

AGENDA

REGULAR MEETING

LA PALMA CITY COUNCIL

CITY OF LA PALMA AS SUCCESSOR AGENCY TO THE LA PALMA COMMUNITY
DEVELOPMENT COMMISSION

LA PALMA PLANNING COMMISSION

February 18, 2014

If you wish to speak before the City Council, Successor Agency to the Community Development Commission, or Planning Commission, please complete a Speaker Form identifying which item(s) you wish to address and provide the Speaker Form to the City Clerk. Speaker Forms are available in the City Hall lobby. Speakers on numbered agenda items and Oral Communications (non-agenda items) are limited to five (5) minutes each.

7:00 p.m.
Council Chambers
7822 Walker Street, La Palma

CALL TO ORDER

PLEDGE OF ALLEGIANCE: Council Member Charoen

INVOCATION: Pastor Steve Bland, La Palma Christian Center
Council Member Goedhart

ROLL CALL: Council and Commission Members

PRESENTATIONS

1. Introduction of new Water Worker II, Leonardo Larios.

ORAL COMMUNICATIONS (Time Limit: 5 Minutes Each)

Time has been reserved at this point in the Agenda for persons wishing to speak on any item that is not listed on the Agenda. By law, the City Council, Successor Agency, and Planning Commission

are prohibited from taking action on such oral comments. The matter will be automatically referred to staff for appropriate response or action or will be placed on the Agenda of a future meeting. Matters listed on the Agenda may be addressed either at this time or at the time they are before the Council and/or Commissions for discussion.

RECESS CITY COUNCIL AND CONVENE AS

**SUCCESSOR AGENCY TO THE DISSOLVED COMMUNITY
DEVELOPMENT COMMISSION OF THE CITY OF LA PALMA**

The City Council will now recess and convene as the Successor Agency to the Dissolved Community Development Commission of the City La Palma, and then recess and convene as the Planning Commission. Members of the La Palma City Council receive no compensation or stipend as a result of convening or participating in either the Successor Agency or Planning Commission meetings, or otherwise as serving as members of the Successor Agency or Planning Commission.

CONSENT CALENDAR

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Successor Agency, Staff, or the public request that specific items be removed from the Consent Calendar for separate action. Any member of the public who wishes to discuss a Consent Calendar item should come forward to the microphone and, upon recognition by the Chair, state his or her name, address, and the item number.

A. **Approval of Register of Demands**

Recommendation that the Successor Agency adopt a Resolution approving the Successor Agency Registers of Demands for February 4, 2014.

B. **Successor Agency 2nd Quarter Cash and Investment Report, Fiscal Year 2013-14, as of December 31, 2013**

Recommendation that the Successor Agency receive and file the Cash and Investment Report for the second quarter of the 2013-14 Fiscal Year (as of December 31, 2013).

PUBLIC HEARINGS

None Scheduled.

REGULAR ITEMS

None Scheduled.

ADJOURN SUCCESSOR AGENCY, AND CONVENE AS

PLANNING COMMISSION

CONSENT CALENDAR

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Commission, Staff, or the public request that specific items be removed from the Consent Calendar for separate action. Any member of the public who wishes to discuss a Consent Calendar item should come forward to the microphone and, upon recognition by the Chair, state his or her name, address, and the item number.

None Scheduled.

PUBLIC HEARINGS

PL-1. **Consideration of Conditional Use Permit (CUP) 360 to permit a new large family day care home (Tomato Daycare) to be operated at a single-family zoned property at 5702 Oak Drive (APN 263-113-09)**

Recommendation that the Planning Commission take the following action:

- a) Open Public Hearing
- b) Receive Staff Report
- c) Receive Public Input
- d) Close Public Hearing
- e) Planning Commission Comments and Questions
- f) Adopt a Resolution Approving CUP 360, to conditionally permit a new large family day care home (Tomato Daycare) to be operated at a single-family zoned property at 5702 Oak Drive (APN 263-113-09).

REGULAR ITEMS

None Scheduled.

ADJOURN PLANNING COMMISSION AND RECONVENE AS

CITY COUNCIL

CONSENT CALENDAR

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the City Council, Staff, or the public request that specific items be removed from the Consent Calendar for separate action. Any member of the public who wishes to discuss a Consent Calendar item should come forward to the microphone and, upon recognition by the Mayor, state his or her name, address, and the item number.

1. **Waive the Reading of All Ordinances**

Recommendation that the City Council waive the reading of all Ordinances in their entirety and read by title only.

2. **Approval of Register of Demands**

Recommendation that the City Council adopt a Resolution approving the Register of Demands for February 18, 2014.

3. **City of La Palma 2nd Quarter Cash and Investment Report, Fiscal Year 2013-14, as of December 31, 2013**

Recommendation that the City Council receive and file the Cash and Investment Report for the second quarter of the 2013-14 Fiscal Year (as of December 31, 2013).

4. **Annual Progress Report of the General Plan – Fiscal Year FY 2012-13**

Recommendation that the City Council adopt a Resolution approving the Annual Progress Report of the General Plan for Fiscal Year 2012-13.

5. **Authorization for Second Extension to Deposit/Reimbursement Agreement**

Recommendation that the City Council Approve the Second Term Extension to Deposit /Reimbursement Agreement with La Palma Sign Partners, LLC.

6. **Economic Development Action Plan 2013-16 Activity Report**

Recommendation that the City Council receive and file the Annual Economic Development Action Plan 2013-16 activity report.

PUBLIC HEARINGS

None Scheduled.

REGULAR ITEMS

7. **Appointments to Citizen Committees**

It is recommended that the City Council take the following actions:

- a) Appoint Dana Andrews, Dipti Doshi, Marshall Goodman Sr., Sharon Gutjahr,

Noella Lew, and Jane Rippee to the Community Activities and Beautification Committee; all with four-year terms expiring December 31, 2018; and

- b) Appoint Dennis Huang, Vincent Luu, and Kyle Patrick McCune to the Development Committee; all with four-year terms expiring December 31, 2018.

8. **Second Quarter Operating Report and Mid Year Budget Adjustments, Fiscal Year 2013-14**

Recommendation that the City Council take the following actions:

- a) Receive the presentation on the Second Quarter Operating Report
- b) Approve a Resolution amending the Fiscal Year 2013-14 Budget to adjust certain Department and Program budgets.

9. **Upgrade and Purchase of Replacement Computers Citywide**

Recommendation that the City Council take the following actions:

- a) Confirm the appropriation of \$13,600 from the City's Computer Maintenance and Replacement Fund 64 to the Information and Technology Fund; and
- b) Authorize the City Manager to execute the necessary agreements with Dell and other vendors, for the computer replacement/upgrade project, for a total project amount that shall not exceed \$68,000.

10. **Community Services Reorganization Review**

Recommendation that the City Council take the following actions:

- a) Discuss the Community Services reorganization and affirm its continuance for FY 2014-15.
- b) Authorize the City Manager to execute a one-year agreement, including two (2) one-year extensions, with Onward Engineering for contracted City Engineering Services, for a total amount that shall not exceed \$150,000.
- c) Approve a Resolution delegating authorization to City personnel, with inclusion of the Community Services Director, to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, and/or Fund Transfer Agreements with the California Department of Transportation (Caltrans).

This Resolution authorizes the Mayor, City Manager, or Community Services Director to submit grant application(s) for the transportation projects to obtain Federal and/or State funding through the California Department of Transportation. The City of La Palma agrees to fund any additional costs over the identified programmed amount. The Resolution authorizes the Mayor, City Manager, or Community Services Director to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and any amendments thereto with California Department of

Transportation. This resolution would also apply to any future Caltrans-funded projects.

11. **Central Park Playground Repairs**

Recommendation that the City Council direct staff to repair the current playground equipment excluding removal of the rock climber, in an amount not to exceed \$40,000 including contingency; and to include its replacement and new rubberized surfacing in the FY 2016-17 CIP budget at a combined estimated cost of \$225,000.

12. **Administration/Finance Departments Reorganization**

Recommendation that the City Council that the City Council approve proceeding with plans for the merger of the Administration and Finance Departments including initiating recruitment for the classification part time Cashier and inviting affected employee associations to meet and confer relative to their new classifications or any other changes requiring meet and confer.

COUNCILMEMBER AB1234 REPORTS, REPORTS FROM CITY-AFFILIATED COMMITTEES, AND COUNCIL REMARKS

CITY MANAGER REMARKS

CITY ATTORNEY REMARKS

CLOSED SESSION

CS-1. **The City Council will meet in Closed Session pursuant to Government Code Section 54957.6: CONFERENCE WITH LABOR NEGOTIATORS**

Agency Designated Representatives: Ellen Volmert, City Manager
Laurie Murray, Administrative Services Manager
Steve Filarsky, Agency Labor Counsel

Employee Organization: La Palma General Employees Association
La Palma Professional Employees Association

Unrepresented Employees: Executive Management

ADJOURNMENT

NOTE: As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records distributed to all or a majority of the members of the City Council in connection with an open session item on the agenda are on file and available for inspection with the Office of the City Clerk, City Hall, 7822 Walker Street, during regular business hours 7:30 A.M. to 5:30 P.M., Monday through Thursday, and alternating Fridays. If such writings are distributed to members of the Council on the day of a City Council meeting, the writings will be available at the entrance to the City Council Chambers. If you have any questions regarding any item of business on the agenda for this meeting, any of the staff reports, or other documentation relating to any agenda item, please contact the Office of the City Clerk at (714) 690-3334.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (714) 690-3334. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations to ensure accessibility to this meeting.