

Community Development Commission

Summary of Departmental Expenditures by Program:

	Fiscal Year 2006-07 Actual	Fiscal Year 2007-08 Adopted	Fiscal Year 2007-08 Amended	Fiscal Year 2008-09 Adopted	% Change from Fiscal Year 2007-08 Amended	Fiscal Year 2009-10 Estimated	% Change from Fiscal Year 2008-09 Adopted
Affordable Housing	\$ 609,847	\$ 731,600	\$ 731,600	\$ 688,100	(5.9)	\$ 700,100	1.7
Capital Projects	235,551	257,800	257,800	312,500	21.2	307,500	(1.6)
Debt Service	1,322,604	1,321,200	1,321,200	1,381,600	4.6	1,385,800	0.3
Capital Improvement Plan (CIP)	21,606	266,800	822,400	166,000	(79.8)	-	(100.0)
Total Departmental Expenditures	<u>\$ 2,189,608</u>	<u>\$ 2,577,400</u>	<u>\$ 3,133,000</u>	<u>\$ 2,548,200</u>	(18.7)	<u>\$ 2,393,400</u>	(6.1)

Summary of Departmental Expenditures by Category:

	Fiscal Year 2006-07 Actual	Fiscal Year 2007-08 Adopted	Fiscal Year 2007-08 Amended	Fiscal Year 2008-09 Adopted	% Change from Fiscal Year 2007-08 Amended	Fiscal Year 2009-10 Estimated	% Change from Fiscal Year 2008-09 Adopted
Personnel Services	\$ 21,693	\$ 182,400	\$ 182,400	\$ 194,500	6.6	\$ 205,200	5.5
Maintenance and Operations	2,146,309	2,128,200	2,128,200	2,187,700	2.8	2,188,200	0.0
Capital Outlay/Improvements	21,606	266,800	822,400	166,000	(79.8)	-	(100.0)
Total Departmental Expenditures	<u>\$ 2,189,608</u>	<u>\$ 2,577,400</u>	<u>\$ 3,133,000</u>	<u>\$ 2,548,200</u>	(18.7)	<u>\$ 2,393,400</u>	(6.1)

City of La Palma

DEPARTMENT: Community Development Commission
PROGRAM: Affordable Housing

Account Code: 040-800

	Fiscal Year 2006-07 Actual	Fiscal Year 2007-08 Adopted	Fiscal Year 2007-08 Amended	Fiscal Year 2008-09 Adopted	% Change from Fiscal Year 2007-08 Amended	Fiscal Year 2009-10 Estimated	% Change from Fiscal Year 2008-09 Adopted
Personnel Services	\$ 10,158	\$ 83,500	\$ 83,500	\$ 89,300	6.9	\$ 94,500	5.8
Maintenance and Operations	599,689	648,100	648,100	598,800	(7.6)	605,600	1.1
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
Total	\$ 609,847	\$ 731,600	\$ 731,600	\$ 688,100	(5.9)	\$ 700,100	1.7

PROGRAM DESCRIPTION:

This is the Affordable Housing Set-Aside portion of the Community Development Commission’s budget, which utilizes revenues received from the property tax increment generated by growth in value of the La Palma Community Development Project Area. The State mandates that agencies commit 20% of their tax increment revenues to affordable housing projects. The set-aside funds are used to provide administration of existing affordable housing projects (Denni/Montecito Affordable Housing, Seasons La Palma) as well as to plan for, and provide necessary assistance to, future affordable housing developments. The Community Development Director manages the Community Development Commission’s existing Owner Participation Agreements and all affordable housing activities with the assistance of the Administrative Secretary, who assists with processing affordable housing documents.

PROGRAM EXPLANATION:

- Code 501: Director of Community Development - 0.35
- Director Finance - 0.10
- Administrative Secretary - 0.10

DEPARTMENT: Community Development Commission
PROGRAM: Affordable Housing

Account Code: 040-800

Code 600:	Funds in this program include contractual service costs for the following:	
	Property tax audit services (10%)*	\$ 680
	Services to manage the Denni Street Housing Project sales and refinances	1,000
	Development of Regional Housing Needs Assessment (RHNA) projections	1,200
	Services related to the creation and preservation of affordable housing in the City	12,000

**Note: Remainder attributed to the CDC Capital Projects (041-890-600) and Community Development Administration (001-510-600) programs.*

- Code 601: Contract payments for the City Attorney, special counsel, and other affordable housing-related legal expenses.
- Code 603: Charge from the County of Orange for the collection of these funds via the property tax system.
- Code 620: Attendance at meetings and seminars related to the use of CDC Affordable Housing funds.
- Code 652: Postage for delivery of correspondence that requires timely delivery.
- Code 653: Advertising for special public hearing notices for, and recordation of, affordable housing documents and activities. Budget item removed; no expenditures in past three years.
- Code 770: Funds budgeted in this code include the portion of City administrative salaries and costs directly attributable to management and oversight of affordable housing programs pursuant to the Cost Allocation Study updated in 2007.
- Code 775: Costs for administering the Residential Code Enforcement Relief Program. Expenses include program management fees, document recording fees, and payments to contractors for Residential Code Enforcement Relief grants.
- Code 791: Principal and interest payments on loans due to the City for housing programs.
- Code 795: Ground lease payment for the Seasons La Palma Affordable Housing Project.

DEPARTMENT: Community Development Commission
PROGRAM: Affordable Housing

Account Code: 040-800

Code 977: Funds budgeted in this code include this program’s pro rata share of Liability Insurance and Claims costs.

Code 981: Funds budgeted in this code include this program’s pro rata share of Computer Maintenance costs.

DEPARTMENT: Community Development Commission
PROGRAM: Affordable Housing

Account Code: 040-800



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City of La Palma

DEPARTMENT: Community Development Commission
PROGRAM: Affordable Housing

Account Code: 040-800

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2006-07 Actual	2007-08 Adopted	2007-08 Amended	2008-09 Adopted	2007-08 Amended	2009-10 Estimated	2008-09 Adopted
PERSONNEL SERVICES								
501.000	Salaries - Full-time	\$ 10,158	\$ 56,100	\$ 56,100	\$ 59,600	6.2	\$ 62,800	5.4
550.000	Employee Benefits	-	27,400	27,400	29,700	8.4	31,700	6.7
	TOTAL PERSONNEL SERVICES	<u>10,158</u>	<u>83,500</u>	<u>83,500</u>	<u>89,300</u>	6.9	<u>94,500</u>	5.8
MAINTENANCE AND OPERATIONS								
600.000	Professional Contract Services	3,180	15,000	15,000	15,800	5.3	15,800	-
601.000	Legal Services	190	10,000	10,000	10,000	-	10,000	-
603.000	Property Tax Admin Fee	3,075	5,000	5,000	5,000	-	5,000	-
620.000	Meetings & Training	-	1,500	1,500	1,500	-	1,500	-
652.000	Postage	-	100	100	100	-	1,000	900.0
653.000	Advertising	72	-	-	-	N/A	-	N/A
770.000	Administration Costs	83,500	61,500	61,500	63,400	3.1	65,300	3.0
775.000	Res Code Enforce Relief Prog	-	35,000	35,000	35,000	-	35,000	-
791.100	Interest on City Loans	337,391	335,300	335,300	278,300	(17.0)	275,000	(1.2)
791.200	Principal on City Loans	62,281	68,800	68,800	77,900	13.2	85,000	9.1
795.000	Senior Housing	110,000	110,000	110,000	110,000	-	110,000	-

City of La Palma

DEPARTMENT: Community Development Commission
PROGRAM: Affordable Housing

Account Code: 040-800

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2006-07 Actual	2007-08 Adopted	2007-08 Amended	2008-09 Adopted	2007-08 Amended	2009-10 Estimated	2008-09 Adopted
977.000	Liability Insurance & Claims	-	2,300	2,300	600	(73.9)	800	33.3
981.000	Computer Maintenance	-	3,600	3,600	1,200	(66.7)	1,200	-
	TOTAL MAINTENANCE AND OPERATIONS	<u>599,689</u>	<u>648,100</u>	<u>648,100</u>	<u>598,800</u>	(7.6)	<u>605,600</u>	1.1
	TOTAL EXPENDITURES	<u>\$ 609,847</u>	<u>\$ 731,600</u>	<u>\$ 731,600</u>	<u>\$ 688,100</u>	(5.9)	<u>\$ 700,100</u>	1.7

City of La Palma

DEPARTMENT: Community Development Commission
PROGRAM: Capital Projects

Account Code: 041-890

	Fiscal Year 2006-07 Actual	Fiscal Year 2007-08 Adopted	Fiscal Year 2007-08 Amended	Fiscal Year 2008-09 Adopted	% Change from Fiscal Year 2007-08 Amended	Fiscal Year 2009-10 Estimated	% Change from Fiscal Year 2008-09 Adopted
Personnel Services	\$ 11,535	\$ 98,900	\$ 98,900	\$ 105,200	6.4	\$ 110,700	5.2
Maintenance and Operations	224,016	158,900	158,900	207,300	30.5	196,800	(5.1)
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
Total	\$ 235,551	\$ 257,800	\$ 257,800	\$ 312,500	21.2	\$ 307,500	(1.6)

PROGRAM DESCRIPTION:

As part of the Community Development Commission's budget, this program provides for the Capital Improvement Projects and general redevelopment activities funded by CDC monies. The Community Development Director manages the Community Development Commission's existing Owner Participation Agreements and all affordable housing activities. The Director of Public Works oversees the implementation of many of the capital improvement projects in the Project Area.

PROGRAM EXPLANATION:

Code 501: Director of Community Development - 0.35
 Director of Public Works - 0.10
 Director Finance - 0.10
 Administrative Secretary - 0.05

DEPARTMENT: Community Development Commission
PROGRAM: Capital Projects

Account Code: 041-890

Code 600: Funds in this program include contractual service costs for the following:

Property tax audit services (40%)*	\$ 2,800
Chamber of Commerce financial support	24,000
Design services for Business Attraction/Marketing Material for City	10,000
Costs for the "Lunch with the Mayor" Business Retention Program	3,600
Support for the State of the City Luncheon	4,000
Professional architectural services for shopping centers in the redevelopment area	25,000
Other contractual services as needed	18,700
Professional Services for Specific Plan Development	15,000

**Note: Remainder charged to the CDC Affordable Housing (040-800-600) and Community Development Administration (001-510-600) programs.*

Code 601: Fees charged by the City Attorney and other legal counsel for the CDC and related work, as needed.

Code 620: Costs in this category include professional meetings & training for the following:

Annual California Association for Local Economic Development (CALED) conference	\$ 700
California Redevelopment Association (CRA) Annual Conference	1,400
CRA Money, Debt, and Taxes Seminar - Executive Director/Finance Director	800
Annual ICSC Western Deal Making Conference (50%)	500

Note: Remainder of CALED annual conference paid by Community Development Administration (001-510-620).

Code 622: Costs in this category include professional memberships and dues for the following:

Membership fees for participation in the CRA	\$ 2,500
CALED (35%)	200

Note: Remainder paid by Community Development Administration (001-510-622).

DEPARTMENT: Community Development Commission
PROGRAM: Capital Projects

Account Code: 041-890

- Code 652: Costs in this category include postage costs for the following:
- | | |
|--|----------|
| Mailing for the Business Attraction / Marketing Materials | \$ 3,200 |
| Postage for CDC correspondence that requires timely or personal delivery | 200 |
- Code 653: Advertising costs for redevelopment activities, including special public hearing notices and document recording fees.
- Code 654: Costs in this category include printing and reproduction costs for the following:
- | | |
|---|----------|
| Printing of Business Attraction / Marketing Materials | \$ 7,200 |
| Printing of City Fact Sheets to be distributed to potential developers, real estate agents, and property owners | 1,000 |
| Printing of the Corporate Connection booklet | \$ 1,200 |
- Code 733: Office supplies unique to redevelopment activities.
- Code 770: Program's pro rata share of general and departmental administration costs pursuant to the Cost Allocation Study updated in 2007.
- Code 771: Compensation of Commission members at \$30 per meeting, two meetings per month.
- Code 977: Funds budgeted in this code include this program's pro rata share of Liability Insurance and Claims costs.
- Code 981: Funds budgeted in this code include this program's pro rata share of Computer Maintenance costs.

DEPARTMENT: Community Development Commission
PROGRAM: Capital Projects

Account Code: 041-890



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DEPARTMENT: Community Development Commission
PROGRAM: Capital Projects

Account Code: 041-890

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2006-07 Actual	2007-08 Adopted	2007-08 Amended	2008-09 Adopted	2007-08 Amended	2009-10 Estimated	2008-09 Adopted
PERSONNEL SERVICES								
501.000	Salaries - Full-time	\$ 11,535	\$ 66,500	\$ 66,500	\$ 70,200	5.6	\$ 73,500	4.7
550.000	Employee Benefits	-	32,400	32,400	35,000	8.0	37,200	6.3
	TOTAL PERSONNEL SERVICES	11,535	98,900	98,900	105,200	6.4	110,700	5.2
MAINTENANCE AND OPERATIONS								
600.000	Professional Contract Services	56,046	60,000	60,000	103,100	71.8	90,300	(12.4)
601.000	Legal Services	-	10,000	10,000	10,200	2.0	10,200	-
620.000	Meetings & Training	-	2,900	2,900	3,500	20.7	3,500	-
622.000	Publications & Dues	2,163	2,700	2,700	2,700	-	2,700	-
652.000	Postage	-	3,400	3,400	3,400	-	3,400	-
653.000	Advertising	-	10,000	10,000	10,000	-	10,000	-
654.000	Printing & Reproduction	617	7,700	7,700	9,400	22.1	9,400	-
733.000	Special Departmental Supplies	-	500	500	500	-	500	-
770.000	Administration Costs	162,100	51,300	51,300	52,800	2.9	54,400	3.0
771.000	Director Fees	3,090	3,600	3,600	3,600	-	3,600	-

City of La Palma

DEPARTMENT: Community Development Commission
PROGRAM: Capital Projects

Account Code: 041-890

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2006-07 Actual	2007-08 Adopted	2007-08 Amended	2008-09 Adopted	2007-08 Amended	2009-10 Estimated	2008-09 Adopted
977.000	Liability Insurance & Claims	-	2,600	2,600	2,600	-	3,300	26.9
981.000	Computer Maintenance	-	4,200	4,200	5,500	31.0	5,500	-
	TOTAL MAINTENANCE AND OPERATIONS	224,016	158,900	158,900	207,300	30.5	196,800	(5.1)
	TOTAL EXPENDITURES	<u>\$ 235,551</u>	<u>\$ 257,800</u>	<u>\$ 257,800</u>	<u>\$ 312,500</u>	21.2	<u>\$ 307,500</u>	(1.6)

DEPARTMENT: Community Development Commission
PROGRAM: Debt Service

Account Code: 046-810

	Fiscal Year 2006-07 Actual	Fiscal Year 2007-08 Adopted	Fiscal Year 2007-08 Amended	Fiscal Year 2008-09 Adopted	% Change from Fiscal Year 2007-08 Amended	Fiscal Year 2009-10 Estimated	% Change from Fiscal Year 2008-09 Adopted
Personnel Services	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A
Maintenance and Operations	1,322,604	1,321,200	1,321,200	1,381,600	4.6	1,385,800	0.3
Capital Outlay/Improvements	-	-	-	-	N/A	-	N/A
Total	<u>\$ 1,322,604</u>	<u>\$ 1,321,200</u>	<u>\$ 1,321,200</u>	<u>\$ 1,381,600</u>	4.6	<u>\$ 1,385,800</u>	0.3

PROGRAM DESCRIPTION:

As part of the Community Development Commission’s budget, this program is used for the repayment of CDC bonded indebtedness and other obligations.

PROGRAM EXPLANATION:

Code 600: Funds in this program include contractual service costs for the following:

- Bond carrying and processing fees with US Bank \$ 6,700
- Annual financial audit fees for the CDC 9,000
- Consultant services for annual pass through calculations 1,400
- Consultant services for annual Statement of Indebtedness 1,800
- Annual fees for arbitrage services on CDC bonds 2,500
- Miscellaneous services as needed 1,800

Code 603: Charge from the County of Orange for the collection of property tax revenues.

Code 744: Payment to the Orange County Water District in accordance with the existing pass through agreement.

Code 745: Payment to the County of Orange in accordance with the existing pass through agreement.

DEPARTMENT: Community Development Commission
PROGRAM: Debt Service

Account Code: 046-810

Code 745.100: Payment to the Orange County Fire Authority in accordance with the existing pass through agreement.

Code 745.600: Pass through payment to affected taxing entities required by the adoption of a Project Area amendment pursuant to Senate Bill 211. The following are projected allocations to the affected entities:

<u>Affected Taxing Entity</u>	<u>Fiscal Year</u> <u>2007-08</u>	<u>Fiscal Year</u> <u>2008-09</u>
Orange County Transportation Authority	\$ 200	\$ 300
Orange County Sanitation District	2,200	2,800
Buena Park School District	10,900	14,000
Fullerton Union High School District	14,700	18,800
North Orange County Community College District	5,000	6,400
Orange County Department of Education	2,600	3,300
Orange County Vector Control District	100	100
City of La Palma	15,900	20,500

Code 770: Program's pro rata share of general and departmental administration costs pursuant to the Cost Allocation Study updated in 2007.

Code 790: Scheduled principal payments on 1993 and 2001 tax allocation refunding bonds.

Code 791: Payment of interest on 1993 and 2001 tax allocation refunding bonds.

Code 791.100: Payment of interest on loans from the General Fund.

Code 791.200: Payment of principal on loans from the General Fund.

Code 981: Funds budgeted in this code include this program's pro rata share of Liability Insurance and Claims costs.

DEPARTMENT: Community Development Commission
PROGRAM: Debt Service

Account Code: 046-810

Code 990: Funds budgeted in this code include this program's pro rata share of Computer Maintenance costs.

DEPARTMENT: Community Development Commission
PROGRAM: Debt Service

Account Code: 046-810



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DEPARTMENT: Community Development Commission
PROGRAM: Debt Service

Account Code: 046-810

Code	Description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	% Change from	Fiscal Year	% Change from
		2006-07 Actual	2007-08 Adopted	2007-08 Amended	2008-09 Adopted	2007-08 Amended	2009-10 Estimated	2008-09 Adopted
MAINTENANCE AND OPERATIONS								
600.000	Professional Contract Services	\$ 19,300	\$ 21,000	\$ 21,000	\$ 23,200	10.5	\$ 25,000	7.8
603.000	Property Tax Admin Fee	12,299	18,000	18,000	18,400	2.2	18,400	-
652.000	Postage	13	-	-	-	N/A	-	N/A
744.000	OC Water District Pass Through	12,327	13,400	13,400	15,000	11.9	15,000	-
745.000	Orange County Pass Through	93,958	77,300	77,300	100,000	29.4	100,000	-
745.100	OC Fire Authority Pass Through	88,154	72,100	72,100	95,000	31.8	95,000	-
745.600	SB211 Passthru	34,870	51,600	51,600	66,200	28.3	70,000	5.7
770.000	Administration Costs	-	2,600	2,600	2,800	7.7	2,900	3.6
790.000	Bond Principal	380,000	400,000	400,000	415,000	3.8	435,000	4.8
791.000	Bond Interest	484,473	465,800	465,800	445,200	(4.4)	423,700	(4.8)
791.100	Interest on City Loans	134,373	128,100	128,100	121,200	(5.4)	113,600	(6.3)
791.200	Principal on City Loans	62,837	69,200	69,200	76,100	10.0	83,700	10.0
977.000	Liability Insurance & Claims	-	800	800	1,100	37.5	1,100	-
981.000	Computer Maintenance	-	1,300	1,300	2,400	84.6	2,400	-
TOTAL MAINTENANCE AND OPERATIONS		<u>1,322,604</u>	<u>1,321,200</u>	<u>1,321,200</u>	<u>1,381,600</u>	4.6	<u>1,385,800</u>	0.3
TOTAL EXPENDITURES		<u>\$ 1,322,604</u>	<u>\$ 1,321,200</u>	<u>\$ 1,321,200</u>	<u>\$ 1,381,600</u>	4.6	<u>\$ 1,385,800</u>	0.3

DEPARTMENT: Community Development Commission
PROGRAM: Capital Improvement Plan

	Fiscal Year 2006-07 Actual	Fiscal Year 2007-08 Adopted	Fiscal Year 2007-08 Amended	Fiscal Year 2008-09 Adopted	% Change from Fiscal Year 2007-08 Amended	Fiscal Year 2009-10 Estimated	% Change from Fiscal Year 2008-09 Adopted
Rehabilitation of Orangethorpe	\$ -	\$ 210,400	\$ 210,400	\$ 100,000	(52.5)	\$ -	(100.0)
Police Evidence Storage Room	21,606	56,400	56,400	-	(100.0)	-	N/A
Community Center Rehabilitation	\$ -	\$ -	\$ 555,600	\$ -	(100.0)	\$ -	N/A
JFK Pedestrian Signal Upgrade	-	-	-	20,000	N/A	-	(100.0)
Median on Moody				46,000		-	
Total	\$ 21,606	\$ 266,800	\$ 822,400	\$ 166,000	(79.8)	\$ -	(100.0)

PROGRAM DESCRIPTION:

The capital improvement plan represents the CDC's approved projects and includes each of the project's total costs and the estimated funding requirements for the next five years. This plan is part of the City of La Palma's overall capital improvement plan in which projects are funded by various sources.

PROJECT DESCRIPTIONS:

Code 846: Rehabilitation of Orangethorpe Ave. from the 91 Freeway to Valley View St.

Code 911: JFK Pedestrian Signal Upgrade.

DEPARTMENT: Community Development Commission
PROGRAM: Capital Improvement Plan

Code 911: Median on Moody



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