total</b>	<b>\$ 242,462</b>	<b>\$ 194,068</b>	<b>\$ 250,950</b>	<b>\$ 325,300</b>	<b>29.6</b>	<b>\$ 322,000</b>	<b>(1.0)</b>

Budget by Object



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## Internal Service Funds Vehicle Replacement

### Core Business

- Replace City vehicles according to life expectancy and replacement schedule
- Determine departmental transfers that represent a pro-rata share of all costs
- Surplus old vehicles after replacement and send to auction with proceeds to the Vehicle Replacement Fund

### FY 2014-15 Strategic Accomplishments

- Replaced the following vehicles:
  - LP-701 (2009) Police Black and White Supervisor Vehicle
  - LP-42 (1999) Recreation Utility Pick-Up Truck

### FY 2015-16 Strategic Priorities

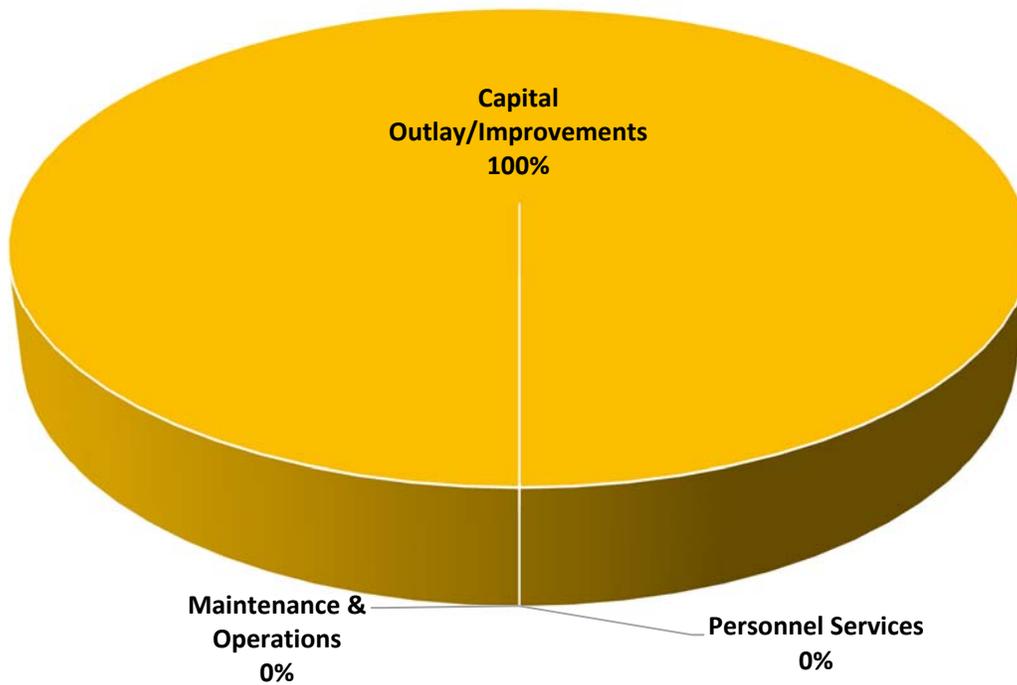
- Vehicle Replacement purchases for the following:
  - LP-11 (1999) Water Pick-Up/Utility Truck (Ford F250) FY 14/15 Carryover
  - LP-21 (1997) Sewer/Landscape Pick-Up/Utility Truck (Heavy Duty) FY 14/15 Carryover
  - LP-712 (2006) Police Parking Enforcement Vehicle (Ford Escape Hybrid)
  - LP-44 (2008) Recreation Electric Club Cart
  - LP-12 (2002) Water/Sewer Pick-Up/Utility Truck (Ford F250)
  - LP-30 (2000) Park Maintenance Pick-Up/Utility Truck (Heavy Duty)
  - LP-16 (1997) Utilities Komatsu Fork Lift

# Vehicle Replacement

## Financial Summary

	Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	% Change from Prior Yr	Fiscal Year 2016-17 Estimated	% Change from Prior Yr
Personnel Services							
Maintenance and Operations	175,884	168,293	-	-	N/A	-	N/A
Capital Outlay/Improvements	331,485	70,653	179,974	266,000	47.8	179,000	(32.7)
<b>Total</b>	<b>\$ 507,369</b>	<b>\$ 238,946</b>	<b>\$ 179,974</b>	<b>\$ 266,000</b>	<b>47.8</b>	<b>\$ 179,000</b>	<b>(32.7)</b>

### Budget by Object



# Project Funds

## Capital Improvement Program

### About Capital Improvement Program

The Capital Improvement Program (CIP) is a multi-year program aimed at upgrading and expanding City facilities, buildings, grounds, streets, parks and roads. The intent of the CIP is to serve as a guide to meet the demand for capital improvements throughout the City, as well as in the replacement and repair of the City's infrastructure. The City of La Palma has committed to funding a robust Capital Improvement Program and ensuring funds are appropriately allocated to the Capital Outlay Reserve Fund. However, available funding is not sufficient to consider worthy and valuable projects that exceed the funding available at any one time.

A base has been established with a 10-year CIP, with the first 5 Years included in this budget document, which assigns a preliminary schedule, provides a description of the projects, and estimates costs of these projects.

- 2015-16  
Budget Priorities**
- La Palma Avenue Pavement Rehabilitation
  - Valley View Street Pavement Rehabilitation
  - City Yard Modernization Project
  - ADA Improvements including Pedestrian Ramps
  - Meadowlark Well Pump Suction Project



ADA Pedestrian Ramp Improvements



Residential Pavement Rehabilitation

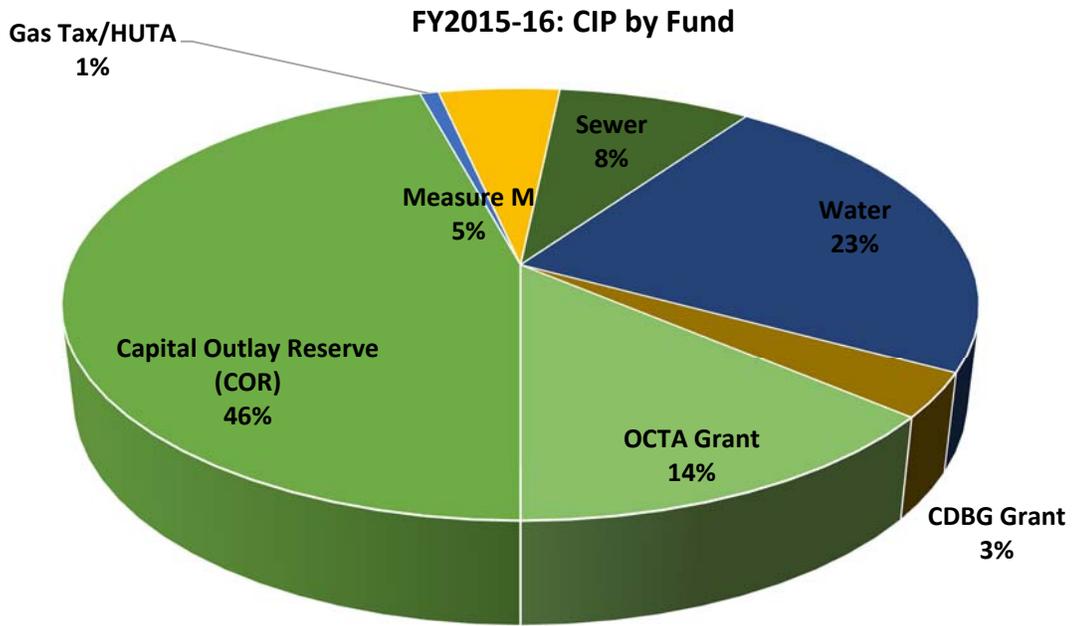


City Yard Emergency Generator

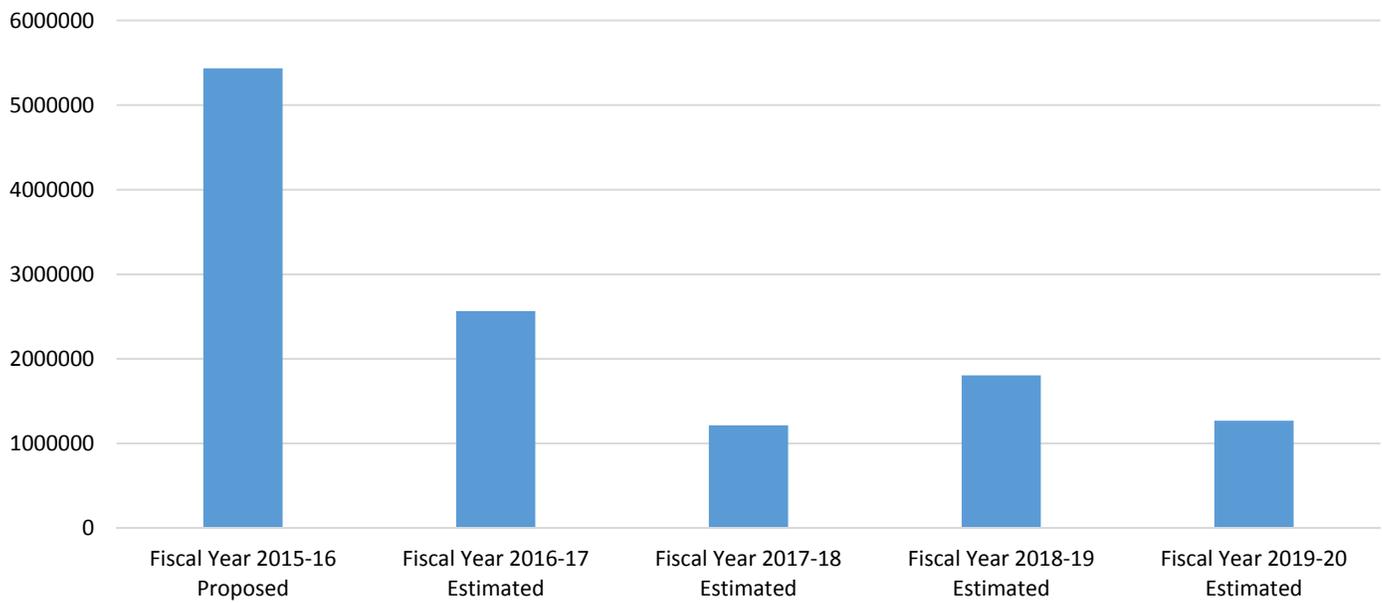


Central Park Playground Replacement

# Capital Improvement Program



**CIP Expenditures by Year**





## Capital Improvement Plan - 5 Year Project Summary

### About Capital Improvement Plan

The Capital Improvement Plan represents City Council approved projects and includes each of the project's total costs and the estimated funding requirements for the next five years. Projects are funded by various sources, as noted in the following Project Funding Summary. Funding sources include, but are not limited to: State Highway Users Tax (i.e., Gas Tax), County of Orange Measure M, Grants, Capital Outlay Reserve (COR), and Water and Sewer Capital Reserve Funds.

PROJECTS	Proposed / Estimated				
	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated
<b>Water System Improvements</b>	1,256,000	195,000	465,000	250,000	95,000
<b>Sewer System Improvements</b>	441,300	450,000	285,000	285,000	285,000
<b>Facilities</b>					
City Yard	204,700	-	-	-	-
Community Center and Parks	-	-	-	-	-
City Hall	135,000	1,045,000	75,000	415,000	75,000
Police Facilities	-	-	-	30,000	-
5410-14 La Palma Ave.	-	-	-	-	25,000
<b>Arterial Street Rehabilitation</b>	2,215,000	750,000	265,000	450,000	415,000
<b>Residential Street Rehabilitation</b>	155,000	125,000	125,000	375,000	375,000
<b>Street Light &amp; Intersection Improvements</b>	1,027,800	-	-	-	-
<b>Total Capital Improvement Plan</b>	<b>\$ 5,434,800</b>	<b>\$ 2,565,000</b>	<b>\$ 1,215,000</b>	<b>\$ 1,805,000</b>	<b>\$ 1,270,000</b>

FUNDING SOURCE	Proposed / Estimated				
	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated
<b>Capital Outlay Reserve (COR)</b>	2,487,300	1,609,300	139,300	929,800	486,600
<b>Gas Tax/HUTA</b>	42,200	43,200	44,200	45,300	46,400
<b>Measure M</b>	278,000	267,500	281,500	294,900	307,000
<b>Sewer</b>	441,300	450,000	285,000	285,000	285,000
<b>Water</b>	1,256,000	195,000	465,000	250,000	95,000
<b>CDBG Grant</b>	180,000	-	-	-	-
<b>OCTA Grant</b>	750,000	-	-	-	-
<b>Total Capital Improvement Plan</b>	<b>\$ 5,434,800</b>	<b>\$ 2,565,000</b>	<b>\$ 1,215,000</b>	<b>\$ 1,805,000</b>	<b>\$ 1,220,000</b>



## Capital Improvement Plan - 5 Year Project Summary

### Water System Improvements

#### Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated
<b>SCADA</b> Development and installation of new PLC for Walker Well and chemical feed systems and installation of new communications modem. Development and installation of new PLC for City Yard Booster Station, completion of programming SCADA screens and integration of electrical generator, ATS, and related equipment to complete the current project.	Water Capital	110,000	110,000				
	<b>Total</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>				
<b>ONGOING SCADA IMPROVEMENTS</b> Includes development and integration of SCADA with new and existing equipment.	Water Capital	25,000				25,000	
	<b>Total</b>	<b>\$ 25,000</b>				<b>\$ 25,000</b>	
<b>CITY YARD RESERVOIR ASSESSMENT</b> - Condition assessment and recommendations to rehabilitate the City Yard Reservoir as it approaches 50 year service life.	Water Capital	25,000		25,000			
	<b>Total</b>	<b>\$ 25,000</b>		<b>\$ 25,000</b>			
<b>CITY YARD RESERVOIR REHAB</b> Rehabilitation based on recommendations from condition assessment.	Water Capital				100,000		
	<b>Total</b>	<b>\$ 100,000</b>			<b>\$ 100,000</b>		
<b>CITY YARD ENGINEERED PUMP SUCTION</b> BESST Technologies recommended pilot test to reduce the concentration of total arsenic produced from the Meadowlark Well. (Carryover from FY 14/15)	Water Capital	150,000	150,000				
	<b>Total</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>				
<b>WATER TREATMENT PRELIMINARY DESIGN</b> Preliminary design to define footprint and costs and 30% designs and specifications.	Water Capital	75,000		75,000			
	<b>Total</b>	<b>\$ 75,000</b>		<b>\$ 75,000</b>			



## Capital Improvement Plan - 5 Year Project Summary

### Water System Improvements

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated
<b>WATER TREATMENT ENGINEERING</b> Development of plans and specifications for Water Treatment Plant construction at City Yard facility.	Water Capital	150,000			150,000		
<b>Total</b>		<b>\$ 150,000</b>			<b>\$ 150,000</b>		
<b>MEADOWLARK WELL PUMP REPLACEMENT</b> Replacement of deep well pump and motor, historically we average every 5 years. Last performed in FY 13/14.	Water Capital	75,000				75,000	
<b>Total</b>		<b>\$ 75,000</b>				<b>\$ 75,000</b>	
<b>WALKER WELL PUMP REPLACEMENT</b> Replacement of deep well pump and motor, historically we average every 5 years. Last performed in FY 11/12.	Water Capital	75,000		75,000			
<b>Total</b>		<b>\$ 75,000</b>		<b>\$ 75,000</b>			
<b>PIPELINE CONDITION ASSESSMENT</b> Condition assessment of water mains in the distribution system to determine replacement schedule, to be performed before Water Master Plan update.	Water Capital	40,000	40,000				
<b>Total</b>		<b>\$ 40,000</b>	<b>\$ 40,000</b>				
<b>RESERVOIR COATING</b> Tenemic coatings for both water reservoirs at City Yard and Walker Street. Should be performed after City Yard rehabilitation project is completed.	Water Capital	70,000				70,000	
<b>Total</b>		<b>\$ 70,000</b>				<b>\$ 70,000</b>	
<b>CITY YARD PAVEMENT</b> 50% portion for the pavement repairs at the City Yard including a complete rebuild in FY 15/16 and an overlay in FY 21/22.	Water Capital	53,500	53,500				
<b>Total</b>		<b>\$ 53,500</b>	<b>\$ 53,500</b>				



## Capital Improvement Plan - 5 Year Project Summary

### Water System Improvements

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated
<b>WATER VALVES &amp; SEWER MANHOLES</b> Raise and repair water valves and sewer manholes (In conjunction with the residential pavement management program)	Water Capital	100,000	20,000	20,000	20,000	20,000	20,000
<b>Total</b>		<b>\$ 100,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
<b>RESERVOIR MIXERS</b> Replacement of two Reservoir Management Systems at City Yard and Walker Street. Should be completed after City Yard rehabilitation project is completed.	Water Capital	60,000				60,000	
<b>Total</b>		<b>\$ 60,000</b>				<b>\$ 60,000</b>	
<b>CITY YARD FENCE</b> 50% portion for the replacement and repairs of the perimeter fence at City Yard.	Water Capital	15,500	15,500				
<b>Total</b>		<b>\$ 15,500</b>	<b>\$ 15,500</b>				
<b>CITY YARD STORM DRAINS</b> 50% portion of the installation of new storm drain interceptors and clarifiers at the City Yard.	Water Capital	46,000	46,000				
<b>Total</b>		<b>\$ 46,000</b>	<b>\$ 46,000</b>				
<b>STORAGE BIN ROOF</b> 50% portion of covering for materials storage bins at the City Yard. This is required by our Stormwater permit under NPDES.	Water Capital	12,500	12,500				
<b>Total</b>		<b>\$ 12,500</b>	<b>\$ 12,500</b>				
<b>WATER MASTER PLAN</b> Engineering report to develop an update for the Water System Master Plan.	Water Capital	125,000			125,000		
<b>Total</b>		<b>\$ 125,000</b>			<b>\$ 125,000</b>		



## Capital Improvement Plan - 5 Year Project Summary

### Water System Improvements

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated
<b>URBAN WATER MASTER PLAN</b> Required by Department of Water Resources.	Water Capital	55,000	55,000				
	<b>Total</b>	<b>\$ 55,000</b>	<b>\$ 55,000</b>				
<b>WATER RATE STUDY</b> Study to determine if current rates are structured to fund operations and CIP budgets properly. Typically performed every 5 years.	Water Capital	75,000					75,000
	<b>Total</b>	<b>\$ 75,000</b>					<b>\$ 75,000</b>
<b>IMPROVEMENTS</b> ADA, Redesign, paint, restrooms, flooring, kitchen, offices (includes FY 14/15 carryover)	Water Capital Fund	\$ 103,500	\$ 103,500				
	<b>Total</b>	<b>\$ 103,500</b>	<b>\$ 103,500</b>				
<b>WALKER WELL FENCE</b> Install block wall perimeter fence at Walker Well.		\$ 25,000	\$ 25,000				
	<b>Total</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>				
<b>WATER BILLING</b> Utilizing the City's new financial software system to add the water billing module to bring customer utility billing in-house. Goal to improve both efficiency and customer service.	Water Capital	\$ 70,000			\$ 70,000		
	<b>Total</b>	<b>\$ 70,000</b>			<b>\$ 70,000</b>		
<b>CLIMATEC ENERGY PROJECT</b> Install solar panels at both Meadowlark and Walker Wells to reduce increasing electrical costs.		\$ 625,000	\$ 625,000				
	Water Capital <b>Total</b>	<b>\$ 625,000</b>	<b>\$ 625,000</b>				
<b>TOTAL WATER SYSTEM IMPROVEMENTS</b>		<b>\$ 2,261,000</b>	<b>\$ 1,256,000</b>	<b>\$ 195,000</b>	<b>\$ 465,000</b>	<b>\$ 250,000</b>	<b>\$ 95,000</b>



## Capital Improvement Plan - 5 Year Project Summary

### Sewer System Improvements

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated
<b>SEWER DEFICIENCY REPAIRS</b> Repair identified deficiencies via spot repairs, CIPP or replacement, as necessary, per Sewer Master Plan <b>(Ongoing)</b>	Sewer Capital	860,000	250,000	250,000	120,000	120,000	120,000
	<b>Total</b>	<b>\$ 860,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>
<b>WATER VALVES &amp; SEWER MANHOLES</b> Raise and repair water valves and sewer manholes (In conjunction with the residential pavement management program)	Sewer Capital	150,000	30,000	30,000	30,000	30,000	30,000
	<b>Total</b>	<b>\$ 150,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
<b>GREASE &amp; ENCRUSTATION REMOVAL</b> Clean sewer lines, as necessary, to remove encrustation from sewer pipes per Sewer Master Plan <b>(Ongoing)</b>	Sewer Capital	375,000	75,000	75,000	75,000	75,000	75,000
	<b>Total</b>	<b>\$ 375,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>
<b>SEWER SYSTEM EVALUATION &amp; CCTV REVIEW (Ongoing)</b>	Sewer Capital	300,000	60,000	60,000	60,000	60,000	60,000
	<b>Total</b>	<b>\$ 300,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>
<b>SEDARU UTILITY MANAGEMENT SOFTWARE</b> To complete project with inclusion of the City's sewer infrastructure.	Sewer Capital	\$ 35,000		\$ 35,000			
	<b>Total</b>	<b>\$ 35,000</b>		<b>\$ 35,000</b>			



## Capital Improvement Plan - 5 Year Project Summary

### Sewer System Improvements

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated
<b>CITY YARD FENCE</b> 10% portion for the replacement and repairs of the perimeter fence at City Yard.	Sewer Capital	\$ 3,100	\$ 3,100				
	<b>Total</b>	<b>\$ 3,100</b>	<b>\$ 3,100</b>				
<b>STORAGE BIN ROOF</b> 10% portion of covering for materials storage bins at the City Yard. This is required by our Stormwater permit under NPDES.	Sewer Capital	\$ 2,500	\$ 2,500				
	<b>Total</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>				
<b>CITY YARD INTERIOR IMPROVEMENTS</b> ADA, Redesign, paint, restrooms, flooring, kitchen, offices (includes FY 14/15 carryover)	Sewer Capital	20,700	20,700				
	<b>Total</b>	<b>\$ 20,700</b>	<b>\$ 20,700</b>				
<b>TOTAL SEWER SYSTEM IMPROVEMENTS</b>		<b>\$ 1,746,300</b>	<b>\$ 441,300</b>	<b>\$ 450,000</b>	<b>\$ 285,000</b>	<b>\$ 285,000</b>	<b>\$ 285,000</b>



## Capital Improvement Plan - 5 Year Project Summary

### Facilities Improvements

#### Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated
<b>CITY YARD</b>  <b>CITY YARD PAVEMENT</b> 50% portion for the pavement repairs at the City Yard including a complete rebuild in FY 15/16 and an overlay in FY 21/22.	Capital Outlay Reserve	53,500	53,500				
<b>Total</b>		<b>\$ 53,500</b>	<b>\$ 53,500</b>				
<b>STORAGE BIN ROOF</b> 40% portion of covering for materials storage bins at the City Yard. This is required by our Stormwater permit under NPDES.	Capital Outlay Reserve	10,000	10,000				
<b>Total</b>		<b>\$ 10,000</b>	<b>\$ 10,000</b>				
<b>CITY YARD FENCE</b> 40% portion for the replacement and repairs of the perimeter fence at City Yard.	Capital Outlay Reserve	12,400	12,400				
<b>Total</b>		<b>\$ 12,400</b>	<b>\$ 12,400</b>				
<b>CITY YARD STORM DRAINS</b> 50% portion of the installation of new storm drain interceptors and clarifiers at the City Yard.	Capital Outlay Reserve	46,000	46,000				
<b>Total</b>		<b>\$ 46,000</b>	<b>\$ 46,000</b>				
<b>CITY YARD INTERIOR IMPROVEMENTS</b> ADA, Redesign, paint, restrooms, flooring, kitchen, offices (includes FY 14/15 carryover)	Capital Outlay Reserve	82,800	82,800				
<b>Total</b>		<b>\$ 82,800</b>	<b>\$ 82,800</b>				
<b>TOTAL CITY YARD</b>		<b>\$ 204,700</b>	<b>\$ 204,700</b>				



## Capital Improvement Plan - 5 Year Project Summary

### Facilities Improvements

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated
<b>CITY HALL</b>							
<b>CITY COUNCIL CHAMBERS REHABILITATION</b> Replace and update electrical, voting, & sound systems; and ADA improvements	Capital Outlay Reserve	60,000	60,000				
	<b>Total</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>				
<b>FLOORING</b> Replace carpet and tile work at City Hall (throughout)	Capital Outlay Reserve	40,000				40,000	
	<b>Total</b>	<b>\$ 40,000</b>				<b>\$ 40,000</b>	
<b>ROOF - Reroof Civic Center</b>	Capital Outlay Reserve Fund	500,000		500,000			
	<b>Total</b>	<b>\$ 500,000</b>		<b>\$ 500,000</b>			
<b>OUTSIDE CONCRETE</b> Replace concrete outside of buildings (ADA Ramp, Southside perimeter, & front entry)	Capital Outlay Reserve	\$ 100,000				\$ 100,000	
	<b>Total</b>	<b>\$ 100,000</b>				<b>\$ 100,000</b>	
<b>RESTROOMS</b> Refurbish restrooms per ADA compliance	Capital Outlay Reserve	120,000		120,000			
	<b>Total</b>	<b>\$ 120,000</b>		<b>\$ 120,000</b>			
<b>AC UNITS</b> Replace Air Conditioning Units (5 total @ \$20,000 each) pending energy projects	Capital Outlay Reserve	100,000		100,000			
	<b>Total</b>	<b>\$ 100,000</b>		<b>\$ 100,000</b>			
<b>PARKING LOT</b> Pavement Replacement	Capital Outlay Reserve	200,000				200,000	
	<b>Total</b>	<b>\$ 200,000</b>				<b>\$ 200,000</b>	



## Capital Improvement Plan - 5 Year Project Summary

### Facilities Improvements

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated
<b>ELECTRICAL</b> Exterior & Interior Improvements	Capital Outlay Reserve	250,000		250,000			
	<b>Total</b>	<b>\$ 250,000</b>		<b>\$ 250,000</b>			
<b>ADA</b> Prioritized improvements annually (10	Capital Outlay Reserve	375,000	75,000	75,000	75,000	75,000	75,000
	<b>Total</b>	<b>\$ 375,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>
<b>TOTAL CITY HALL</b>		<b>\$ 1,745,000</b>	<b>\$ 135,000</b>	<b>\$ 1,045,000</b>	<b>\$ 75,000</b>	<b>\$ 415,000</b>	<b>\$ 75,000</b>
<b>POLICE</b>							
<b>RESTROOMS</b> Refurbish lobby restrooms	Capital Outlay Reserve	30,000				30,000	
	<b>Total</b>	<b>\$ 30,000</b>					
<b>TOTAL POLICE</b>		<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ -</b>
<b>5410-14 LA PALMA AVE.</b>							
<b>HAVAC &amp; COOL ROOF</b> Replace 2, 5-ton HVAC units and cool roof to comply with Title 24	Capital Outlay Reserve Fund	25,000					25,000
	<b>Total</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>
<b>TOTAL 5410-14 LA PALMA AVE.</b>		<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>
<b>TOTAL FACILITIES IMPROVEMENTS</b>		<b>\$ 1,979,700</b>	<b>\$ 339,700</b>	<b>\$ 1,045,000</b>	<b>\$ 75,000</b>	<b>\$ 445,000</b>	<b>\$ 75,000</b>



# Capital Improvement Plan - 5 Year Project Summary

## Residential Street Rehabilitation

Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated
<b>Residential Pavement Management Program</b> - Rehabilitate residential streets according to City Council adopted plan, using COR, Gas Tax, and Measure M funds. The project cost is based on the Residential Pavement Management Report, which includes ADA Pedestrian Ramp Construction.							
<b>ZONE 1</b> Area north of La Palma Ave., South of Houston, West of Moody St. (2009)	Measure M Gas Tax/Huta <b>Total</b>	204,700 45,300 <b>\$ 250,000</b>				204,700 45,300 <b>\$ 250,000</b>	
<b>ZONE 2</b> Area north of Houston Ave., West of Moody St. (2010)	Measure M Gas Tax/Huta <b>Total</b>	203,600 46,400 <b>\$ 250,000</b>				203,600 46,400 <b>\$ 250,000</b>	
<b>ZONE 3</b> Area east of Walker St. (2011)	Measure M Gas Tax/Huta <b>Total</b>	- - <b>\$ -</b>					
<b>ZONE 4</b> Area west of Walker St., East of Moody St., South of Houston Avenue, North of Edison ROW (2015)	Measure M Gas Tax/Huta <b>Total</b>	- - <b>\$ -</b>					
<b>ZONE 5</b> Area south of Moody Creek (2012)	Measure M Gas Tax/Huta <b>Total</b>	- - <b>\$ -</b>					
<b>ZONE 6</b> Area south of La Palma Ave., West of Moody St. (2013)	Measure M Gas Tax/Huta <b>Total</b>	- - <b>\$ -</b>					



## Capital Improvement Plan - 5 Year Project Summary

### Residential Street Rehabilitation

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated
<b>ZONE 7</b> Area east of Moody St., west of Walker St., south of Edison ROW, north of Moody Creek (2014)	Measure M Gas Tax/Huta <b>Total</b>	- - <b>\$ -</b>					
<b>WATER VALVES &amp; SEWER MANHOLES</b> Raise and repair water valves and sewer manholes (In conjunction with the residential pavement management program, using Water (\$20,000) and Sewer (\$30,000) funds.		<b>\$ -</b>					
<b>CURB &amp; GUTTER</b> Repair and replace broken/settled curb & gutter	Capital Outlay Reserve	<b>\$ 625,000</b>	125,000	125,000	125,000	125,000	125,000
<b>RESIDENTIAL PAVEMENT MANAGEMENT PLAN</b> Every 5 Years	Capital Outlay Reserve	<b>\$ 30,000</b>	30,000				
<b>Total Residential Rehabilitation</b>		<b>\$ 1,155,000</b>	<b>\$ 155,000</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 375,000</b>	<b>\$ 375,000</b>



## Capital Improvement Plan - 5 Year Project Summary

### Arterial Street Rehabilitation

#### Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated
<b>LA PALMA AVE.</b>							
Moody St. to Walker (2000)	OCTA Grant		750,000				
Walker St. to Valley View St. (2007)	Capital Outlay Reserve		400,000				
	<b>Total</b>	<b>\$ 1,150,000</b>	<b>\$ 1,150,000</b>				
<b>MOODY ST.</b>							
S.C.L. to La Palma Avenue (2012)	Measure M						150,000
La Palma Ave. to Houston Ave. (2011)	Measure M					200,000	
Houston Ave. to Orangethorpe Ave. (2012)							100,000
	<b>Total</b>	<b>\$ 450,000</b>				<b>\$ 200,000</b>	<b>\$ 250,000</b>
<b>ORANGETHORPE AVE.</b>							
Moody St. to Walker St. (2002)	Gas Tax/HUTA Measure M			43,200			
	Capital Outlay Reserve			267,500			
				239,300			
Walker St. to 91 Frwy (2007)	Gas Tax/HUTA Measure M				44,200		
					105,800		
91 Frwy to Valley View St. (2010)	Measure M					100,000	
	<b>Total</b>	<b>\$ 800,000</b>		<b>\$ 550,000</b>	<b>\$ 250,000</b>		
<b>VALLEY VIEW ST.</b>							
S.C.L. to Thelma Ave (2007)	Capital Outlay Reserve			200,000			
Orangethorpe Ave. to 183rd St. (Pre 1998)	Measure M		278,000				
	Capital Outlay Reserve		322,000				
	<b>Total</b>	<b>\$ 800,000</b>	<b>\$ 600,000</b>	<b>\$ 200,000</b>			



## Capital Improvement Plan - 5 Year Project Summary

### Arterial Street Rehabilitation

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated
<b>WALKER ST.</b>							
Crescent Ave. to La Palma Ave. (2012)	Measure M Capital Outlay Reserve						57,000.00
La Palma Ave. to 183rd St. (2011)	Measure M Capital Outlay Reserve					94,900	93,000.00
	<b>Total</b>	<b>\$ 400,000</b>				<b>\$ 250,000</b>	<b>\$ 150,000</b>
<b>FRESCA/MARLIN</b>							
Walker to Valley View	Capital Outlay Reserve			450,000			
	<b>Total</b>	<b>\$ 450,000</b>	<b>\$ 450,000</b>				
<b>ARTERIAL PAVEMENT MANAGEMENT PLAN</b>							
Every 2 Years to be eligible for OC Measure M2 funding.	Capital Outlay Reserve		15,000		15,000		15,000
	<b>Total</b>	<b>\$ 45,000</b>	<b>\$ 15,000</b>		<b>\$ 15,000</b>		<b>\$ 15,000</b>
<b>TOTAL ARTERIAL STREET REHABILITATION</b>		<b>\$ 4,095,000</b>	<b>\$ 2,215,000</b>	<b>\$ 750,000</b>	<b>\$ 265,000</b>	<b>\$ 450,000</b>	<b>\$ 415,000</b>



## Capital Improvement Plan - 5 Year Project Summary

### Street Light and Intersection Improvements

Proposed / Estimated

PROJECT	FUNDING SOURCE	Total Project Cost (5 Year Estimate)	Proposed / Estimated				
			Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated
<b>ARTERIAL ADA RAMP IMPROVEMENTS</b> Major arterial pedestrian ramp replacements to adhere to ADA standards	CDBG Grant		180,000				
	Capital Outlay Reserve		66,000				
	<b>Total</b>	<b>\$ 246,000</b>	<b>\$ 246,000</b>				
<b>STREET LIGHTS</b> Improve new City owned street lights with LED lighting (carryover from FY 14/15)	Capital Outlay Reserve		781,800				
	<b>Total</b>	<b>\$ 781,800</b>	<b>\$ 781,800</b>				
<b>TOTAL STREET LIGHT &amp; INTERSECTION IMPROVEMENTS</b>			<b>\$ 1,027,800</b>	<b>\$ 1,027,800</b>			



## Other Projects - 5 Year Project Summary

### About Other Projects

Other Projects includes City Council approved non capital projects and includes each of the project's total costs and the estimated funding requirements for the next five years. Projects are funded by various Funds, as noted in the following Project Funding Summary. Many of these projects are one-time projects funded from one time funding sources or from General Fund surpluses transferred as part of the City's Sustainable Financial Plan or received as one time revenues. Funding sources include, but are not limited to: One Time Projects Funds and Economic Development Fund.

### OTHER PROJECTS

#### Summary by Project Type

	Proposed/ Estimated				
	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated
	800 MHz Countywide Coordinated Communications System (CCCS) Economic Development Fund	18,000 400	137,200 400	278,600 400	- 400
<b>Total Other Projects Funds</b>	<b>\$ 18,400</b>	<b>\$ 137,600</b>	<b>\$ 279,000</b>	<b>\$ 400</b>	<b>\$ 400</b>

FUNDING SOURCE	Proposed/ Estimated				
	Fiscal Year 2015-16 Proposed	Fiscal Year 2016-17 Estimated	Fiscal Year 2017-18 Estimated	Fiscal Year 2018-19 Estimated	Fiscal Year 2019-20 Estimated
	800 Mhz Countywide Coordinated Communications System (CCCS) Economic Development Fund	18,000 400	137,200 400	278,600 400	- 400
<b>Total Other Projects Funds</b>	<b>\$ 18,400</b>	<b>\$ 137,600</b>	<b>\$ 279,000</b>	<b>\$ 400</b>	<b>\$ 400</b>



**DEPARTMENT:** General Government  
**PROGRAM:** City Council

**Account Code:** 01-110

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from		% Change from		
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	Fiscal Year 2016-17 Estimated	Fiscal Year 2015-16 Proposed	Fiscal Year 2015-16 Proposed	
<b>PERSONNEL SERVICES</b>										
501.000	Salaries - Full-time	\$ 15,769	\$ 16,254	\$ 16,200	\$ 16,200	-	\$ 16,200	-		
510.000	Salaries - Part-time	16,500	17,100	18,000	13,700	(23.9)	18,000	31.4		
550.000	Employee Benefits	8,494	7,821	8,600	-	(100.0)	-	N/A		
562.000	Medical - Dental - Vision				1,100	N/A	1,100	-		
563.000	Medicare				400	N/A	400	-		
564.000	Retirement				1,800	N/A	1,900	5.6		
	Part Time Retirement				800	N/A	700	(12.5)		
565.000	Life/Disability Insurance				200	N/A	200	-		
	<b>TOTAL PERSONNEL SERVICES</b>	<b>40,763</b>	<b>41,175</b>	<b>42,800</b>	<b>34,200</b>	<b>(20.1)</b>	<b>38,500</b>	<b>12.6</b>		
<b>MAINTENANCE AND OPERATIONS</b>										
600.000	Professional Contract Services				1,100	N/A	1,100	-		
620.000	Meetings & Training	8,953	6,181	10,750	7,000	(34.9)	7,000	-		
622.000	Publications & Dues	-	-	-	8,600	N/A	8,800	2.3		
650.000	Office Supplies	1,199	319	1,400	900	(35.7)	2,400	166.7		
654.000	Printing & Reproduction	407	464	600	600	-	600	-		
733.000	Special Departmental Supplies	59	54	500	500	-	500	-		
977.000	Liability Insurance & Claims	900	1,360	3,400	2,500	(26.5)	3,100	24.0		
978.000	Building Maintenance/Replacmnt	2,500	2,520	3,400	-	(100.0)	-	N/A		
981.000	Computer Maintenance	1,200	1,100	2,100	1,500	(28.6)	1,500	-		
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>15,218</b>	<b>11,998</b>	<b>22,150</b>	<b>22,700</b>	<b>2.5</b>	<b>25,000</b>	<b>10.1</b>		
<b>TOTAL EXPENDITURES</b>		<b>\$ 55,981</b>	<b>\$ 53,173</b>	<b>\$ 64,950</b>	<b>\$ 56,900</b>	<b>(12.4)</b>	<b>\$ 63,500</b>	<b>11.6</b>		



**DEPARTMENT:** General Government  
**PROGRAM:** City Manager

**Account Code:** 01-120

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from		
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Projected	Fiscal Year 2014-15 Amended	Fiscal Year 2016-17 Estimated	Fiscal Year 2015-16 Projected
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 305,596	\$ 342,214	\$ 176,200	\$ 168,600	(4.3)	\$ 168,600	-
505.000	Management Furlough	-	-	(2,100)	-	(100.0)	-	N/A
510.000	Salaries - Part-time	14,120	-	-	-	N/A	-	N/A
530.000	Overtime	182	1,183	450	400	(11.1)	400	-
550.000	Employee Benefits	130,432	113,866	86,700	-	(100.0)	-	N/A
562.000	Medical Dental Vision	-	-	-	8,700	N/A	8,700	-
563.000	Medicare	-	-	-	2,500	N/A	2,500	-
564.000	Retirement	-	-	-	12,000	N/A	12,700	5.8
	Deferred Compensation	-	-	-	2,600	N/A	2,600	-
565.000	Life/Disability Insurance	-	-	-	800	N/A	800	-
	Cell Allowance	-	-	-	1,000	N/A	1,000	-
	Auto Allowance	-	-	-	3,900	N/A	3,900	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>450,330</b>	<b>457,263</b>	<b>261,250</b>	<b>200,500</b>	<b>(23.3)</b>	<b>201,200</b>	<b>0.3</b>
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	9,250	-	-	-	N/A	-	N/A
620.000	Meetings & Training	4,333	6,915	2,100	1,600	(23.8)	1,600	-
621.000	Mileage Reimbmnt/Auto Allow	3,551	3,952	3,900	-	(100.0)	-	N/A
622.000	Publications & Dues	372	2,283	1,450	1,500	3.4	1,500	-
650.000	Office Supplies	2,756	3,247	500	500	-	500	-
654.000	Printing & Reproduction	1,089	1,417	500	1,000	100.0	1,000	-
691.000	Communications	1,760	1,920	960	-	(100.0)	-	N/A
733.000	Special Departmental Supplies	796	915	-	-	N/A	-	N/A
977.000	Liability Insurance & Claims	6,960	9,840	15,000	12,600	(16.0)	15,500	23.0
978.000	Building Maintenance/Replacmnt	19,300	18,630	14,700	-	(100.0)	-	N/A
981.000	Computer Maintenance	9,400	8,100	9,100	1,500	(83.5)	1,500	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>59,567</b>	<b>57,219</b>	<b>48,210</b>	<b>18,700</b>	<b>(61.2)</b>	<b>21,600</b>	<b>15.5</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 509,897</b>	<b>\$ 514,482</b>	<b>\$ 309,460</b>	<b>\$ 219,200</b>	<b>(29.2)</b>	<b>\$ 222,800</b>	<b>1.6</b>



**DEPARTMENT: General Government**

**Account Code: 01-130**

**PROGRAM: Legal Services**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	2015-16 Estimated	Fiscal Year 2015-16 Proposed
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	\$ 48,000	\$ 92,000	\$ 96,000	\$ 91,200	(5.0)	\$ 100,800	10.5
601.000	Legal Services	82,403	34,449	39,500	38,200	(3.3)	28,200	(26.2)
601.400	Legal Services - SA Admin	-	9,353	-	-	N/A	-	N/A
601.100	Legal/Litigation	7,003	-	-	-	N/A	-	N/A
977.000	Liability Insurance & Claims	2,640	3,680	7,200	-	(100.0)	-	N/A
981.000	Computer Maintenance	3,500	3,000	4,300	-	(100.0)	-	N/A
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>143,546</b>	<b>142,482</b>	<b>147,000</b>	<b>129,400</b>	<b>(12.0)</b>	<b>129,000</b>	<b>(0.3)</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 143,546</b>	<b>\$ 142,482</b>	<b>\$ 147,000</b>	<b>\$ 129,400</b>	<b>(12.0)</b>	<b>\$ 129,000</b>	<b>(0.3)</b>



**DEPARTMENT: Administration**

**Account Code: 01-140**

**PROGRAM: Administrative Services-Administration**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	2014-15 Amended	2016-17 Estimated	2015-16 Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ -	\$ -	\$ 200,000	\$ 97,800	(51.1)	\$ 101,100	3.4
505.000	3 Day Management Furlough	-	-	(1,701)	-		-	
530.000	Overtime	-	-	1,850	600	(67.6)	600	-
550.000	Employee Benefits	-	-	87,600	-	(100.0)	-	N/A
562.000	Medical Dental Vision	-	-	-	7,100	N/A	7,100	-
563.000	Medicare	-	-	-	1,400	N/A	1,500	7.1
564.000	Retirement	-	-	-	10,700	N/A	11,700	9.3
	Deferred Compensation	-	-	-	300	N/A	300	-
565.000	Life/Disability Insurance	-	-	-	600	N/A	600	-
	Cell Allowance	-	-	-	1,000	N/A	1,000	-
	<b>TOTAL PERSONNEL</b>	-	-	287,749	119,500	(58)	123,900	3.7
<b>MAINTENANCE AND OPERATIONS</b>								
620.000	Meetings & Training	-	-	350	100	(71.4)	100	-
621.000	Mileage Reimbmnt/Auto Allow	-	-	125	100	(20.0)	100	-
622.000	Publications & Dues	-	-	500	1,900	280.0	1,900	-
650.000	Office Supplies	-	-	2,250	2,500	11.1	2,500	-
652.000	Postage	-	-	-	20,600		20,900	
654.000	Printing & Reproduction	-	-	1,000	1,000	-	1,000	-
691.000	Communications	-	-	1,560	-	(100.0)	-	N/A
733.000	Special Departmental Supplies	-	-	1,650	1,700	3.0	1,700	-
977.000	Liability Insurance & Claims	-	-	17,300	9,500	(45)	11,800	24.2
978.000	Building Maintenance/Replacmnt	-	-	16,900	-	(100)	-	N/A
981.000	Computer Maintenance	-	-	10,400	1,500	(85.6)	1,500	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	-	-	52,035	38,900	(25.2)	41,500	6.7
	<b>TOTAL EXPENDITURES</b>	\$ -	\$ -	\$ 339,784	\$ 158,400	(53.4)	\$ 165,400	4.4



**DEPARTMENT: Administrative Services**  
**PROGRAM: City Clerk**

**Account Code: 01-150**

Code	Description					% Change from		% Change from
		Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Adopted	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	Fiscal Year 2014-15 Amended	Fiscal Year 2016-17 Estimated	Fiscal Year 2015-16 Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 81,801	\$ 88,877	\$ 81,400	\$ 81,400	-	\$ 82,800	1.7
530.000	Overtime	3,291	2,699	3,800	4,300	13.2	4,300	-
550.000	Employee Benefits	39,386	36,339	35,600	-	(100.0)	-	N/A
562.000	Medical Dental Vision	-	-	-	10,100	N/A	10,100	-
563.000	Medicare	-	-	-	1,200	N/A	1,300	8.3
564.000	Retirement	-	-	-	8,900	N/A	9,600	7.9
565.000	Life/Disability Insurance	-	-	-	700	N/A	700	-
<b>TOTAL PERSONNEL SERVICES</b>		124,478	127,915	120,800	106,600	(12)	108,800	2.1
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	2,822	17,848	6,450	5,500	(14.7)	5,500	-
604.000	Computer Software Support	2,932	-	-	-	N/A	-	N/A
619.000	Other Contract Services	11,246	189	7,700	-	(100.0)	15,000	N/A
619.440	Bank Service Charges	651	935	-	-	N/A	-	N/A
620.000	Meetings & Training	600	1,915	2,125	2,200	3.5	2,200	-
621.000	Mileage Reimbmnt/Auto Allow	-	-	100	100	-	100	-
622.000	Publications & Dues	389	469	2,550	2,900	13.7	2,500	(13.8)
650.000	Office Supplies	285	499	300	300	-	300	-
653.000	Advertising	5,241	4,978	5,000	5,000	-	5,000	-
654.000	Printing & Reproduction	38	78	100	100	-	100	-
740.000	Other Awards	-	-	-	700	N/A	700	-
977.000	Liability Insurance & Claims	2,280	2,800	8,800	11,600	31.8	14,300	23.3
981.000	Computer Maintenance	3,100	2,300	5,300	1,500	(71.7)	1,500	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		29,584	32,011	38,425	29,900	(22.2)	47,200	57.9
<b>TOTAL EXPENDITURES</b>		\$ 154,062	\$ 159,926	\$ 159,225	\$ 136,500	(14.3)	\$ 156,000	14.3



**DEPARTMENT: Administrative Services**

**Account Code: 01-160**

**PROGRAM: Fiscal Services**

Code	Description	Fiscal Year				% Change from		% Change from	
		2012-13 Actual	2013-14 Adopted	2014-15 Amended	2015-16 Proposed	2014-15 Amended	2016-17 Estimated	2015-16 Proposed	
<b>PERSONNEL SERVICES</b>									
501.000	Salaries - Full-time	\$ 225,041	\$ 177,343	\$ 123,000	\$ 151,500	23.2	\$ 152,800	0.9	
530.000	Overtime	2,453	3,180	5,250	4,600	(12.4)	4,700	2.2	
550.000	Employee Benefits	103,101	72,508	53,800	-	(100.0)	-	N/A	
520.000	Special Pays	-	-	-	-	N/A	-	N/A	
562.000	Medical Dental Vision	-	-	-	13,300	N/A	13,300	-	
563.000	Medicare	-	-	-	2,300	N/A	2,300	-	
564.000	Retirement	-	-	-	16,600	N/A	17,700	6.6	
	Deferred Compensation	-	-	-	600	N/A	600	-	
565.000	Life/Disability Insurance	-	-	-	1,200	N/A	1,200	-	
	<b>TOTAL PERSONNEL SERVICES</b>	<b>330,595</b>	<b>253,031</b>	<b>182,050</b>	<b>190,100</b>	<b>4.4</b>	<b>192,600</b>	<b>1.3</b>	
<b>MAINTENANCE AND OPERATIONS</b>									
600.000	Professional Contract Services	52,198	81,984	93,800	118,600	26.4	118,600	-	
602.000	Sales Tax Audit Services	5,940	5,468	5,600	6,300	12.5	6,300	-	
604.000	Computer Software Support	5,805	4,611	17,100	17,100	-	17,500	2.3	
619.440	Bank Service Charges	2,729	2,675	3,000	3,000	-	3,000	-	
620.000	Meetings & Training	1,521	1,928	2,500	1,900	(24.0)	1,900	-	
621.000	Mileage Reimbmnt/Auto Allow	49	50	100	100	-	100	-	
622.000	Publications & Dues	790	761	950	1,000	5.3	1,000	-	
650.000	Office Supplies	553	811	450	700	56	700	-	
654.000	Printing and Reproduction	2,214	1,740	2,550	2,100	(17.6)	2,100	-	
691.000	Communication	960	320	-	-	N/A	-	N/A	
704.000	Office Equipment Maintenance	405	405	500	500	-	500	-	
977.000	Liability Insurance & Claims	6,060	8,240	20,900	20,800	(0.5)	25,700	23.6	
978.000	Building Maintenance/Replacmnt	16,800	15,660	20,400	-	(100.0)	-	N/A	
981.000	Computer Maintenance	8,200	6,800	12,600	1,500	(88.1)	1,500	-	
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>104,224</b>	<b>131,453</b>	<b>180,450</b>	<b>173,600</b>	<b>(3.8)</b>	<b>178,900</b>	<b>3.1</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 434,819</b>	<b>\$ 384,484</b>	<b>\$ 362,500</b>	<b>\$ 363,700</b>	<b>0.3</b>	<b>\$ 371,500</b>	<b>2.1</b>	



**DEPARTMENT:** Administrative Services  
**PROGRAM:** Human Resources

**Account Code:** 01-170

Code	Description					% Change from		% Change from	
		Fiscal Year 2012-13* Actual	Fiscal Year 2013-14* Actual	Fiscal Year 2014-15* Amended	Fiscal Year 2015-16 Proposed	Fiscal Year 2014-15 Amended	Fiscal Year 2016-17 Estimated	Fiscal Year 2015-16 Proposed	
<b>PERSONNEL SERVICES</b>									
501.000	Salaries - Full Time	\$ -	\$ -	\$ -	\$ 32,400	N/A	\$ 32,400	-	
530.000	Overtime	-	-	-	200	N/A	200	-	
550.000	Employee Benefits	-	-	-	-	N/A	-	N/A	
	Special Pays	-	-	-	-	N/A	-	N/A	
562.000	Medical Dental Vision	-	-	-	2,300	N/A	2,300	-	
563.000	Medicare	-	-	-	500	N/A	500	-	
564.000	Retirement	-	-	-	3,600	N/A	3,800	5.6	
	Part time Retirement	-	-	-	-	N/A	-	N/A	
	Deferred Compensation	-	-	-	-	N/A	-	N/A	
565.000	Life/Disability Insurance	-	-	-	300	N/A	300	-	
	Cell Allowance	-	-	-	-	N/A	-	N/A	
	Uniform	-	-	-	-	N/A	-	N/A	
515.000	Conversion & Termination Pay	290,113	354,471	310,000	357,000	15.2	300,000	(16.0)	
550.100	CERBT Trust Funding	-	1,500,000	-	-	N/A	-	N/A	
560.000	Unemployment Insurance/Claims	923	1,112	6,750	3,800	(43.7)	3,800	-	
	Life & Health Insurance	638,707	487,774	484,200	5,600	(98.8)	5,600	-	
	Retiree Health Insurance Costs*	-	113,954	189,000	189,000	-	189,000	-	
	Retirement - Safety Unfunded Liability Payment	-	-	-	362,300	N/A	432,600	19.4	
	Retirement - Miscellaneous Unfunded Liability Payment	-	-	-	291,300	N/A	335,800	15.3	
566.000	Physical Exams	6,331	7,161	6,500	6,500	-	6,500	-	
	<b>TOTAL PERSONNEL SERVICES</b>	<b>936,074</b>	<b>2,464,472</b>	<b>996,450</b>	<b>1,254,800</b>	<b>25.9</b>	<b>1,312,800</b>	<b>4.6</b>	
<b>MAINTENANCE AND OPERATIONS</b>									
600.000	Professional Contract Services	11,350	11,202	15,400	11,700	(24.0)	11,700	-	
604.000	Computer Software Support	3,000	3,000	3,000	3,000	-	3,000	-	
619.440	Bank Service Charges	30	53	100	100	-	100	-	
620.000	Meetings & Training	8,115	8,107	6,000	9,500	58.3	9,500	-	
621.000	Mileage Reimbursement	19	-	-	-	N/A	-	N/A	
622.000	Publications & Dues	1,268	989	1,020	1,500	47.1	1,500	-	
624.000	Tuition Reimbursement	8,939	5,025	10,000	10,000	-	10,000	-	
625.000	Employee Recognition Award	1,196	991	1,250	1,300	4.0	1,300	-	
653.000	Advertising	0	200	750	800	6.7	800	-	
733.000	Special Departmental Supplies	465	650	700	4,700	571.4	4,700	-	
977.000	Risk Management	-	-	-	5,000	N/A	6,200	24.0	
981.000	Technology Replacement	-	-	-	1,500	N/A	1,500	-	
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>34,382</b>	<b>30,217</b>	<b>38,220</b>	<b>49,100</b>	<b>28.5</b>	<b>50,300</b>	<b>2.4</b>	
<b>CAPITAL OUTLAY/IMPROVEMENTS</b>									
802.000	Furniture & Fixtures	-	-	-	-	N/A	-	N/A	
803.000	Office Equipment	-	-	-	-	N/A	-	N/A	
	<b>TOTAL CAPITAL OUTLAY/</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>	<b>-</b>	<b>N/A</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 970,456</b>	<b>\$ 2,494,689</b>	<b>\$ 1,034,670</b>	<b>\$ 1,303,900</b>	<b>26.0</b>	<b>\$ 1,363,100</b>	<b>4.5</b>	

\*Due to the Finance System Conversion, Expenditures for years prior to FY 2015-16 are shown for comparison purposes only, where applicable



**DEPARTMENT:** Administrative Services  
**PROGRAM:** Technology & Communications

**Account Code:** 01-180

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	2014-15 Amended	2016-17 Estimated	2015-16 Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ -	\$ -	\$ -	\$ 47,200	N/A	\$ 47,200	-
530.000	Overtime	-	-	-	1,100	N/A	1,100	-
562.000	Medical Dental Vision	-	-	-	4,100	N/A	4,100	-
563.000	Medicare	-	-	-	700	N/A	700	-
564.000	Retirement	-	-	-	5,200	N/A	5,500	5.8
	Deferred Compensation	-	-	-	500	N/A	500	-
565.000	Life/Disability Insurance	-	-	-	400	N/A	400	-
	Cell Allowance	-	-	-	600	N/A	600	-
	<b>TOTAL PERSONNEL</b>	-	-	-	59,800	N/A	60,100	0.5
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	141,431	124,473	148,250	156,900	5.8	156,900	-
604.000	Computer Software Support	47,371	14,409	48,700	41,200	(15.4)	36,200	(12.1)
651.000	Computer Supplies & Expense	3,124	1,872	3,000	3,000	-	3,000	-
691.000	Communications	35,000	35,098	31,000	32,500	4.8	32,500	-
701.000	Copier Rental & Supplies	14,050	15,878	19,000	23,400	23.2	23,400	-
704.000	Office Equipment Maintenance	1,486	2,338	1,000	1,000	-	1,000	-
977.000	Liability Insurance & Claims	-	-	-	6,000	N/A	7,400	23.3
981.000	Technology	-	-	-	1,500	N/A	1,500	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	242,462	194,068	250,950	265,500	5.8	261,900	(1.4)
<b>TOTAL EXPENDITURES</b>		<b>\$ 242,462</b>	<b>\$ 194,068</b>	<b>\$ 250,950</b>	<b>\$ 325,300</b>	<b>29.6</b>	<b>\$ 322,000</b>	<b>(1.0)</b>



**DEPARTMENT:** Police  
**PROGRAM:** Administration

**Account Code:** 01-210

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from		
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	2014-15 Amended	2016-17 Estimated	Fiscal Year 2015-16 Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 223,669	\$ 234,975	\$ 205,105	\$ 218,400	6.5	\$ 221,000	1.2
505.000	Salary Savings (3-day Mgmt Furlough)	-	-	(2,287)	-	(100.0)	-	N/A
530.000	Overtime	405	438	850	800	(5.9)	800	-
550.000	Employee Benefits	121,222	117,141	117,200	-	(100.0)	-	N/A
562.000	Medical Dental Vision	-	-	-	23,200	N/A	23,200	-
563.000	Medicare	-	-	-	3,200	N/A	3,200	-
564.000	Retirement	-	-	-	37,500	N/A	39,700	5.9
565.000	Life/Disability Insurance	-	-	-	1,300	N/A	1,300	-
	Cell Allowance	-	-	-	1,000	N/A	1,000	-
	Uniform	-	-	-	900	N/A	900	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>345,296</b>	<b>352,554</b>	<b>320,868</b>	<b>286,300</b>	<b>(10.8)</b>	<b>291,100</b>	<b>1.7</b>
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Services	-	-	76,000	79,100	4.1	81,000	2.4
601.000	Legal Services	-	-	-	500	N/A	500	-
620.000	Meetings & Training	8,204	10,859	7,100	4,100	(42.3)	2,400	(41.5)
622.000	Publications & Dues	675	715	800	800	-	800	-
623.000	Uniforms	900	900	900	-	(100.0)	-	N/A
650.000	Office Supplies	9,085	5,315	7,400	6,500	(12.2)	6,500	-
654.000	Printing & Reproduction	334	418	300	300	-	300	-
732.000	Vehicle Operating Expense	-	-	73,000	116,000	58.9	116,000	-
733.000	Special Departmental Supplies	-	945	-	-	-	-	-
739.000	Community Relations	1,355	246	700	-	(100.0)	1,400	N/A
740.000	Other Awards	32	487	-	-	N/A	1,500	N/A
977.000	Liability Insurance & Claims	4,320	6,400	13,600	35,800	163.2	45,000	25.7
978.000	Building Maintenance/Replacemnt	5,000	5,220	7,000	-	(100.0)	-	N/A
979.000	Vehicle Maintenance	4,400	4,400	-	0	N/A	0	N/A
980.000	Vehicle Replacement	5,000	3,000	3,000	2,800	(6.7)	2,800	-
981.000	Computer Maintenance	5,800	5,300	8,200	6,300	(23.2)	6,300	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>45,105</b>	<b>44,204</b>	<b>198,000</b>	<b>252,200</b>	<b>27.4</b>	<b>264,500</b>	<b>4.9</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 390,401</b>	<b>\$ 396,757</b>	<b>\$ 518,868</b>	<b>\$ 538,500</b>	<b>3.8</b>	<b>\$ 555,600</b>	<b>3.2</b>



**DEPARTMENT: Police**

**Account Code: 01-220**

**PROGRAM: Police Operations/Management**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	2016-17 Estimated	Fiscal Year 2015-16 Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 120,072	\$ 130,704	\$ 136,400	\$ 142,900	4.8	\$ 149,000	4.3
505.000	Salary Savings (3-day Mgmt Furlough)	-	-	(1,674)	-	(100.0)	-	N/A
550.000	Employee Benefits	65,073	65,164	76,700	-	(100.0)	-	N/A
562.000	Medical Dental Vision	-	-	-	11,800	N/A	11,800	-
563.000	Medicare	-	-	-	2,100	N/A	2,200	4.8
564.000	Retirement	-	-	-	29,100	N/A	31,900	9.6
565.000	Life/Disability Insurance	-	-	-	600	N/A	600	-
	Cell Allowance	-	-	-	1,000	N/A	1,000	-
	Uniform	-	-	-	900	N/A	900	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>185,145</b>	<b>195,868</b>	<b>211,426</b>	<b>188,400</b>	<b>(10.9)</b>	<b>197,400</b>	<b>4.8</b>
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	44,673	58,854	71,800	81,800	13.9	81,800	-
620.000	Meetings & Training	1,027	1,607	850	800	(5.9)	1,400	75.0
622.000	Publications & Dues	2,279	2,914	975	600	(38.5)	1,300	116.7
623.000	Uniforms	900	900	900	-	(100.0)	-	N/A
654.000	Printing & Reproduction	1,647	2,565	1,000	1,600	60.0	1,600	-
977.000	Liability Insurance & Claims	2,700	5,120	9,500	17,900	88.4	22,500	25.7
978.000	Building Maintenance/Replacemnt	3,200	4,140	4,900	-	(100.0)	-	N/A
979.000	Vehicle Maintenance	4,400	4,400	-	-	N/A	-	N/A
980.000	Vehicle Replacement	4,000	3,000	3,000	2,800	(6.7)	2,800	-
981.000	Computer Maintenance	3,700	4,200	5,700	6,300	10.5	6,300	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>68,526</b>	<b>87,700</b>	<b>98,625</b>	<b>111,800</b>	<b>13.4</b>	<b>117,700</b>	<b>5.3</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 253,671</b>	<b>\$ 283,568</b>	<b>\$ 310,051</b>	<b>\$ 300,200</b>	<b>(3.2)</b>	<b>\$ 315,100</b>	<b>5.0</b>



**DEPARTMENT:** Police  
**PROGRAM:** Patrol

**Account Code:** 01-235

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	2014-15 Amended	2016-17 Estimated	2015-16 Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 1,225,139	\$ 1,308,398	\$ 1,235,336	\$ 1,128,400	(8.7)	\$ 1,138,600	0.9
510.000	Salaries - Part-time	6,846	-	8,100	52,600	549.4	52,600	-
530.000	Overtime	283,956	244,125	308,000	310,000	0.6	310,000	-
530.200	PD Holiday Pay	45,949	48,149	51,000	40,900	(19.8)	41,200	0.7
550.000	Employee Benefits	664,412	672,550	726,300	-	(100.0)	-	N/A
	Special Pays	-	-	-	51,700	N/A	52,200	1.0
562.000	Medical Dental Vision	-	-	-	124,600	N/A	124,600	-
563.000	Medicare	-	-	-	24,200	N/A	24,300	0.4
564.000	Retirement	-	-	-	233,200	N/A	246,900	5.9
	Part Time Retirement	-	-	-	2,000	N/A	2,000	-
565.000	Life/Disability Insurance	-	-	-	5,400	N/A	5,400	-
	Uniform	-	-	-	11,000	N/A	11,000	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>2,226,302</b>	<b>2,273,222</b>	<b>2,328,736</b>	<b>1,984,000</b>	<b>(14.8)</b>	<b>2,008,800</b>	<b>1.3</b>
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	34,082	26,864	38,820	33,800	(12.9)	41,800	23.7
604.000	Computer Software Support	-	142	-	-	N/A	-	N/A
620.000	Meetings & Training	11,844	10,249	15,000	15,000	-	17,000	13.3
621.000	Mileage Reimbmnt/Auto Allow	49	-	130	100	(23.1)	100	-
623.000	Uniforms	12,974	14,807	16,100	-	(100.0)	-	N/A
725.000	Small Tools/Other Equipment	-	-	200	200	-	200	-
733.000	Special Departmental Supplies	13,552	7,829	6,400	1,000	(84.4)	12,900	1,190.0
741.000	Police Range	9,996	9,850	2,300	200	(91.3)	12,300	6,050.0
977.000	Liability Insurance & Claims	35,160	39,520	91,300	306,300	235.5	385,400	25.8
978.000	Building Maintenance/Replacmnt	41,000	32,130	46,900	-	(100.0)	-	N/A
979.000	Vehicle Maintenance	38,900	38,400	-	-	N/A	-	N/A
980.000	Vehicle Replacement	53,000	46,000	42,000	51,700	23.1	51,700	-
981.000	Computer Maintenance	47,400	32,600	55,100	6,300	(88.6)	6,300	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>297,957</b>	<b>258,391</b>	<b>314,250</b>	<b>414,600</b>	<b>31.9</b>	<b>527,700</b>	<b>27.3</b>
<b>CAPITAL OUTLAY/IMPROVEMENTS</b>								
804.000	Machinery & Equipment	4,058	-	-	-	N/A	-	N/A
	<b>TOTAL CAPITAL OUTLAY/IMPROVEMENTS</b>	<b>4,058</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>	<b>-</b>	<b>N/A</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 2,528,317</b>	<b>\$ 2,531,613</b>	<b>\$ 2,642,986</b>	<b>\$ 2,398,600</b>	<b>(9.2)</b>	<b>\$ 2,536,500</b>	<b>5.7</b>



**DEPARTMENT: Police**

**Account Code: 01-240**

**PROGRAM: Services Division Management**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	2016-17 Estimated	Fiscal Year 2015-16 Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 138,069	\$ 49,774	\$ 99,400	\$ 125,100	25.9	\$ 131,400	5.0
505.000	Salary Savings (3-day Mgmt Furlough)	-	-	(1,519)	-	(100.0)	-	N/A
550.000	Employee Benefits	74,828	36,813	56,000	-	(100.0)	-	N/A
	Special Pays	-	-	-	1,800	N/A	1,900	5.6
562.000	Medical Dental Vision	-	-	-	11,800	N/A	11,800	-
563.000	Medicare	-	-	-	1,900	N/A	1,900	-
564.000	Retirement	-	-	-	25,900	N/A	28,600	10.4
565.000	Life/Disability Insurance	-	-	-	600	N/A	600	-
	Cell Allowance	-	-	-	1,000	N/A	1,000	-
	Uniform	-	-	-	900	N/A	900	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>212,897</b>	<b>86,587</b>	<b>153,881</b>	<b>169,000</b>	<b>9.8</b>	<b>178,100</b>	<b>5.4</b>
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	16,545	9,481	21,150	21,600	2.1	29,600	37.0
620.000	Meetings & Training	218	40	500	500	-	500	-
622.000	Publications & Dues	370	125	250	300	20.0	300	-
623.000	Uniforms	900	978	900	-	(100.0)	-	N/A
654.000	Printing & Reproduction	643	1,136	800	800	-	800	-
691.000	Communications	24,191	22,494	26,000	19,500	(25.0)	19,500	-
977.000	Liability Insurance & Claims	3,480	5,280	10,000	17,900	79.0	22,500	25.7
978.000	Building Maintenance/Replacmnt	4,100	4,320	5,200	-	(100.0)	-	N/A
979.000	Vehicle Maintenance	4,400	4,400	-	-	N/A	-	N/A
980.000	Vehicle Replacement	4,000	3,000	3,000	2,800	(6.7)	2,800	-
981.000	Computer Maintenance	4,700	4,400	6,100	6,300	3.3	6,300	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>63,547</b>	<b>55,654</b>	<b>73,900</b>	<b>69,700</b>	<b>(5.7)</b>	<b>82,300</b>	<b>18.1</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 276,444</b>	<b>\$ 142,241</b>	<b>\$ 227,781</b>	<b>\$ 238,700</b>	<b>4.8</b>	<b>\$ 260,400</b>	<b>9.1</b>



**DEPARTMENT:** Police  
**PROGRAM:** Community Education

**Account Code:** 01-250

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Estimated	Fiscal Year 2015-16 Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 91,184	\$ 93,011	\$ -	\$ -	N/A	\$ -	N/A
510.000	Salaries - Part-time	-	-	3,873	22,700	486.1	22,700	-
530.000	Overtime	12,488	8,915	-	-	N/A	-	N/A
550.000	Employee Benefits	49,417	46,370	1,500	-	(100.0)	-	N/A
563.000	Medicare	-	-	-	300	N/A	300	-
	Part Time Retirement	-	-	-	800	N/A	800	-
	Uniform	-	-	-	300	N/A	300	-
	<b>TOTAL PERSONNEL</b>	<b>153,089</b>	<b>148,296</b>	<b>5,373</b>	<b>24,100</b>	<b>348.5</b>	<b>24,100</b>	<b>-</b>
<b>MAINTENANCE AND OPERATIONS</b>								
620.000	Meetings & Training	1,215	781	1,900	400	(78.9)	4,900	1,125.0
622.000	Publications & Dues	488	440	450	500	11.1	500	-
623.000	Uniforms	1,688	900	300	-	(100.0)	-	N/A
654.000	Printing & Reproduction	3,429	2,673	6,100	7,200	18.0	7,200	-
725.000	Small Tools/Other Equipment	-	-	100	100	-	100	-
733.000	Special Departmental Supplies	12,423	3,106	2,000	2,200	10.0	5,000	127.3
739.000	Community Relations	2,144	823	6,240	3,200	(48.7)	5,500	71.9
977.000	Liability Insurance & Claims	6,240	7,040	6,900	8,900	29.0	11,300	27.0
978.000	Building Maintenance/Replacmnt	7,300	5,760	3,600	-	(100.0)	-	N/A
979.000	Vehicle Maintenance	-	15,175	-	-	N/A	-	N/A
980.000	Vehicle Replacement	-	10,000	10,000	10,000	-	6,700	(33.0)
981.000	Computer Maintenance	8,400	5,800	4,200	6,300	50.0	6,300	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>43,327</b>	<b>52,498</b>	<b>41,790</b>	<b>38,800</b>	<b>(7.2)</b>	<b>47,500</b>	<b>22.4</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 196,416</b>	<b>\$ 200,794</b>	<b>\$ 47,163</b>	<b>\$ 62,900</b>	<b>33.4</b>	<b>\$ 71,600</b>	<b>13.8</b>



**DEPARTMENT: Police**  
**PROGRAM: Investigations**

**Account Code: 01-260**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	Fiscal Year 2016-17 Estimated	Fiscal Year 2015-16 Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 340,022	\$ 327,301	\$ 280,300	\$ 311,100	11.0	\$ 312,300	0.4
530.000	Overtime	22,062	28,173	27,000	20,000	(25.9)	20,000	-
550.000	Employee Benefits	184,283	163,168	155,386	-	(100.0)	-	N/A
	Special Pays	-	-	-	25,200	N/A	25,200	-
562.000	Medical Dental Vision	-	-	-	37,100	N/A	37,100	-
563.000	Medicare	-	-	-	5,200	N/A	5,200	-
564.000	Retirement	-	-	-	63,500	N/A	67,000	5.5
565.000	Life/Disability Insurance	-	-	-	1,800	N/A	1,800	-
	Cell Allowance	-	-	-	2,400	N/A	2,400	-
	Uniform	-	-	-	2,700	N/A	2,700	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>546,367</b>	<b>518,642</b>	<b>462,686</b>	<b>469,000</b>	<b>1.4</b>	<b>473,700</b>	<b>1.0</b>
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	4,643	12,331	8,550	1,500	(82.5)	5,000	233.3
620.000	Meetings & Training	5,272	2,308	2,800	4,300	53.6	5,300	23.3
621.000	Mileage Reimbmnt/Auto Allow	-	-	100	100	-	100	-
622.000	Publications & Dues	245	360	445	200	(55.1)	500	150.0
623.000	Uniforms	2,475	2,288	2,700	-	(100.0)	-	N/A
733.000	Special Departmental Supplies	367	219	1,500	500	(66.7)	500	-
750.000	Evidence & Property Control	1,530	386	1,800	-	(100.0)	1,800	N/A
977.000	Liability Insurance & Claims	6,960	11,040	20,900	71,600	242.6	90,100	25.8
978.000	Building Maintenance/Replacmnt	8,100	9,000	10,700	-	(100.0)	-	N/A
979.000	Vehicle Maintenance	13,200	13,200	-	-	N/A	-	N/A
980.000	Vehicle Replacement	12,000	9,000	9,000	9,200	2.2	6,100	(33.7)
981.000	Computer Maintenance	9,300	9,100	12,600	6,300	(50.0)	6,300	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>64,092</b>	<b>69,232</b>	<b>71,095</b>	<b>93,700</b>	<b>31.8</b>	<b>115,700</b>	<b>23.5</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 610,459</b>	<b>\$ 587,874</b>	<b>\$ 533,781</b>	<b>\$ 562,700</b>	<b>5.4</b>	<b>\$ 589,400</b>	<b>4.7</b>



**DEPARTMENT:** Police  
**PROGRAM:** Records and Communications

**Account Code:** 01-270

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	Fiscal Year 2016-17 Estimated	Fiscal Year 2015-16 Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 286,690	\$ 298,454	\$ 291,500	\$ 253,500	(13.0)	\$ 253,500	-
510.000	Salaries - Part-time	15,062	18,503	12,500	52,600	320.8	53,400	1.5
530.000	Overtime	72,891	78,619	82,100	66,000	(19.6)	66,000	-
530.200	PD Holiday Pay	7,609	6,339	6,400	8,800	37.5	8,800	-
550.000	Employee Benefits	156,425	150,056	135,000	-	(100.0)	-	N/A
	Special Pays	-	-	-	1,600	N/A	1,600	-
562.000	Medical Dental Vision	-	-	-	42,100	N/A	42,100	-
563.000	Medicare	-	-	-	5,700	N/A	5,700	-
564.000	Retirement	-	-	-	28,300	N/A	30,000	6.0
	Part Time Retirement	-	-	-	2,000	N/A	2,000	-
565.000	Life/Disability Insurance	-	-	-	1,800	N/A	1,800	-
	Uniform	-	-	-	3,600	N/A	3,600	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>538,677</b>	<b>551,971</b>	<b>527,500</b>	<b>466,000</b>	<b>(11.7)</b>	<b>468,500</b>	<b>0.5</b>
<b>MAINTENANCE AND OPERATIONS</b>								
604.000	Computer Software Support	110,062	233,800	25,000	25,700	2.8	25,700	-
620.000	Meetings & Training	740	377	-	-	N/A	1,400	N/A
621.000	Mileage Reimbmnt/Auto Allow	-	83	200	200	-	200	-
622.000	Publications & Dues	85	70	200	200	-	200	-
623.000	Uniforms	4,500	4,275	4,500	-	(100.0)	-	N/A
691.000	Communications	21,903	17,241	20,740	17,800	(14.2)	20,700	16.3
704.000	Office Equipment Maintenance	128	128	200	200	-	200	-
977.000	Liability Insurance & Claims	8,520	13,520	28,900	90,200	212.1	113,500	25.8
978.000	Building Maintenance/Replacmnt	9,900	10,980	14,800	-	(100.0)	-	N/A
981.000	Computer Maintenance	11,500	11,200	17,400	6,300	(63.8)	6,300	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>167,338</b>	<b>291,674</b>	<b>111,940</b>	<b>140,600</b>	<b>25.6</b>	<b>168,200</b>	<b>19.6</b>
<b>CAPITAL OUTLAY/IMPROVEMENTS</b>								
802.000	Furniture & Fixtures	-	-	300	300	-	300	-
	<b>TOTAL CAPITAL OUTLAY/IMPROVEMENTS</b>	<b>-</b>	<b>-</b>	<b>300</b>	<b>300</b>	<b>-</b>	<b>300</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 706,015</b>	<b>\$ 843,645</b>	<b>\$ 639,740</b>	<b>\$ 606,900</b>	<b>(5.1)</b>	<b>\$ 637,000</b>	<b>5.0</b>



**DEPARTMENT:** Community Services  
**PROGRAM:** Administration

**Account Code:** 01-310

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	2016-17 Estimated	Fiscal Year 2015-16 Adopted
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 282,730	\$ 204,685	\$ 195,500	\$ 194,600	(0.5)	\$ 198,000	1.7
505.000	Salary Savings/Furlough	-	-	(1,400)	-	(100.0)	-	N/A
530.000	Overtime	574	870	1,000	1,000	-	1,000	-
550.000	Employee Benefits	131,620	83,690	85,600	-	(100.0)	-	N/A
562.000	Medical Dental Vision	-	-	-	21,900	N/A	21,900	-
563.000	Medicare	-	-	-	2,800	N/A	2,900	3.6
564.000	Retirement	-	-	-	21,300	N/A	23,000	8.0
565.000	Life/Disability Insurance	-	-	-	1,900	N/A	1,900	-
	Cell Allowance	-	-	-	1,000	N/A	1,000	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>414,924</b>	<b>289,245</b>	<b>280,700</b>	<b>244,500</b>	<b>(12.9)</b>	<b>249,700</b>	<b>2.1</b>
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	22,547	61,937	34,420	1,800	(94.8)	1,800	-
604.000	Computer Software Support	3,866	3,578	6,500	6,500	-	6,500	-
619.440	Bank Service Charges	5,786	715	1,000	1,000	-	1,000	-
619.460	Rec Online Charges	3,076	8,044	7,500	7,500	-	7,500	-
620.000	Meetings & Training	982	505	-	1,500	N/A	1,500	-
622.000	Publications & Dues	1,264	1,224	1,200	1,200	-	1,200	-
650.000	Office Supplies	4,362	3,239	3,500	3,500	-	3,500	-
654.000	Printing & Reproduction	611	1,329	1,300	1,300	-	1,300	-
691.000	Communications	4,316	3,492	3,300	-	(100.0)	-	N/A
732.000	Vehicle Operating Expense	-	-	35,000	35,000	-	35,000	-
733.000	Special Departmental Supplies	38	102	100	100	-	100	-
740.000	Other Awards	143	353	400	400	-	400	-
977.000	Liability Insurance & Claims	6,600	11,280	18,400	30,100	63.6	37,200	23.6
978.000	Building Maintenance/Replacmnt	25,900	25,470	32,000	-	(100.0)	-	N/A
979.000	Vehicle Maintenance	11,200	11,800	-	-	N/A	-	N/A
980.000	Vehicle Replacement	10,000	10,000	13,000	7,200	(44.6)	7,200	-
981.000	Computer Maintenance	8,800	9,300	11,100	1,400	(87.4)	1,400	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>109,491</b>	<b>152,368</b>	<b>168,720</b>	<b>98,500</b>	<b>(41.6)</b>	<b>105,600</b>	<b>7.2</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 524,415</b>	<b>\$ 441,613</b>	<b>\$ 449,420</b>	<b>\$ 343,000</b>	<b>(23.7)</b>	<b>\$ 355,300</b>	<b>3.6</b>



**DEPARTMENT:** Community Services  
**PROGRAM:** Health and Wellness

**Account Code:** 01-320

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	2016-17 Estimated	Fiscal Year 2015-16 Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 18,827	\$ 19,281	\$ 15,700	\$ 15,100	(3.8)	\$ 15,100	-
510.000	Salaries - Part-time	10,554	4,150	2,000	2,000	-	2,000	-
530.000	Overtime	51	-	-	-	N/A	-	N/A
550.000	Employee Benefits	9,420	8,166	7,100	-	(100.0)	-	N/A
562.000	Medical Dental Vision	-	-	-	1,200	N/A	1,200	-
563.000	Medicare	-	-	-	300	N/A	300	-
564.000	Retirement	-	-	-	1,700	N/A	1,800	5.9
	Part time Retirement	-	-	-	100	N/A	100	-
	Deferred Compensation	-	-	-	200	N/A	200	-
565.000	Life/Disability Insurance	-	-	-	100	N/A	100	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>38,852</b>	<b>31,597</b>	<b>24,800</b>	<b>20,700</b>	<b>(16.5)</b>	<b>20,800</b>	<b>0.5</b>
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	94,068	110,018	115,400	115,600	0.2	115,600	-
733.000	Special Departmental Supplies	528	19	-	500	N/A	500	-
733.370	The Hub	6,297	4,750	-	-	N/A	-	N/A
738.000	Community Events	2,708	4,215	6,200	4,800	(22.6)	4,800	-
977.000	Liability Insurance & Claims	2,940	4,320	7,400	2,100	(71.6)	2,600	23.8
978.000	Building Maintenance/Replacmnt	15,800	15,480	17,500	-	(100.0)	-	N/A
981.000	Computer Maintenance	4,000	3,500	4,400	1,400	(68.2)	1,400	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>126,341</b>	<b>142,302</b>	<b>150,900</b>	<b>124,400</b>	<b>(17.6)</b>	<b>124,900</b>	<b>0.4</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 165,193</b>	<b>\$ 173,899</b>	<b>\$ 175,700</b>	<b>\$ 145,100</b>	<b>(17.4)</b>	<b>\$ 145,700</b>	<b>0.4</b>



**DEPARTMENT: Community Services**

**Account Code: 01-330**

**PROGRAM: Recreation Facility Operations**

Code	Description					% Change from		% Change from	
		Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Estimated	Fiscal Year 2015-16 Proposed	
<b>PERSONNEL SERVICES</b>									
501.000	Salaries - Full-time	\$ 55,456	\$ 22,717	\$ 26,400	\$ 27,700	4.9	\$ 28,100	1.4	
510.000	Salaries - Part-time	86,056	74,299	88,400	89,500	1.2	89,500	-	
530.000	Overtime	652	-	1,000	1,000	-	1,000	-	
550.000	Employee Benefits	31,728	14,373	20,000	-	(100.0)	-	N/A	
562.000	Medical Dental Vision	-	-	-	2,900	N/A	2,900	-	
563.000	Medicare	-	-	-	1,700	N/A	1,700	-	
564.000	Retirement	-	-	-	3,000	N/A	3,300	10.0	
	Part time Retirement	-	-	-	3,400	N/A	3,400	-	
565.000	Life/Disability Insurance	-	-	-	300	N/A	300	-	
<b>TOTAL PERSONNEL SERVICES</b>		<b>173,892</b>	<b>111,389</b>	<b>135,800</b>	<b>129,500</b>	<b>(4.6)</b>	<b>130,200</b>	<b>0.5</b>	
<b>MAINTENANCE AND OPERATIONS</b>									
600.000	Professional Contract Services	4,293	4,271	4,400	4,400	-	4,400	-	
620.000	Meetings & Training	736	329	2,000	2,000	-	2,000	-	
622.000	Publications & Dues	1,140	745	1,000	1,000	-	1,000	-	
623.000	Uniforms	-	-	2,200	2,200	-	2,200	-	
654.000	Printing & Reproduction	16,120	15,700	18,000	13,500	(25.0)	13,500	-	
705.000	Maintenance & Repair Materials	1,779	2,159	1,800	1,800	-	1,800	-	
706.000	Maintenance & Repair Services	3,501	-	-	-	N/A	-	N/A	
707.000	Maintenance & Repair of Eqpt	128	220	700	700	-	700	-	
725.000	Small Tools/Other Equipment	32	-	100	100	-	100	-	
729.000	Janitorial Supplies	-	-	100	100	-	100	-	
733.000	Special Departmental Supplies	4,284	3,508	3,500	4,900	40.0	4,900	-	
977.000	Liability Insurance & Claims	3,660	5,680	9,700	45,200	366.0	55,800	23.5	
978.000	Building Maintenance/Replacmnt	19,700	20,610	29,000	-	(100.0)	-	N/A	
981.000	Computer Maintenance	5,000	4,700	5,800	1,400	(75.9)	1,400	-	
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>60,373</b>	<b>57,922</b>	<b>78,300</b>	<b>77,300</b>	<b>(1.3)</b>	<b>87,900</b>	<b>13.7</b>	
<b>CAPITAL OUTLAY/IMPROVEMENTS</b>									
802.000	Furniture & Fixtures	5,463	5,676	10,000	10,000	-	11,000	10.0	
804.000	Machinery & Equipment	-	5,266	-	-	N/A	-	N/A	
<b>TOTAL CAPITAL OUTLAY/IMPROVEMENTS</b>		<b>5,463</b>	<b>10,942</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>11,000</b>	<b>10.0</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 239,728</b>	<b>\$ 180,253</b>	<b>\$ 224,100</b>	<b>\$ 216,800</b>	<b>(3.3)</b>	<b>229,100</b>	<b>5.7</b>	



**DEPARTMENT:** Community Services  
**PROGRAM:** Special Events

**Account Code:** 01-340

Code	Description	Fiscal Year				% Change from		% Change from	
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	2014-15 Amended	2016-17 Estimated	2015-16 Proposed	
<b>PERSONNEL SERVICES</b>									
501.000	Salaries - Full-time	\$ 40,764	\$ 41,472	\$ 41,900	\$ 41,800	(0.2)	\$ 42,100	0.7	
510.000	Salaries - Part-time	12,890	9,801	11,200	8,200	(26.8)	8,200	-	
530.000	Overtime	5,462	3,964	14,700	8,000	(45.6)	8,000	-	
550.000	Employee Benefits	19,530	17,631	19,300	-	(100.0)	-	N/A	
562.000	Medical Dental Vision	-	-	-	3,800	N/A	3,800	-	
563.000	Medicare	-	-	-	1,000	N/A	1,000	-	
564.000	Retirement	-	-	-	4,600	N/A	4,900	6.5	
	Part time Retirement	-	-	-	300	N/A	300	-	
	Deferred Compensation	-	-	-	300	N/A	300	-	
565.000	Life/Disability Insurance	-	-	-	400	N/A	400	-	
	<b>TOTAL PERSONNEL SERVICES</b>	<b>78,646</b>	<b>72,868</b>	<b>87,100</b>	<b>68,400</b>	<b>(21.5)</b>	<b>69,000</b>	<b>0.9</b>	
<b>MAINTENANCE AND OPERATIONS</b>									
600.000	Professional Contract Services	28,105	23,877	24,000	16,700	(30.4)	16,700	-	
620.000	Meetings & Training	48	30	100	100	-	100	-	
622.000	Publications & Dues	2,023	2,072	2,000	2,000	-	2,000	-	
623.000	Uniforms	5,395	5,765	6,000	6,000	-	6,000	-	
653.000	Advertising	3,550	2,024	2,400	1,200	(50.0)	1,200	-	
654.000	Printing & Reproduction	4,723	3,534	4,100	3,100	(24.4)	3,100	-	
713.000	Equipment Rental & Supplies	33,770	31,340	31,250	700	(97.8)	700	-	
733.000	Special Departmental Supplies	-	-	-	3,000	N/A	-	(100.0)	
733.314	Special Dept Supplies-July 4th	4,033	1,728	3,000	2,900	(3.3)	2,900	-	
733.318	Special Dept Supplies-Vol Rec	250	626	400	400	-	400	-	
733.340	Special Dept Supplies-LP Days	2,059	2,809	5,500	-	(100.0)	-	N/A	
733.355	Special Dept Supplies-Halloween	2,239	1,752	1,800	1,700	(5.6)	1,700	-	
733.360	Special Dept Supplies-CAB	1,384	2,470	2,400	2,300	(4.2)	2,300	-	
740.000	Other Awards	8,468	6,991	8,800	4,600	(47.7)	4,600	-	
977.000	Liability Insurance & Claims	3,840	4,000	8,600	10,900	26.7	13,500	23.9	
978.000	Building Maintenance/Replacmnt	20,700	14,580	20,400	-	(100.0)	-	N/A	
981.000	Computer Maintenance	5,200	3,300	5,200	1,400	(73.1)	1,400	-	
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>125,787</b>	<b>106,898</b>	<b>125,950</b>	<b>57,000</b>	<b>(54.7)</b>	<b>56,600</b>	<b>(0.7)</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 204,433</b>	<b>\$ 179,766</b>	<b>\$ 213,050</b>	<b>\$ 125,400</b>	<b>(41.1)</b>	<b>\$ 125,600</b>	<b>0.2</b>	



**DEPARTMENT:** Community Services  
**PROGRAM:** Youth and Family Services

**Account Code:** 01-350

Code	Description					% Change from		% Change from
		Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Proposed	Fiscal Year 2014-15 Amended	Fiscal Year 2016-17 Estimated	Fiscal Year 2015-16 Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 48,922	\$ 42,201	\$ 43,400	\$ 42,800	(1.4)	\$ 43,000	0.5
510.000	Salaries - Part-time	129,043	107,915	112,000	80,600	(28.0)	80,600	-
530.000	Overtime	3,038	-	1,000	1,000	-	1,000	-
540.000	Supplemental Compensation-Rec	4,000	3,600	4,000	4,000	-	4,000	-
550.000	Employee Benefits	31,707	24,643	28,500	-	(100.0)	-	N/A
562.000	Medical Dental Vision	-	-	-	3,700	N/A	3,700	-
563.000	Medicare	-	-	-	1,800	N/A	1,800	-
564.000	Retirement	-	-	-	4,700	N/A	5,000	-
	Part time Retirement	-	-	-	3,000	N/A	3,000	-
	Deferred Compensation	-	-	-	300	N/A	300	-
565.000	Life/Disability Insurance	-	-	-	400	N/A	400	-
	Cell Allowance	-	-	-	600	N/A	600	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>216,710</b>	<b>178,359</b>	<b>188,900</b>	<b>142,900</b>	<b>(24.4)</b>	<b>143,400</b>	<b>0.3</b>
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	12,886	14,862	8,800	4,300	(51.1)	4,300	-
620.000	Meetings & Training	177	639	1,500	1,200	(20.0)	1,200	-
622.000	Publications & Dues	177	175	400	400	-	400	-
623.000	Uniforms	5,229	4,820	3,000	3,000	-	3,000	-
706.000	Maintenance & Repair Services	-	-	300	-	(100.0)	300	N/A
725.000	Small Tools/Other Equipment	60	-	100	-	(100.0)	100	N/A
733.311	Special Dept Supplies-Teens	1,436	1,471	600	1,300	116.7	1,300	-
733.312	Special Dept Supplies-Tiny Tot	2,021	1,703	1,900	1,900	-	1,900	-
733.313	Special Dept Supplies-Day Camp	3,104	2,745	3,500	3,500	-	3,500	-
733.315	Special Dept Suppl-Volunteers	236	375	400	400	-	400	-
733.316	Special Dept Supplies-Sports	299	18	200	-	(100.0)	-	N/A
733.317	Special Dept Supplies-FitNFun	1,005	1,406	1,000	-	(100.0)	-	N/A
740.000	Other Awards	262	117	800	800	-	800	-
746.000	Entry Fees	34,620	32,651	33,300	34,000	2.1	34,000	-
977.000	Liability Insurance & Claims	5,220	7,280	13,700	56,700	313.9	70,000	23.5
978.000	Building Maintenance/Replacmnt	28,200	26,280	32,400	-	(100.0)	-	N/A
981.000	Computer Maintenance	7,100	6,000	8,300	1,400	(83.1)	1,400	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>102,032</b>	<b>100,542</b>	<b>110,200</b>	<b>108,900</b>	<b>(1.2)</b>	<b>122,600</b>	<b>12.6</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 318,742</b>	<b>\$ 278,901</b>	<b>\$ 299,100</b>	<b>\$ 251,800</b>	<b>(15.8)</b>	<b>\$ 266,000</b>	<b>5.6</b>



**DEPARTMENT: Community Services**  
**PROGRAM: Citywide Maintenance\***

**Account Code: 001-370**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	Fiscal Year 2016-17 Estimated	Fiscal Year 2015-16 Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 30,464	\$ 40,241	\$ 44,800	\$ 35,500	(20.8)	\$ 36,700	3.4
505.000	Salary Savings Credit	-	-	-	-	N/A	-	N/A
530.000	Overtime	3,699	3,546	4,000	4,000	-	4,000	-
550.000	Employee Benefits	14,181	15,468	19,600	-	(100.0)	-	N/A
520.000	Special Pays	-	-	-	300	N/A	300	-
562.000	Medical Dental Vision	-	-	-	2,900	N/A	2,900	-
563.000	Medicare	-	-	-	600	N/A	600	-
564.000	Retirement	-	-	-	3,900	N/A	4,300	10.3
	Part time Retirement	-	-	-	-	N/A	-	N/A
	Deferred Compensation	-	-	-	100	N/A	100	-
565.000	Life/Disability Insurance	-	-	-	300	N/A	300	-
	Cell Allowance	-	-	-	-	N/A	-	N/A
	Uniform	-	-	-	-	N/A	-	N/A
	<b>TOTAL PERSONNEL SERVICES</b>	<b>48,344</b>	<b>59,255</b>	<b>68,400</b>	<b>47,600</b>	<b>(30.4)</b>	<b>49,200</b>	<b>3.4</b>
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	16,121	9,931	14,000	10,000	(28.6)	10,000	-
605.000	Custodial Services	33,585	30,974	32,000	32,000	-	32,000	-
620.000	Meetings and Trainings	-	1,040	-	-	N/A	-	N/A
652.000	Postage	13,594	19,833	20,400	-	(100.0)	-	N/A
692.000	Gas	8,985	9,687	12,000	12,000	-	12,000	-
693.000	Electric	58,707	56,982	58,200	58,200	-	61,100	5.0
705.000	Maintenance & Repair Materials	5,954	8,954	6,000	6,000	-	6,000	-
706.000	Maintenance & Repair Services	6,920	12,000	6,000	6,000	-	6,000	-
707.000	Maintenance & Repair of Equip	2,035	2,780	2,000	2,000	-	2,000	-
708.000	Maintenance & Repair-Buildings	32,608	56,330	23,500	20,000	(14.9)	20,000	-
725.000	Small Tools	29	105	-	-	N/A	-	N/A
729.000	Janitorial Supplies	18,182	17,924	16,000	16,000	-	16,000	-
733.000	Special Departmental Supplies	3,437	5,135	3,500	-	(100.0)	-	N/A
733.370	Property Lease	-	13,389	3,600	3,600	-	3,600	-
743.000	Special Assessments/Taxes	21,745	22,770	16,000	23,800	48.8	23,800	-
977.000	Liability Insurance and Claims	-	-	-	4,500	-	5,600	-
981.000	Computer Replacement	-	-	-	1,400	-	1,400	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>221,902</b>	<b>267,834</b>	<b>213,200</b>	<b>195,500</b>	<b>(8.3)</b>	<b>199,500</b>	<b>2.0</b>
<b>CAPITAL OUTLAY/IMPROVEMENTS</b>								
801.000	Building Improvements	23,679	90,168	82,785	30,000	(63.8)	35,000	16.7
802.000	Furniture & Fixtures	7,768	-	10,000	10,000	-	18,000	80.0
804.000	Machinery & Equipment	8,579	10,060	41,000	20,000	(51.2)	-	(100.0)
887.000	Park Improvements	22,492	20,096	25,200	26,800	6.3	16,000	(40.3)
	<b>TOTAL CAPITAL OUTLAY/IMPROVEMENTS</b>	<b>62,518</b>	<b>120,324</b>	<b>158,985</b>	<b>86,800</b>	<b>(45.4)</b>	<b>69,000</b>	<b>(20.5)</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 332,764</b>	<b>\$ 447,413</b>	<b>\$ 440,585</b>	<b>\$ 329,900</b>	<b>(25.1)</b>	<b>\$ 317,700</b>	<b>(3.7)</b>

\*Prior to FY 2015-16 Citywide Maintenance was an Internal Service Fund with expenses charged out to other Funds and Departments

The Prior Year Actuals are provided for comparison purposes only and are not included in the Department Totals



**DEPARTMENT:** Community Services  
**PROGRAM:** Engineering

**Account Code:** 01-380

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from		% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	Fiscal Year 2016-17 Estimated	Fiscal Year 2015-16 Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 19,166	\$ 6,439	\$ 6,400	\$ 6,400	-	\$ 6,400	-
550.000	Employee Benefits	8,921	2,633	2,800	-	(100.0)	-	N/A
562.000	Medical Dental Vision	-	-	-	900	N/A	900	-
563.000	Medicare	-	-	-	100	N/A	100	-
564.000	Retirement	-	-	-	700	N/A	700	-
565.000	Life/Disability Insurance	-	-	-	100	N/A	100	-
	Cell Allowance	-	-	-	600	N/A	600	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>28,087</b>	<b>9,072</b>	<b>9,200</b>	<b>8,800</b>	<b>(4.3)</b>	<b>8,800</b>	<b>-</b>
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	10,736	48,870	26,000	77,500	198.1	71,100	(8.3)
620.000	Meetings & Training	90	4	500	500	-	500	-
622.000	Publications & Dues	301	79	500	500	-	500	-
650.000	Office Supplies	-	63	500	500	-	500	-
654.000	Printing & Reproduction	-	83	200	200	-	200	-
977.000	Liability Insurance & Claims	900	1,280	1,700	1,000	(41.2)	1,200	20.0
978.000	Building Maintenance/Replacmnt	800	630	500	-	(100.0)	-	N/A
979.000	Vehicle Maintenance	1,700	1,500	-	-	N/A	-	N/A
980.000	Vehicle Replacement	4,000	4,000	4,000	4,000	-	4,000	-
981.000	Computer Maintenance	1,200	1,000	1,000	1,400	40.0	1,400	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>19,727</b>	<b>57,509</b>	<b>34,900</b>	<b>85,600</b>	<b>145.3</b>	<b>79,400</b>	<b>(7.2)</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 47,814</b>	<b>\$ 66,581</b>	<b>\$ 44,100</b>	<b>\$ 94,400</b>	<b>114.1</b>	<b>\$ 88,200</b>	<b>(6.6)</b>



**DEPARTMENT: Community Services**

**Account Code: 01-390**

**PROGRAM: Parks and Medians**

Code	Description					% Change from		% Change from	
		Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	
		2012-13	2013-14	2014-15	2015-16	2014-15	2016-17	2015-16	
		Actual	Actual	Amended	Proposed	Amended	Estimated	Proposed	
<b>PERSONNEL SERVICES</b>									
501.000	Salaries - Full-time	\$ 26,152	\$ 18,613	\$ 22,800	\$ 11,600	(49.1)	\$ 11,900	2.6	
530.000	Overtime	6,422	7,643	900	1,300	44.4	1,300	-	
550.000	Employee Benefits	12,177	7,612	10,000	-	(100.0)	-	N/A	
520.000	Special Pays	-	-	-	400	N/A	400	-	
562.000	Medical Dental Vision	-	-	-	1,200	N/A	1,200	-	
563.000	Medicare	-	-	-	200	N/A	200	-	
564.000	Retirement	-	-	-	1,300	N/A	1,400	7.7	
565.000	Life/Disability Insurance	-	-	-	100	N/A	100	-	
	<b>TOTAL PERSONNEL SERVICES</b>								
		44,751	33,868	33,700	16,100	(52.2)	16,500	2.5	
<b>MAINTENANCE AND OPERATIONS</b>									
600.000	Professional Contract Services	91,007	85,645	90,300	86,300	(4.4)	86,300	-	
620.000	Meetings & Training	2,230	1,423	1,500	1,500	-	1,500	-	
622.000	Publications & Dues	240	75	400	900	125.0	800	(11.1)	
623.000	Uniforms	1,497	2,183	2,500	2,500	-	2,500	-	
693.000	Electric	191,639	191,286	189,240	46,700	(75.3)	49,400	5.8	
703.000	Property Leases	17,276	17,657	18,100	17,300	(4.4)	17,300	-	
705.000	Maintenance & Repair Materials	9,640	13,820	9,800	9,800	-	9,800	-	
707.000	Maintenance & Repair of Eqpt	507	1,231	1,500	1,500	-	1,500	-	
725.000	Small Tools/Other Equipment	1,178	921	1,500	1,500	-	1,500	-	
733.000	Special Department Supplies	-	-	3,500	3,500	-	3,500	-	
742.000	Street Tree Replacement	16,788	16,941	17,000	17,000	-	17,000	-	
977.000	Liability Insurance & Claims	6,960	10,400	20,200	2,000	(90.1)	2,500	25.0	
978.000	Building Maintenance/Replacmnt	5,900	5,040	6,300	-	(100.0)	-	N/A	
979.000	Vehicle Maintenance	10,400	9,850	-	-	N/A	-	N/A	
980.000	Vehicle Replacement	10,000	10,000	10,000	10,000	-	10,000	-	
981.000	Computer Maintenance	9,400	8,600	12,200	1,400	(88.5)	1,400	-	
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>								
		374,662	375,072	384,040	201,900	(47.4)	205,000	1.5	
<b>TOTAL EXPENDITURES</b>		<b>\$ 419,413</b>	<b>\$ 408,940</b>	<b>\$ 417,740</b>	<b>\$ 218,000</b>	<b>(47.8)</b>	<b>\$ 221,500</b>	<b>1.6</b>	



**DEPARTMENT: Community Services**

**Account Code: 01-400**

**PROGRAM: Streets**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	2014-15 Amended	2016-17 Estimated	2015-16 Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 75,364	\$ 80,080	\$ 78,544	\$ 56,500	(28.1)	\$ 58,000	2.7
530.000	Overtime	473	270	2,400	2,400	-	2,400	-
550.000	Employee Benefits	34,343	29,797	35,216	-	(100.0)	-	N/A
562.000	Medical Dental Vision	-	-	-	5,500	N/A	5,500	-
563.000	Medicare	-	-	-	900	N/A	900	-
564.000	Retirement	-	-	-	6,200	N/A	6,800	9.7
	Deferred Compensation	-	-	-	200	N/A	200	-
565.000	Life/Disability Insurance	-	-	-	600	N/A	600	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>110,180</b>	<b>110,147</b>	<b>116,160</b>	<b>72,300</b>	<b>(37.8)</b>	<b>74,400</b>	<b>2.9</b>
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	7,071	2,240	42,900	59,700	39.2	59,700	-
620.000	Meetings & Training	-	-	500	500	-	500	-
693.000	Electricity - Streetlights				150,700		120,800	
705.000	Maintenance & Repair Materials	1,051	1,619	2,500	3,000	20.0	3,000	-
707.000	Maintenance & Repair Equipment	122	74	800	800	-	800	-
725.000	Small Tools/Other Equipment	428	445	500	500	-	500	-
977.000	Liability Insurance & Claims	1,980	2,640	4,700	9,500	102.1	11,800	24.2
978.000	Building Maintenance/Replacmnt	1,700	1,170	1,500	-	(100.0)	-	N/A
979.000	Vehicle Maintenance	300	200	-	-	N/A	-	N/A
981.000	Computer Maintenance	2,700	2,000	2,800	1,400	(50.0)	1,400	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>15,352</b>	<b>10,388</b>	<b>56,200</b>	<b>226,100</b>	<b>302.3</b>	<b>198,500</b>	<b>(12.2)</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 125,532</b>	<b>\$ 120,535</b>	<b>\$ 172,360</b>	<b>\$ 298,400</b>	<b>73.1</b>	<b>\$ 272,900</b>	<b>(8.5)</b>



**DEPARTMENT:** Community Development  
**PROGRAM:** Administration

**Account Code:** 01-510

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	2014-15 Amended	2016-17 Estimated	2015-16 Adopted
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 65,391	\$ 44,255	\$ 73,000	\$ 69,500	(4.8)	\$ 69,500	-
505.000	Salary Savings/Furlough	-	-	\$ (1,995)	-	(100.0)	-	N/A
530.000	Overtime	169	-	-	-	N/A	-	N/A
550.000	Employee Benefits	30,440	18,901	32,000	-	(100.0)	-	N/A
562.000	Medical Dental Vision	-	-	-	5,400	-	5,400	-
563.000	Medicare	-	-	-	1,000	-	1,000	-
564.000	Retirement	-	-	-	7,600	-	8,100	6.6
565.000	Life/Disability Insurance	-	-	-	300	-	300	-
	Cell Allowance	-	-	-	1,000	-	1,000	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>96,000</b>	<b>63,156</b>	<b>103,005</b>	<b>84,800</b>	<b>(17.7)</b>	<b>85,300</b>	<b>0.6</b>
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	575	450	450	600	33.3	600	-
600.400	Prof Svcs - SA Admin	2,700	-	-	-	N/A	-	N/A
604.000	Computer Software	-	-	3,000	-	(100.0)	-	N/A
620.000	Meetings & Training	431	282	680	400	(41.2)	400	-
621.000	Mileage Reimbmnt/Auto Allow	-	-	480	500	4.2	500	-
622.000	Publications & Dues	125	600	525	500	(4.8)	500	-
650.000	Office Supplies	848	1,035	800	800	-	800	-
653.000	Advertising	-	-	100	-	(100.0)	-	N/A
654.000	Printing & Reproduction	196	642	250	400	60.0	400	-
691.000	Communications	960	960	960	-	(100.0)	-	N/A
732.000	Vehicle Operating Expense	-	-	1,500	-	(100.0)	-	N/A
738.000	Community Events	-	-	1,250	-	(100.0)	-	N/A
739.000	Community Relations	303	1,463	600	600	-	600	-
977.000	Liability Insurance & Claims	1,800	2,720	11,300	10,000	(11.5)	12,400	24.0
978.000	Building Maintenance/Replacmnt	2,500	1,710	3,800	-	(100.0)	-	N/A
981.000	Computer Maintenance	2,400	2,300	2,400	1,400	(41.7)	1,400	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>12,838</b>	<b>12,162</b>	<b>28,095</b>	<b>15,200</b>	<b>(45.9)</b>	<b>17,600</b>	<b>15.8</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 108,838</b>	<b>\$ 75,318</b>	<b>\$ 131,100</b>	<b>\$ 100,000</b>	<b>(23.7)</b>	<b>\$ 102,900</b>	<b>2.9</b>



**DEPARTMENT:** Community Development  
**PROGRAM:** Building & Safety

**Account Code:** 01-520

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Projected	Fiscal Year 2014-15 Amended	2016-17 Estimated	Fiscal Year 2015-16 Projected
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 27,838	\$ -	\$ -	\$ -	N/A	\$ -	N/A
550.000	Employee Benefits	12,962	-	-	-	N/A	-	N/A
	<b>TOTAL PERSONNEL SERVICES</b>	40,800	-	-	-	N/A	-	N/A
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	107,369	109,761	128,000	133,000	3.9	129,000	(3.0)
619.000	Bank Fees	-	284	2,000	3,000	50.0	3,000	-
620.000	Meetings & Training	-	-	600	600	-	600	-
650.000	Office Supplies	105	32	200	200	-	200	-
654.000	Printing & Reproduction	156	219	900	1,400	55.6	1,400	-
977.000	Liability Insurance & Claims	1,620	2,960	7,500	-	(100.0)	-	N/A
978.000	Building Maintenance/Replacmnt	2,300	1,890	2,500	-	(100.0)	-	N/A
979.000	Vehicle Maintenance	1,700	-	-	-	N/A	-	N/A
981.000	Computer Maintenance	2,200	2,400	4,500	1,400	(68.9)	1,400	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	115,450	117,546	146,200	139,600	(4.5)	135,600	(2.9)
<b>TOTAL EXPENDITURES</b>		<b>\$ 156,250</b>	<b>\$ 117,546</b>	<b>\$ 146,200</b>	<b>\$ 139,600</b>	<b>(4.5)</b>	<b>\$ 135,600</b>	<b>(2.9)</b>



**DEPARTMENT: Community Development**

**Account Code: 01-530**

**PROGRAM: Code Enforcement**

Code	Description					% Change from		% Change from
		Fiscal Year 2012-13 Actual	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Amended	Fiscal Year 2015-16 Projected	Fiscal Year 2014-15 Amended	Fiscal Year 2016-17 Estimated	Fiscal Year 2015-16 Projected
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 56,259	\$ -	\$ 32,300	\$ 53,600	65.9	\$ 56,300	5.0
530.000	Overtime	-	-	-	-	N/A	-	N/A
550.000	Employee Benefits	26,188	-	14,400	-	(100.0)	-	N/A
562.000	Medical Dental Vision	-	-	-	6,800	N/A	6,800	-
563.000	Medicare	-	-	-	800	N/A	800	-
564.000	Retirement	-	-	-	3,300	N/A	3,500	6.1
565.000	Life/Disability Insurance	-	-	-	600	N/A	600	-
<b>TOTAL PERSONNEL SERVICES</b>		<b>82,447</b>	<b>-</b>	<b>46,700</b>	<b>65,100</b>	<b>39.4</b>	<b>68,000</b>	<b>4.5</b>
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	15,606	57,928	19,400	8,000	(58.8)	8,000	-
604.000	Computer Services	-	-	-	7,000	N/A	7,000	-
620.000	Meetings & Training	85	-	400	500	25.0	500	-
621.000	Mileage Reimbmnt/Auto Allow	-	-	40	-	(100.0)	-	N/A
622.000	Publications & Dues	-	-	400	400	-	400	-
623.000	Uniforms	190	-	400	-	(100.0)	-	N/A
650.000	Office Supplies	17	85	140	200	42.9	200	-
654.000	Printing & Reproduction	292	512	200	200	-	200	-
725.000	Small Tools/Other Equipment	-	270	20	100	400.0	100	-
732.000	Vehicle Operating Expense	-	-	-	2,000	N/A	2,000	-
977.000	Liability Insurance & Claims	1,320	1,760	4,000	10,000	150.0	12,400	24.0
978.000	Building Maintenance/Replacmnt	1,800	1,080	1,400	-	(100.0)	-	N/A
979.000	Vehicle Maintenance	1,700	1,500	-	-	N/A	-	N/A
980.000	Vehicle Replacement	3,000	3,000	3,000	3,000	-	3,000	-
981.000	Computer Maintenance	1,700	1,500	2,400	1,400	(41.7)	1,400	-
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		<b>25,710</b>	<b>67,635</b>	<b>31,800</b>	<b>32,800</b>	<b>3.1</b>	<b>35,200</b>	<b>7.3</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 108,157</b>	<b>\$ 67,635</b>	<b>\$ 78,500</b>	<b>\$ 97,900</b>	<b>24.7</b>	<b>\$ 103,200</b>	<b>5.4</b>



**DEPARTMENT:** Community Development  
**PROGRAM:** Planning

**Account Code:** 01-540

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Projected	2014-15 Amended	2016-17 Estimated	2015-16 Projected
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 81,562	\$ 84,209	\$ 83,800	\$ 83,800	-	\$ 83,800	-
510.000	Salaries - Part-time	200	-	-	-	N/A	-	N/A
530.000	Overtime	528	1,209	-	1,200	N/A	1,200	-
550.000	Employee Benefits	37,984	34,431	36,700	-	(100.0)	-	N/A
562.000	Medical Dental Vision	-	-	-	5,400	N/A	5,400	-
563.000	Medicare	-	-	-	1,200	N/A	1,200	-
564.000	Retirement	-	-	-	9,200	N/A	9,700	5.4
	Deferred Compensation	-	-	-	800	N/A	800	-
565.000	Life/Disability Insurance	-	-	-	600	N/A	600	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>120,274</b>	<b>119,849</b>	<b>120,500</b>	<b>102,200</b>	<b>(15.2)</b>	<b>102,700</b>	<b>0.5</b>
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	38,752	86,080	32,000	-	(100.0)	-	N/A
620.000	Meetings & Training	159	27	550	500	(9.1)	500	-
621.000	Mileage Reimbmnt/Auto Allow	-	-	200	200	-	200	-
622.000	Publications & Dues	-	438	500	500	-	500	-
650.000	Office Supplies	141	53	100	300	200.0	300	-
653.000	Advertising	50	100	1,450	1,500	3.4	1,500	-
654.000	Printing & Reproduction	154	941	800	-	(100.0)	-	N/A
977.000	Liability Insurance & Claims	1,500	5,360	6,700	10,000	49.3	12,400	24.0
978.000	Building Maintenance/Replacmnt	2,100	3,420	2,300	-	(100.0)	-	N/A
981.000	Computer Maintenance	2,000	4,400	4,100	1,400	(65.9)	1,400	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>44,856</b>	<b>100,819</b>	<b>48,700</b>	<b>14,400</b>	<b>(70.4)</b>	<b>16,800</b>	<b>16.7</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 165,130</b>	<b>\$ 220,668</b>	<b>\$ 169,200</b>	<b>\$ 116,600</b>	<b>(31.1)</b>	<b>\$ 119,500</b>	<b>2.5</b>



**DEPARTMENT: Gas Tax / Highway Users Tax**  
**PROGRAM: Street Maintenance - Street Repair**

Account Code: 11-410

Code	Description					% Change from		% Change from
		Fiscal Year	Fiscal Year	Fiscal Year				
		2012-13	2013-14	2014-15	2015-16	2014-15	2016-17	2015-16
		Actual	Actual	Amended	Proposed	Amended	Estimated	Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 74,770	\$ 80,424	\$ 83,984	\$ 97,300	15.9	\$ 99,000	1.7
520.000	Special Pay	5,200	5,200	5,300	5,300	-	5,300	-
530.000	Overtime	9,395	7,915	8,100	8,100	-	8,100	-
550.000	Employee Benefits	34,622	31,897	36,890	-	(100.0)	-	N/A
520.000	Special Pays	-	-	-	800	N/A	800	-
562.000	Medical Dental Vision	-	-	-	10,700	N/A	10,700	-
563.000	Medicare	-	-	-	1,600	N/A	1,600	-
564.000	Retirement	-	-	-	10,700	N/A	11,600	8.4
	Deferred Compensation	-	-	-	200	N/A	200	-
565.000	Life/Disability Insurance	-	-	-	1,000	N/A	1,000	-
	Cell Allowance	-	-	-	600	N/A	600	-
	<b>TOTAL PERSONNEL SERVICES</b>							
		123,987	125,436	134,274	136,300	1.5	138,900	1.9
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	29,545	49,229	65,500	65,500	-	65,500	-
620.000	Meetings & Training	40	790	725	600	(17.2)	600	-
622.000	Publications & Dues	105	456	400	400	-	400	-
623.000	Uniforms	1,551	1,854	3,000	3,000	-	3,000	-
691.000	Communications	3,597	3,155	3,000	3,000	-	3,000	-
693.000	Electric	14,705	14,930	15,000	15,800	5.3	16,600	5.1
705.000	Maintenance & Repair Materials	11,276	11,641	11,100	9,500	(14.4)	9,500	-
707.000	Maintenance & Repair of Eqpt	-	40	-	-	N/A	-	N/A
709.000	Maintenance & Repair-Improvements	15,582	19,253	20,000	20,000	-	20,000	-
725.000	Small Tools/Other Equipment	418	487	1,000	1,000	-	1,000	-
732.000	Vehicle Operating Expense	20,800	19,925	19,000	19,500	2.6	19,500	-
977.000	Liability Insurance & Claims	6,000	5,900	9,100	16,100	76.9	19,900	23.6
978.000	Building Maintenance/Replacmnt	2,900	2,500	2,800	-	(100.0)	-	N/A
980.000	Vehicle Replacement	33,000	33,000	35,000	26,800	(23.4)	24,000	(10.4)
	<b>TOTAL MAINTENANCE</b>	139,519	163,160	185,625	181,200	(2.4)	183,000	1.0
<b>TOTAL EXPENDITURES</b>		\$ 263,506	\$ 288,596	\$ 319,899	\$ 317,500	(0.7)	\$ 321,900	1.4



**DEPARTMENT: Measure M**

**Account Code: 12-420**

**PROGRAM: Measure M - Local Turnback Funds**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	2016-17 Estimated	Fiscal Year 2015-16 Proposed
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	\$ 1,700	\$ -	\$ -	\$ -	N/A	\$ -	N/A
705.000	Maintenance & Repair Materials	-	-	-	-	N/A	-	N/A
977.000	Liability Insurance & Claims	700	-	-	-	N/A	-	N/A
979.000	Vehicle Maintenance	-	-	-	-	N/A	-	N/A
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	2,400	-	-	-	N/A	-	N/A
<b>CAPITAL OUTLAY/IMPROVEMENTS</b>								
813.100	Arterial Pavement Management	-	318,600	-	1,267,500	N/A	267,500	(78.9)
	<b>TOTAL CAPITAL</b>	-	318,600	-	1,267,500	N/A	267,500	(78.9)
<b>TOTAL EXPENDITURES</b>		\$ 2,400	\$ 318,600	\$ -	\$ 1,267,500	N/A	\$ 267,500	(78.9)



**DEPARTMENT: Special Revenue**

**Account Code: 15-360**

**PROGRAM: Air Quality Improvement/AB2766**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	2016-17 Estimated	Fiscal Year 2015-16 Proposed
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	-	25,000	25,000	-	(100.0)	-	N/A
604.000	Computer Software	-	-	-	-	N/A	-	N/A
<b>TOTAL MAINTENANCE AND OPERATIONS</b>			25,000	25,000	-	(100.0)	-	N/A
<b>TOTAL EXPENDITURES</b>		\$	25,000	\$	25,000	\$	-	N/A



**DEPARTMENT: Special Revenue**

**Account Code: 16-185**

**PROGRAM: Public, Educational, and Government (PEG)**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	2016-17 Estimated	Fiscal Year 2015-16 Proposed
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
604.000	Computer Software Support	-	-	-	-	N/A	-	N/A
733.000	Special Departmental Supplies	-	-	-	-		-	
<b>TOTAL MAINTENANCE AND OPERATIONS</b>		-	-	-	-	N/A	-	N/A
<b>TOTAL EXPENDITURES</b>		\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A



**DEPARTMENT: Special Revenue**

**Account Code: 20-280**

**PROGRAM: Asset Seizure (Asset Forfeiture)**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	2016-17 Estimated	Fiscal Year 2015-16 Proposed
<b>PERSONNEL SERVICES</b>								
530.000	Overtime	-	59,349	72,000	72,000	-	72,000	-
	<b>TOTAL PERSONNEL SERVICES</b>	-	59,349	72,000	72,000	-	72,000	-
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Services		-		19,500			
620.000	Meetings and Trainings		1,453		10,800			
622.000	Publications and Dues		-		1,000			
691.000	Communications		-		2,900			
733.000	Special Department Supplies	-	8,951	148,600	49,100	(67.0)	15,000	(69.5)
739.000	Community Relations		-		1,400			
740.000	Other Awards		-		1,500			
750.000	Evidence & Property Control		-		1,800			
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	-	10,404	148,600	88,000	(40.8)	15,000	(83.0)
<b>TOTAL EXPENDITURES</b>		\$ -	\$ 69,753	\$ 220,600	\$ 160,000	(27.5)	\$ 87,000	(45.6)



**DEPARTMENT: Special Revenue**

**Account Code: 21-285**

**PROGRAM: Public Safety Augmentation Fund (Proposition 172)**

Code	Description	Fiscal Year				% Change from		% Change from	
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	Fiscal Year 2016-17 Estimated	Fiscal Year 2015-16 Proposed	
<b>PERSONNEL SERVICES</b>									
501.000	Salaries - Full-time	\$ 72,776	\$ 97,360	\$ 115,900	\$ 121,900	5.2	\$ 129,000	5.8	
510.000	Salaries - Part-time	6,484	9,712	10,500	10,500.0	-	10,500.0	-	
550.000	Employee Benefits	39,474	46,025	66,100	-	(100.0)	-	N/A	
	Holiday Pay				4,300.0		4,500.0		
520.000	Special Pays				1,300.0		1,400.0		
562.000	Medical Dental Vision				15,900.0		15,900.0		
563.000	Medicare				2,000.0		2,100.0		
564.000	Retirement				13,700.0		14,600.0		
	Part time Retirement				400.0		400.0		
	Deferred Compensation				-		-		
565.000	Life/Disability Insurance				700.0		700.0		
	Cell Allowance				-		-		
	Uniform				1,500.0		1,500.0		
	<b>TOTAL PERSONNEL SERVICES</b>	<b>118,734</b>	<b>153,097</b>	<b>192,500</b>	<b>172,200</b>	<b>(10.5)</b>	<b>180,600</b>	<b>4.9</b>	
<b>MAINTENANCE AND OPERATIONS</b>									
623.000	Uniforms	188	900	900	-	(100.0)	-	N/A	
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>188</b>	<b>900</b>	<b>900</b>	<b>-</b>	<b>(100.0)</b>	<b>-</b>	<b>N/A</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 118,922</b>	<b>\$ 153,997</b>	<b>\$ 193,400</b>	<b>\$ 172,200</b>	<b>(11.0)</b>	<b>\$ 180,600</b>	<b>4.9</b>	



**DEPARTMENT: Special Revenue**

**Account Code: 22-290**

**PROGRAM: Supplemental Law Enforcement Fund (COPS/SLESF)**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	Fiscal Year 2016-17 Estimated	Fiscal Year 2015-16 Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 68,117	\$ 51,208	\$ 35,400	\$ 75,600	113.6	\$ 80,400	6.3
550.000	Employee Benefits	36,432	23,858	19,900	-	(100.0)	-	N/A
	Salaries - Part-Time	-	-	-	-		-	
	Overtime	-	-	-	-		-	
	PD Holiday Pay	-	-	-	2,600		2,800	
520.000	Special Pays	-	-	-	100		100	
562.000	Medical Dental Vision	-	-	-	12,200		12,200	
563.000	Medicare	-	-	-	1,200		1,200	
564.000	Retirement	-	-	-	7,500		8,000	
	Part time Retirement	-	-	-	-		-	
	Deferred Compensation	-	-	-	-		-	
565.000	Life/Disability Insurance	-	-	-	500		500	
	Cell Allowance	-	-	-	-		-	
	Uniform	-	-	-	1,000		1,000	
	<b>TOTAL PERSONNEL SERVICES</b>	<b>104,549</b>	<b>75,066</b>	<b>55,300</b>	<b>100,700</b>	<b>82.1</b>	<b>106,200</b>	<b>5.5</b>
<b>MAINTENANCE AND OPERATIONS</b>								
623.000	Uniforms	450	900	900	-	(100.0)	-	N/A
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>450</b>	<b>900</b>	<b>900</b>	<b>-</b>	<b>(100.0)</b>	<b>-</b>	<b>N/A</b>
<b>CAPITAL OUTLAY/IMPROVEMENTS</b>								
803.000	Salaries - Part-time	-	-	-	-	N/A	-	N/A
	<b>TOTAL CAPITAL OUTLAY/IMPROVEMENTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>	<b>-</b>	<b>N/A</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 104,999</b>	<b>\$ 75,966</b>	<b>\$ 56,200</b>	<b>\$ 100,700</b>	<b>79.2</b>	<b>\$ 106,200</b>	<b>5.5</b>



**DEPARTMENT: Special Revenue**

**Account Code: 023-260**

**PROGRAM: Service Authority for Abandoned Vehicles**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	2016-17 Estimated	Fiscal Year 2015-16 Proposed
<b>MAINTENANCE AND OPERATIONS</b>								
510.000	Salaries - Part-Time	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
600.000	Professional Contract Services	-	-	3,500	-	(100.0)	\$ -	N/A
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	-	-	3,500	-	(100.0)	-	N/A
	<b>TOTAL EXPENDITURES</b>	\$ -	\$ -	\$ 3,500	\$ -	(100.0)	\$ -	N/A



**DEPARTMENT: Special Revenue**

**Account Code: 38-710**

**PROGRAM: Successor Agency Housing Authority**

Code	Description	Fiscal Year				% Change from		% Change from	
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	Fiscal Year 2016-17 Estimated	Fiscal Year 2015-16 Proposed	
<b>PERSONNEL SERVICES</b>									
501.000	Salaries - Full-time	\$ -	\$ 112,865	\$ 101,600	\$ 98,300	(3.2)	\$ 98,600	0.3	
550.000	Employee Benefits	-	48,027	44,500	-	(100.0)	-	N/A	
520.000	Special Pays	-	-	-	-	N/A	-	N/A	
562.000	Medical Dental Vision	-	-	-	7,900	N/A	7,900	-	
563.000	Medicare	-	-	-	1,400	N/A	1,400	-	
564.000	Retirement	-	-	-	10,800	N/A	11,400	5.6	
	Deferred Compensation	-	-	-	100	N/A	100	-	
565.000	Life/Disability Insurance	-	-	-	500	N/A	500	-	
	<b>TOTAL PERSONNEL SERVICES</b>	-	160,892	146,100	119,000	(18.5)	119,900	0.8	
<b>MAINTENANCE AND OPERATIONS</b>									
600.000	Professional Services	-	7,631	-	-		-		
601.000	Legal Services	-	-	2,000	2,000		2,000		
652.000	Postage	-	150	-	-		-		
653.000	Advertising	-	-	100	100		100		
795.000	Senior Housing	-	110,000	110,000	110,000		110,000		
	Transfer to Debt Service				7,000		7,000		
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	-	117,781	112,100	119,100	6.2	119,100	-	
<b>TOTAL EXPENDITURES</b>		\$ -	\$ 278,673	\$ 258,200	\$ 238,100	(7.8)	\$ 239,000	0.4	



**DEPARTMENT:** Special Revenue  
**PROGRAM:** Successor Agency - Debt Service

**Account Code:** 49-720

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	2016-17 Estimated	Fiscal Year 2015-16 Proposed
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Services	n/a	23,288	11,900	7,000		7,000	
601.000	Legal Services		517					
620.000	Meetings & Trainings		120					
270.200	Bonds Payable 1993 TAB	255,000	255,000	265,000	\$ 290,000	9.4	\$ 300,000	3.4
270.300	Bonds Payable 2001 TAB	290,000	290,000	310,000	\$ 325,000	4.8	\$ 350,000	7.7
770.000	Administration Costs		54,934	310,651				
791.000	Bond Interest	317,660	315,035	286,155	\$ 248,000	(13.3)	\$ 212,700	(14.2)
	<b>TOTAL</b>	<b>862,660</b>	<b>938,894</b>	<b>1,183,706</b>	<b>870,000</b>	<b>(26.5)</b>	<b>869,700</b>	<b>(0.0)</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 862,660</b>	<b>\$ 938,894</b>	<b>\$ 1,183,706</b>	<b>\$ 870,000</b>	<b>(26.5)</b>	<b>\$ 869,700</b>	<b>(0.0)</b>

\*2012-13 was CDC

\*\* No budget was included in 2013-14, expenditures were authorized by the Successor Agency with approval of the ROPS

These expenditures are approved via approval of the ROPS by the Successor Agency and is included in the budget document for transparency purposes.



**DEPARTMENT: Utilities**

**Account Code: 50-430**

**PROGRAM: Water Administration**

Code	Description					% Change from		% Change from
		Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
		2012-13	2013-14	2014-15	2015-16	2014-15	2016-17	2015-16
		Actual	Actual	Amended	Proposed	Amended	Estimated	Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 87,804	\$ 62,872	\$ 64,600	\$ 63,900	(1.1)	\$ 65,300	2.2
505.000	Salary Savings Credit	-	-	-	-	N/A	-	N/A
530.000	Overtime	-	-	500	500	-	500	-
550.000	Employee Benefits	40,872	25,704	28,300	-	(100.0)	-	N/A
520.000	Special Pays	-	-	-	-	N/A	-	N/A
562.000	Medical Dental Vision	-	-	-	6,100	N/A	6,100	-
563.000	Medicare	-	-	-	900	N/A	1,000	11.1
564.000	Retirement	-	-	-	7,000	N/A	7,600	8.6
	Part time Retirement	-	-	-	-	N/A	-	N/A
	Deferred Compensation	-	-	-	-	N/A	-	N/A
565.000	Life/Disability Insurance	-	-	-	500	N/A	500	-
	Cell Allowance	-	-	-	600	N/A	600	-
	Uniform	-	-	-	-	N/A	-	N/A
	<b>TOTAL PERSONNEL SERVICES</b>							
		128,676	88,576	93,400	79,500	(14.9)	81,600	2.6
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	200	4,786	35,000	35,000	-	35,000	-
604.000	Computer Software Support	-	-	13,700	13,700	-	13,700	-
620.000	Meetings & Training	4,379	2,239	6,000	6,000	-	6,000	-
622.000	Publications & Dues	393	550	1,100	1,100	-	1,100	-
650.000	Office Supplies	1,045	826	1,000	1,000	-	1,000	-
654.000	Printing & Reproduction	1,546	3,167	2,000	4,500	125.0	4,500	-
691.000	Communications	293	404	2,900	10,400	258.6	10,800	3.8
732.000	Vehicle Operating Expense	-	-	21,000	21,600	2.9	21,600	-
738.000	Community Events	2,583	3,709	7,600	4,000	(47.4)	4,000	-
802.000	Furniture & Fixtures	-	-	-	-	N/A	-	N/A
975.000	Departmental Overhead	19,000	19,000	19,000	19,000	-	19,000	-
976.000	General Overhead	22,000	22,000	22,000	44,300	101.4	44,300	-
977.000	Liability Insurance & Claims	2,100	5,500	5,500	8,000	45.5	9,900	23.8
978.000	Building Maintenance/Replacmnt	1,100	1,700	1,700	-	(100.0)	-	N/A
979.000	Vehicle Maintenance	-	-	-	-	N/A	-	N/A
980.000	Vehicle Replacement	-	-	-	-	N/A	-	N/A
981.000	Computer Maintenance	1,700	3,300	3,300	1,400	(57.6)	1,400	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>							
		56,339	67,181	141,800	170,000	19.9	172,300	1.4
<b>TOTAL EXPENDITURES</b>		<b>\$ 185,015</b>	<b>\$ 155,757</b>	<b>\$ 235,200</b>	<b>\$ 249,500</b>	<b>6.1</b>	<b>\$ 253,900</b>	<b>1.8</b>



**DEPARTMENT: Utilities**  
**PROGRAM: Water Billing**

**Account Code: 50-440**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	Fiscal Year 2016-17 Estimated	Fiscal Year 2015-16 Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 184,895	\$ 150,324	\$ 186,500	\$ 176,900	(5.1)	\$ 179,500	1.5
505.000	Salary Savings Credit	-	-	-	-	N/A	-	N/A
510.000	Salaries - Part-time			10,000	-	(100.0)	-	N/A
530.000	Overtime	732	1,047	1,800	900	(50.0)	900	-
550.000	Employee Benefits	84,350	60,194	82,400	-	(100.0)	-	N/A
520.000	Special Pays	-	-	-	1,500	N/A	1,500	-
562.000	Medical Dental Vision	-	-	-	17,300	N/A	17,300	-
563.000	Medicare	-	-	-	2,600	N/A	2,600	-
564.000	Retirement	-	-	-	17,800	N/A	19,000	6.7
	Part time Retirement	-	-	-	-	N/A	-	N/A
	Deferred Compensation	-	-	-	500	N/A	500	-
565.000	Life/Disability Insurance	-	-	-	1,800	N/A	1,800	-
	Cell Allowance	-	-	-	-	N/A	-	N/A
	Uniform	-	-	-	-	N/A	-	N/A
	<b>TOTAL PERSONNEL SERVICES</b>	<b>269,977</b>	<b>211,565</b>	<b>280,700</b>	<b>219,300</b>	<b>(21.9)</b>	<b>223,100</b>	<b>1.7</b>
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	615	5,723	10,000	10,000	-	10,000	-
604.000	Computer Software Support	-	707	-	-	N/A	-	N/A
620.000	Meetings and Trainings		37					
623.000	Uniforms	2,766	5,494	5,000	5,000	-	5,000	-
650.000	Office Supplies	487	1,213	2,000	2,000	-	2,000	-
652.000	Postage	815	-	1,000	1,000	-	1,000	-
653.000	Advertising	-	-	-	-	N/A	-	N/A
654.000	Printing & Reproduction	696	146	500	500	-	500	-
691.000	Communications	489	-	-	-	N/A	-	N/A
704.000	Office Equipment Maintenance	-	7	-	-			
705.000	Maintenance & Repair of Materials	-	-	2,500	2,500	-	2,500	-
707.000	Maintenance & Repair of Eqpt	-	-	1,500	1,500	-	1,500	-
712.000	Meter Maintenance	19,217	14,031	23,000	23,000	-	23,000	-
975.000	Departmental Overhead	32,000	32,000	32,000	32,000	-	32,000	-
976.000	General Overhead	27,000	27,000	27,000	64,100	137.4	64,200	0.2
977.000	Liability Insurance & Claims	5,400	6,700	11,700	28,400	142.7	35,100	23.6
978.000	Building Maintenance/Replacmnt	2,700	2,800	3,600	-	(100.0)	-	N/A
981.000	Computer Maintenance	4,300	4,400	7,100	1,400	(80.3)	1,400	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>96,485</b>	<b>100,258</b>	<b>126,900</b>	<b>171,400</b>	<b>35.1</b>	<b>178,200</b>	<b>4.0</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 366,462</b>	<b>\$ 311,823</b>	<b>\$ 407,600</b>	<b>\$ 390,700</b>	<b>(4.1)</b>	<b>\$ 401,300</b>	<b>2.7</b>



**DEPARTMENT: Utilities**

**Account Code: 50-450**

**PROGRAM: Water Production**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from	
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	2014-15 Amended	2016-17 Estimated	2015-16 Proposed	
<b>PERSONNEL SERVICES</b>									
501.000	Salaries - Full-time	\$ 75,231	\$ 70,207	\$ 83,400	\$ 78,700	(5.6)	\$ 80,400	2.2	
520.000	Special Pay	21,288	30,046	28,000	32,000	14.3	32,000	-	
530.000	Overtime	105	1,241	3,100	3,100	-	3,100	-	
550.000	Employee Benefits	35,021	27,756	36,500	-	(100.0)	-	N/A	
520.000	Special Pays	-	-	-	1,100	N/A	1,100	-	
562.000	Medical Dental Vision	-	-	-	7,700	N/A	7,700	-	
563.000	Medicare	-	-	-	1,700	N/A	1,700	-	
564.000	Retirement	-	-	-	7,400	N/A	7,400	-	
	Deferred Compensation	-	-	-	300	N/A	300	-	
565.000	Life/Disability Insurance	-	-	-	800	N/A	800	-	
	<b>TOTAL PERSONNEL SERVICES</b>	<b>131,645</b>	<b>129,250</b>	<b>151,000</b>	<b>132,800</b>	<b>(12.1)</b>	<b>134,500</b>	<b>1.3</b>	
<b>MAINTENANCE AND OPERATIONS</b>									
600.000	Professional Contract Services	48,280	51,146	33,500	33,500	-	33,500	-	
691.000	Communications	999	971	8,500	10,000	17.6	10,000	-	
692.000	Gas	660	679	3,700	3,700	-	3,700	-	
705.000	Maintenance & Repair Materials	5,968	7,024	6,000	6,000	-	6,000	-	
707.000	Maintenance & Repair of Eqpt	29,248	19,440	28,300	28,300	-	28,300	-	
710.000	Pump & Well Repair	6,750	92,577	20,000	20,000	-	20,000	-	
725.000	Small Tools & Equipment		437						
747.000	Water Pumping Charge	547,903	495,321	536,300	536,300	-	536,300	-	
748.000	Chlorination	33,249	28,753	47,500	47,500	-	47,500	-	
749.000	Water Purchase - MWD	475,765	581,493	489,500	489,500	-	489,500	-	
975.000	Departmental Overhead	24,900	24,900	24,900	24,900	-	24,900	-	
976.000	General Overhead	63,000	63,000	63,000	244,000	287.3	244,400	0.2	
977.000	Liability Insurance & Claims	37,600	43,300	69,200	12,600	(81.8)	15,500	23.0	
978.000	Building Maintenance/Replacmnt	18,900	18,400	21,500	-	(100.0)	-	N/A	
979.000	Vehicle Maintenance	5,600	5,600	-	-	N/A	-	N/A	
980.000	Vehicle Replacement	7,000	2,000	2,000	2,300	15.0	-	(100.0)	
981.000	Computer Maintenance	30,200	28,600	41,700	1,400	(96.6)	1,400	-	
984.000	Transfer out	500,000	750,000	362,795	224,700	(38.1)	213,900	(4.8)	
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>1,836,022</b>	<b>2,213,641</b>	<b>1,758,395</b>	<b>1,684,700</b>	<b>(4.2)</b>	<b>1,674,900</b>	<b>(0.6)</b>	
<b>CAPITAL OUTLAY/IMPROVEMENTS</b>									
804.000	Machinery & Equipment	4,392	-	-	-	N/A	-	N/A	
	<b>TOTAL CAPITAL OUTLAY/IMPROVEMENTS</b>	<b>4,392</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>	<b>-</b>	<b>N/A</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,972,059</b>	<b>\$ 2,342,891</b>	<b>\$ 1,909,395</b>	<b>\$ 1,817,500</b>	<b>(4.8)</b>	<b>\$ 1,809,400</b>	<b>(0.4)</b>	



**DEPARTMENT: Utilities**

**Account Code: 50-460**

**PROGRAM: Water Transmission**

Code	Description					% Change from		% Change from
		Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
		2012-13	2013-14	2014-15	2015-16	2014-15	2016-17	2015-16
		Actual	Actual	Amended	Proposed	Amended	Estimated	Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 75,231	\$ 70,207	\$ 76,400	\$ 71,800	(6.0)	\$ 73,300	2.1
530.000	Overtime	11,824	10,662	7,500	7,500	-	7,500	-
550.000	Employee Benefits	35,021	27,735	33,400	-	(100.0)	-	N/A
520.000	Special Pays	-	-	-	1,100	N/A	1,100	-
562.000	Medical Dental Vision	-	-	-	7,300	N/A	7,300	-
563.000	Medicare	-	-	-	1,200	N/A	1,200	-
564.000	Retirement	-	-	-	6,700	N/A	7,100	6.0
	Deferred Compensation	-	-	-	300	N/A	300	-
565.000	Life/Disability Insurance	-	-	-	800	N/A	800	-
	<b>TOTAL PERSONNEL SERVICES</b>							
		122,076	108,604	117,300	96,700	(17.6)	98,600	2.0
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	72,305	71,878	28,200	28,200	-	28,200	-
604.000	Computer Software Support	1,250	-	-	-	N/A	-	N/A
622.000	Publications & Dues	413	413	-	-	N/A	-	N/A
691.000	Communications	2,356	2,292	2,500	2,400	(4.0)	2,400	-
692.000	Gas	260	210	300	300	-	300	-
693.000	Electric	118,410	137,489	132,100	138,700	5.0	145,600	5.0
705.000	Maintenance & Repair Materials	17,646	18,988	22,000	22,000	-	22,000	-
707.000	Maintenance & Repair of Eqpt	60	125	27,000	27,000	-	27,000	-
711.000	Hydrant Repair	952	11,084	12,000	12,000	-	12,000	-
725.000	Small Tools/Other Equipment	1,667	1,653	2,500	2,500	-	2,500	-
975.000	Departmental Overhead	24,000	24,000	24,000	24,000	-	24,000	-
976.000	General Overhead	59,000	59,000	59,000	104,100	76.4	104,200	0.1
977.000	Liability Insurance & Claims	8,900	9,400	16,800	12,100	(28.0)	14,900	23.1
978.000	Building Maintenance/Replacmnt	4,500	4,000	5,200	-	(100.0)	-	N/A
979.000	Vehicle Maintenance	11,500	10,700	-	-	N/A	-	N/A
980.000	Vehicle Replacement	20,000	19,000	19,000	16,700	(12.1)	13,500	(19.2)
981.000	Computer Maintenance	7,200	6,200	10,100	1,400	(86.1)	1,400	-
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>							
		350,419	376,432	360,700	391,400	8.5	398,000	1.7
<b>TOTAL EXPENDITURES</b>		<b>\$ 472,495</b>	<b>\$ 485,036</b>	<b>\$ 478,000</b>	<b>\$ 488,100</b>	<b>2.1</b>	<b>\$ 496,600</b>	<b>1.7</b>



**DEPARTMENT: Utilities**

**Account Code: 52-480**

**PROGRAM: Sewer**

Code	Description					% Change from		% Change from
		Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
		2012-13	2013-14	2014-15	2015-16	2014-15	2016-17	2015-16
		Actual	Actual	Amended	Proposed	Amended	Estimated	Proposed
<b>PERSONNEL SERVICES</b>								
501.000	Salaries - Full-time	\$ 62,461	\$ 68,490	\$ 67,500	\$ 68,800	1.9	\$ 69,500	1.0
530.000	Overtime	2,131	1,806	-	-	N/A	-	N/A
550.000	Employee Benefits	28,940	28,002	29,600	-	(100.0)	-	N/A
562.000	Medical Dental Vision	-	-	-	5,400	N/A	5,400	-
563.000	Medicare	-	-	-	1,000	N/A	1,000	-
564.000	Retirement	-	-	-	7,500	N/A	8,100	8.0
	Deferred Compensation	-	-	-	300	N/A	300	-
565.000	Life/Disability Insurance	-	-	-	500	N/A	500	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>93,532</b>	<b>98,298</b>	<b>97,100</b>	<b>83,500</b>	<b>(14.0)</b>	<b>84,800</b>	<b>1.6</b>
<b>MAINTENANCE AND OPERATIONS</b>								
600.000	Professional Contract Services	32,874	42,953	30,000	30,000	-	30,000	-
604.000	Computer Software Support	-	-	5,000	11,000	120.0	11,000	-
620.000	Meetings & Training	-	100	2,000	2,000	-	2,000	-
622.000	Publications & Dues	-	-	1,600	1,600	-	1,600	-
622.000	Uniforms	-	-	2,500	2,500	-	2,500	-
691.000	Communications	1,373	1,315	1,500	3,400	126.7	3,400	-
705.000	Maintenance & Repair Materials	453	51	2,000	2,000	-	2,000	-
707.000	Maintenance & Repair Equipment	-	-	-	2,500	N/A	2,500	-
732.000	Vehicle Operating Expense	-	-	-	2,600	N/A	2,600	-
975.000	Departmental Overhead	2,200	2,200	2,200	2,200	-	2,200	-
976.000	General Overhead	10,000	10,000	10,000	29,100	191.0	29,400	1.0
977.000	Liability Insurance & Claims	1,500	6,600	5,500	8,500	54.5	10,500	23.5
978.000	Building Maintenance/Replacmnt	800	2,800	1,700	-	(100.0)	-	N/A
979.000	Vehicle Maintenance	5,100	5,125	-	-	N/A	-	N/A
980.000	Vehicle Replacement	8,000	3,000	3,000	3,000	-	-	(100.0)
981.000	Computer Maintenance	1,200	4,400	3,300	1,400	(57.6)	1,400	-
984.000	Transfer out	125,000	375,000	79,386	54,200	(31.7)	62,700	15.7
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	<b>188,500</b>	<b>453,544</b>	<b>149,686</b>	<b>156,000</b>	<b>4.2</b>	<b>163,800</b>	<b>5.0</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 282,032</b>	<b>\$ 551,842</b>	<b>\$ 246,786</b>	<b>\$ 239,500</b>	<b>(3.0)</b>	<b>\$ 248,600</b>	<b>3.8</b>



**DEPARTMENT: Internal Service Funds**  
**PROGRAM: Risk Management (Insurance)**

**Account Code: 60-610**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	2016-17 Estimated	Fiscal Year 2015-16 Proposed
<b>PERSONNEL SERVICES</b>								
561.000	Workers Compensation/Claims	\$ 402,910	\$ 436,433	\$ 286,877	\$ 596,800	108.0	\$ 471,200	(21.0)
	<b>TOTAL PERSONNEL SERVICES</b>	\$ 402,910	\$ 436,433	\$ 286,877	\$ 596,800	108.0	\$ 471,200	(21.0)
<b>MAINTENANCE AND OPERATIONS</b>						\$ 108		
620.000	Meetings & Training	\$ 1,085	\$ 215	\$ 3,550	\$ 5,000	40.8	\$ 4,400	(12.0)
730.000	Automotive Insurance & Claims	-	4,316	3,000	3,000	-	3,000	-
731.000	Liability Insurance & Claims	871,370	242,571	568,226	684,700	20.5	639,100	(6.7)
733.000	Special Departmental Supplies	872	(272)	-	-	N/A	-	N/A
	<b>TOTAL MAINTENANCE AND OPERATIONS</b>	873,327	246,830	574,776	692,700	20.5	646,500	(6.7)
<b>TOTAL EXPENDITURES</b>		\$ 1,276,237	\$ 683,263	\$ 861,653	\$ 1,289,500	49.7	\$ 1,117,700	(13.3)



**DEPARTMENT: Internal Services**

**Account Code: 62-620**

**PROGRAM: Technology Replacement**

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from		
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Proposed	Fiscal Year 2014-15 Amended	Fiscal Year 2016-17 Estimated	Fiscal Year 2015-16 Proposed
	<b>CAPITAL OUTLAY/IMPROVEMENTS</b>							
803.000	Office Equipment	60,468	178,202	196,000	121,500	(38.0)	43,200	(64.4)
	<b>TOTAL CAPITAL OUTLAY IMPROVEMENTS</b>	60,468	178,202	196,000	121,500	(38.0)	43,200	(64.4)
	<b>TOTAL EXPENDITURES</b>	\$ 60,468	\$ 178,202	\$ 196,000	\$ 121,500	(38.0)	\$ 43,200	(64.4)

**PROGRAM DESCRIPTION:**

This program centralizes the payment of and accounting for the City's on-going technology and communications equipment replacement. Each department annually contributes to this program on a pro rata basis. The costs for replacement of technology and communications equipment are then paid directly from this program.

**PROGRAM EXPLANATION:**

Code 803: Funds budgeted in this code include the following computer equipment based on Citywide replacement plan:

FY 2015-16

- Replacement of Monitors/Printers/Scanners/Fax Machines as needed
- Backup Device - Barracuda 890 Replacement
- Spillman Server Maintenance
- L3 Server Replacement
- Maintenance Upgrade SANs
- Firewall - Replacement
- Spam Filter - Mail Foundry Replacement
- COPLINK Integration
- CLASS Upgrade
- Replace Laptops(2)
- Granicus Project (CARRYOVER)

FY 2016-17

- Replacement of Monitors/Printers/Scanners/Fax Machines as needed
- Dispatch Monitor Replacement (3)
- Replace Desktop PC's (22)



**DEPARTMENT:** Internal Service Funds  
**PROGRAM:** Vehicle Replacement

**Account Code:** 63-630

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2012-13 Actual	2013-14 Actual	2014-15 Amended	2015-16 Projected	Fiscal Year 2014-15 Amended	2016-17 Estimated	Fiscal Year 2015-16 Projected
<b>MAINTENANCE AND OPERATIONS</b>								
732.000	Vehicle Operating Expense	\$ 175,884	\$ 168,293	\$ -	\$ -	N/A	\$ -	N/A
	<b>OPERATIONS</b>	175,884	168,293	-	-	N/A	-	N/A
<b>CAPITAL OUTLAY/IMPROVEMENTS</b>								
805.000	Vehicles	331,485	70,653	179,974	266,000	47.8	179,000	(32.7)
	<b>TOTAL CAPITAL OUTLAY/ IMPROVEMENTS</b>	331,485	70,653	179,974	266,000	47.8	179,000	(32.7)
<b>TOTAL EXPENDITURES</b>		<b>\$ 507,369</b>	<b>\$ 238,946</b>	<b>\$ 179,974</b>	<b>\$ 266,000</b>	<b>47.8</b>	<b>\$ 179,000</b>	<b>(32.7)</b>