

AGENDA

REGULAR MEETING

LA PALMA CITY COUNCIL

CITY OF LA PALMA AS SUCCESSOR AGENCY TO THE LA PALMA COMMUNITY
DEVELOPMENT COMMISSION

LA PALMA PLANNING COMMISSION

February 4, 2014

If you wish to speak before the City Council, Successor Agency to the Community Development Commission, or Planning Commission, please complete a Speaker Form identifying which item(s) you wish to address and provide the Speaker Form to the City Clerk. Speaker Forms are available in the City Hall lobby. Speakers on numbered agenda items and Oral Communications (non-agenda items) are limited to five (5) minutes each.

7:00 p.m.
Council Chambers
7822 Walker Street, La Palma

CALL TO ORDER

PLEDGE OF ALLEGIANCE:

Mayor Pro Tem Kim

INVOCATION:

Dr. Paul Kim, United Methodist Church
Council Member Charoen

ROLL CALL:

Council and Commission Members

PRESENTATIONS

1. Proclamation in recognition of Career and Technical Education Month.

ORAL COMMUNICATIONS (Time Limit: 5 Minutes Each)

Time has been reserved at this point in the Agenda for persons wishing to speak on any item that is not listed on the Agenda. By law, the City Council, Successor Agency, and Planning Commission are prohibited from taking action on such oral comments. The matter will be automatically referred to staff for appropriate response or action or will be placed on the Agenda of a future meeting. Matters listed on the Agenda may be addressed either at this time or at the time they are before the Council and/or Commissions for discussion.

RECESS CITY COUNCIL AND CONVENE AS

SUCCESSOR AGENCY TO THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF LA PALMA

The City Council will now recess and convene as the Successor Agency to the Dissolved Community Development Commission of the City La Palma, and then recess and convene as the Planning Commission. Members of the La Palma City Council receive no compensation or stipend as a result of convening or participating in either the Successor Agency or Planning Commission meetings, or otherwise as serving as members of the Successor Agency or Planning Commission.

CONSENT CALENDAR

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Successor Agency, Staff, or the public request that specific items be removed from the Consent Calendar for separate action. Any member of the public who wishes to discuss a Consent Calendar item should come forward to the microphone and, upon recognition by the Chair, state his or her name, address, and the item number.

A. **Approval of Successor Agency Minutes**

Recommendation that the Successor Agency approve the Minutes of the January 21, 2014, Regular Meeting of the Successor Agency.

B. **Adoption of the Sixth Recognized Obligation Payment Schedule - January 1, 2014 to June 30, 2014 (ROPS 14-15A)**

Recommendation that the Successor Agency adopt a Resolution approving the Sixth Recognized Obligation Payment Schedule (ROPS 14-15A) – July 1, 2014, to December 31, 2014.

PUBLIC HEARINGS

None Scheduled.

REGULAR ITEMS

None Scheduled.

ADJOURN SUCCESSOR AGENCY, AND CONVENE AS

PLANNING COMMISSION

CONSENT CALENDAR

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Commission, Staff, or the public request that specific items be removed from the Consent Calendar for separate action. Any member of the public who wishes to discuss a Consent Calendar item should come forward to the microphone and, upon recognition by the Chair, state his or her name, address, and the item number.

PL-1. ***Approval of Planning Commission Minutes***

Recommendation that the Planning Commission approve the Minutes of the January 21, 2014, Regular Meeting of the La Palma Planning Commission.

PUBLIC HEARINGS

None Scheduled.

REGULAR ITEMS

None Scheduled.

ADJOURN PLANNING COMMISSION AND RECONVENE AS

CITY COUNCIL

CONSENT CALENDAR

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the City Council, Staff, or the public request that specific items be removed from the Consent Calendar for separate action. Any member of the public who wishes to discuss a Consent Calendar item should come forward to the microphone and, upon recognition by the Mayor, state his or her name, address, and the item number.

1. **Waive the Reading of All Ordinances**

Recommendation that the City Council waive the reading of all Ordinances in their entirety and read by title only.

2. **Approval of Council Minutes**

Recommendation that the City Council approve the Minutes of the January 21, 2014, Regular Meeting and the Minutes of the January 16, 2014, and January 21, 2014, Special Meetings of the La Palma City Council.

3. **Approval of Register of Demands**

Recommendation that the City Council adopt a Resolution approving the Register of Demands for February, 2014.

4. **Purchase of Replacement Police Vehicles**

Recommendation that the City Council authorize the purchase of two (2) 2013 Dodge Charger Police Package Vehicles from McPeek's Dodge of Anaheim available under the cooperative purchase provision of the City of Los Angeles Contract Number 0001402136, equip them with new platforms, and authorize the Community Services Director to decommission and auction the two vehicles being replaced.

5. **Contract Extension: Interim Finance Director Services**

Recommendation that the City Council approve the attached amendment to the agreement with Don Pruyn for Interim Finance Director services and authorize the City Manager to sign the amendment.

PUBLIC HEARINGS

None Scheduled.

REGULAR ITEMS

6. **Award of Contract: Police Operations Study**

Recommendation that the City Council take the following actions:

- a) Approve and authorize the City Manager to sign an agreement to perform a Police Operations Study with Matrix Consulting Group; and
- b) Adopt a Resolution amending the FY 2013-14 Budget to provide funding for the study.

7. **Purchase of Replacement Phone System**

Recommendation that the City Council take the following actions:

- a) Adopt a Resolution amending the Fiscal Year 2013-14 Adopted Budget, appropriating \$25,000 from the City's Computer Maintenance and Replacement Fund; and
- b) Authorize the City Manager to execute an agreement with Packet Fusion, Inc. for the purchase of a replacement telecommunications voice-over-internet-protocol (VoIP) phone system with five years premium maintenance, for a total project amount that shall not exceed \$150,000.

8. **Sedaru Utility Management Software Project**

Recommendation that the City Council take the following actions:

- a) Approve the Sedaru Utility Management Software Project; and
- b) Appropriate funds from the Capital Improvement Plan (CIP) Water Master Plan, City Project 13-WTR-01, Account 055-900-843.000, to complete the project; and
- c) Approve the Award of Contract in the amount of \$46,820 to ID Modeling, Inc. for hydraulic model development, GIS layer creation, software subscription and implementation for the Sedaru Utility Management Software; and
- d) Approve the Award of Contract in the amount of \$56,100 to Concord Utility Services, Inc. for the geolocational data collection on approximately 5,800 assets.

9. **Letter of Agreement to Proceed with 800 MHz CCCS Next Generation Project**

Recommendation that the City Council authorize the City Manager to sign the Letter of Agreement to proceed with the 800 MHz CCCS Next Generation Project which will commit the City to allocate the necessary funds to support that portion of the project for which the City is responsible. Further discussion regarding the method of funding would be included in upcoming budget and capital improvement plan processes.

10. **Conceptual Reorganization of the Administration/Finance Departments**

Recommendation that the City Council approve proceeding with plans for the merger of the Administration and Finance Departments including initiating recruitment for the preliminary classifications of Accounting/Financial Services Manager and part time Cashier and inviting affected employee associations to meet and confer relative to their new classifications or any other changes requiring meet and confer.

11. **Code Enforcement Services Progress Report**

Recommendation that the City Council approve a purchase order in the amount of \$44,200 for contracted code enforcement services through the remainder of the 2013-14 Fiscal Year.

12. **Streamlining Development Review in La Palma via Development Committee Dissolution**

Recommendation that the City Council discuss the item and provide direction to staff on whether or not to bring back an Ordinance for the dissolution of any Committee or Commission.

COUNCILMEMBER AB1234 REPORTS, REPORTS FROM CITY-AFFILIATED COMMITTEES, AND COUNCIL REMARKS

CITY MANAGER REMARKS

CITY ATTORNEY REMARKS

CLOSED SESSION

CS-1. **The City Council will meet in Closed Session pursuant to Government Code Section 54957.6: CONFERENCE WITH LABOR NEGOTIATORS**

Agency Designated Representatives: Ellen Volmert, City Manager
Laurie Murray, Administrative Services Manager
Steve Filarsky, Agency Labor Counsel

Employee Organization: La Palma General Employees Association
La Palma Police Association
La Palma Professional Employees Association

Unrepresented Employees: Executive Management

CS-2. **The City Council will meet in Closed Session pursuant to Government Code Section 54957.6: CONFERENCE WITH LABOR NEGOTIATORS**

Agency Designated Representatives: Ellen Volmert, City Manager
Laurie Murray, Administrative Services Manager
Steve Filarsky, Agency Labor Counsel

Employee Organization: La Palma General Employees Association
La Palma Professional Employees Association

Unrepresented Employees: Executive Management

ADJOURNMENT

NOTE: As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records distributed to all or a majority of the members of the City Council in connection with an open session item on the agenda are on file and available for inspection with the Office of the City Clerk, City Hall, 7822 Walker Street, during regular business hours 7:30 A.M. to 5:30 P.M., Monday through Thursday, and alternating Fridays. If such writings are distributed to members of the Council on the day of a City Council meeting, the writings will be available at the entrance to the City Council Chambers. If you have any questions regarding any item of business on the agenda for this meeting, any of the staff reports, or other documentation relating to any agenda item, please contact Laurie Murray, Administrative Services Manager, at (714) 690-3338.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (714) 690-3334. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations to ensure accessibility to this meeting.