



CITY MANAGER'S OFFICE

ADMINISTRATIVE REPORT 2016-18

May 5, 2016

TO: La Palma City Council

FROM: Laurie A. Murray, City Manager

In This Week's Report

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- Traffic Enforcement Update
- City's Financial Internal Controls Receive Thumbs Up from Auditor (w\Attachment)
- Building Activity Quarterly Report
- Billboard Project Status
- McDonalds Rebuild to Begin Soon
- Engineer's Estimate versus Bid Submittals
- Personnel Activity
- Agenda Planning Guide

Other Attachments & Correspondence from Other Organizations

- City Council Monthly Calendar of Events
- Orange County Fire Authority (OCFA) News
- Alliance for a Healthy Orange County (AHOC) Newsletter
- CAB Meeting Agendas & Draft Minutes Available (w\Attachments)

City Manager's Office News

Walker Bridge Traffic Accident Update: The City Council approved the appropriation of funds to repair the Walker Street Bridge, which was damaged in a single driver accident in December. Because the driver fled the scene before officers arrived, it has been a long process to identify the driver. The Police Department is awaiting a final decision from the District Attorney's office, which will then allow the City to file a claim with the vehicle owner's insurance for damages to the bridge.

Traffic Enforcement Update: Police have been actively enforcing speed and stop sign violations in the area of Denni Street, Trinity Lane, and Maroon, Oak, Puerto Rico, and Sharon Drives. In addition to traffic enforcement, unmanned patrol units have been strategically placed in these areas to also deter violators. The efforts appear to be working as Staff was approached by a resident on Maroon Drive, who stated that traffic has been slowing down on his street since enforcement efforts began. Officers issued a number of citations during the first two weeks of these efforts and ALL motorists cited lived in the neighborhood. Police will continue to randomly monitor the traffic in these area.



Also related to these enforcement efforts was the removal of a traffic directional sign by the Community Services Department. Signs like this were installed many years ago to assist drivers in navigating their way out neighborhoods. Given today's technology, staff no longer finds it necessary to direct drivers to the nearest arterial street.

Administrative Services Department News

City's Financial Internal Controls Receive Thumbs Up from Auditor (w\Attachment): The City's auditor provides additional communication to an agency's governing body that is not included in the Comprehensive Annual Financial Report (CAFR). One of those is the Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Accounting Standards. I am pleased to report that during the Fiscal Year 2014-15 audit, no deficiencies in internal control or instances of noncompliance were identified. In light of recent embezzlement allegations in another Orange County city, staff reviewed the City's internal controls regarding wire transfers. All transfers that are not between City accounts require approval and verification by the City Manager. A copy of the Independent Auditor's report is attached. In the future, these communications will be provided to the City Council when it receives the final CAFR.

Community Development Department News

Building Activity Quarterly Report: Below is the year-over-year third quarter building activity report. As you will see overall building activity is consistent and not showing much fluctuation. The building revenue is up 2% from same quarter a year ago, but up 88% from two years ago. This is chiefly attributable to the scope and value of projects being permitted.

3rd Quarter FY 2015-16 Building Activity Report				
Activity	January	February	March	Qtr. Total
No. of Working Days	19	16	19	54
No. of Plan Checks	6	7	9	22
No. of Permits Issued	30	31	37	98

No. of Insp. Stops	119	77	89	285
No. of Insp. Conducted	103	80	109	292
Total Project Valuation	\$2,177,241	\$104,499	\$124,141	\$2,405,881
Total Building Revenue	\$ 40,777	\$ 6,006	\$ 10,640	\$ 57,423

3rd Quarter FY 2014-15 Building Activity Report				
Activity	January	February	March	Qtr. Total
No. of Working Days	18	16	20	54
No. of Plan Checks	7	6	16	29
No. of Permits Issued	39	53	38	130
No. of Insp. Stops	90	104	143	337
No. of Insp. Conducted	95	138	191	424
Total Project Valuation	\$550,961	\$167,921	\$ 858,664	\$1,577,546
Total Building Revenue	\$ 14,539	\$ 20,853	\$ 20,964	\$ 56,355

3rd Quarter FY 2013-14 Building Activity Report				
Activity	January	February	March	Qtr. Total
No. of Working Days	18	17	19	54
No. of Plan Checks	4	9	13	26
No. of Permits Issued	20	19	33	72
No. of Insp. Stops	55	52	82	189
No. of Insp. Conducted	70	59	101	230
Total Project Valuation	\$303,018	\$699,326	\$418,601	\$1,420,945
Total Building Revenue	\$5,807	\$12,720	\$11,884	\$30,411

Billboard Project Status: The Development Agreement for one billboard on the south side of the freeway was approved on March 1, 2016. As you know, the agreement calls for the removal of trees from the Caltrans right-of-way. Staff has been meeting with Caltrans since the first of the year to make arrangements to mitigate the view obstructions created by the tall eucalyptus trees by replacing them with species that have lower canopies. Caltrans indicated they were open to the plan for replacement trees and requested a full set of plans be developed for their consideration. Scheduling a field inspection to verify the location of existing meters, valve, irrigation lines, and trees took nearly two months to arrange. The meeting occurred last Friday and staff has been told the site visit was invaluable. Plans are now being prepared for Caltrans consideration.

As for the second site, Foster Interstate Media has informed the City that they are fine-tuning an agreement with the property owner and his existing tenant.

McDonalds Rebuild to Begin Soon: It appears the much anticipated rebuild of the 1972 McDonalds is going to be a reality. Staff was made aware that the official closure date for McDonalds will be Sunday, May 15 and that construction will begin the following week. We

wish them the best of luck with their project and look forward to the grand opening of their new facility towards the end of 2016.

Community Services Department News

Engineer's Estimate versus Bid Submittals: At the City Council meeting this week, staff was asked to provide a follow-up regarding the engineer's estimate versus bids received for the Fresca/Marlin Street Rehabilitation Project. Our street engineer, Kanwal Singh, from AKAL Consultants provided the following in response.

The main reasons for the lower costs in the winning bid received for the project are:

- A decline in oil/gas prices has resulted in a lower unit cost for the asphalt concrete (AC) material, which is a major component of the rehabilitation project.
- The state of the current economy and number of projects available for contractors in this area is causing contractors to bid lower on available bidding opportunities.
- RJ Noble has an additional advantage of being the winning contractor on the Valley View Street Rehabilitation project and cost efficiencies of doing both projects together provides additional savings to the Contractor which were passed on through the bid.

Also important to note is that the Engineer's "contract items" portion of the estimate was \$352,000. The estimate in the staff report of \$390,000 includes a 10% contingency.

Police Department News

City Participation in a Countywide Disaster Exercise: On May 12, 2016, the City will participate in a countywide disaster tabletop exercise, titled "QuakeEx 2016." The exercise will involve the Executive Management Team and a number of other staff members who will be take on various roles in the City's Emergency Operations Center, which will be activated during the scenario. This is part of the ongoing efforts by Community Liaison Officer Ed Fleming to enhance the City's disaster preparedness level.

Citywide News

Personnel Activity	
Position	Status
Police Chief	Interim Police Chief hired; Recruitment to be held in late 2016
Police Dispatcher/Clerk (Internal)	Applicant in backgrounds
Police Officer	Recruitment to close May 8
Police Dispatcher/Clerk	Recruitment to close May 8
Per Diem Police Dispatcher (Experienced)	Recruitment to close May 8
Recreation Leader/Sr. Recreation Leader	Applicants (2) in backgrounds
Volunteers	Fingerprint Backgrounds to be held May9-12
Interns (Unpaid) – 3 Positions City Wide	Recruitment to close May 8

Agenda Planning Guide

(All meetings start at 7:00 p.m., unless otherwise indicated)

Items listed on the planning guide are tentative and subject to move to different dates

May 17

Precise Plan 282 – Planned Unit Development on Ozawa Way
 Third Quarter Operations Report – FY 15/16
 Appropriations Limit for FY 2016-17
 Award of Contract – ADA Pedestrian Ramps
 Award of Contract – Sewer Maintenance
 Study Session: Sign Ordinance
 Closed Session - City Manager Evaluation

June 7

Resolutions for November 8 Election
 Community Survey Results
 Subdivision Improvements/Final Tract Map – Sparrow Lane Development

Subdivision Improvements/Final Tract Map – Ozawa Way Development
 2016 Annual Water Quality Report
 Conditional Use Permit 371, Matco-Norca - Fresca Drive

June 21

School Crossing Guard Services Agreement
 Amendment to Animal Care Services Agreement
 Precise Plan Amendment 149, The Bead Factory - Walker Street
 Study Session: Revenue Measure Options

July 5

Revenue Measure Discussion

City Council Calendar of Upcoming Events

Please tell Kimberly which of the following activities you will be attending and if you would like assistance in registering for any upcoming event.

Date	Event Information	Known Attendees
Saturday May 7	NY2OC Barber Shop Ribbon Cutting/One Year Anniversary, 5426 La Palma Avenue, 9:00 a.m.	GG, PK, MS, LM
Saturday May 7	John F. Kennedy High School Scholarship Dinner, Knott's Berry Farm Hotel, 7675 Crescent Avenue, 6:30 p.m.	SH, MS, LM
Thursday May 12	Volunteer Recognition, La Palma Community Center, 7:00 p.m.	GG, PK, MS, LM
Friday May 13	American Red Cross Heroes Luncheon, Angel Stadium, 2000 E. Gene Autry Way, 11:30 a.m. – 1:30 p.m.	
Saturday May 14	Assemblywoman Young Kim's Asian Heritage Month Celebration Buena Park Community Center, 6688 Beach Boulevard, Buena Park 5:00 – 7:00 p.m.	
Tuesday May 17	Cypress Police Dept. 6 th Annual Appreciation Luncheon, 5700 Orange Avenue, Cypress, 11:00 a.m.	MS, SH, MM, LM
Thursday May 19	Orange County Congregation Community Organization (OCCCO) Awards Dinner. Anaheim Sheraton Hotel, 1855 S. Harbor Blvd. Anaheim 6:00 p.m.	
Saturday May 21	American Cancer Society's Relay for Life, Buena Park Junior High School, 6931 Orangethorpe Avenue May 21 at 10:00 a.m. – May 22 at 8:00 a.m.	GG, PK, MS, LM
Tuesday May 24	Orange County Vehicle Theft Recovery Officer of the Year 2015 Irvine Marriott, 18000 Von Karman Avenue, Irvine 9:00-11:00 a.m.	LM
Tuesday May 24	Steve Luther School Community Open House, 4631 La Palma Avenue, 9:00 – 10:30 a.m.	GG, MS
Wednesday May 25	Cerritos State of the City	SH

	Cerritos Center for the Performing Arts (Inside the Theater), 12700 Center Court Drive, Cerritos 11:30 a.m. – 1:30 p.m.	
Monday May 30	Memorial Day Ceremony, Civic Center Eternal Flame, 9:00 a.m.	GG, LM



INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable City Council of
The City of La Palma
City of La Palma, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of La Palma, California (City), as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Authority’s basic financial statements, and have issued our report thereon dated March 25, 2016. Our report included an emphasis of matter paragraph regarding the City’s adoption of Governmental Accounting Standards Board (GASB) Statement No. 68, *Accounting and Financial Reporting for Pension – an amendment of GASB Statement No. 27*, and No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date – an amendment of GASB 68*, effective July 1, 2014.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City’s internal control. Accordingly, we do not express an opinion on the effectiveness of the City’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Vavrinik, Trine, Day & Co. LLP

Rancho Cucamonga, California
March 25, 2016

May 2016

May 2016							June 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 1	2 12:00pm TCP Plaza Grand Opening/Ribbon 7:00pm Development Committee Meeting - Special	3 6:30pm Cancelled: Special Closed Session (City Council) 7:00pm City Council Meeting (Council Chamber)	4	5 7:00am Westminster Mayor's Prayer 10:00am SCAG Energy and Environment 10:30am SCAG 12:30pm SCAG Regional	6 City Hall Closed 7:30am Thriving in a Multi Generational Workplace Forum (4110 MacArthur Blvd, Newport Beach)	7 9:00am NY2OC Barber Shop Ribbon Cutting & One Year 6:30pm JFK Scholarship Dinner (SH, MS, LM) (7675 Crescent Ave.,
8	9 4:00pm AUHSD Foundation Meeting (District Campus, 501 7:00pm Development Committee - CANCELLED (Council	10 5:30pm CAB Memorial Day Subcommittee Meeting (City Council 6:00pm CAB Committee (City Council Chambers)	11 12:00pm OCFA Budget & Committee Meeting (1 Fire 5:00pm O.C. Sanitation (FHRA) Committee (10844 Ellis Avenue,	12 8:30am Earthquake EOC training at PD in 11:00am SCAG MAGLEV Mtg. (SCAG Office) 4:00pm Library Advisory 7:00pm Volunteer	13 City Hall Closed 11:30am Red Cross Heroes Luncheon (2000 E. Gene Autry Way, Anaheim) - City Council	14 5:00pm Assemblywoman Young Kim's Asian Heritage Month Celebration (Buena Park Community
15	16	17 11:00am Cypress Police Department 6th 4:00pm CAB Memorial Day Subcommittee 7:00pm City Council Mtg. (Council	18	19 3:00pm O.C. Vector Control District (13001 Garden Grove 6:00pm OCCCO Colors of Justice 2016 Celebration Dinner	20 City Hall Closed	21 10:00am American Cancer Society's Relay for Life (GG, PK, MS, LM) (Buena Park Junior High, 6931 Orangethorpe Ave,
22 12:00am American Cancer Society's Relay for Life (GG, PK, MS, LM) (Buena Park Junior High, 6931 Orangethorpe Ave,	23	24 9:00am A.T.A.C. OC Vehicle Theft Recovery Officer of 9:00am Steve Luther School Community Open House (GG, MS)	25 11:30am Cerritos State of the City (SH) (Cerritos Center for 7:00pm O.C. Sanitation District Board Mtg. (10844 Ellis Ave.,	26 10:30am OCCOG (OCTA, Conf. Rm. 103/104; 600 S. Main St., 6:00pm OCFA Exec. & Brd. Comm. Mtg. (1 Fire Authority Road,	27 City Hall Closed	28
29	30 9:00am Memorial Day Ceremony (Eternal Flame, Civic Center)	31	Jun 1	2	3	4

June 2016

June 2016							July 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	1	2	3	4	3	4	5	6	7	1	2
12	13	14	8	9	10	11	10	11	12	13	14	8	9
19	20	21	15	16	17	18	17	18	19	20	21	22	23
26	27	28	22	23	24	25	24	25	26	27	28	29	30
			29	30			31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 29	30	31	Jun 1	2 10:00am SCAG Energy and Environment 10:30am SCAG Subcommittees (711) 12:30pm SCAG Regional Council (711 S. Hope)	3 City Hall Closed	4
5	6	7 7:00pm City Council Meeting (Council Chamber)	8 12:00pm OCFA Budget & Committee Meeting (1 Fire 5:00pm O.C. Sanitation (FHRA) Committee (10844 Ellis Avenue,	9 11:00am SCAG MAGLEV Mtg. (SCAG Office)	10 City Hall Closed	11
12	13 4:00pm AUHSD Foundation Meeting (District Campus, 501 Crescent Way, Anaheim)	14 6:00pm CAB Committee (City Council Chambers)	15	16 3:00pm O.C. Vector Control District (13001 Garden Grove Blvd.)	17 City Hall Closed	18
19	20	21 7:00pm City Council Mtg. (Council Chambers)	22 7:00pm O.C. Sanitation District Board Mtg. (10844 Ellis Ave., Fountain Valley)	23 10:30am OCCOG (OCTA, Conf. Rm. 103/104; 600 S. Main St., 6:00pm OCFA Exec. & Brd. Comm. Mtg. (1 Fire Authority Road,	24 City Hall Closed	25
26	27	28	29	30	Jul 1	2



Orange County Fire Authority

Weekly Executive Summary

Prepared by Communications and Public Affairs

Gene Hernandez, Board Chairman

Elizabeth Swift, Vice Chair

Jeff Bowman, Fire Chief

www.ocfa.org

May 05, 2016

News & Events

The OCFA Board of Directors has proclaimed May 1 – 7 Wildfire Awareness Week. OCFA has been using social media to highlight wildland prevention and preparedness to raise the public's awareness of wildfires and being prepared. You can read more about the social media outreach campaign in the [news release](#). If you haven't done so already, please be sure to like/follow/visit the OCFA [Facebook](#), [Twitter](#), and [Instagram](#) pages to keep up to date on our safety campaigns, recent incidents, and news.

In addition to the Wildfire Awareness Week social media campaign, this month OCFA will be focusing on drowning prevention outreach. This includes the Orange County Task Force on Drowning Prevention's media campaign, as well as more than 35 OCFA drowning prevention events scheduled through July.

Orange County Fire Authority Station 56 in Rancho Mission Viejo was the featured station on the [Fox Morning News Firehouse Friday](#) segment on April 29.

*Weekly Media Clips

[OCFA Weekly News Coverage](#)

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[OCFA Weekly Media Coverage](#)

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Board Action

For Board agendas, please visit <http://www.ocfa.org> and click on "Board Agendas/Minutes."

Weekly Update on Response and Preparedness

[Weekly Fire Activity Report](#): This is a regular status update of available OCFA resources and a list of OCFA out of County resources jurisdiction and a list of out of county resources.

[Weather Outlook](#): *Normal Temperatures for May 6 – May 13.* For more information, please visit the [National Weather Service Climate Prediction Center](#).

[Fire Outlook –Dry](#): Little or no risk of large fires in the absence of a "High Risk" event. You can obtain a 7-day forecast, monthly and/or seasonal by clicking [here](#).



Community Events

- Community Education Specialist Polly Bowen provided a disaster preparedness presentation for employees of the Renaissance Club in **Aliso Viejo**. The program was on May 4 from 9 a.m. – 10:30 a.m.
- Crew from Patrol 30 (A Shift) provided a static display for the **Dana Point** Grand Prix. The event was on April 30 from 8 a.m. – 4 p.m.
- Crew from Patrol 30 (A Shift) provided a static display for the **Dana Point** Grand Prix. The event was on May 1 from 8 a.m. – 4 p.m.
- Crew from Engine 36(A Shift) and Community Education Specialist Alex Pratt provided an information booth for the Families Forward 8th Annual Community Resource Fair in **Irvine**. The event was on April 30 from 10 a.m. – 1 p.m.
- Crews from Engine 4 and Truck 4 (A Shift) provided a static display for a local fundraiser at UCI in **Irvine**. The event was on April 30 from 3:30 p.m. – 4:30 p.m.
- Crew from Engine 4 (B Shift) provided a life and fire safety program and engine visit to students at the UCI Infant Toddler Center in **Irvine**. The program was on May 2 from 10:30 a.m. – 11:30 a.m.
- Crew from Engine 58 (A Shift) and Community Education Specialist Polly Bowen participated in the State of the Community Event at The Village Green in **Ladera Ranch**. The event was on April 30 from 1 p.m. – 5 p.m.
- Crew from Station 19 (C Shift) provided a life and fire safety program and station tour to a group of students from Trabuco Hills High School in **Lake Forest**. The program was on April 29 from 10 a.m. – 11 a.m.
- Crews from Engine 56 (C Shift) and Community Education Specialist Alexa Pratt provided a life and fire safety program and engine visit to students at Mission Montessori in **Mission Viejo**. The program was on May 5 from 10 a.m. – 11 a.m.
- Crew from Truck 9 (A Shift) provided a static display for a fundraiser for the Capo Valley Girls Softball League in **Mission Viejo**. The event was on April 30 from 10 a.m. – 11 a.m.
- Crew from Truck 9 (A Shift) provided a static display for a pancake breakfast at Esperanza Special Education in **Mission Viejo**. The program was on May 1 from 8:30 a.m. – 9:30 a.m.
- Community Education Specialist Alexa Pratt provided a disaster preparedness presentation to a group of students from Sierra Elementary in **Placentia**. The program was on April 29 from 12:30 p.m. – 1:30 p.m.
- Crew from Truck 34 (C Shift) provided a static display for a Jog-A-Thon at George Key Elementary in **Placentia**. The event was on April 29 from 10 a.m. – 11 a.m.
- Crews from Engine 34 and Truck 34 (A Shift) provided a static display for the Love Placentia Morning Rally at El Dorado High School in **Placentia**. The event was on April 30 from 7:30 a.m. – 9:30 a.m.
- Crew from Station 56 (C Shift) provided a life and fire safety program and station tour to a group of students from a local elementary school in **Rancho Mission Viejo**. The program was on April 29 from 3 p.m. – 5 p.m.



- Crews from Engine 2 and Engine 48 (A Shift) provided a static display for the Rossmoor Festival at Rush Park in **Rossmoor**. The event was on May 1 from 11 a.m. – 3 p.m.
- Crew from Station 70 (C Shift) provided a life and fire safety program and station tour to a group of students from a local elementary school in **Santa Ana**. The event was on April 29 from 10 a.m. – 11 a.m.
- Crews from Engine 71, Engine 78, Engine 72, Truck 75 and Engine 73 (A Shift) and Community Education Specialist Martha Espiritu participated in the a Cinco de Mayo community event in **Santa Ana**. The event was on April 30 from 12 p.m. – 6 p.m.
- Crew from Station 43 (A Shift) provided a life and fire safety program and station tour to a group of Boy Scouts from **Tustin**. The program was on April 30 from 2 p.m. – 4:30 p.m.
- Crew from Station 70 (C Shift) provided a life and fire safety program and station tour to a group of students from Fairhaven Elementary in **Santa Ana**. The event was on April 29 from 10 a.m. – 11 a.m.
- Crew from Engine 71 (C Shift) provided two life and fire safety programs and engine visits to students at Broadway Headstart in **Santa Ana**. The programs were on May 4 from 9:30 a.m. – 10:30 a.m. and 1:30 p.m. – 2:30 p.m.
- Crew from Engine 44 (A Shift) provided a static display for a community car show in **Seal Beach**. The event was on April 30 from 12 p.m. – 2 p.m.
- Division Chief Ken Cruz and Battalion Chief Blawn attended the Mayor’s Prayer Breakfast at the Rose Center in **Westminster**. The event was on May 5 from 7 a.m. – 9 a.m.



Significant Emergency Incidents

Irvine

Kitchen Fire – April 28 - At 7:25 a.m. a kitchen fire response was sent to Parkview Lane in Irvine. While enroute Battalion 5 reported smoke showing and requested a balance to a working structure fire. Battalion 5 established Parkview Incident Command and reported active fire on the first floor at 7:33 a.m. The fire was called under control at 7:58 a.m.

Incident Commander:

Chief Schultz, B5

Cause:

Accidental

Ladera Ranch

Structure Fire – April 28 - At 1:39 a.m. units responded to a reported residential structure fire on Rinehart Road, in Ladera Ranch with evacuation in progress. Engine 56 arrived onscene reporting fire from the garage extending to the second story, Engine 56 requested an upgrade to a working structure fire. The fire was called under control at 2:11 a.m. A building inspector was successfully contacted and responded to the scene.

Incident Commander:

Chief Capobianco, B7

Cause:

Under investigation

Lake Forest

Structure Fire – April 28 - At 6:19 a.m. a structure fire response was dispatched to Parkwood Street in Lake Forest. As units were en route they witnessed a building header in the area and asked for the balance of the working structure fire response. Units arrived on scene to a two story single family dwelling with fire coming from the rear of the residence. The fire was knocked down at 6:34 a.m. and the Primary All Clear was given at 6:41 a.m. An ambulance and an additional medic unit were requested for a civilian at the scene with burn injuries.

Incident Commander:

Chief Spencer, B4

Cause:

Under investigation

Seal Beach

Structure Fire – April 29 - At 12:14 a.m. a structure fire response was dispatched to 17th Street in Seal Beach. While fire units were en route Seal Beach PD arrived on scene and identified a two-story single family dwelling well involved with the report of a person trapped inside the residence. With this report Engine 44 requested the balance of the working structure fire and a Code 3 ambulance. Units arrived on scene and went into the Rescue Exception. Due to the amount of fire on the second floor of the residence the rescue and interior attack were withdrawn. As the fire intensified the Incident Commander requested the Second Alarm at 12:30 a.m. The fire was knocked down at 12:51 a.m. and with smoke removal on the second floor of the residence the victim was located. At the time of this report units are still on scene working with the Investigators and Seal Beach PD.

Incident Commander:

Chief Johnson

Cause:

Under Investigation

Rancho Santa Margarita

Remote Rescue – April 30 - At 11:49 p.m. units responded for a remote rescue on a bike trail in the area of Tijeras Creek Golf Course at the intersection of Antonio Parkway/Tijeras Creek in Rancho Santa Margarita. The patient was located by Medic 45 and had a chief complaint of back pain. Personnel from Engine 45 and Medic 45 assisted the patient off the path. Medic 45 escorted the patient to Mission Hospital in Mission Viejo.

Incident Commander:

Chief Schultz, B4



Irvine

Structure Fire – April 30 - At 7:10 p.m. a structure response was sent to Aston Street in Irvine. Engine 6 arrived on scene and reported smoke showing from a large one story commercial building doing business as Prudential Overall Supply. Engine 6 established command and balanced the incident to a working structure response. Battalion 5 assumed Aston Incident Command and reported smoke showing from the Charlie side of the structure. Truck 6 Captain was assigned Division Alpha with Engine 37, Engine 6, and his crew reporting to him. Engine 79 was assigned to check for access and extension to the Charlie side. Truck 76 was assigned ventilation (vert/horiz). Engine 28 was assigned RIC. COSB8 and SAFE27 were assigned utilities and safety. The forward progress of the fire was stopped at 7:32 p.m. and the fire was knocked down at 7:48 p.m. No civilian or firefighter injuries were reported. Duty Chief and Division 2 were notified on scene by Battalion 5. Irvine PD, an Irvine building official, and representatives from the business responded. A property release was prepared by the Engine 6 Captain and the scene was left in care of the building manager.

Incident Commander:

Chief Summers, B5

Cause:

Accidental/Spontaneous Combustion

Murietta

Remote Rescue – April 30 - At 9:02 p.m. hours Helicopter 2 responded to a remote rescue (Medical Aid) in Murietta, Riverside County with DUTY officer approval. The patient was located mid-slope on a single track trail. After CalFire had been searching for the patient for several hours he had been found off the trail after crashing his bike. The patient had multiple injuries and poor vitals PTA, meds were given and the patient was packaged on a back board. The Rescue Medic was inserted and the patient was hoisted into the aircraft by stokes basket and flown to Inland Valley as a trauma.

Tustin

Remote Rescue – May 01 - At 10:21 a.m. a Remote Rescue response was dispatched to the south end of Peters Canyon Park for the report of a fallen mountain biker. As ground units were accessing the area DUKE1 from the Sherriff's Department arrived over the scene and was quickly able to identify the patient's location. They gave directions to the ground units in order to direct them to the correct trail. Helicopter 2 arrived in the area and DUKE1 was cleared. Helicopter 2 inserted their rescuer and flew to Loma Ridge to pick up a second rescuer from Truck 34. The patient was evaluated, determined that a hoist extraction was needed due to the injuries, and was packaged for transport. Helicopter 2 arrived back at the scene, hoisted the patient into the helicopter at 11:06 a.m., and flew to Orange County Global Medical Center arriving at 11:13 a.m.

Incident Commander:

Chief Kovacs, B3

Dana Point

Garage Fire – May 03 - Units were dispatched to Calle Los Alamos at 1:29 p.m. for a reported garage fire. Engine 29 arrived onscene at 1:34 p.m. and requested a working structure fire assignment for an active garage fire. The fire was knocked down at 1:45 p.m.

Incident Commander:

Captain Gaffner, E29

Cause:

Under investigation

**Incidents By Major Category
for Period: 4/18/2016 - 4/24/2016**

CITY/JURISDICTION	FIRE	OVER - PRESSURE RUPTURE	EMS/ RESCUE CALL	HAZMAT	SERVICE CALL	GOOD INTENT CALL	FALSE CALL	NATURAL	OTHER	TOTAL
ALISO VIEJO	0	0	28	0	6	1	2	0	3	40
BUENA PARK	4	0	123	0	3	1	4	0	12	147
CYPRESS	1	0	53	3	0	4	0	0	1	62
DANA POINT	2	0	46	0	5	6	0	0	6	65
IRVINE	5	0	173	3	10	30	21	0	16	258
IRVINE - UCI	0	0	11	0	2	3	5	0	3	24
LA PALMA	0	0	25	0	2	3	1	0	0	31
LAGUNA HILLS	2	0	42	0	7	5	3	0	1	60
LAGUNA NIGUEL	0	1	63	0	5	4	0	0	4	77
LAGUNA WOODS	0	0	53	0	2	2	0	0	18	75
LAKE FOREST CITY	2	0	56	2	5	8	3	0	4	80
LOS ALAMITOS	2	0	23	0	0	2	1	0	0	28
MISSION VIEJO	4	0	104	1	8	4	2	0	4	127
PLACENTIA	0	0	33	0	6	5	1	0	14	59
RANCHO SANTA MARGARITA	0	0	26	1	2	3	6	0	1	39
SAN CLEMENTE	3	0	57	0	8	6	5	0	5	84
SAN JUAN CAPISTRANO	1	1	44	0	1	4	2	0	6	59
SANTA ANA	9	1	331	3	16	38	11	0	56	465
SEAL BEACH	1	0	60	0	5	9	1	0	6	82
SEAL BEACH - NVW	0	0	1	0	0	0	0	0	0	1
STANTON	1	0	60	0	1	4	1	0	8	75
TUSTIN	4	0	76	1	1	5	3	0	10	100
VILLA PARK	0	0	3	0	0	1	0	0	1	5
WESTMINSTER	0	0	119	2	6	17	4	0	2	150
YORBA LINDA	0	0	46	0	3	2	4	0	8	63
UNINCORPORATED	8	0	78	0	5	11	4	0	19	125
TOTAL	49	3	1734	16	109	178	84	0	208	2381

What's up A.H.O.C.?



Newsletter
2016
March
April

PLEDGE  **BIKE TO WORK WEEK**
May 16 - 20
Bicyclists Ride Metrolink FREE

for a chance to win prizes, discount coupons from Jax Bicycle and a new iPad!

- Pledge to Ride•
Click [HERE](#)
- Share a Photo•
Hashtag
#BIKEMONTHOC

May 10 & 11
UC Irvine



At Aldrich Flagpoles, UC Irvine
10 am – 3 pm
Trike Races, Free Food, Practical Demos, Prize Drawings

May 16
Blessing of the Bikes

At Santa Ana Metrolink/Amtrak
7am-9am



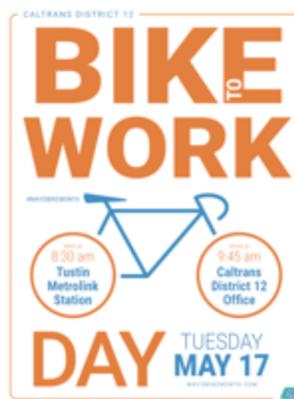
May 12
OCTA Bike Rally

Rendezvous at Orange Metrolink Station 730am
Ride to work w/ OCTA
FREE t-shirts, food, JAX coupons, prize drawings for iPad



May 17
Ride w/ CalTrans

Rendezvous at Tustin Metrolink Station 830am
Ride with CalTrans officials to their District 12 HQ



May 21
Experience Hoover

Hoover Street Westminster 10am-2pm
Bike/walk street festival Hoover St. to Sigler Park & preview [GoHuman](#) Hoover



Alliance for a Healthy Orange County is a collaborative of government and non-government organizations dedicated to improving community health and reducing health disparities across Orange County, CA.

What's up A.H.O.C.?

Santa Ana Gardens Flood Channel Class 1 Bike/Ped Path

Plans are rolling w/ a **block-long Class 1 path** adjacent Monte Vista Elem, linking W. McFadden to W. Monte Vista Ave. The \$600,000 project provides recreational & active transportation opportunities on otherwise unused flood control channel land owned by the county. An agreement between the city and county was approved in Sept. 2012 & allows the city of Santa Ana to provide bike/ped paths on 4 such channels within city limits.

Garden Grove H.E.A.L. and Ride

Unanimous: GG City Council passed its first H.E.A.L. resolution March 22.

May 6: GG City Council and staff, accompanied by District 1 Supervisor Andrew Do, will venture to Long Beach for a guided bicycle tour emphasizing not just active transportation, but the role walk/bike friendly streets play in economic rejuvenation.

Encourage your city officials to do likewise. Email us here: info@ohealthalliance.org

Newsletter 2016

March • April

\$\$
It's Money Season
\$\$

May 9 Apps Due: Bicycle Corridor Improvement Program Call for Projects. [LINK HERE.](#)

June 15 Apps due for ATP Cycle 3 CalTrans: \$240M available for successful applicants beginning fiscal years 2019/2020 & 2020/2021. [LINK HERE.](#)

APBP's Understanding the Funding Process: If you **missed** the March webinar, you can download the slides from AHOC's website [HERE.](#)



Santa Ana takes safe cycling seriously! Sign up for the 2-part, 8-hr class. Offered bimonthly through August. Skills learned will help you be a better motorist, too.

Annual world-wide **SILENT ride to honor bicyclists killed** by motorists and to promote sharing the road and safety awareness

May 18, 630-830 pm in these OC cities:

Orange, Fullerton, Irvine, & San Clemente.

Ride Details [HERE](#) **LIGHTS & HELMETS REQUIRED**



[Alliance for a Healthy Orange County](#) is a collaborative of government and non-government organizations dedicated to improving community health and reducing health disparities across Orange County, CA.

Contact Us info@ohealthalliance.org

AGENDA
REGULAR MEETING
LA PALMA COMMUNITY ACTIVITIES & BEAUTIFICATION COMMITTEE
TUESDAY, MAY 10, 2016

6:30 P.M.
La Palma City Council Chambers
7822 Walker Street, La Palma

CALL TO ORDER

ROLL CALL: Committee Members

APPROVAL OF MINUTES: Minutes of the Regular Meeting of April 12, 2016

ORAL COMMUNICATIONS:

Time has been reserved at this point in the Agenda for persons wishing to speak on any item, which is not listed on the Agenda. Law prohibits the Community Activities & Beautification Committee from taking action on such oral comments. The matter will automatically be referred to staff for appropriate action or will be placed on the Agenda of a future Committee meeting. Matters listed on the Agenda may be addressed at the time they are before the Community Activities & Beautification Committee for discussion.

AGENDA ITEMS:

1. *Budget*
2. *Committee Structure*
3. *Arbor Day Recap*
4. *Memorial Day*
5. *Concerts in the Park*

COMMITTEE COMMUNICATIONS:

NEXT MEETING DATE: TUESDAY, JUNE 14, 2016

ADJOURNMENT

NOTE: As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the Agenda. Copies of these materials are on file in the Recreation & Community Services Department Administrative offices, located in Central Park at 7821 Walker Street, during regular business hours 7:30 a.m. to 5:30 p.m. Monday through Friday. If you have any questions regarding any item of business on the Agenda for this

meeting, or any of the staff reports or other documentation relating to any Agenda item, please contact Cindy Robinson, Staff Liaison, at (714) 690-3350.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (714) 690-3300. Notification by noon on Monday, May 9, 2016 will enable the City to make reasonable accommodations to ensure accessibility to this meeting.

AGENDA

MEMORIAL DAY SUBCOMMITTEE MEETING LA PALMA COMMUNITY ACTIVITIES & BEAUTIFICATION COMMITTEE

TUESDAY, MAY 10, 2016

5:30 P.M.
City Hall- La Palma Conference Room
7822 Walker Street, La Palma

CALL TO ORDER

ROLL CALL: Subcommittee Members

ORAL COMMUNICATIONS:

Time has been reserved at this point in the Agenda for persons wishing to speak on any item, which is not listed on the Agenda. Law prohibits the Community Activities & Beautification Committee from taking action on such oral comments. The matter will automatically be referred to staff for appropriate action or will be placed on the Agenda of a future Committee meeting. Matters listed on the Agenda may be addressed at the time they are before the Community Activities & Beautification Committee for discussion.

AGENDA ITEMS:

- I. Speaker Update**
- II. Judge Art, Essay, Poetry Contest**
- III. Update on Living History**

COMMITTEE COMMUNICATIONS:

ADJOURNMENT

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AGENDA

MEMORIAL DAY SUBCOMMITTEE MEETING LA PALMA COMMUNITY ACTIVITIES & BEAUTIFICATION COMMITTEE

TUESDAY, MAY 17, 2016

4:00 P.M.
Fan Palma Room
7821 Walker Street, La Palma

CALL TO ORDER

ROLL CALL: Subcommittee Members

ORAL COMMUNICATIONS:

Time has been reserved at this point in the Agenda for persons wishing to speak on any item, which is not listed on the Agenda. Law prohibits the Community Activities & Beautification Committee from taking action on such oral comments. The matter will automatically be referred to staff for appropriate action or will be placed on the Agenda of a future Committee meeting. Matters listed on the Agenda may be addressed at the time they are before the Community Activities & Beautification Committee for discussion.

AGENDA ITEMS:

- I. **Event Finalization**

COMMITTEE COMMUNICATIONS:

ADJOURNMENT

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**MINUTES OF THE LA PALMA
COMMUNITY ACTIVITIES & BEAUTIFICATION COMMITTEE MEETING**

TUESDAY, APRIL 12, 2016

CALL TO ORDER: Chair N. Lew called the meeting of the La Palma Community Activities & Beautification Committee (CAB) to order at 6:33 p.m. on Tuesday, April 12, 2016 in the Council Chambers of La Palma City Hall, 7822 Walker Street, La Palma, California.

ROLL CALL:

Committee Members present: Sally Alvis, Jonathan Dhauw ,Alta Duke, Marshall Goodman, Noel Lew, Kathy Peters and Jane Rippee

Committee Members absent: none

City Officials present: Cindy Robinson, Recreation Supervisor, and jaNell Adams, Recreation Coordinator

APPROVAL OF MINUTES

J. Rippee moved to approve the minutes of the CAB Committee meeting held February 9, 2016; M. Goodman seconded the motion. Motion passed with 6 yes votes and 1 abstention.

AGENDA ITEMS:

1. ARBOR DAY

A. Subcommittee Report

K. Peters reminded the committee that the Arbor Day Celebration will be held at Central Park on Tuesday, April 19 at 4:30 p.m. and all CAB members are to arrive by 3:00 p.m. to assist with set up for the event. The Subcommittee met on Tuesday, April 12 at 5:00 p.m. to select the art winners. They will meet on Monday, April 18 at 3:00 p.m. at the Community Center to arrange the art entries onto the display boards.

2. MEMORIAL DAY

A. Subcommittee Report

A. Duke reported the Essay, Poem and Art contest fliers have been delivered to the local Junior High and High Schools and are due by Monday, May 9th. The Subcommittee is looking for a military unit, prior to July 4th, to send letters and care packages to. The Key Note Speaker will be Lieutenant Colonel Lenora Ingram from the 40th Infantry at Los Alamitos Joint Forces Base. Private First Class Bill Thomas, who served in World War II will speak during the Memorial Comments. The invocation and benediction will be presented by Reverend Sergeant First Class Thomas Cleary. The Committee will be

highlighting past War Heroes during the Ceremony, with poster board along the sidewalk for patrons to view.

Next Subcommittee meeting will be May 10 at 5:30 p.m. at the City Hall Conference room and May 17 at 4:00 p.m. at the Community Center.

A. CONCERTS IN THE PARK

a. Subcommittee Report

Recreation Coordinator Adams reviewed the Sponsorship Program. The Subcommittee is promoting and requesting sponsorships from local businesses and S. Alvis has requested to assist with this promotion. The sponsorship forms and payments are due to the Community Center by May 27, 2016.

For Marketing, J. Dhauw volunteered to design the marketing poster to be placed in local businesses. Subcommittee requested to submit a full page ad in The Source and received approval. The City will also place a water bill insert promoting summer activities, including the concert line and a form to send in a "Buy A Note" donation for Concerts.

The Subcommittee has decided to not invite Food Trucks to be the food vendor for this summer concert's series because they were not as popular with the audience as anticipated. The Subcommittee decided to invite local nonprofits to host a food booth at the concerts series, one concert per one nonprofit. The draft for the nonprofit food vendor form was reviews by the CAB members and Recreation Coordinator Adams will email the final form to CAB members for them pass on to local non-profit groups.

COMMITTEE COMMUNICATIONS:

Chair N. Lew adjourned the Community Activities and Beautification Committee meeting at 7:14 P.M.

NEXT MEETING DATE: Tuesday, May 10, 2016 at 6:30 p.m. in the La Palma City Council Chambers

Chairperson

Attest:

Secretary