

## CITY MANAGER'S OFFICE

### ADMINISTRATIVE REPORT 2016-13

March 31, 2016

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TO: La Palma City Council

FROM: Laurie A. Murray, City Manager

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#### In This Week's Report

- Agenda Planning
- Development Committee Agenda Available (w/Attachment)
- COLA Adjustment to Schedule of Fees (w/Attachment)
- Community Services Director Vacation Scheduled
- Arbor Day Celebration
- Disaster Preparedness Fair Scheduled
- North County SWAT Active Shooter Training Exercise Held
- Personnel Activity
- Agenda Planning Guide

#### Other Attachments & Correspondence from Other Organizations

- City Council Monthly Calendar of Events
- OCFA News
- WRCOG Hero Program Update

#### City Manager's Office News

**Agenda Planning:** This week's Agenda is quite large. The Planning Commission is hearing an amendment to Precise Plan 279, which will incorporate a 55 foot clock tower telecommunications facility into the proposed Gateway Retail Center (the project next to Mc Donald's); approval of an amendment to Precise Plan 056 to allow changes to the façade of the old Palma Liquor site to update the property's look in order to attract a new tenant. Also for the Planning Commission is the first step in eliminating the Planning Commission and making the City Council the City's Planning Agency – this will help streamline project approvals by eliminating one step in the current process.

On the consent calendar are the Monthly Water Conservation Report – good news, although the monthly conservation was down 9.8% over the same month in the prior year, with this report, the city achieved a 20.3% overall reduction over the past 12 months; the 2016 street closures for City special events; an amendment to the agreement with Clinical Laboratory for testing of drinking water samples;

an award of contract for construction administration and management with AKAL Consultants for management of the Valley View Street rehabilitation project; a revised amendment with Orange County Waste Disposal changing the effective date – this item actually brings in new revenue to the City over the next five years, which has been included in the budget planning; an award of contract to Water System Optimization for a water loss audit required by the California Department of Water Resources – this agreement is part of a multi-agency request for proposal facilitated by the Municipal Water District of Orange County (MWDOC); the Comprehensive Annual Financial Report (CAFR) Fiscal Year 2014-15 – the report is available online and for Council Members desiring a hard copy, one will be provided next week when they come back from the printer; an amendment to the agreement with Rutan and Tucker, LLP for legal services – the firm has agreed to defer a contractual increase to January 2017 and the amendment allows the firm to bill for special projects that were not meant to be included under the retainer. Finally on the consent calendar are revisions to personnel within the General Government (City Manager, City Clerk, City Council) and Administrative Services Departments, which will provide efficiencies throughout the organization.

Regular items include:

- A Resolution approving an exception to the 180 day waiting period to hire a California Public Employees Retirement System (CalPERS) employee – this item by law cannot be on the consent calendar and will allow us to hire back a recently retired Dispatcher to fill a critical vacancy due to their retirement, an expected medical leave of another employee, and multiple vacancies in our Per Diem Dispatcher ranks.
- A Resolution asking Anaheim Union High School District (AUHSD) to adopt a Resolution to become a District of Choice.
- And a placeholder for discussion of the Preliminary FY 2016-17 Budget. After the March 22 Budget Workshop, it was discussed that in order to allow staff adequate time to finalize budgeted revenues and expenditures, that the Proposed Budget would not be brought back to the City Council until April 19, with adoption scheduled for May 3. Because the date was published in several publications as the date when the Proposed Budget would be coming forth, this is a placeholder in case any members of the public or City Council Members have questions about materials that have been presented to date. No presentation is planned and no new materials will be distributed.

### **Community Development Department News**

**Development Committee Agenda Available (w/Attachment):** Attached is the Agenda for a Special Meeting of the Development Committee on April 11, 2016. The Development Committee has reorganization and one new item of business on their agenda. The complete Development Commission Agenda packet is published on the City's website 72 hours prior to the meeting.

**COLA Adjustment to Schedule of Fees (w/Attachment):** The City will be proposing to apply the Bureau of Labor Statistics (BLS) Consumer Price Index (CPI) to the Adopted 2015-16 Fee Schedule on April 19, 2016. The BLS CPI for February 2015 to February 2016 is 2.4%. The Building Industry Association (BIA) has requested notification anytime Development Fees are adjusted. Attached is a copy of the notification sent to BIA.

### **Community Services Department News**

**Community Services Director Vacation Scheduled:** Community Services Director Mike Belknap will be on vacation and out of the Country through April 17. During his absence Water Supervisor James Tsumura will be Acting Director April 1 – 7 and Recreation Supervisor Robinson will be Acting Director April 8 – 17.

**Arbor Day Celebration:** The Community Activities & Beautification Committee is hosting the City's annual Arbor Day Celebration on Tuesday, April 19, from 4:30 p.m. – 6:00 p.m. at Central Park next to the softball field. CAB wishes to extend an invitation to the City Council and the Management team to join in this year's festivities, which includes the national designation of Tree City USA. Please let Crystal know if you will be attending by Monday, April 11, 2016.

### **Police Department News**

**Disaster Preparedness Fair Scheduled:** The office of Assemblywoman Young Kim will be hosting a disaster preparedness fair on Saturday, April 2, 2016, at the Walter Ehlers Center located at 8150 Knott Avenue in Buena Park. The event is scheduled from 10:00 a.m. to 2:00 p.m. Willie Ortega and Kris Moskowitz of La Palma's CERT will be participating by displaying the CERT trailer and interacting with the public on emergency preparedness.

**North County SWAT Active Shooter Training Exercise Held:** The North County SWAT team conducted a large scale, multi-agency training exercise on Monday, March 28, 2016, that involved an active shooter scenario at a high school. The training was hosted by the La Habra Police Department and it simulated a dynamic situation involving several armed suspects and multiple casualties in a school setting. Other participating agencies included the Los Angeles Fire Department, Buena Park Police SWAT, and the Orange County Sheriff Department's Bomb Squad. The exercise was designed to test the effectiveness of the first responders and the interoperability of various agencies working together in such major incidents. The La Palma Police Department currently has a Reserve Officer and a Tactical Dispatcher assigned to the North County SWAT team. The team consists of members from La Palma, Fullerton, Brea, Placentia, La Habra, and Cal State Fullerton Police Departments.

### **Citywide News**

<b>Personnel Activity</b>	
<b>Position</b>	<b>Status</b>
Police Chief	Interim Police Chief hired; Recruitment to be held in late 2016
Police Dispatcher	Interviews to be held March 29
Police Officer (Eligibility List)	First Interviews to be held April 7 and 12
Police Services Aide	Candidate started March 28
Recreation Leader/Sr. Recreation Leader	Applicants in backgrounds
Sr. Recreation Leader Day Camp Counselor	Applicants in backgrounds
Volunteers	Recruitment to close April 15

**Agenda Planning Guide**

(All meetings start at 7:00 p.m., unless otherwise indicated)

*Items listed on the planning guide are tentative and subject to move to different dates*

**April 5**

Comprehensive Annual Financial Report FY 2014-15  
 Budget Questions  
 Precise Plan Amendment – 5418 La Palma  
 Precise Plan Amendment – Gateway Tower  
 2016 Street Closures – City Special Events  
*Planning Commission* - Eliminate Planning Commission/Designate City Council as Planning Agency  
 Resolution Requesting that the Anaheim Union High School District become a “School District of Choice”  
 Waste Disposal Agreement Extension  
 General Government/Administrative Services  
 Personnel Reallocation

(Moved from April 5 to allow staff adequate time to refine projections)  
 Precise Plan Amendment – 6811 Walker  
 Precise Plan – Ozawa Subdivision  
*Introduction/First Reading* - Eliminate Planning Commission/Designate City Council as Planning Agency  
 City Attorney Amended Agreement  
 Brea IT Agreement

**May 3**

Adoption of FY 2016-17 Budget  
 Cash and Investment Reports as of 3/31/16  
 Third Quarter Operations Report – FY 15/16  
*Adoption/Second Reading* - Eliminate Planning Commission/Designate City Council as Planning Agency

**April 19**

Presentation of Proposed FY 2016-17 Budget

**City Council Calendar of Upcoming Events**

Please tell Crystal which of the following activities you will be attending and if you would like assistance in registering for any upcoming event.

<b>Date</b>	<b>Event Information</b>	<b>Known Attendees</b>
Friday April 1	John F. Kennedy's Mr. & Mrs. Kennedy Pageantry, JFK Performing Arts Center, 7:00 – 9:30 p.m.	PK, MS
Wednesday April 6	HB Chamber Economic Conference, Hyatt Huntington Beach Resort & Spa, 8:15 a.m. – 12:30 p.m.	
Thursday April 7	OCVCD Town Hall Meeting, City of Brea, 1 Civic Center Circle, Community Rooms A & B, 7:00 p.m.	
Monday April 11	OC Victims' Rights Rally, County of Orange Hall of Administration, 333 W. Santa Ana Blvd., Santa Ana, 5:00 p.m.	
Thursday April 14	OCVCD Town Hall Meeting, City of Irvine, Trabuco Center, 5701 Trabuco Road, 6:00 p.m.	
Tuesday April 19	Arbor Day Celebration, Central Park, 4:30 – 6:00 p.m.	GG, PK, MS, LM
Thursday April 21	OC Fair Kick Off Breakfast, 88 Fair Drive, Costa Mesa, 8:30 a.m.	MS
Friday April 22	Los Coyotes Talent Show, Multi Purpose Room, 6:00 p.m.	LM
Tuesday April 26	State of the City, Central Park, Royal Palm Room, 7:00 p.m.	GG, PK, MS, LM
Saturday	Fullerton Donate Life Run Walk Event, Cal State Fullerton, 7:00 a.m. - Noon	MS

April 30		
Friday May 13	American Red Cross Heroes Luncheon, Angel Stadium, 2000 E. Gene Autry Way, 11:30 a.m. – 1:30 p.m.	
Tuesday May 17	Cypress Police Appreciation Luncheon, 5700 Orange Avenue, Cypress, 11:00 a.m.	
Tuesday May 24	Steve Luther School Community Open House, 4631 La Palma Avenue, 9:00 – 10:30 a.m.	GG, MS
Monday May 30	Memorial Day Ceremony, Civic Center Eternal Flame, 9:00 a.m.	

# AGENDA

## SPECIAL MEETING

### LA PALMA DEVELOPMENT COMMITTEE

April 11, 2016

If you wish to speak before the Development Committee, please complete a Speaker Form identifying which item(s) you wish to address and provide the Speaker Form to the Community Development Director. Speaker Forms are available in the City Hall lobby. Speakers on numbered agenda items and Oral Communications (non-agenda items) are limited to five (5) minutes each.

7:00 p.m.  
Council Chambers  
7822 Walker Street, La Palma

#### CALL TO ORDER

Chairperson McKune

#### PLEDGE OF ALLEGIANCE:

Committee Member Dennis Huang

#### ROLL CALL:

D. Huang, H. Huang, Luu, McCune, Noorbaksh.

#### PROCEDURAL ITEM

##### **A. Development Committee Reorganization**

Recommendation that the Development Committee conduct its annual reorganization by selecting the positions of Chairperson and Vice Chairperson.

#### PRESENTATIONS

None Scheduled.

## ORAL COMMUNICATIONS (Time Limit: 5 Minutes Each)

Time has been reserved at this point in the Agenda for persons wishing to speak on any item which is not listed on the Agenda. By law, the Development Committee is prohibited from taking action on such oral comments. The matter will be automatically referred to staff for appropriate response or action or will be placed on the Agenda of a future meeting. Matters listed on the Agenda may be addressed either at this time or at the time they are before the Development Committee for discussion.

## CONSENT CALENDAR

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Development Committee, staff, or the public request that specific items be removed from the Consent Calendar for separate action. Any member of the public who wishes to discuss a Consent Calendar item should come forward to the microphone and, upon recognition by the Chair, state his or her name, address, and the item number.

### **1. Approval of Development Committee Minutes**

Recommendation that the Development Committee Approve the Minutes of the March 14, 2016, Regular Meeting of the Development Committee.

## PUBLIC HEARINGS

### **2. Consideration of Amendment to Precise Plan 027 a 400 Square Foot Second Floor Addition to 7251 Tiara Lane.**

It is recommended that the Development Committee take the following actions:

- a) Open the Public Hearing
- b) Receive Staff Report
- c) Receive Public Input
- d) Close the Public Hearing
- e) Committee Comments and Questions
- f) Adopt a Resolution Approving Amendment to Precise Plan 027 a 400 square foot addition to 7251 Tiara Lane.

REGULAR ITEM

None.

COMMITTEE MEMBER REMARKS

DIRECTOR REMARKS

ADJOURNMENT

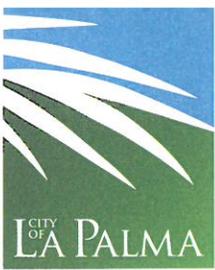
To: May 9, 2016, at 7:00PM

**NOTE: As a general rule, staff reports, or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Office of the City Clerk, City Hall, 7822 Walker Street, during regular business hours 7:30 A.M. to 6:00 P.M., Monday through Thursday. If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports, or other documentation relating to any agenda item, please contact the Community Development Department at (714) 690-3336.**

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (714) 690-3338. Notification by noon on Monday, April 11, 2016, will enable the City to make reasonable accommodations to ensure accessibility to this meeting.**

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Any writings or documents provided to a majority of the Development Committee regarding any item on this agenda will be made available for public inspection at the Administration Counter at City Hall located at 7822 Walker Street during normal business hours.



March 30, 2016

Victor Cao  
Government Affairs Manager  
**Building Industry Association of Southern California, Inc.**  
17744 Sky Park Circle, Suite 170  
Irvine, CA 92614

Subject: Fee adjustment

Dear Mr. Cao:

Pursuant to Chief Executive Officer Balsamo's letter dated January 6, 2014, requesting advance notice for any fee increases affecting the building industry, please accept this letter as that advance notice.

The City of La Palma will be considering a Cost of Living Adjustment (COLA) to its Adopted Fee Schedule for Building Plan Check and Permits and for Planning Entitlements. We are proposing to apply the Bureau of Labor Statistics (BLS) Consumer Price Index (CPI) for February 2015 to February 2016 to the Adopted Fee Schedule as part of the Fiscal Year 2016-17 Budget package. The net CPI to be applied is 2.4%. Enclosed please find the proposed Fee Schedules for 2016-17.

The proposed fee adjustment will be scheduled for public hearing on April 19, 2016. Should you have any questions about this notice or what is proposed please do not hesitate to contact me directly at (714) 690-3322.

Respectfully submitted,

A handwritten signature in blue ink that reads "Douglas D. Dumhart".

Douglas D. Dumhart  
Community Development Director

Enc.

cc: Laurie Murray, City Manager  
Sea Shelton, Director of Administrative Services  
Michael Balsamo, CEO, BIA/OC

**Schedule No. 1**  
**2016-17 Building and Safety Fee Schedule**

No.	Service	Adopted 2015-16 Amount	Proposed 2016-17 Amount
<b>Building Permit Fees</b>			
1	Building Permit and Plan Check Fee Table, Project Valuation Based on Current ICC Building Valuation Data or Bid	Per Table ^	Per Table ^
2	Tenant Improvements	\$32.00/s.f. = Valuation Per Table	Per Table
3	Patio Cover	\$15.00/s.f. = Valuation Per Table	Per Table
4	Patio Enclosure	\$18.00/s.f. = Valuation Per Table	Per Table
5	Block Wall (6 foot or less)	\$32.00/l.f. = Valuation Per Table	Per Table
6	Block Wall (Over 6 foot)	\$60.00/l.f. = Valuation Per Table	Per Table
7	Retaining Wall	\$60.00/l.f. = Valuation Per Table	Per Table
8	Re-roof	\$120.00/square = Valuation Per Table	Per Table
9	Swimming Pool/Spa	\$50.00/s.f. = Valuation Per Table	Per Table
10	Swimming Pool Demolition	By Valuation Per Table	Per Table
11	Special Sign Permit	\$45.70	\$46.80
12	Permit Issuance Fee - Building	\$23.40	\$24.00
13	Special Building Inspection	\$172.60	\$176.80
14	Building Demolition Permit	\$229.40	\$235.00
15	Building Relocation Inspection	\$229.40	\$235.00
16	Sign Face Replacement	\$86.30	\$88.40
17	Signs-Wall or Fascia	\$201.00	\$205.90
18	Signs-Monument/Freestanding	\$201.00	\$205.90
19	Reinspection Fee (LPCC Sec 10-99)	\$40.60	\$41.60
20	Temporary C of O (LPCC Sec 10-99)	\$66.00	\$67.60
21	Building Plan Check Fee 65% of Total Permit Fee	Per Table	Per Table
22	Energy Plan Check Fee 20% of Total Permit Fee	Per Table	Per Table
23	General Plan Maintenance Fee 5% of Permit Fee	Per Table	Per Table
24	Microfilm Fee 8.5" x 11"	\$0.20	\$0.30
25	Microfilm Fee 11" x 17" or larger	\$1.40	\$1.50

^ Valuation Table Attached to Schedule No 1 and Incorporated by Reference

<b>Electrical Permit Fees</b>			
26	Permit Issuance Fee - Electrical	\$23.40	\$24.00
27	Electrical Services (200 amp)	\$150.30	\$154.00
28	Electrical - New Residential (Per Square Foot)	\$0.10	\$0.20
29	Electrical - New Commercial (Per Square Foot)	\$0.10	\$0.20
30	Electrical - New Warehousing (Per Square Foot)	\$0.10	\$0.20
31	Electrical - Motor 0 - 1 hp	\$5.10	\$5.30
32	Electrical - Motor >1 - 5 hp	\$7.20	\$7.40
33	Electrical - Motor >5 - 15 hp	\$9.20	\$9.50
34	Electrical - Motor >15 - 50 hp	\$18.30	\$18.80
35	Alternate Electrical Fees - 5 Lighting Fixtures = 1 Unit	\$57.90	\$59.30
36	Alternate Electrical Fees - Multi-outlet Assembly, each 20 Fixtures = 1 Unit	\$57.90	\$59.30
37	Temporary or Construction Electrical Service	\$57.90	\$59.30

38	Temporary Use of Permanent Service	\$57.90	\$59.30
39	Each Additional Supporting Pole	\$10.20	\$10.50
40	Area Lighting Standards	\$23.40	\$24.00
41	Private Residential Swimming Pool - Electrical	\$86.30	\$88.40
42	Commercial Swimming Pool - Electrical	\$143.20	\$146.70
43	Portable Spa - Electrical	\$33.50	\$34.40
44	Spa - Electrical	\$57.90	\$59.30
45	Inspection of Reinstalled Meter	\$45.70	\$46.80
46	Miscellaneous Electrical Work	\$45.70	\$46.80
47	Illuminated Sign	\$57.90	\$59.30
48	Solar Rack: <1,500 cf	\$40.60	\$41.60
49	Solar Rack: each additional 1,500 cf	\$40.60	\$41.60
50	Other Solar Equipment	\$40.60	\$41.60
51	PV Solar Panels	\$190.90	\$195.50
52	PV Solar Plan Check	\$111.70	\$114.40
53	Electric Vehicle Charging Station w/dedicated service	\$150.30	\$154.00
54	Generators, Transformers, Battery Storage Device	\$45.70	\$46.80
55	Electrical Plan Check Fee 65% of Total Permit Fee		

#### Mechanical Permit Fees

56	Permit Issuance Fee - Mechanical	\$23.40	\$24.00
57	Fireplace Permit	\$86.30	\$88.40
58	Fireplace Plan Check	\$45.70	\$46.80
59	Mechanical Permit - Furnace	\$79.20	\$81.20
60	Installation/Relocation of Swimming Pool Heater	\$69.10	\$70.80
61	Installation/Relocation/Replacement of Vent not Included in Appliance Permit	\$30.50	\$31.30
62	Mechanical Permit - Heat/Cool	\$86.30	\$88.40
63	Installation/Relocation/Replacement of Boiler or Compressor System (per unit)	\$86.30	\$88.40
64	Air Handling Unit	\$30.50	\$31.30
65	Each Heating Coil/Cooling Coil	\$30.50	\$31.30
66	Each Cooling Tower	\$115.80	\$118.60
67	Ventilating Fan Connected to a Single Duct	\$28.50	\$29.20
68	Installation of Hood Including Fans and Ducts	\$69.10	\$70.80
69	Other Appliance/Equipment Fee	\$69.10	\$70.80
70	Incidental Gas Piping of Mechanical Equipment	\$33.50	\$34.40
71	Miscellaneous Duct Work (5 = 1 Unit)	\$30.50	\$31.30
72	Miscellaneous Gas system up to 5 outlets	\$30.50	\$31.30
73	Mechanical Plan Check Fee 65% of Total Permit Fee		

#### Plumbing Permit Fees

74	Permit Issuance Fee - Plumbing	\$23.40	\$24.00
75	Plumbing Permit - Each Fixture or Trap	\$28.50	\$29.20
76	Building Sewer	\$103.60	\$106.10
77	Water Heater & Vent	\$23.40	\$24.00
78	Gas Piping System	\$45.70	\$46.80
79	Commercial/Industrial Water Pre-Treatment Interceptor	\$57.90	\$59.30
80	Repair/Alteration of Drainage or Vent Piping or Water Treating Equipment	\$57.90	\$59.30

81 Vacuum Breaker or Backflow Protection Devices	\$51.80	\$53.10
82 Other Plumbing Fees	\$69.10	\$70.80
83 Solar Water Tanks: <750 gallons	\$40.60	\$41.60
84 Solar Water Tanks: each additional 750 gallons	\$40.60	\$41.60
85 House Repipe (\$45 + \$2 per fixture)	\$45.70	\$46.80
86 Fire Sprinkler System (\$45 + \$2 per head)	\$45.70	\$46.80
87 Jacuzzi (above ground)	\$45.70	\$46.80
88 Plumbing Plan Check Fee 65% of Total Permit Fee		

<b>Grading Permit Fees</b>			
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89 Grading Permit and Plan Check Fee Based on Table A-33-A and A-33-B of the 1998 Uniform Building Code		Per Table	Per Table
90 Geotechnical Report Review	\$110.00/hr	\$1,500.00 *	\$1,500.00 *
91 WQMP Plan Check	\$110.00/hr	\$1,500.00 *	\$1,500.00 *
92 SWPPP Plan Check	\$110.00/hr	\$1,500.00 *	\$1,500.00 *
* Minimum Deposit Amount			

<b>Deposit</b>			
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A Temporary Electrical Meter		\$76.20	\$78.10
B Swimming Pool Bond		\$761.30	\$779.60
C Arterial Block Wall		\$761.30	\$779.60
D Access Edison Right-of-Way		\$2,030.00	\$2,078.80

**Schedule No. 2  
2016-17 Planning Fees**

<b>No.</b>	<b>Service</b>	<b>Adopted 2015-16 Amount</b>	<b>Proposed 2016-17 Amount</b>
1	Administrative Review and Approval (Sec 44-4 &5)	\$76.20	\$78.10
2	Conditional Use Permit (CUP)	\$1,000.00 *	\$1,000.00 *
3	Conditional Use Permit Amendment (CUPA)	\$800.00 *	\$800.00 *
4	Artificial Turf Permit	\$0.00	\$0.00
5	Precise Plan (PP)	\$1,000.00 *	\$1,000.00 *
6	Precise Plan Amendment (PPA) - Commercial	\$1,000.00 *	\$1,000.00 *
7	Precise Plan Amendment (PPA) - Residential	\$609.00	\$623.70
8	Temporary Use Permit	\$203.00	\$207.90
9	Applicant Appeal to City Council	\$304.50	\$311.90
10	Categorical Exemption	\$218.30	\$223.60
11	Environmental Assessment	\$487.20	\$498.90
12	Mitigated Negative Declaration (MND)	\$1,705.20	\$1,746.20
13	Environmental Impact Report Review	Actual Cost +10%	Actual Cost +10%
14	Lot Line Adjustment	\$609.00	\$623.70
15	Tentative Parcel Map (TPM)	\$700.00 *	\$700.00 *
16	Tentative Tract Map (TTM)	\$700.00 *	\$700.00 *
17	Entitlement Extension	\$507.50	\$519.70
18	Final Parcel or Tract Map Check	\$710.50	\$727.60
19	General Plan Amendment (GPA)	\$1,500.00 *	\$1,500.00 *
20	Zone Change (ZC)	\$1,500.00 *	\$1,500.00 *
21	Residential Remodel (Level A and B)	\$268.00	\$274.50
	Residential Remodel (Level C)	\$600.00 *	\$600.00 *
22	Temporary Banner/Sign Review	\$25.40	\$26.10
23	Sign Plan Review	\$121.80	\$124.80
	Master Sign Plan (MSP)	\$600.00 *	\$600.00 *
24	Non Residential Real Estate Sign	\$50.80	\$52.10
25	Print Zoning Maps - Large	\$23.40	\$24.00
26	Print Zoning Maps - Small	\$30.50	\$31.30
27	Special Map Fee - Hourly	\$76.20	\$78.10
28	Variance	\$1,000.00 *	\$1,000.00 *
29	Community Event and Special Permit Review	\$152.30	\$156.00
30	General Plan and Zoning Update Surcharge Fee	5% **	5% **

# March 2016

March 2016							April 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 28	29	Mar 1 7:00pm City Council Meeting (Council Chamber)	2 8:30am Los Coyotes Elementary - Read Across America (MS) (8122 Moody Street) - City Council	3 10:00am SCAG Energy and Environment 10:30am SCAG Subcommittees (711) 12:30pm SCAG Regional Council (711 S. Hope)	4	5
6	7	8 6:00pm CAB Committee (City Council Chambers)	9 12:00pm OCFA Budget & Committee Meeting (1 Fire 5:00pm O.C. Sanitation (FHRA) Committee (10844 Ellis Avenue,	10 11:00am SCAG MAGLEV Mtg. (SCAG Office)	11 City Hall Closed/Flex Day	12 5:30pm Garden Grove Chamber Annual Gala and Awards (12681 Harbor Blvd., Garden Grove) - City Council
13	14 4:00pm AUHSD Foundation Meeting (District Campus, 501 7:00pm Development Committee (Council Chambers)	15 6:00pm Poki Poki Ribbon Cutting (5456 La Palma) - City 7:00pm City Council Mtg. (Council Chambers)	16 9:00am Groundbreaking Ceremony of Heroes 11:15am Los Alamitos Police Appreciation 7:00pm Cerritos Mayoral Transition (18125	17 3:00pm O.C. Vector Control District (13001 Garden Grove Blvd.)	18	19
20	21 7:00pm OCVCD Town Hall Meeting (24932 Veterans Way, Mission Viejo) - City Council	22 7:00pm City Council Special Meeting_Budget Workshop (Central Park, Royal Palm Room) - City Council	23 7:00pm O.C. Sanitation District Board Mtg. (10844 Ellis Ave., Fountain Valley)	24 10:30am OCCOG (OCTA, Conf. Rm. 103/104; 11:30am Orange State of the City (571 N. Grand 5:30pm KACCLA Annual 6:00pm OCFA Exec. &	25 City Hall Closed/Flex Day	26
27 1:00pm Annual Nowruz Festival (Rose Garden, Irvine) - Wilkerson, Crystal	28	29 7:00pm OCVCD Town Hall Meeting (11300 Stanford Avenue, Garden Grove) - City Council	30 10:00am OCVCD Town Hall Meeting (24264 El Toro Road, Laguna Woods) - City Council	31 7:00pm OCVCD Town Hall Meeting (300 Centennial Way, Tustin) - City Council	Apr 1	2

# April 2016

April 2016							May 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 27	28	29	30	31	Apr 1 7:00pm JF Kennedy High School Mr. & Ms. Pageantry (PK, MS) (Performing Arts Center) - City Council	2
3	4	5 7:00pm City Council Meeting (Council Chamber)	6 8:15am HB Chamber Economic Conference (Hyatt Huntington Beach Resort & Spa) - City Council	7 10:00am SCAG Energy and Environment 10:30am SCAG Subcommittees (711) 12:30pm SCAG Regional 7:00pm OCVCD Town	8 City Hall Closed/Flex Day	9
10	11 4:00pm AUHSD Foundation Meeting (District Campus, 501) 4:00pm OC Victims' Rights Rally (333 W. Santa Ana Blvd, Santa	12 6:00pm CAB Committee (City Council Chambers)	13 12:00pm OCFA Budget & Committee Meeting (1 Fire) 5:00pm O.C. Sanitation (FHRA) Committee (10844 Ellis Avenue,	14 11:00am SCAG MAGLEV Mtg. (SCAG Office) 4:00pm Library Executive & Finance Committee 6:00pm OCVCD Town Hall Meeting (5701	15	16
17	18	19 4:00pm Arbor Day Celebration (GG, PK, MS) (Central Park) - 7:00pm City Council Mtg. (Council Chambers)	20	21 8:30am OC Fair Kick Off Breakfast (MS) (88 Fair Drive, Costa 3:00pm O.C. Vector Control District (13001 Garden Grove	22 City Hall Closed/Flex Day 6:00pm Los Coyotes Elementary School Talent Show (8122 Moody Street)	23
24	25 6:00pm Traffic Safety Committee Meeting (Council Chambers)	26 7:00pm State of the City (GG, PK, MS) (Central Park, Royal Palm Room) - City Council	27 7:00pm O.C. Sanitation District Board Mtg. (10844 Ellis Ave., Fountain Valley)	28 10:30am OCCOG (OCTA, Conf. Rm. 103/104; 600 S. Main St., 6:00pm OCFA Exec. & Brd. Comm. Mtg. (1 Fire Authority Road,	29	30 Fullerton Donate Life Run Walk Event (MS) (Cal State Fullerton) - City Council

# May 2016

May 2016							June 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 1	2	3 7:00pm City Council Meeting (Council Chamber)	4	5 10:00am SCAG Energy and Environment 10:30am SCAG Subcommittees (711 12:30pm SCAG Regional Council (711 S. Hope	6 City Hall Closed/Flex Day 7:30am Thriving in a Multi Generational Workplace Forum (4110 MacArthur Blvd, Newport Beach) - City	7 6:30pm JFK Scholarship Dinner (7675 Crescent Ave., Buena Park)
8	9 4:00pm AUHSD Foundation Meeting (District Campus, 501 7:00pm Development Committee (Council Chambers)	10 6:00pm CAB Committee (City Council Chambers)	11 12:00pm OCFA Budget & Committee Meeting (1 Fire 5:00pm O.C. Sanitation (FHRA) Committee (10844 Ellis Avenue,	12 11:00am SCAG MAGLEV Mtg. (SCAG Office) 4:00pm Library Advisory Board Meeting (345 E. Main Street, Tustin)	13 11:30am Red Cross Heroes Luncheon (2000 E. Gene Autry Way, Anaheim) - City Council	14
15	16	17 11:00am Cypress Police Appreciation Luncheon (5700 7:00pm City Council Mtg. (Council Chambers)	18	19 3:00pm O.C. Vector Control District (13001 Garden Grove Blvd.)	20 City Hall Closed/Flex Day	21
22	23	24 9:00am Steve Luther School Community Open House (GG, MS) (4631 La Palma Avenue) - City Council	25 7:00pm O.C. Sanitation District Board Mtg. (10844 Ellis Ave., Fountain Valley)	26 10:30am OCCOG (OCTA, Conf. Rm. 103/104; 600 S. Main St., 6:00pm OCFA Exec. & Brd. Comm. Mtg. (1 Fire Authority Road,	27	28
29	30 9:00am Memorial Day Ceremony (Eternal Flame, Civic Center)	31	Jun 1	2	3	4



# Orange County Fire Authority

## Weekly Executive Summary

Prepared by Communications and Public Affairs

Gene Hernandez, Board Chairman

Elizabeth Swift, Vice Chair

Jeff Bowman, Fire Chief

[www.ocfa.org](http://www.ocfa.org)

March 31, 2016

### News & Events

Orange County Fire Authority crews from Engine 56, Truck 49, Patrol 7, and Battalion 6, participated in an *Every 15 Minutes* program at San Juan Hills High School on March 29. CHP, OCSD, Mission Hospital, FADD, TIP, and O'Connor Mortuary participated in the mock DUI demonstration as well. The program is aimed at showing high school students the dangers and consequences of drinking or texting while driving. The *Every 15 Minutes* program will be featured at several other high schools throughout Orange County in the next few months. Check out some [pictures](#) from the event and read more in the [Capistrano Dispatch](#) article.

Orange County Fire Authority Academy 42 recruits are working hard as they get closer to their May 11 graduation. [Here is a short video](#) of just a small portion of the rigorous training the recruits undergo.

OCFA distributes a monthly video newsletter to all OCFA personnel to keep crews and staff up-to-date on recent incidents and current topics within OCFA. The Video Newsletter for [March 2016](#) is now available to view.

OCFA recently partnered with [PulsePoint](#) to help save lives. If you haven't done so already, please be sure to like/follow/visit the OCFA [Facebook](#), [Twitter](#), and [Instagram](#) pages to keep up to date on things like the PulsePoint launch, recent incidents, and safety campaigns. We have personalized the PulsePoint PSA for each of our member cities and the video will be shared on the cities social media/websites.

### \*Weekly Media Clips

[OCFA Weekly News Coverage](#)

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### Board Action

For Board agendas, please visit <http://www.ocfa.org> and click on "Board Agendas/Minutes."

### Weekly Update on Response and Preparedness

[Weekly Fire Activity Report](#): This is a regular status update of available OCFA resources and a list of OCFA out of County resources jurisdiction and a list of out of county resources.

**Weather Outlook:** *Normal to Above Normal Temperatures for April 1 – April 8.* For more information, please visit the [National Weather Service Climate Prediction Center](#).

**Fire Outlook –Dry:** Little or no risk of large fires in the absence of a "High Risk" event. You can obtain a 7-day forecast, monthly and/or seasonal by clicking [here](#).



## Community Events

- Crew from Station 61 (A Shift) attended the **Buena Park** Eggstravaganza at Boisseranc Park. The event was on March 26 from 9 a.m. – 11 a.m.
- Crews from Engine 17 and Truck 17 (A Shift) and Community Education Specialist Polly Bowen attended the Spring Event at Oak Knoll Park in **Cypress**. The event was on March 26 from 9:30 a.m. – 1 p.m.
- Crew from Station 55 (A Shift) provided a life and fire safety program and station tour to a group of students from Le Port School in **Irvine**. The program was on March 25 from 9 a.m. – 10 a.m.
- Crew from Station 4 (A Shift) provided a life and fire safety program and station tour to a group of international students visiting **Irvine**. The program was on March 25 from 9 a.m. – 10 a.m.
- Crew from Engine 36 (A Shift) participated in a Team Kids event at Springbrook Elementary in **Irvine**. The event was on March 25 from 11:30 a.m. – 1:30 p.m.
- Crew from Station 58 (A Shift) provided a life and fire safety program and station tour to a group of local preschool students from **Ladera Ranch**. The program was on March 25 from 10 a.m. – 11 a.m.
- Crew from Station 58 (C Shift) provided a life and fire safety program and station tour to a group of students from Presbyterian Church of the Masters Preschool in **Ladera Ranch**. The program was on March 30 from 9:45 a.m. – 10:45 a.m.
- Crew from Truck 49 (A Shift) participated in the “Touch a Truck” event at the Bunny Blast community event. The event was on March 26 from 9 a.m. – 12 p.m. at Chapparosa Park in **Laguna Niguel**.
- Crew from Engine 54 (A Shift) and Community Education Specialist Polly Bowen provided a life and fire safety program and engine visit to students at **Lake Forest Elementary**. The program was on March 25 from 3:30 p.m. – 4:30 p.m.
- Community Education Specialist Polly Bowen provided a disaster preparedness presentation to a group of residents from the **Lake Forest** Community Association. The program was on March 31 from 6 p.m. – 7 p.m.
- Crew from Station 45 (C Shift) provided a life and fire safety program and station tour to a group of students from the California School of English in **Rancho Santa Margarita**. The program was on March 30 from 1:30 p.m. – 3 p.m.
- Crew from Truck 59 (A Shift) provided a life and fire safety program and engine visit to students at Marblehead Elementary in **San Clemente**. The program was on March 31 from 9 a.m. – 10 a.m.
- Community Education Specialist Alexa Pratt participated in a Safety Expo at Leisure World in **Seal Beach**. The event was on March 26 from 9 a.m. – 2 p.m.



- Crew from Station 46 (A Shift) attended the **Stanton** Easter Egg Hunt. The event was on March 26 from 9 a.m. – 11 a.m.
- Crews from Engine 21 and Truck 43 (A Shift) and Community Education Specialist Martha Espiritu attended the community Easter Egg Hunt at **Tustin** Sports Park. The event was on March 26 from 8:30 a.m. – 11:30 a.m.
- Crew from Engine 55 (A Shift) participated in an Easter Egg Hunt at Stonegate Elementary in **Tustin**. The event was on March 26 from 10 a.m. – 10:30 a.m.
- Crew from Station 37 (C Shift) provided a life and fire safety program and station tour to a group of local residents from **Tustin**. The program was on March 30 from 10 a.m. – 11 a.m.
- Division Chief Cruz, Battalion Chief McClelland and Administrative Assistant Diane Jacobsen attended the City of **Westminster** Spirit Award Luncheon at the Rose Center. OCFA Captain Ben Gonzalez was being honored at the event which was held on March 31 from 11:30 a.m. – 1:30 p.m.



## Significant Emergency Incidents

### Irvine

**Roof Fire – March 24** - At 7:11 p.m. units responded to a reported roof fire on Duranzo Aisle in Irvine. Truck 6 arrived onscene of the 2 story multi-unit complex reporting fire from the attic, assumed Duranzo Incident Command, and requested a balance to a working structure assignment. Battalion 5 assumed Incident Command once onscene. Engine 6 was assigned interior and reported an all clear while checking for extension. The fire was called under control at 7:54 p.m. 11 adults and one child were displaced amongst the four affected units. One firefighter injury occurred onscene, the employee was escorted to a hospital by Engine 4. All city and OCFA related notifications were made.

**Incident Commander:**

**Chief Schultz, B5**

**Cause:**

**Under Investigation**

### Lake Forest

**Remote Rescue – March 30** - A Remote Rescue response was dispatched to Whiting Ranch in Lake Forest at 2:04 p.m. Park Rangers on scene reported one uninjured male hiker became stuck in a precarious position while climbing on red rock trail at the end of the canyon. Helicopter 2 was directed by a Park Ranger on the ground to the victim's location. Ground efforts to reach the victim were unsuccessful. Helicopter 2 reconfigured for a pick off rescue. Helicopter 2 was able to insert a rescuer to the victim and safely pick him off and hoist him into the aircraft. The victim was uninjured and was released to ground crews.

**Incident Commander:**

**Chief Harrison, B7**

**Incidents By Major Category  
for Period: 3/14/2016 - 3/20/2016**

CITY/JURISDICTION	FIRE	OVER - PRESSURE RUPTURE	EMS/ RESCUE CALL	HAZMAT	SERVICE CALL	GOOD INTENT CALL	FALSE CALL	NATURAL	OTHER	TOTAL
ALISO VIEJO	0	0	33	1	2	5	2	0	2	45
BUENA PARK	2	0	93	1	2	6	6	0	6	116
CYPRESS	1	0	43	0	4	4	2	0	6	60
DANA POINT	0	0	41	0	3	8	2	0	7	61
IRVINE	5	0	154	3	9	30	19	0	47	267
IRVINE - MCE	0	0	0	0	1	0	1	0	0	2
IRVINE - UCI	0	0	6	0	0	1	3	0	2	12
LA PALMA	0	0	19	1	0	0	0	0	0	20
LAGUNA HILLS	1	0	41	1	6	2	3	0	5	59
LAGUNA NIGUEL	0	0	59	0	3	3	3	0	11	79
LAGUNA WOODS	0	0	85	0	7	3	0	0	13	108
LAKE FOREST CITY	0	0	51	0	5	7	5	0	22	90
LOS ALAMITOS	0	0	25	1	0	2	1	0	1	30
MISSION VIEJO	1	0	124	4	10	8	3	0	20	170
PLACENTIA	1	0	44	1	5	4	0	0	4	59
RANCHO SANTA MARGARITA	0	0	35	0	3	1	1	0	0	40
SAN CLEMENTE	0	0	71	0	8	11	2	0	11	103
SAN JUAN CAPISTRANO	1	0	47	0	6	3	1	0	7	65
SANTA ANA	3	0	286	2	10	34	14	0	90	439
SEAL BEACH	1	0	53	0	7	3	1	0	6	71
STANTON	2	0	58	0	2	4	1	0	6	73
TUSTIN	1	0	71	1	3	4	0	0	12	92
VILLA PARK	0	0	3	0	0	1	0	0	1	5
WESTMINSTER	2	0	96	1	5	13	5	0	11	133
YORBA LINDA	0	0	50	1	4	2	4	0	5	66
<b>UNINCORPORATED</b>	1	0	84	4	4	15	2	0	29	139
<b>TOTAL</b>	<b>22</b>	<b>0</b>	<b>1672</b>	<b>22</b>	<b>109</b>	<b>174</b>	<b>81</b>	<b>0</b>	<b>324</b>	<b>2404</b>



# Orange County Fire Authority

## Weekly Executive Summary

Prepared by Communications and Public Affairs

Gene Hernandez, Board Chairman

Elizabeth Swift, Vice Chair

Jeff Bowman, Fire Chief

[www.ocfa.org](http://www.ocfa.org)

March 24, 2016

### News & Events

OCFA conducted a training of its incident management teams (IMTs) during a maritime disaster drill yesterday in Corona del Mar. Newport Beach Fire Station 7 was used for an exercise by IMTs #2 and #3 that functioned as incident management for the drill. OCFA IMT #1 evaluated both teams performance during an after-action briefing. During this meeting, ideas and methods were discussed to help improve performance in future actual deployments. The training was also attended by several members of the Orange County Sheriff's Department who wanted to become more familiar with the incident command system and operating in a unified command structure with OCFA personnel. You can read more about the drill [here](#).

OCFA recently partnered with [PulsePoint](#) to help save lives. If you haven't done so already, please be sure to like/follow/visit the OCFA [Facebook](#), [Twitter](#), and [Instagram](#) pages to keep up to date on things like the PulsePoint launch, recent incidents, and safety campaigns. We have personalized the PulsePoint PSA for each of our member cities and the video will be shared on the cities social media/websites.

### \*Weekly Media Clips

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### Weekly Update on Response and Preparedness

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**Weather Outlook:** *Normal Temperatures for March 25 – April 1.* For more information, please visit the [National Weather Service Climate Prediction Center](#).

**Fire Outlook –Dry:** Little or no risk of large fires in the absence of a "High Risk" event. You can obtain a 7-day forecast, monthly and/or seasonal by clicking [here](#).



## Community Events

- Crews from Engine 57 and Medic 57 (A Shift) and Community Education Specialist Polly Bowen attended the **Aliso Viejo** Community Association Spring Celebration. The event was on March 19 from 8 a.m. – 12 p.m.
- Crew from Engine 63 (B Shift) participated in a Read Across America event at Corey Elementary in **Buena Park**. The program was on March 22 from 7:30 a.m. – 9:30 a.m.
- Crew from Station 30 (C Shift) provided a life and fire safety program and station tour to a group of Cub Scouts from **Dana Point**. The program was on March 18 from 5:30 p.m. – 6:30 p.m.
- Crews from Engine 36 and Patrol 26 (A Shift) provided a static display for a Pediatric Cancer Research event at **Irvine** Valley College. The event was on March 19 from 11 a.m. – 12 p.m.
- Crews from Engine 36 and Patrol 26 (A Shift) provided a static display for a Pediatric Cancer Research event at **Irvine** Valley College. The event was on March 20 from 11 a.m. – 11 p.m.
- Crew from Engine 36 (B Shift) provided a life and fire safety program and engine visit to students at Prestige Preschool Academy in **Irvine**. The program was on March 22 from 11 a.m. – 12 p.m.
- Crew from Station 58 (A Shift) provided a life and fire safety program and station tour to a group of Girl Scouts from **Ladera Ranch**. The program was on March 20 from 12:30 p.m. – 1:30 p.m.
- Crew from Engine 58 (B Shift) provided a life and fire safety program and engine visit to students at Las Flores Elementary in **Ladera Ranch**. The program was on March 21 from 11 a.m. -12 p.m.
- Crew from Station 58 (C Shift) provided a life and fire safety program and station tour to a group of Boy Scouts from **Ladera Ranch**. The program was on March 23 from 4 p.m. – 5 p.m.
- Crew from engine 22 (B Shift) participated in a Read Across America event at Lomarena Elementary in **Laguna Hills**. The event was on March 22 from 9:30 a.m. – 11:30 a.m.
- Crew from Station 58 (B Shift) provided a life and fire safety program and first aid demonstration to a group of Brownies from **Laguna Hills**. The program was on March 22 from 4:30 p.m. – 5:30 p.m.
- Crew from Station 24 (C Shift) provided a life and fire safety program and station tour to a group of Cub Scouts from **Mission Viejo**. The program was on March 23 from 6 p.m. – 7 p.m.
- Crew from Engine 35 (C Shift) participated in a career day event at El Camino High School in **Placentia**. The event was on March 18 from 8 a.m. – 12 p.m.
- Crew from Station 35 (A Shift) provided a life and fire safety program and station tour to a group of local students from **Placentia**. The program was on March 19 from 1:30 p.m. – 2:30 p.m.
- Crew from Engine 34 (B Shift) participated in a Team Kids Kickoff event at Morse Elementary in **Placentia**. The event was on March 22 from 11:45 a.m. – 1:15 p.m.



- Crews from Engine 34, Truck 34 and Engine 77 (C Shift) participated in an “Every 15 Minutes” event at El Dorado High School in **Placentia**. The event was on March 24 from 10 a.m. – 11 a.m.
- Crew from Station 45 (C Shift) provided a life and fire safety program and station tour to a group of Daisy Scouts from **Rancho Santa Margarita**. The program was on March 23 from 2 p.m. – 3 p.m.
- Crew from Station 60 (A Shift) provided a life and fire safety program and station tour to a group of Girl Scouts from **San Clemente**. The program was on March 19 from 10:30 a.m. – 11 a.m.
- Crew from Station 59 (A Shift) provided a life and fire safety program and station tour to a group of Boy Scouts from **San Clemente**. The program was on March 20 from 3 p.m. – 4 p.m.
- Crew from Station 60 (B Shift) provided a life and fire safety program and station tour to a group of students from a local elementary school in **San Clemente**. The program was on March 21 from 8:45 a.m. – 9:45 a.m.
- Crew from Station 60 (B Shift) provided a life and fire safety program and station tour to a group of students from a local elementary school in **San Clemente**. The program was on March 22 from 8:45 a.m. – 9:45 a.m.
- Crew from Station 60 (C Shift) provided a life and fire safety program and station tour to a group of students from Las Palmas Elementary in **San Clemente**. The program was on March 23 from 8:45 a.m. – 9:45 a.m.
- Crew from Station 21 (C Shift) provided a life and fire safety program and station tour to a group of students from a local school in **Tustin**. The program was on March 24 from 10 a.m. -11 a.m.
- Crew from Station 24 (C Shift) provided a life and fire safety program and station tour to a group of students from Newhart School in **Villa Park**. The program was on March 23 from 10:30 a.m. – 11:30 a.m.
- Crews from Truck 64, Engine 66 and Engine 25 (A Shift) and Community Education Specialist Martha Espiritu attended the **Westminster** Spring Festival and Community Resource Fair. The event was on March 19 from 9 a.m. – 3 p.m.
- Crew from Truck 34 (B Shift) participated in a charity ball drop for a CHOC event at **Yorba Linda** Country Club. The event was on March 21 from 8:15 a.m. – 8:45 a.m.
- Crew from Truck 34 (B Shift) provided a life and fire safety program and engine visit to students at St. Francis in **Yorba Linda**. The program was on March 22 from 9 a.m. – 10 a.m.



## Significant Emergency Incidents

### Mission Viejo

**Kitchen Fire – March 19** - A structure fire response was dispatched at 7:10 p.m. to a reported kitchen fire on Camden in Mission Viejo at the Park Ridge Apartments. Engine 24 arrived on scene and reported the fire out upon arrival. An adult female suffered minor smoke inhalation. She was treated and transported to Mission Hospital.

**Incident Commander:**

**Chief Edwards, B4**

### Santa Ana

**Structure Fire – March 19** - A structure fire response was dispatched at 8:11 p.m. to South Huron Drive in Santa Ana. Engine 73 arrived on scene reporting smoke from the attic and upgraded the call to a working structure fire. After further investigation, the fire was knocked down at 8:34 p.m.

**Incident Commander:**

**Captain Moon, E73**

### Lake Forest

**Remote Rescue – March 20** - At 1:28 p.m., a Remote Rescue response was dispatched to a reported biker down on a trail in Whiting Ranch Wilderness Park. Helicopter 2 located the patient and inserted the rescue paramedic via hoist. The patient was determined to be ALS and was hoisted into the aircraft with the assistance from a Truck 9 rescuer. The patient was then transported to Mission Hospital via Helicopter 2.

**Incident Commander:**

**Captain Ventura, E54**

### Buena Park

**Structure Fire – March 21** - At 7:04 a.m., a structure response was dispatched to San Ricardo Way in Buena Park. Engine 63 arrived on scene at 7:07 a.m. with fire through the roof of a one-story single family residence and requested a working structure response. Crews successfully rescued a resident through a bedroom window and two others were able to exit the residence on their own. All three suffered smoke inhalation and were transported to area hospitals. One fire fighter sustained a back injury during the fire. The fire was reported knocked down at 7:18 a.m.

**Incident Commander:**

**Chief Dossey, B8**

**Cause:**

**Under Investigation**

### Irvine

**Structure Fire – March 22** - At 9:07 p.m., a structure response was dispatched to Alcoba in Irvine. Engine 6 arrived on scene at 9:12 p.m. with a working fire in a two-story multi-unit residence and requested a working structure response. The fire was reported out at 9:18 p.m. and contained to the laundry area. Four residents were displaced but chose to stay with family members.

**Incident Commander:**

**Captain Stewart, Engine 6**

**Cause:**

**Under Investigation**

**Incidents By Major Category  
for Period: 3/14/2016 - 3/20/2016**

3/24/2016

CITY/JURISDICTION	FIRE	OVER - PRESSURE RUPTURE	EMS/ RESCUE CALL	HAZMAT	SERVICE CALL	GOOD INTENT CALL	FALSE CALL	NATURAL	OTHER	TOTAL
ALISO VIEJO	0	0	26	1	1	3	2	0	12	45
BUENA PARK	2	0	81	1	2	4	6	0	20	116
CYPRESS	0	0	38	0	4	4	1	0	13	60
DANA POINT	0	0	40	0	3	8	2	0	8	61
IRVINE	5	0	142	1	9	24	16	0	70	267
IRVINE - MCE	0	0	0	0	0	0	0	0	2	2
IRVINE - UCI	0	0	6	0	0	1	3	0	2	12
LA PALMA	0	0	17	1	0	0	0	0	2	20
LAGUNA HILLS	1	0	38	1	4	2	2	0	11	59
LAGUNA NIGUEL	0	0	41	0	2	2	1	0	33	79
LAGUNA WOODS	0	0	84	0	7	3	0	0	14	108
LAKE FOREST CITY	0	0	48	0	5	6	5	0	26	90
LOS ALAMITOS	0	0	24	1	0	2	1	0	2	30
MISSION VIEJO	1	0	118	4	10	7	1	0	29	170
PLACENTIA	1	0	44	1	4	4	0	0	5	59
RANCHO SANTA MARGAR	0	0	35	0	3	1	1	0	0	40
SAN CLEMENTE	0	0	65	0	6	10	1	0	21	103
SAN JUAN CAPISTRANO	1	0	47	0	6	3	1	0	7	65
SANTA ANA	3	0	266	2	8	30	11	0	119	439
SEAL BEACH	1	0	53	0	7	3	1	0	6	71
STANTON	2	0	49	0	2	4	1	0	15	73
TUSTIN	1	0	67	1	3	4	0	0	16	92
VILLA PARK	0	0	3	0	0	1	0	0	1	5
WESTMINSTER	2	0	87	1	4	12	4	0	23	133
YORBA LINDA	0	0	50	1	4	2	4	0	5	66
<b>UNINCORPORATED</b>	1	0	81	4	4	13	2	0	34	139
<b>TOTAL</b>	21	0	1550	20	98	153	66	0	496	2404



## Western Riverside Council of Governments

County of Riverside • City of Banning • City of Calimesa • City of Canyon Lake • City of Corona • City of Eastvale • City of Hemet • City of Jurupa Valley  
City of Lake Elsinore • City of Menifee • City of Moreno Valley • City of Murrieta • City of Norco • City of Perris • City of Riverside • City of San Jacinto  
City of Temecula • City of Wildomar • Eastern Municipal Water District • Western Municipal Water District • Morongo Band of Mission Indians  
Riverside County Superintendent of Schools

March 29, 2016

Gerard Goedhart  
Mayor  
City of La Palma  
7822 Walker Street  
La Palma, CA 90623

**Subject: California HERO Program Update: HERO Activity in the City of La Palma and Consumer Protections**

Dear Mayor Goedhart:

As the original bond issuing authority for the State's leading Property Assessed Clean Energy (PACE) Program, the Western Riverside Council of Governments (WRCOG) is pleased to provide you with information pertaining to 1) HERO Program activity in your jurisdiction, and 2) consumer protections for the HERO Program and for other similar programs that are operating in your jurisdiction, or which you may be considering.

**HERO Program Activity in the City of La Palma:** The attached "Snapshot" provides a summary of completed HERO projects and energy savings in the City of La Palma to date. This information is also available through our HERO app and at our website at [www.herogov.com](http://www.herogov.com) for elected officials and key City of La Palma staff. In the next few weeks, HERO will send an instruction guide on how to access and best utilize our website and app to fit your specific data needs. If you have trouble accessing data on our website or app, please let us know.

**Consumer Protections:** As you know, the HERO Program was created to address a number of important public policy objectives; creating jobs, achieving energy and water savings, improving properties, and providing a market mechanism to reduce greenhouse gas emissions, to name a few. Along with progress made in addressing these objectives, we see consumer protection as another critical way PACE adds value to the City of La Palma. From assurances that contractors are licensed, bonded, insured, and in good standing with our Program, to the promise that no one gets paid until the property owner signs off that the job is done, we believe the HERO Program does more than any other consumer financing mechanism to protect property owners making improvements. These protections include prudent underwriting standards, requirements that the products installed meet federal and state standards for energy efficiency, renewable energy or water conservation, and post-funding support including dispute resolution and resources for selling and refinancing a PACE-improved property.

We strongly encourage you to consider making these standards (attached) a baseline for every PACE provider operating or seeking to operate in your community. We believe these standards are not just good for property owners, they provide a strong positive foundation for energy and water efficiency and renewable energy in your community – and their consideration is central to your oversight role.

PACE is a still relatively new form of financing, offered in partnership with local and regional government (without cost to taxpayers), and as such must clear a high bar of upholding the public trust. As new PACE providers enter the marketplace and look to operate within your jurisdiction, we believe it is critically important that each can commit to AND demonstrate – through independent audit – a track

record of success in implementing consumer protections that are at least as strong as those contained in the attached document. If they cannot, the public trust can be easily eroded.

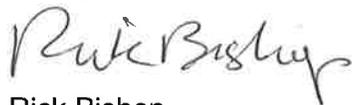
The baseline consumer protection policies adopted by WRCOG address the following areas: (i) Risk, (ii) Disclosures and Documentation, (iii) Financing Terms, (iv) Operations, (v) Post-Funding Support, (vi) Data Security, (vii) Privacy, (viii) Marketing and Communications, (ix) Protected Classes, (x) Contractors, (xi) Eligible Products, (xii) Pricing, (xiii) Reporting, and (xiv) Closing & Funding. In addition, we are currently working with Renovate America, which administers the HERO Program, to develop a set of examination procedures that will serve as the basis for a regular, independent audit beginning this year.

We believe these consumer protection policies are comprehensive and, if adhered to by all PACE providers, are likely to raise the bar for consumer protection in the home and commercial building improvement industry.

Finally, we consider these standards to be a living document, to be revised from time to time to respond to consumer experience in the marketplace and reflect positive changes that continue to meet our objectives to provide outstanding consumer protections. We appreciate your consideration of this important governance issue.

Should you have any questions, please feel free to contact WRCOG's Director of Energy and Environmental Programs, Barbara Spoonhour, at (951) 955-8313 or [spoonhour@wrcog.cog.ca.us](mailto:spoonhour@wrcog.cog.ca.us), or myself at (951) 955-8303 or [bishop@wrcog.cog.ca.us](mailto:bishop@wrcog.cog.ca.us).

Sincerely,



Rick Bishop  
Executive Director

cc: Laurie Murray, City Manager

Attachments: 1. Summary of Consumer Protection Policies Every PACE Provider Should Meet  
2. City of La Palma "Snapshot" of HERO Program Activity and Benefits

## **SUMMARY OF CONSUMER PROTECTION POLICIES** **EVERY PACE PROVIDER SHOULD MEET**

1. **RISK:** These criteria examine the real property on which the improvements will be installed, the encumbrances presently recorded against the property to ensure it is harnessing unused financing capacity instead of placing an inappropriate burden on the homeowner, the nature of the improvements to be installed to ensure efficiency; and the homeowner's mortgage and property tax payment history.
2. **DISCLOSURES & DOCUMENTATION:** PACE is a new form of financing that, while sharing some features of traditional financing, presents new considerations for homeowners. Disclosures covering PACE's unique repayment cycle (as a property tax) and Federal Housing Finance Authority guidance regarding payoff of financing at the time of sale or refinance in conjunction with a federally-insured mortgage are among the considerations. PACE financing terms shall be confirmed by the Partner by telephone with homeowners working with all but their top-rated contractors, and for all homeowners over age 64. Those terms shall include a fixed interest rate, financing term not to exceed the useful life of the product, a three day right to cancel, and no prepayment penalties. In the first half of 2016, a Financing Estimate modeled after the Consumer Financial Protection Bureau's new "Know Before You Owe" form will be implemented to exceed current disclosure requirements.
3. **FUNDING:** It is the policy of the Program that the Partner offers fixed simple interest rates, and payments that fully amortize the obligation. Variable interest rates or negative amortization financing terms are not permitted. The Program is not required to but may offer the capability to accommodate property buyers and property owners by offering subordination of certain rights of its PACE assessment lien to the lien of a mortgage or deed of trust.
4. **OPERATIONS:** It is the policy of the Program that the Administrator and its Partner develop and provide people, processes, tools and technology necessary to support the consumer protection measures described in detail elsewhere in this policy, including: (i) risk and underwriting processes; (ii) terms and documentation delivery systems; (iii) documentation, maintenance and retrieval processes; (iv) disclosure development, delivery and acknowledgment receipt; (v) post-funding support for homeowners and other stakeholders such as real estate professionals; (vi) data security measures; (vii) privacy policy development and protections; (viii) marketing and communication oversight; (ix) protected class data and communication processes; (x) contractor management and engagement; (xi) eligible product database and/or list development and maintenance; (xii) implementation of the maximum financing amounts; (xiii) key metrics reporting; (xiv) closing and funding processes (including the ability to fulfill financing obligations); (xv) examination data production; and (xvi) implementation of procedures to identify and prohibit conflicts of interest within and associated with the Program.
5. **POST-FUNDING HOMEOWNER SUPPORT:** Establishing and operating a unit responsible for customer care that responds to inquiries, complaints, contractor and workmanship concerns, product performance questions and related matters for the lifecycle of the improvements financed is fundamental to the consumer protections that the Program provides. This policy contemplates development of a team with the skills necessary to perform inspections, meet with homeowners and contractors, investigate matters, and mediate resolutions with homeowners and contractors. It is the policy of the Program that the Partner develop capabilities to assist homeowners who are refinancing or selling their properties, and support real estate professionals providing services to refinance and sales transactions.
6. **DATA SECURITY:** The public/private partnership at the center of the Program, as well as the confidential relationship homeowners have with the Partner mandate that any market-ready Program be in robust compliance with sturdy cyber-security standards, and in particular develop secure and tested

processes that protect homeowner personal identifiable information at points of potential vulnerability, especially during the application process.

7. **PRIVACY:** The trusting and confidential relationship that exists between homeowners and the Program extends to the provider's use of homeowner data. Compliance with the Gramm-Leach-Bliley Act as well as the establishment of clear opt-in and opt-out protocols for information sharing are the pillars of the program's privacy policy. More broadly, the Program must protect and manage sensitive consumer information, respect the privacy of all homeowners, and implement robust controls to prevent unauthorized collection, use and disclosure of such information.

8. **MARKETING & COMMUNICATIONS:** Clear, informative, truthful, balanced, transparent and complete communications are essential. It is the policy of the program to prohibit practices that are or could appear to be unfair, deceptive, abusive, and/or misleading, that violate laws or regulations, that provide tax advice, that are inappropriate, incomplete or are inconsistent with the program's purpose (e.g., use of check facsimiles to dramatize the amount of PACE program financing available or presented as if a negotiable instrument). It is the policy of the Program that no provider, contractor or affiliated individual may provide a direct cash payment or other thing of value to a homeowner explicitly in exchange for such homeowner's selecting Program financing.

9. **PROTECTED CLASSES:** It is the Administrator's and Partner's responsibility to ensure compliance with all state and federal laws that cover individuals in protected classes (e.g., race, religion, color, marital status, sex, national origin, citizenship, presence of children, disability, medical condition, gender, age, sexual orientation, gender identity or expression, military or veteran status, because an applicant receives income from a public assistance program, or because an applicant has in good faith exercised any right under the Consumer Credit Protection Act.) Heightened protections for homeowners over 64 years old, such as confirming understanding of financing terms and project specifications is required of the Program.

10. **CONTRACTOR REQUIREMENTS:** Contractors and their sales persons enter into contracts with the Partner, and register with all relevant state and local licensing boards and agencies. Contractors are required to follow a code of conduct, maintain policies of insurance, post bonds, follow marketing requirements, complete training courses, among other similar obligations, all of which are designed to assure positive and productive homeowner interaction with the Program. Administrators and Partners warn, suspend, or terminate a registered contractor and/or affiliated individual from the Program based on violations of the Contractor Participation Agreement.

11. **ELIGIBLE PRODUCTS:** The Program enables and encourages homeowners to install measures on their homes which are designed but not guaranteed to save water or energy. The Program is responsible for implementing practices and controls (e.g., eligible product databases and product confirmation processes) ensuring that financing is used only for eligible measures. Program product eligibility criteria ensure that property owners are financing improvements which are industry recognized for achieving higher levels of home energy or water efficiency using performance criteria that the U.S. Department of Energy, U.S. Environmental Protection Agency, the California Energy Commission and/or other federal and state agencies or other reputable third parties have established.

12. **MAXIMUM FINANCING AMOUNT:** While the Program does not set price controls, it implements a maximum financing amount ("MFA") procedure based upon the fair market value of the eligible products and the provider's experience. The MFA sets the ceiling for amounts that can be financed. The MFA does not set pricing for installation.

13. REPORTING: Reporting the economic and environmental results of Program participation is essential for the Program, Administrators, Partners, elected officials, environmental agencies, the investment community, the real estate and mortgage industry and many other stakeholders. Metrics such as economic stimulus dollars invested, greenhouse gas reduction, the number of measures funded, the amounts funded, renewable energy production and energy savings serve this need. The Partner is responsible for producing, on at least a quarterly basis, a key metrics report for the Administrator.

14. CLOSING & FUNDING: The Program provides limited purpose financing to homeowners, and not general purpose financing that is common among traditional sources of financing. The Program has front-end (e.g., eligible product call-in requirements) and pre-funding (e.g., completion certificates and permits) procedures designed to confirm the financing dollars are used for permissible purposes. A policy requiring such procedures is essential to protecting the integrity of the program and its public policy goal of bringing efficiency and renewable energy to the housing sector. It is the policy of the Program for homeowners to obtain required permits and for the Program to disburse funds only for projects that are complete to the satisfaction of the homeowner.

15. EXAMINATION: As stated above, WRCOG will develop examination procedures to evaluate these above enumerated consumer protection policies, requiring that they be reviewed by an outside third party auditor regularly to ensure compliance by any provider operating in the marketplace served by the bond issuer.

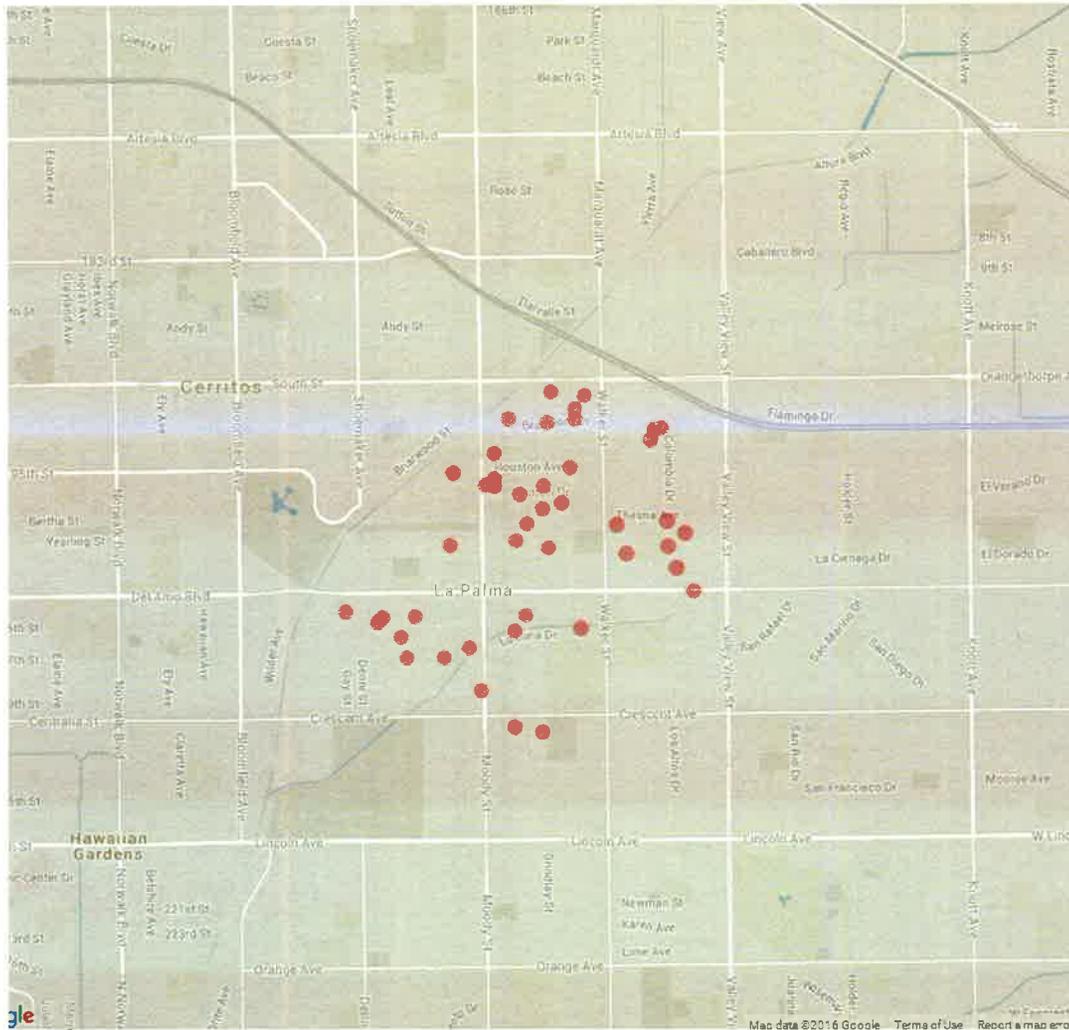
# La Palma , CA

**44** Homes Improved

**02/10/2014**  
HERO Launch Date

**4,126**  
Housing Count

**01/01/2011 - 03/24/2016**  
Report Range



## Improvements

Type	Total Installed	Bill Savings
Energy	78	\$734K
Solar	26	\$1.09M
Water	1	\$2,959

## Lifetime Impact

Applications Submitted	117
Applications Approved	94
Funded Amount	\$1.26M
Economic Stimulus	\$2.19M
Jobs Created	11
Energy Saved	7.90M kWh
Emissions Reduced	2,058 tons
Water Saved	443K gal

Learn how these numbers are calculated at <https://www.herogov.com/faq>