

CITY MANAGER'S OFFICE

ADMINISTRATIVE REPORT 2016-40

November 3, 2016

TO: La Palma City Council
FROM: Laurie A. Murray, City Manager

In This Week's Report

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Other Attachments & Correspondence from Other Organizations

- Orange County Fire Authority (OCFA) News

City Manager's Office News

Election Day: Just a reminder that next Tuesday is Election Day. The polls will be open from 7:00 a.m. to 8:00 p.m. Please watch carefully for pedestrians.

Veterans Day Observed: City Administrative offices will be closed in observance of Veterans Day on Thursday November 10. Due to the short week there will be no Administrative Report next week.

Community Development News

United Methodist Church Phase II Project: This project was approved by the Planning Commission in 2014 and is finally underway. Building Permits were issued to the Church's Contractor on October 18, 2016, for the Church's 12,934 square foot fellowship building. A pre-construction meeting was held on October 20, 2016, with the project development team, church members, and various city representatives to discuss the projects phasing and construction approach.



McDonald's Issued Temporary Occupancy: On November 1, the City provided McDonald's Corporation a Temporary Certificate of Occupancy (TCO) to operate. The Orange County Fire Authority and Health Care Agency have both signed off on the project improvements. Building and

Planning division still have a punch list of mostly cosmetic, non-structural, non-life safety items to be addressed before a Final Certificate of Occupancy can be granted. The TCO helps McDonald's achieve their goal to only be closed for 120 days and our mutually beneficial goal for them to be making sales transactions again. Several staff and VIP's have been sighted during the lunch hour over the past two days. Welcome Back McDonalds!

SCORE Workshop (w/Attachment): November 17 is the "Third Thursday" of the month and that means another small business workshop sponsored by the City and the Service Corps of Retired Executives (SCORE). Workshops start at 6:00 p.m. in the King Palm Room. The topic for November is "The Road to Business Credit." The Flyer for the workshop is provided as an attachment, please be sure to pass along the information to those who might benefit.

Community Services News

Community Activities and Beautification (CAB) Committee Meeting: CAB will have their regularly scheduled meeting on Tuesday, November 8, 2016, at 6:00 p.m. The Agenda is posted on the City's website.

So Cal Gas Leak: At 2:20 p.m. yesterday, November 2, we received an Underground Service Alert advising of an emergency natural gas leak repair in the vicinity of Walker Street and La Palma Avenue. It is unclear who notified So Cal Gas of the leak. Staff responded to the location at 2:25 p.m. and So Cal Gas was setting up traffic control. Staff notified Field Supervisor Kevin Quinn that the lane could not be closed until the after school traffic had subsided. At 2:45 the traffic control was deployed and the number one (left) lane was closed and the process of locating the leak commenced. Holes were drilled in the pavement and a detection device was used to find the highest concentration of gas indicating the most likely location of the leak. At

6:34 p.m. a location was marked and removal of pavement and soil commenced. Staff was on site to inspect and monitor progress throughout the detection and repair processes. Repair work was complete at approximately 12:45 a.m. The trench was backfilled and temporary asphalt was placed. Slurry backfill of the trench and pavement restoration should be scheduled for next week.

Police Department News



Officer and Explorers Participate in Los Coyotes Trunk-Or-Treat: On Friday evening, October 28, Officer Nicholas Harbert and a number of La Palma Police Explorers participated in Los Coyotes Elementary School's inaugural Trunk-Or-Treat event, hosted by their Parent Teacher Student Organization. The event provided a fun, safe environment for Los Coyotes students to celebrate Halloween.

Domestic Violence Suspect Arrested: On October 30 at about 3:25 a.m., LPPD officers were dispatched to the 8500 block of Via Tina for a 911 hang up call. Officers arrived and contacted the female victim who had severe visible injuries on her face and on several other parts of her body. The victim told officers that she and her live-in boyfriend were involved in an argument which escalated to the point where he beat her with his fists about her face and body and then bit her on her thigh. She said that he also choked her with his hands to the point where she could not breathe and tore a chunk of hair from her head.

The suspect had fled the location just before the officers arrived and could not be located. Patrol officers took a report and the information was immediately forwarded to the detectives. On the following day, detectives located the suspect at his work in the city of Colton and arrested him without incident. The suspect remains in custody at Orange County Jail for felony domestic battery.

Street Robbery Suspect Arrested: On November 1 at about 10:30 p.m., a LPPD Officer was flagged down by a pedestrian in the area of Crescent and Bloomfield. The pedestrian claimed he had just been robbed as he exited a near-by convenience store. The victim described the suspect as a male subject who claimed to have a handgun in his waistband. The officer remained with the victim and notified the Los Angeles County Sheriff Department to handle the incident. While waiting for LASD to arrive, the officer spotted the suspect walking in the area. The officer contacted the suspect and detained him at gunpoint until other LPPD units arrived. The suspect was taken into custody without incident. LASD arrived and handled the investigation. The suspect was identified by the victim and subsequently arrested for robbery by LASD.

Citywide News

Full Time Personnel Activity	
Position	Status
Police Dispatcher/Clerk	Candidate in background
Police Records Clerk (Part Time)	Candidate withdrew; Recruitment to be reopened
Water Service Worker I/II	Candidate Testing scheduled for November 15
Code Enforcement/Business License Officer	Marion Cubero to start November 7
Recreation Supervisor	Job Description being reviewed

Agenda Planning Guide

(All meetings start at 7:00 p.m., unless otherwise indicated)

Items listed on the planning guide are tentative and subject to move to different dates

November 15

Closed Session following Meeting – City Manager Evaluation
 Adoption of Digital Billboard Development Agreement Ordinance
 Notice of Completion – La Palma Avenue Project
 Notice of Completion – Storm Drains Project

December 6

Closed Session following Meeting – City Manager Evaluation
 Cash and Investment Reports as of September 30, 2016
 First Quarter Financial Report – FY 2016-17
 Acceptance of Comprehensive Annual Financial Report for fiscal year ended June 30, 2016
 OCTA M2 Expenditure Report
 Part-time Salary Resolution

December 20

Declaration of Election Results

City Council Reorganization

January 3

Appointments to External Committees

January 17

Recognition of outgoing Citizen Committee Members (Tentative)

Friday, January 27 Special Meeting

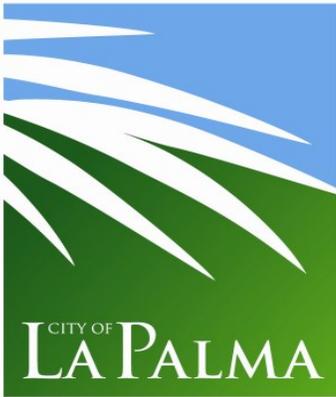
All Day Strategic Planning and Goal Setting for FY 2017-18

Tuesday, February 28 Special Meeting @ 7:00 p.m.

Study Session: Long Term Financial Plan and Budget Priority Discussion

Tuesday, April 25 Special Meeting @ 7:00 p.m.

Study Session: Budget Workshop



FOR THE LIFE OF YOUR BUSINESS

Small Business Workshop

November 17, 2016

Time: 6:00 - 9:00 PM

Cost: FREE

Topic: The Road to Business Credit!

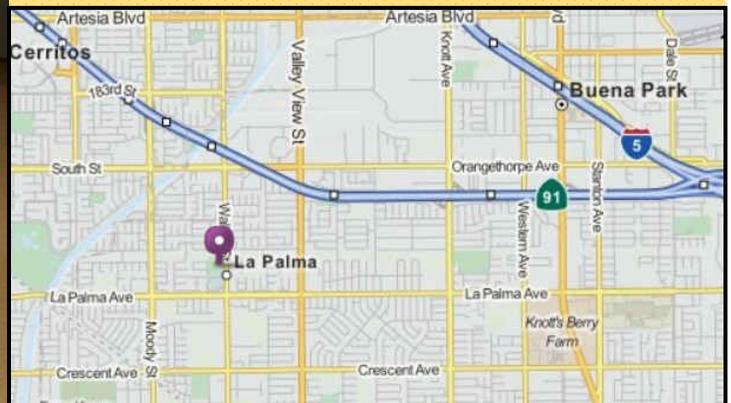
Access to credit with reasonable cost is vital to business success. Financial institutions place a different value on credit scores when considering an extension of business credit. Whether you're seeking an SBA loan, trade line, lease, commercial loan, line of credit, revolving account, secured and unsecured loan and line, this is the workshop you should consider attending. This workshop gives a comprehensive understanding of business and personal scores and reports.

Nabil Captan presents this workshop. Nabil Captan is a nationally recognized credit-scoring expert, educator, writer, producer and trainer. He teaches credit profile management at various colleges and universities, as well as for real estate professionals, lenders, financial advisers, credit counselors and business owners. Nabil was nominated for the U.S. Small Business Administration's Financial Services Champion of the Year 2010.

Questions: Call 714-690-3322 or Visit: www.score114.org



**Where: Royal Palm Room,
La Palma Community Center
7821 Walker Street,
La Palma, CA 90623**





Orange County Fire Authority

Weekly Executive Summary

Prepared by Communications and Public Affairs

Gene Hernandez, Board Chairman

Elizabeth Swift, Vice Chair

Jeff Bowman, Fire Chief

www.ocfa.org

November 3, 2016

News & Events

This week, OCFA featured week one of a planned social media campaign aimed at highlighting our Urban Search & Rescue (US&R) crews and equipment. [The introduction week](#) featured an overview of the program. The following two weeks will feature US&R training and past deployments. The fourth week will feature a final recap. Be sure to follow us on [Facebook](#), [Twitter](#) and [Instagram](#) and share the content with your own social media groups. We will be using #OCFAUrbanSearchandRescue with each of the posts.

The OCFA distributes a monthly video newsletter to all OCFA personnel to keep crews and staff up-to date on recent incidents and current topics within OCFA. The Video Newsletter for [November 2016](#) is now available to view.

It's time to fall back! Changing your clocks back an hour this Sunday for Daylight Saving Time is also a great time to change your smoke alarm batteries. We recommend changing the batteries in your smoke alarms every six months, so doing it when the time changes for Daylight Saving Time makes it easy to remember. [Working smoke alarms](#) can alert people to a fire before it spreads, giving everyone enough time to get out. Your smoke alarm can't save you if it doesn't work. If you have the new 10-year lithium battery alarms, you still need to test them once a month. Press to test!

*Weekly Media Clips

[OCFA Weekly News Coverage](#)

This report is for internal and research purposes only. All other uses are prohibited.

Board Action

For Board agendas, please visit <http://www.ocfa.org> and click on "Board Agendas/Minutes."

Weekly Update on Response and Preparedness

Weather Outlook: *Normal to Above Normal Temperatures for November 4 – November 11.* For more information, please visit the [National Weather Service Climate Prediction Center](#).

Fire Outlook – Dry: Slightly elevated risk of large fires. You can obtain a 7-day forecast, monthly and/or seasonal by clicking [here](#).



Community Events

- Crew from Engine 62 (C Shift) participated in a Cops & Goblins Trick-or-Treat event at **Buena Park** City Hall. The event was on October 31 from 2 p.m. – 4 p.m.
- Crews from Engine 54 and Engine 42 (B Shift) provided a static display for an OCFA Benevolent fundraising event at MOD Pizza in **Foothill Ranch**. The event was on October 30 from 10:30 a.m. – 1:30 p.m.
- Crew from Engine 51 (A Shift) provided a life and fire safety program and engine visit to students at a local preschool school in **Irvine**. The program was on November 3 from 10 a.m. – 11 a.m.
- Crew from Engine 28 (B Shift) provided a life and fire safety program and engine visit to students at Smiley Education Center in **Irvine**. The program was on October 29 from 11 a.m. – 12 p.m.
- Crew from Station 4 (B Shift) provided a life and fire safety program and station tour to a group of local residents from **Irvine**. The program was on October 30 from 2 p.m. – 3 p.m.
- Crew from Engine 20 (C Shift) participated in a Halloween event at Da Vita Healthcare in **Irvine**. The event was on October 31 from 10 a.m. – 11 a.m.
- Crew from Station 26 (C Shift) provided a life and fire safety program and station tour to a group of students from College Park Elementary in **Irvine**. The program was on November 1 from 9 a.m. – 12 p.m.
- Crew from Engine 39 (A Shift) provided a life and fire safety program and engine visit to students at Nellie Gail Ranch Preschool in **Laguna Hills**. The program was on November 3 from 10 a.m. – 11 a.m.
- Crew from Engine 19 (A Shift) provided a static display for a Family Fun Night at Glen Yermo Elementary in **Mission Viejo**. The event was on October 28 from 5 p.m. – 8 p.m.
- Community Education Specialists Polly Bowen attended a Meet your City Officials event at the Marguerite Tennis Pavilion in **Mission Viejo**. The event was on November 3 from 5 p.m. – 7 p.m.
- Crew from Engine 34 (A Shift) and Community Relations/Education Supervisor Randy Harper provided a life and fire safety program and engine visit to students at Golden Elementary in **Placentia**. The program was on October 28 from 8 a.m. – 11 a.m.
- Crews from Engine 34 and Truck 34 (B Shift) provided a static display for a community event at Cornerstone United Methodist Church in **Placentia**. The event was on October 29 from 5:30 p.m. – 8:30 p.m.
- Crew from Engine 60 (A Shift) and Community Education Specialist Polly Bowen provided a life and fire safety program and engine visit to students at Our Saviors Lutheran School in **San Clemente**. The program was on October 28 from 9:30 a.m. – 11 a.m.
- Crew from Engine 60 (A Shift) and Community Education Specialist Polly Bowen provided a life and fire safety program and engine visit to students at Our Saviors Lutheran School in **San Clemente**. The program was on October 28 from 9:30 a.m. – 10:30 a.m.
- Crew from Station 60 (A Shift) provided a life and fire safety program and station tour to students from **San Clemente** Christian School. The program was on October 28 from 1 p.m. – 2 p.m.
- Crew from Engine 50 (A Shift) participated in a Trunk-or-Treat event at Bernice Ayer Middle School in **San Clemente**. The event was on October 28 from 5:30 p.m. – 8 p.m.
- Crew from Engine 70 (A Shift) provided an engine visit for a Red Ribbon Week event to students at John Muir Fundamental in **Santa Ana**. The event was on October 28 from 3:30 p.m. – 5:30 p.m.



- Crew from Engine 77 (A Shift) participated in a Trunk-or-Treat event at Jackson Elementary in **Santa Ana**. The event was on October 28 from 4 p.m. – 6 p.m.
- Crew from Engine 79 (C Shift) provided a life and fire safety program and engine visit to students at RICCA Learning Center in **Santa Ana**. The program was on November 1 from 10 a.m. – 11 a.m.
- Crew from Engine 79 (A Shift) provided a life and fire safety program and engine visit to students at RICCA Learning Center in **Santa Ana**. The program was on November 2 from 10 a.m. – 11 a.m.
- Crew from Engine 48 (A Shift) provided a life and fire safety program and station tour to a Mom’s Club from **Seal Beach**. The program was on November 2 from 3:30 p.m. – 4:30 p.m.
- Crew from Engine 23 (B Shift) participated in a Halloween Fest event at the **Villa Park** Town Center. The event was on October 30 from 4 p.m. – 8 p.m.
- Division Chief Ken Cruz, Battalion Chief Matt Levesque, and Legislative Analyst Jay Barkman attended the **Westminster** Legislative Forum Breakfast at the HW Senior Apartment Homes. The event was on October 28 from 7:30 a.m. – 9:30 a.m.
- Crew from Engine 10 (C Shift) provided a static display for a groundbreaking ceremony in downtown **Yorba Linda**. The event was on November 1 from 4 p.m. – 4:30 p.m.
- Crew from Station 10 (A Shift) provided a life and fire safety program and station tour to a group of Girl Scouts from **Yorba Linda**. The program was on November 2 from 4 p.m. – 5 p.m.

Significant Emergency Incidents

Santa Ana

Structure Fire – October 28 - At 5:59 a.m. a Structure Fire response was dispatched to North Bewley Street in Santa Ana. First arriving units found a structure with smoke showing and asked for the balance of the Working Structure Fire response. The Primary All Clear was given at 6:12 a.m. and the fire was declared out at 6:20 a.m. Santa Ana PD was requested to assist with traffic control and a city building official was requested to assist at the scene.

Incident Commander:

Engine 78

Cause:

Under investigation

Mission Viejo

Structure Fire – October 31 - At 6:44 a.m., a structure response was dispatched to Padilla in Mission Viejo. Engine 31 arrived on scene at 6:52 a.m. with a well involved attic fire in one-story single family residence and requested a working structure response. The fire was reported knocked down at 6:59 a.m. Animal Control assisted with two dogs that perished in the fire.

Incident Commander:

Chief Pardi

Cause:

Under investigation

Incidents By Major Category
for Period: 10/17/2016 - 10/23/2016

CITY/JURISDICTION	FIRE	OVER - PRESSURE RUPTURE	EMS/ RESCUE CALL	HAZMAT	SERVICE CALL	GOOD INTENT CALL	FALSE CALL	NATURAL	OTHER	TOTAL
ALISO VIEJO	2	0	26	1	3	5	4	0	3	44
BUENA PARK	5	0	93	2	8	13	3	0	15	139
CYPRESS	2	0	29	1	3	5	2	0	16	58
DANA POINT	0	0	43	2	4	4	0	0	1	54
IRVINE	1	1	174	2	10	41	22	0	39	290
IRVINE - UCI	0	0	21	0	0	6	7	0	0	34
LA PALMA	0	0	18	1	0	0	2	0	1	22
LAGUNA HILLS	0	0	51	1	6	7	3	0	1	69
LAGUNA NIGUEL	0	0	61	1	5	8	5	0	7	87
LAGUNA WOODS	1	0	72	0	5	4	1	0	12	95
LAKE FOREST CITY	2	0	61	0	4	7	1	0	29	104
LOS ALAMITOS	0	0	17	1	3	4	2	0	5	32
LOS ALAMITOS - NVA	0	0	2	0	0	0	0	0	0	2
MISSION VIEJO	2	0	119	1	10	11	4	0	15	162
PLACENTIA	0	0	42	1	8	3	3	0	10	67
RANCHO SANTA MARGARITA	0	0	30	0	3	4	4	0	6	47
SAN CLEMENTE	3	0	60	1	4	3	1	0	20	92
SAN JUAN CAPISTRANO	0	0	59	2	4	5	6	0	7	83
SANTA ANA	2	0	309	10	12	43	18	0	100	494
SEAL BEACH	3	0	46	2	4	8	3	0	21	87
STANTON	3	0	22	0	3	2	1	0	36	67
TUSTIN	1	0	76	2	6	8	4	0	9	106
VILLA PARK	0	0	2	0	0	1	0	0	4	7
WESTMINSTER	0	0	104	3	7	7	2	0	20	143
YORBA LINDA	0	0	31	0	3	3	0	0	25	62
UNINCORPORATED	0	0	73	3	4	12	5	0	45	142
TOTAL	27	1	1641	37	119	214	103	0	447	2589