

CITY MANAGER'S OFFICE

ADMINISTRATIVE REPORT 2016-41

November 17, 2016

TO: La Palma City Council
FROM: Laurie A. Murray, City Manager

In This Week's Report

- Thanksgiving Holiday Observed
- City Manager Out of Office
- Brookside Apartments
- Street Tree Replacement
- Holiday Tree Lighting (Attachment)
- Police and Fire Respond to a Gas Leak
- Personnel Activity
- Agenda Planning Guide

Other Attachments & Correspondence from Other Organizations

- Orange County Fire Authority (OCFA) Drowning Statistics

City Manager's Office News

Thanksgiving Holiday Observed: City Administrative offices will be closed in observance of the Thanksgiving Holiday on Thursday, November 24, and Friday, November 25, 2016. Due to the short week there will be no Administrative Report next week. Wishing all of you a happy and safe Thanksgiving Holiday.

City Manager Out of the Office: City Manager Murray will be out of the office on Wednesday, November 24 but will be available by telephone.

Community Development News

Brookside Apartments: Community Development Director Dumhart and Captain Kim met with Cynthia Stees, General Manager of Brookside on Tuesday, November 15 to discuss the implementation of the Residential Parking permit program in the Bransford neighborhood. Ms. Stees has been the property's General Manager for 18 years and confirms she has witnessed

an increasing demand for parking from their clients. She indicated a willingness to coordinate with ownership to look for solutions to meet the parking needs of their residents. Some options include car lifts in non-car-port spaces and reaching out to commercial properties across the street. She also committed to passing out a notice of the upcoming permit program implementation to their residents.

Community Services News

Street Tree Replacement: At the City Council meeting on Tuesday night, a resident asked about street tree replacements. In addition to the drought as noted by the Mayor, there are additional reasons staff has not replaced the dead trees. There is a blight that affecting trees throughout California called the Glassy Winged Sharpshooter--which in the end kills the tree. Many of the tree wells do not have automatic irrigation, requiring manual watering by staff. When the water truck is being repaired or emergency items arise, the trees may not get watered for a number of weeks which also causes them stress. Staff plans to update the City's street tree policy to include trees that are resistant to the current blight, get input and agreement from the Community Activities & Beautification Committee who serve as the City's Tree Board, and ultimately bring the policy to the City Council for final approval. There is also a tie-in to the median trees, which need to be addressed. In the upcoming budget process, you will likely see street medians and street trees as a future capital improvement project.

Holiday Tree Lighting (Attachment): Happy holidays! Once again it's that merry time of the year! This is just a friendly reminder that the Community Activities & Beautification Committee will be kicking off the holiday season with the City's 30th Annual Tree Lighting Ceremony. The Ceremony will take place at the Central Park Amphitheater on Wednesday, December 7th at 5:30 p.m. Starting at 4:00 p.m. kids of all ages can visit Santa, write a letter to Santa, and make holiday crafts. In addition to the program, participants will have an opportunity to give to families in need, by bringing a new unwrapped gift to donate to the Toys for Tots program. Please RSVP by Monday, November 28, 2016 to Kimberly if you plan on attending. Hope to see everyone there!

Police Department News

Police and Fire Respond to a Gas Leak: On the morning of November 15 the Police Department responded to the 7600 block of Cory regarding a suspicious circumstance. Upon arrival the officer found that an elderly resident who was suffering from a mental health condition had accidentally severed a gas line pipe from the meter, causing the gas to leak. Arriving officers quickly started evacuating residents in the immediate area as a precaution, and notified the Orange County Fire Authority (OCFA) who responded and shut off the gas valve. The area was deemed safe moments later and residents were allowed to return to their homes.

Citywide News

Full Time Personnel Activity	
Position	Status
Police Dispatcher/Clerk	Candidate in background
Police Records Clerk (Part Time)	Candidate withdrew; Recruitment to be reopened
Water Service Worker I/II	First Interviews to be held November 29-30
Recreation Supervisor	Job Description being reviewed

Agenda Planning Guide

(All meetings start at 7:00 p.m., unless otherwise indicated)

Items listed on the planning guide are tentative and subject to move to different dates

December 6

Closed Session following Meeting – City Manager Evaluation
 Cash and Investment Reports as of September 30, 2016
 First Quarter Financial Report – FY 2016-17
 Acceptance of Comprehensive Annual Financial Report for fiscal year ended June 30, 2016
 OCTA M2 Expenditure Report
 Part-time Salary Resolution
 Authorization to Reinstate Records Clerk Position to Full-Time
 Purchase of Police and Public Works Radios

December 20

Declaration of Election Results
 City Council Reorganization

Reception following meeting at Community Center

January 3

Board of Equalization Required Resolutions and Agreements for Implementation of a Local Transactions and Use Tax

Recognized Obligation Payments Schedule (ROPS) FY 17-18
 Appointments to External Committees

January 17

Recognition of outgoing Citizen Committee Members (Tentative)
 Americana Awards

January 19 – Oversight Board Meeting at 8:00 a.m.

Friday, January 27 Special Meeting

All Day Strategic Planning and Goal Setting for FY 2017-18

Tuesday, February 28 Special Meeting @ 7:00 p.m.

Study Session: Long Term Financial Plan and Budget Priority Discussion

Tuesday, April 25 Special Meeting @ 7:00 p.m.

Study Session: Budget Workshop



City of La Palma

Community Activities and Beautification Committee presents

30th Annual Holiday Tree Lighting Ceremony “Joy of the Season”

Wednesday, December 7, 2016

Visit with Santa & Crafts: 4:00pm-5:30pm

Tree Lighting Ceremony: 5:30pm

Central Park Amphitheater, 7821 Walker Street

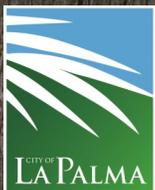
Join your friends and family to enjoy the musical talents from your local schools. Don't miss an early visit from Santa Claus, kids' holiday crafts, a chance to write a letter to Santa and more!



Please bring an unwrapped gift for the Toys for Tots drive.

For more information please call (714)690-3350 or

visit www.CityofLaPalma.org



Drowning Statistics Summary - 2016

Most recent incident date: 10/22/2016

Incident Count	2016
Total Incidents	75
Fatal Incidents	31 **
Non-Fatal Incidents	45

Incidents involving adults age 50 & older	15	14 Fatal
		1 Non-Fatal

Age Group Breakdown	2016		
	TOTAL INCIDENTS	FATAL INCIDENTS	NON-FATAL INCIDENTS
0 - 4 Yr. Old Victims	26	3	23
5 - 14 Yr. Old Victims	7	2	5
15 - 19 Yr. Old Victims	3	2	1
20 - 34 Yr. Old Victims	11	3	8
35 - 64 Yr. Old Victims	20	12	8
65+ Yr. Old Victims	8	8	0
Total	75	30	45

Water Source Breakdown	2016
Swimming Pool	46
Spa	6
Ocean/Bay	17
Lake/Lagoon/Pond	0
River/Channel/Canal	0
Bucket/Fountain/Puddle	0
Bathtub	6
Other	0
Unknown	0
Total	75

Pool & Spa Access	2016
Already in yard with pool/spa access	4
Already in water swimming	27
Sliding Glass Door/Back Door	1
Open Gate	1
Dog Door	0
Unknown	5
Total	38

** Data includes one delayed fatality resulting from complications of a non-fatal incident from previous years.

Data By City			
CITY	2016		
	Fatal	Non-Fatal	Total
Aliso Viejo	0	0	0
Anaheim	1	0	1
Brea	0	0	0
Buena Park	1	1	2
Costa Mesa	0	1	1
Cypress	0	0	0
Dana Point	1	3	4
Fountain Valley	0	0	0
Fullerton	3	2	5
Garden Grove	0	2	2
Huntington Beach	6	8	14
Irvine	1	10	11
La Palma	0	0	0
Laguna Beach	1	0	1
Laguna Hills	2	0	2
Laguna Niguel	1	1	2
Laguna Woods	1	0	1
Lake Forest	1	2	3
Los Alamitos	1	0	1
Mission Viejo	0	1	1
Newport Beach	4	0	4
Orange	1	1	2
Other	2	0	2
Placentia	0	1	1
Rancho Santa Margarita	0	1	1
San Clemente	0	3	3
San Juan Capistrano	0	0	0
Santa Ana	1	3	4
Seal Beach	0	1	1
Stanton	0	0	0
Tustin	1	1	2
Unincorporated O.C.	0	2	2
Unknown	0	0	0
Villa Park	0	0	0
Westminster	1	0	1
Yorba Linda	0	1	1
Grand Total	30	45	75
Delayed fatalities resulting from non-fatal incidents in previous years.	1		
Total Deaths Per Year Due to Drowning	31 in 2016		

*The data includes all 34 Orange County cities and is only as reliable as the reports received. A major difference in the increase in non-fatal incidents is more complete reporting of information from cities outside of OCFA's jurisdiction