



## CITY MANAGER'S OFFICE

### ADMINISTRATIVE REPORT 2016-34

September 1, 2016

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TO: La Palma City Council

FROM: Laurie A. Murray, City Manager *LAM*

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#### In This Week's Report

- Agenda Summary
- Financial Information Updated on City Website
- Development Committee (w/Attachment)
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- DUI Hit and Run Driver Arrested
- Personnel Activity
- Agenda Planning Guide

#### Other Attachments & Correspondence from Other Organizations

- Orange County Fire Authority (OCFA) News

#### City Manager's Office News

**Agenda Summary:** The Successor Agency agenda has only the Minutes for approval.

The City Council Consent Calendar has routine items as well, including the Water Conservation Monthly Report for July 2016, for approval.

There are no Public Hearing Items and just one Regular item to designate League of California Cities Voting Delegates and to provide direction on the one LOCC Resolution. The one Resolution being considered at the LOCC conference would commit the LOCC to supporting Vision Zero, toward zero deaths, and other programs or initiatives to make safety a top priority for transportation projects and policy formulation, while encouraging cities to pursue similar initiatives.

The authors of the proposed Resolution report that each year more than 30,000 people are killed on streets in the United States in traffic collisions. Traffic fatalities in America hit a seven-

year high in 2015 and are estimated to have exceeded 35,000 people. The Centers for Disease Control recently reported that the traffic death rate per 6 persons in the United States was about double the average of peer nations, with close to 10% of these deaths occurring in California (3,074 in 2014). California's largest city, Los Angeles, has the highest rate of traffic death among large U.S. cities, at 6.27 per 100,000 people.

The World Health Organization (WHO) has officially endorsed Vision Zero laying out traffic safety as an international public health crisis and the United Nations General Assembly introduced the Decade of Action for Road Safety 2011-2020 and set the goal for the decade: "to stabilize and then reduce the forecast level of road traffic fatalities around the world" by 50% by 2020.

A Vision Zero City meets the following minimum standards: sets clear goal of eliminating traffic fatalities and severe injuries; the Mayor has publicly, officially committed to Vision Zero; Vision Zero plan or strategy is in place, or Mayor has committed to doing so in a clear time frame; and key city departments (including police, transportation and public health) are engaged. Noteworthy is that La Palma has experienced zero traffic related fatalities in the past twelve months.

**Financial Information Updated on City Website:** Staff completed an update to the prior Fiscal Sustainability page on the City's website this week. The new tab called Financial Facts provides the same information as the prior tab, but is much easier to understand and navigate.

### **Community Development News**

**Development Committee (w/Attachment):** The Development Committee requested a one week postponement of their regularly scheduled September 12, 2016, meeting so they could attend the Town Hall meeting that evening. Attached is the cancellation notice. The DC will meet on the following Monday, September 19, 2016.

**Second Billboard Environmental Review Circulated (w/Attachment):** Development application for the second digital billboard has been made for 6907 Marlin Circle. The City has prepared an Initial Study (IS) and Mitigated Negative Declaration (MND) for compliance with the requirements of the California Environmental Quality Act (CEQA) (Public Resources Code § 21000 et seq.). This document is required to be circulated for a 30-day public review and comment period. The IS/MND is also distributed to over a dozen Responsible agencies for comment. See attached Notice of Intent to Adopt a Mitigated Negative Declaration.

**La Palma Business Workshop (w/Attachment):** The City of La Palma, University of Phoenix, and Jimmy John's have partnered to put on a free lunchtime brown bag workshop for La Palma businesses. The Topic is "Surviving an Active Shooter" and the speaker will be La Palma Police Departments Sgt. Ron Wilkerson. The University of Phoenix is donating the use of their largest classroom and Jimmy John's will be donating 55 sandwiches. Attached is the marketing flyer that will be distributed to La Palma businesses over the upcoming weeks.

**Tapestry Walk Airbnb:** The Homeowners Association of Tapestry Walk has brought to the City's attention that one of the affordable units is being used as an Airbnb. This activity is in violation of the Regulatory Agreement and Declaration of Covenants and Restrictions which

was recorded against the property. The City Attorney's office has prepared a Notice of Violation and Cease and Desist Order and staff has posted the property. The City has yet to have contact from the owner; however, since posting the notice of violation on the property the ad on Airbnb has been removed.

### **Community Services News**

**Arterial Street Sidewalk Cleaning:** Staff has been working with our landscape contractor Midori Gardens and street sweeper contractor Nationwide Environmental to schedule blowing all of the arterial sidewalks in the City, on a monthly basis. As debris is blown off the sidewalk into the street, we need the street sweeper to clean up the debris or it will just be blown back onto the sidewalks by passing vehicles. It's taken a bit longer than anticipated to coordinate both companies' schedules, but we are close to finalizing a regular monthly schedule. In the meantime, next week maintenance staff will take care of the some of the "hot spot" areas.

**Cedarwood Lane @ La Palma Avenue "Keep Clear" Traffic Legend:** As you know, staff recently addressed traffic concerns on La Palma Avenue at Walker Street, specifically increasing the left turn timing to allow more vehicles to get through on each turn-phase. This topic was also addressed at the July Traffic Safety Committee meeting. A concern raised pointed out that when traffic backs up on eastbound La Palma Avenue at Walker Street, those exiting from Cedarwood Lane can't get out of their tract. Staff informed the Committee that we would conduct traffic counts and observe this situation when school was back in session to determine if further action is warranted. Although staff hasn't conducted a manual traffic count, observation indicates that although more vehicles are able to make left turns, there is still ample traffic during peak times which hinders residents in this tract from turning onto La Palma Avenue. Given that the La Palma Avenue Rehabilitation Project is winding down with striping and clean-up left, staff has approved adding a "Keep Clear" traffic legend at Cedarwood Lane to help alleviate this situation and it is more cost effective to do so now during the project. Striping is scheduled to begin tomorrow, with completion next week. Once the "Keep Clear" is added, additional police enforcement may be necessary to encourage drivers to observe it.

### **Police Department News**

**DUI Hit and Run Driver Arrested:** On August 27, 2016 at about 11:45 p.m., the Police Department received a report of a hit and run accident that just occurred. The caller reported hearing a loud crash, and then seeing a dark colored Nissan speeding away. The victim's parked car sustained heavy damages from being hit by the suspect's car. Officers arrived on scene within minutes and began searching the area for the suspect. Moments later, an officer located a male suspect and his badly damaged Nissan in a nearby residential area. Officers conducted their investigation and arrested the suspect for misdemeanor hit and run and DUI. It was later discovered that the suspect was arrested by the Los Alamitos Police Department for a DUI on the previous day. He was booked at La Palma jail and later released on a citation.

**Citywide News**

<b>Full Time Personnel Activity</b>	
<b>Position</b>	<b>Status</b>
Police Officer	Final candidate in background
Police Dispatcher/Clerk	Candidate in background
Police Records Clerk (Part Time)	Candidate in background
Water Service Worker	Interview being scheduled with candidate from eligibility list
Management Analyst	First Interviews to be held September 20
Code Enforcement/Business License Officer	Recruitment closes September 19

**Agenda Planning Guide**

(All meetings start at 7:00 p.m., unless otherwise indicated)

***Items listed on the planning guide are tentative and subject to move to different dates***

**September 6**

League of California Cities (LOCC) Voting  
Delegate and Resolutions

**September 20**

Conflict of Interest Code Amendment  
Climatec Project

**October 4**

Bransford Drive Parking Permit

**October 18**

Only Routine Matters Scheduled at this Time

**November 1**

Only Routine Matters Scheduled at this Time



## **PUBLIC NOTICE**

### **NOTICE OF CANCELLATION OF MEETING**

NOTICE IS HEREBY GIVEN that pursuant to Government Code Section 54955, the regular Meeting of the La Palma Development Committee scheduled for Monday, September 12, 2016, at 7:00 p.m., in the Council Chamber, has been cancelled due to a scheduling conflict with another City program. A special meeting of the Development Committee will be held on September 19, 2016, at 7:00 p.m., in the Council Chamber in-lieu of the regular meeting on September 12, 2016.

DATED: August 30, 2016

/S/  
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Kimberly Kenney,  
Deputy City Clerk

# Notice of Intent to Adopt A Mitigated Negative Declaration

## *City of La Palma*

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Pursuant to the State of California Public Resources Code Section 21092, this is to advise you that the City of La Palma has prepared an Initial Study of environmental impacts for the following project:

**Project Title:** La Palma Marlin Circle Digital Billboard Project

**Project Description:** The City of La Palma is proposing the construction of a double-sided digital billboard on land adjacent to and abutting State Route 91 (SR-91) right-of-way within city boundaries. The proposed billboard will be located on a parcel on the north side of SR-91, which is currently occupied by a 25,000sf commercial/light industrial building and 60 foot tall cellular antenna. No changes are proposed to the existing parcel other than construction of the pole sign and digital display. The project proposes the replacement of thirty three (33) existing Eucalyptus trees that lie within California Department of Transportation (Caltrans) right-of-way with 99 Pepper trees. Utility connections (electrical) for the billboard will also be provided as part of the proposed projects. No other structures or buildings besides the sign-pole and billboard facing are proposed. Construction of the sign will not require demolition, paving, or grading activities. Construction will include drilling of a hole for the sign-pole, pouring of anchors, erection of the sign-pole, and installation of the digital LED display atop the sign-pole.

**Project Location:** 6907 Marlin Circle, La Palma, CA 90623 (APN# 276-081-66)

**Environmental Determination:** Based on the findings of the Initial Study, the City has determined that this project would not result in significant environmental impacts. Mitigation measures for aesthetics, biological resources, cultural resources, and traffic will be required to reduce impacts to less than significant. Accordingly, the City intends to adopt a Mitigated Negative Declaration, pursuant to Section 21080(c) of the Public Resources Code.

The project site is not included on the list of hazardous materials facilities, hazardous waste properties, or hazardous waste disposal sites enumerated under Section 65962.5 of the California Government Code (Cortese List).

**Public Review/Public Comment Period:** Copies of the proposed Mitigated Negative Declaration and Initial Study are available for public review at City of La Palma, Community Development Department, 7822 Walker Street, La Palma, California 90623 and on the City's web site at: <http://www.cityoflapalma.org/DocumentCenter/View/6217>.

**A 30-day public review period for the Mitigated Negative Declaration begins on September 1, 2016 and ends October 1, 2016.** If you would like to comment, please send written comments to:

Douglas Dumhart, Community Development Director  
City of La Palma, Community Development Department  
7822 Walker Street  
La Palma, California 90623  
(714) 690-3322 or [DouglasD@Cityoflapalma.org](mailto:DouglasD@Cityoflapalma.org)

**Public Hearing:** The La Palma City Council is scheduled to consider the Mitigated Negative Declaration and proposed project at its regular meeting on **October 18, 2016** at 7:00 P.M., at City Hall at 7822 Walker Street, La Palma, California, 90623. To confirm the date and time of the meeting and for additional information concerning the proposed project, please check the City's website: <http://www.cityoflapalma.org/>.



## Hosting A Free Brownbag Workshop On

# Surviving An Active Shooter

**Thursday, September 22, 2016 12:00 - 1:00 PM**

**At the University of Phoenix, 6 Centerpointe Drive, 2nd Floor, La Palma, CA**

Keynote Speaker:



**Sergeant Ron Wilkerson**

### Topics to be covered include:

- \* What is an Active Shooter?
- \* Run, Hide, Fight Theory
- \* Law Enforcement Response



**Sergeant Ron Wilkerson** is a 20 year veteran of the La Palma Police Department and is currently assigned to the patrol division, as a Watch Commander. Sergeant Wilkerson has held several special assignments, including Field Training Officer, Firearms Instructor, and Rangemaster. He spent over six years as a Team Leader and Supervisor for the North Orange County SWAT Team, where he was involved in several large scale operations, including apprehending armed barricaded suspects and serving in high-risk search warrants. Sergeant Wilkerson is a certified Patrol Rifle and Active Shooter Instructor for which he has been responsible for organizing several large-scale training exercises, including workplace violence and active shooter scenarios. He also has training and experience performing security site assessments for several businesses.

**Seating is limited to the first 55 participants, so please R.S.V.P. with Douglas D. Dumhart at (714) 690-3322 or [Douglasd@cityoflapalma.org](mailto:Douglasd@cityoflapalma.org)**



# Orange County Fire Authority

## Weekly Executive Summary

Prepared by Communications and Public Affairs

Gene Hernandez, Board Chairman

Elizabeth Swift, Vice Chair

Jeff Bowman, Fire Chief

[www.ocfa.org](http://www.ocfa.org)

September 1, 2016

### News & Events

Shortly before 4 a.m. yesterday, OCFA received a local report of a fire 3½ miles east of the Holy Jim Trailhead, in the Cleveland National Forest. OCFA dispatched resources to Trabuco Canyon and joined our federal partners in unified command of the “Holy Fire.” As of this morning, continued progress is being made on the fire. The fire is holding at 155 acres, and containment is now 20 percent. There are currently 283 firefighters from multiple jurisdictions working the fire as improving conditions overnight resulted in requested resources being scaled back. Updates will be provided as they become available.

Members of the Orange County Task Force on Drowning Prevention held a media event yesterday to promote awareness around the water in advance of Labor Day Weekend. The event took place at Marina Park in Newport Beach and included gold-medal-winning Olympians, parents of drowning victims, elected officials and firefighters. OCFA reminds you to never swim alone and always watch the water. You can read more about the event in the [News Release](#) or [summary video](#) of the event.

OCFA featured week two of a four-week social media campaign aimed at highlighting the personnel and equipment of the OCFA Emergency Command Center. A video showcasing the [anatomy of a 9-1-1 call](#) was posted on Facebook and will be reposted via other social media platforms today. Be sure to follow us on [Facebook](#), [Twitter](#) and [Instagram](#) and share the content with your own social media groups. We will be using the hashtag #OCFAFirstToServe.

### \*Weekly Media Clips

[OCFA Weekly News Coverage](#)

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### Board Action

For Board agendas, please visit <http://www.ocfa.org> and click on “Board Agendas/Minutes.”

### Weekly Update on Response and Preparedness

[Weekly Fire Activity Report](#): This is a regular status update of available OCFA resources and a list of OCFA out of County resources jurisdiction and a list of out of county resources.

**Weather Outlook:** *Normal to Above Normal Temperatures for September 2 – September 9.* For more information, please visit the [National Weather Service Climate Prediction Center](#).

**Fire Outlook – Dry:** Elevated risk of large fires. You can obtain a 7-day forecast, monthly and/or seasonal by clicking [here](#).



## Community Events

- Crew from Station 47 (C Shift) provided a life and fire safety program and station tour to a group of Cub Scouts from **Irvine**. The program was on August 26 from 4 p.m. – 5 p.m.
- Crew from Station 6 (A Shift) hosted a station dinner for a local charity winner from **Irvine**. The event was on August 28 from 4:30 p.m. – 7:30 p.m.
- Crew from Station 58 (B Shift) provided a life and fire safety program and station tour to the **Ladera Mom's** Group. The program was on August 31 from 10:30 a.m. – 11:30 a.m.
- Crew from Station 5 (C Shift) provided a life and fire safety program and station tour to a local family from **Laguna Niguel**. The program was on September 1 from 1 p.m. – 2 p.m.
- Crew from Engine 54 (B Shift) provided a static display for a community event at Saddleback Church in **Lake Forest**. The event was on August 31 from 5 p.m. – 8 p.m.
- Battalion Chief Edwards attended a legislative networking mixer at the Joint Forces Training Base in **Los Alamitos**. The event was on August 26 from 5:30 p.m. – 7:30 p.m.
- As residents stood outside watching the highly visible Holy Jim Fire in **Trabuco Canyon**, Wildland Assistant Fire Marshall Nick Pivaroff and Fire Prevention Specialist Kim Brown seized the opportunity to canvass the nearby Wildland Urban Interface communities of Dove Canyon, Robinson Ranch and Rancho Cielo to educate people on the value of Home Hardening, Fuel Modifications and Vegetation Management.
- Crew from Truck 34 (A Shift) participated in a ball drop for a charity event at the **Yorba Linda** Country Club. The event was on August 29 from 5 p.m. – 6 p.m.
- Fire Prevention Specialist Kim Brown conducted a class for new employees on Wildland Pre-Fire Management inspections and issues, which included an inspection field trip, plus instruction on the new Wildland GIS app. The class was on August 29.

## Significant Emergency Incidents

### Lake Forest

**Public Assist – August 27** - At 9:07 a.m. a public assist response was sent to the intersection of Paseo Sombra and Paseo Cipres in Lake Forest for the report of a dog that was stuck in the storm drain. Once on scene it was determined that a confined space rescue response would be needed in order to safely remove the dog from the drain system. Once all units were on scene, personnel were able to access the storm drain and remove the dog at 11:08 a.m.

**Incident Commander:**

**Chief Contreras, B4**

### San Clemente

**Remote Rescue – August 28** - At 10:36 a.m. MCP notified ORC of a bicyclist down east of San Clemente Dog Park; east of Calle Extremo. A remote response was dispatched to the closest intersection which is Avenida La Pata and Calle Extremo. MCP E2724 and M2797 were also dispatched. Truck 59 arrived onscene and established Cristianitos command. Duke 6 was dispatched and located the patient; a rescuer was lowered and made contact with a male juvenile. DUKE 6 confirmed there was no patient, just a tired rider unable to make it off the trail without assistance. DUKE 6 extracted the uninjured weary rider and delivered him to a Landing Zone at the base of Calle Extremo where the father was waiting. The rider was released to his father and all units were complete.

**Incident Commander:**

**Chief Lockhart, B6**



### **Perris**

**Vegetation Fire – August 28** - Perris dispatch requested ORC Helicopter 1 at approximately 2:10 p.m. as initial attack for the Evergreen Fire in Lake Elsinore. Helicopter 1 experienced a mechanical problem and requested their mechanic paged for an overheated engine. Helicopter 1 returned from RRU at 6:03 p.m.

### **San Clemente**

**Vegetation Fire – August 29** - At 12:07 p.m. an involved party onscene reported an accidental start of a vegetation fire while grinding metal on the decommissioned Northrop Grumman site on TRW property. A vegetation response was dispatched to the closest cross streets of Avenida Pico and Camino La Pedriza in San Clemente. This incident is well within SRA and the PROS area. The PROS announcement was made and SRA notification was sent to South Ops. MCP units reported while responding there was nothing showing from their high vantage point from the north side of the base. Engine 60 arrived onscene reporting a 50 x 50 spot in light grass, zero rate of spread and potential for 100 x 100 spot, and no values at risk. Engine 60 handled with the next due two engines and cancelled the balance.

**Incident Commander:** **Captain/Paramedic Bradshaw, E60**  
**Cause:** **Machinery sparks**

### **San Juan Capistrano, Unincorporated**

**Vegetation Fire – August 29** - At 1:48 p.m. a construction excavator started a small vegetation fire at the end of Cow Camp Road in an unincorporated area of San Juan Capistrano. SRA notification was made to South Ops and CNF was notified. A vegetation response was dispatched and Engine 7 reported enroute a large header from Ortega and Interstate 5. Battalion 4 assumed Cow Camp Incident Command with a report of 2-3 acres burning in light flashy fuels and no threat to structures. Incident Command requested an air attack and fixed wing for the incident. At 2:22 p.m. DIV X gave an update that forward rate of spread had stopped and the fire was contained. Incident Command cancelled fixed wing and air attack at 2:25 p.m. The fire was reported out at 2:27 p.m.

**Incident Commander:** **Chief Perkins, B4**  
**Cause:** **Machinery**

### **Cypress**

**Technical Rescue – August 29** – A Technical Rescue was dispatched at 4:06 p.m. for a male trapped under approximately 700 lbs. of heavy equipment and machinery. Truck 17 arrived onscene and extricated the patient and could handle with Garden Grove Engine 4 and Medic 17.

**Incident Commander:** **Captain Buckingham, T17**

### **Trabuco Canyon**

**Vegetation Fire – August 31** - At approximately 4 a.m. a report of a vegetation fire at the end of Holy Jim Trail was received. A vegetation response was dispatched. Battalion 7 established Holy Jim Incident Command and Engine 358 arrived onscene and reported 2-3 acres moving uphill at a slow rate of spread in heavy fuels. The closest Type 3's and water tenders were requested. CNF was notified. The Incident Commander announced ORC would be in unified command with CNF. At approximately 7 a.m. the central ordering point transitioned to CNF. There were a total of five heat related medical aids on this incident. ORC IMT #3 was ordered and activated. Santiago Crew, water tenders, and patrols remained assigned overnight. Aircraft, Overhead, and some Equipment will overnight at fire stations and return in the morning for briefing and assignments for the day plan.

**Incident Commander:** **Chief Pardi, CNAF**  
**Cause:** **Under investigation**

**Incidents By Major Category  
for Period: 8/15/2016 - 8/21/2016**

CITY/JURISDICTION	FIRE	OVER - PRESSURE RUPTURE	EMS/ RESCUE CALL	HAZMAT	SERVICE CALL	GOOD INTENT CALL	FALSE CALL	NATURAL	OTHER	TOTAL
ALISO VIEJO	0	0	26	2	0	3	2	0	18	51
BUENA PARK	2	0	89	0	3	11	1	0	35	141
CYPRESS	0	0	31	1	0	4	3	0	3	42
DANA POINT	0	0	53	0	2	8	3	0	12	78
IRVINE	6	0	209	1	15	29	14	0	30	304
IRVINE - UCI	0	0	3	0	1	1	2	0	4	11
LA PALMA	0	0	11	0	1	4	0	0	1	17
LAGUNA HILLS	0	0	46	0	4	7	8	0	5	70
LAGUNA NIGUEL	0	0	55	2	4	5	1	0	8	75
LAGUNA WOODS	1	0	62	0	2	13	0	0	25	103
LAKE FOREST CITY	1	0	71	1	3	9	0	0	7	92
LOS ALAMITOS	1	0	14	1	2	2	1	0	2	23
MISSION VIEJO	3	0	118	1	5	10	5	0	3	145
PLACENTIA	0	0	35	0	4	7	3	0	15	64
RANCHO SANTA MARGARITA	0	1	31	1	2	9	4	0	7	55
SAN CLEMENTE	0	0	54	0	4	10	2	0	24	94
SAN JUAN CAPISTRANO	1	0	47	0	2	10	3	0	21	84
SANTA ANA	6	0	295	1	5	36	11	0	43	397
SEAL BEACH	1	0	46	0	4	5	1	0	31	88
STANTON	0	0	22	0	0	5	2	0	27	56
TUSTIN	1	0	71	1	10	8	1	0	9	101
VILLA PARK	0	0	5	1	0	0	0	0	2	8
WESTMINSTER	1	0	104	1	2	9	2	0	18	137
YORBA LINDA	0	0	30	0	3	2	0	0	24	59
<b>UNINCORPORATED</b>	2	0	89	1	8	10	12	0	34	156
<b>TOTAL</b>	26	1	1617	15	86	217	81	0	408	2451